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1988 Needham Annual Report



RETIREMENTS

NAME	DEPARTMENT	YEARS OF SERVICE
Donald Anastasi	Public Works	39
Stephen L. Barrett	Hospital	21
Francis Bielski	Fire	16
Evelyn A. Brannen	Public Works	17
Marion Caldarella	Hospital	33
Joseph P. Carey	Town Hall	12
Myra F. Cawley	School	18
Harold A. Cheney	Public Works	17
Helen Condryn	Hospital	19
Leonard A. Corbett	Police	22
Frances Cusack	School	21
Robert F. Day	Town Hall	16
Clair Drew	Public Works	28
Stanley Duvall	Police	29
Barbara A. Fitzgerald	School	10
Barbara Garlick	Hospital	18
Lorraine H. Hering	School	13
Jean S. Hilton	Town Hall	18
Ronald Hougham	Public Works	33
Janet M. Kelly-Machunski	Hospital	28
Nancy M. Laffey	Hospital	21
Helen G. Nagel	Hospital	17
Mabel M. Rogers	Hospital	24
Louis Roman	Police	41
Andrew C. Savignano	Public Works	36
Grace Thompson	School	12 1/4
Marian Whalen	Hospital	16
Elizabeth M. Zontini	Town Hall	3

IN MEMORIAM

Sydney Barton	Police	20
Kurt Baum	Town Hall	18
William Cassidy	School	19
Jean Clement	Hospital	10
William Coppinger	School	14
Elizabeth Henderson	Hospital	5
Mabel Kearney	School	9
Rita Moore	Town Hall	6
Stuart Palmer	School	22
Lawrence Parker	Public Works	31
Richard Peare	Fire	25
Robert Roman	Police	13
Constance Snow	Hospital	19
Aimee Stitt	School	7

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1988

Committee..... David W. Owen, Jane A. Howar
Photographer..... David Rain

Appreciation is extended to Ann Hartstein and the Council on Aging for the special feature, "Helping to Make Needham a Great Place in which to Live and Grow Older. . . .". Additional appreciation is extended to Theodora K. Eaton and her staff for their assistance with the compilation of lists in the reference section.

Town of Needham 1988 Annual Report

Our Town

SITUATION:

About 10 miles southwest of Boston
Geodetic position of Town Hall:

Latitude 40° 16' 51.567" North
Longitude 70° 14' 13.048" West

POPULATION:

28,728 (1988 Annual Town Census)

AREA:

Approximately 12.75 square miles

ELEVATION:

35 feet above sea level at
Rosemary Meadows, 180 feet at
Needham Square, 300 feet in Birds Hill.

ASSESSED VALUATION:

\$3,049,900,770. Real Estate only
42,051,085. Personal Property
\$3,091,951,855. Total

TAX RATE:

For the period from July 1, 1987 - June 30, 1988:
\$8.67 - Residential; \$10.29 - Commercial

TOWN HALL:

Built in 1902. Phone 455-7500.

OFFICES OPEN:

8:30 a.m. - 5:00 p.m. Weekdays

OFFICES OPEN EVENINGS:

Office of Town Clerk, second and fourth Tuesday;

SENATORS IN CONGRESS:

Edward M. Kennedy
John Kerry

REPRESENTATIVE IN CONGRESS:

John J. Moakley of Boston
(Ninth Congressional District)

STATE SENATOR:

David H. Locke
Norfolk, Bristol and Middlesex)

REPRESENTATIVE IN GENERAL COURT:

Ellen M. Canavan
(13th Norfolk District)

MEMBER OF GOVERNOR'S COUNCIL:

Christopher A. Iannella, Jr.

QUALIFICATIONS FOR REGISTRATION AS VOTERS:

Must be 18 years of age, American born or fully naturalized. Registration Monday through Friday, 8:30 a.m. to 5 p.m., second and fourth Tuesday evening, at Town Clerk's office; Special evening sessions of Registrars held preceding elections.

ABSENTEE VOTING:

All elections.

DOG LICENSES:

All licenses expire March 31.
A dog should be licensed when 3 months old.
Fee: Male \$4.00; Female \$7.00; Spayed \$4.00.

TAX BILLS:

Tax bills are paid semi-annually.
First payment is due on November first, or thirty days from mailing of bill, whichever is latest. If unpaid by due date, interest will be added according to law from October 1.
The second payment is due on May 1.
If unpaid on May 1, interest will be added according to law from April 1.
Motor vehicle excise is due thirty days from date of issuance.
Water Bills are due thirty days from date of issuance.

BOARD OF HEALTH:

Households shall report to the Board of Health all cases of communicable diseases, unless a physician is in attendance.

6/89-

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Helping to Make Needham a Great Place in Which to Live and Grow Older	3
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Ribbon Cutting Ceremony for the new Senior Center at Stephen Palmer, 1979.

HELPING TO MAKE NEEDHAM A GREAT PLACE IN WHICH TO LIVE AND GROW OLDER is the purpose of the **Council on Aging** and its **Stephen Palmer Center** located at 83 Pickering Street. At this wonderful resource for the town there are activities, programs and information of interest to people 60 and over and to their families. The staff of professionals and trained volunteers answer questions, assist people in finding information, locating needed services, planning activities or volunteering their time and talents.

NEED ANSWERS? The Council on Aging office in **The Center** provides **experts** who can make referrals to needed services, assist to receive financial legal problems, answer questions on topics such as Medicare, Medicaid, Social Security, taxes, Medex, housing, volunteer opportunities, employment, or simply furnish helpful tips on how to retire gracefully.

People can **drop in** and meet old friends or make new ones at the Stephen Palmer Center, read today's newspaper or just curl up with a good book.

Hot meals in a congenial atmosphere are available at noon Monday through Friday and at 1 p.m. on Sundays.

The Center provides stimulating or provocative **lectures** on travel, health, interesting people, events or artifacts; organizes **walks**, **group trips** to concerts, art or flower shows, historical sites, theater, etc.



1969 Council on Aging Board Members.

Activities also include bridge, book discussion groups, exercise, drawing or painting classes, craft groups, bocci, pool and table tennis.

Keep Well and blood pressure clinics help keep tabs on people's state of health; Emergency Medical Data kits, lip reading training and low vision support groups offer help when it is needed.

Transportation from a person's home to the Stephen Palmer Center is available every day. The Needham-Mite Minibus operates on week-days and services the Center several times each hour. A free Senior Shopper Bus goes to Needham grocery stores on Wednesday mornings and taxi coupon books giving a 30% reduction on taxi fares can be purchased at the Center.

The Needham Senior COMPASS, a monthly newsletter containing the who, what, when and where, and often the why, of events and matters of interest to seniors. In addition, the Stephen Palmer Center maintains an information rack and a bulletin board with a wide range of timely and helpful information on area resources, health matters, train schedules, Social Security, financial programs, and so on.

All Needham residents are cordially invited to come to the Center, meet the staff and see for themselves what Needham offers that helps make it a great place in which to live and grow.

A BRIEF HISTORY OF A PIONEER COUNCIL ON AGING AND SENIOR CENTER

1957 "Council for the Aging" established by vote of Town Meeting.

1958 "Council for the Aging" members: Chairman, William A. Mann, Dr. Kenneth Christophe, Mrs. John H. White, Mrs. R. W. Remington, Alden Eberly, Harmon Shufro, Irving H. Crodrey, Ralph Chambers, W. Raymond Hewes, Rev. E. Gage Hotelling.

1963 Dr. Dorothea Willgoose appointed Chairman of the "Council for the Aging" by the Selectmen.

Council takes an active role in organizing services for Needham residents ages 60 and over.

1964 Information and Referral Center for senior adults open 3 days a week at the YMCA with funds donated by the Lions Club. Volunteers staff the Center. Nellie Wilson, volunteer secretary.

1965 Commonwealth Service Corps of Needham prepares a "Directory of Services, Activities and Opportunities".

1966 Information and Referral Office moves to Town Hall. Drop in Center opens five days a week; first brochure published; first monthly newsletter, "The Compass," mailed to senior adults.

1967 Nellie Wilson paid small stipend as part-time secretary. Elizabeth Moore hired as part-time executive director.

1968 Multipurpose room in Town Hall dedicated by the Council as the Ripley Room in honor of one of the first volunteers, Howard N.C. Ripley. The Massachusetts Commission of Aging refers to Needham's Council as a "model for community organization. Catherine Melby becomes executive director.

1969 Muzi Ford donates a station wagon for Council use to assist people with transportation.

Social Security Administration staff member begins weekly visits to the Center to assist people with Social Security matters

1970 Executive director's hours increase to 30 per week.

Council Chairman, Dr. Dorothea Willgoose appointed by Gov. Francis Sargent to State Advisory Council for Elders (later Executive Office of Elder Affairs). Dr. Willgoose named as delegate to the 1971 White House Conference on Aging.

1971 Council has 50 volunteers. Senior Adult Center open 9 a.m. to 4 p.m. Monday through Friday.

1972 Dr. Willgoose steps down after 9 years as Council Chairman.

Roche Bros. Senior Shoppers bus begins one day a week service taking elders to the grocery stores in Needham. Needham Retired Men's Club members assist people with their bunnies.

1973 Council banned smoking in any space under its jurisdiction. Marjorie C. Hybels hired as associate director, a newly created 30 hour a week position.

1974 Marjorie C. Hybels becomes executive director and Barbara Ritscher becomes associate director.

4,200 people aged 60 or over live in Needham. Request made to School Committee for permission for Council to use first floor and basement of Stephen Palmer School after its closing as a school in June, 1975.

1975 Beginning of Ring Every Day telephone reassurance program of daily telephone call to

elders requesting this service. Volunteer callers staff program.

1976 Because of long period to elapse before possible use of space at Stephen Palmer, area used by Council in lower level of Town Hall remodeled with donated funds.

1978 17.5% of Needham residents are aged 60 or over.

1979 Council receives permission to become the chief, though not exclusive, occupant of extensive space in basement of the Stephen Palmer building. Remodeling begins with \$18,000 in donated funds.

1980 Volunteers now number 250. Additional grants received for Stephen Palmer renovations.

On October 2nd a parade of Senior Adult Center participants, staff and board members carry small objects from Town Hall to the new location in the Stephen Palmer building, to symbolize the move to new quarters. Friends of Needham Elderly, Inc. established.

1981 5,409 Needham residents are aged 60 and over. Positions of executive and associate directors become full time.

1982 Anne Madaus becomes associate director.

1983 Janice Weiss becomes executive director.

1984 Sunday program begins with grant funding.

1986 Ann Hartstein becomes executive director. Outreach worker added to staff.

1987 6,434 Needham residents are ages 60 and over (22.3% of town population.) 373 volunteers contribute 11,017 hours of service to the Council on Aging.

GENERAL GOVERNMENT

Board of Selectmen



H. Phillip Garrity, Jr., Chairman; Sally B. Davis, John D. Marr, Jr., David F. Eldridge, Jr. Marcia M. Carleton, David Owen, Executive Secretary

Purpose:

As the Executive Branch of Needham's general Town government, the Board of Selectmen serves in the following capacities:

- Police Commissioners
- Fire Commissioners
- Board of Public Works
- Licensing Authority

Activities:

In its capacity as the Town's executive authority, the Board of Selectmen, with its Executive Secretary acting as agent, engages in the following illustrative activities to fulfill responsibilities to the community:

- Implement and administer the decisions of Town Meeting.
- Establish policies and procedures for the coordination of Town government operations.
- Represent the interests of Town residents in a variety of forum including: business dealings; legal affairs; and intergovernmental cooperation with other municipal, county, state, and federal agencies.
- Conduct hearings and make decisions on a wide range of matters under its jurisdiction.
- Establish operating and capital budgets for those departments under its control and authorize borrowings as necessary.
- Make appointments to many Town Boards and Committees, fill positions in certain departments, and fill vacancies in some elective offices.
- Convene the Annual Town Meeting and any Special Town Meetings that may be required, preparing the warrants for Town Meeting consideration.

Meetings:

September through June — 2nd and 4th Tuesday

July and August only — 3rd Tuesday

Special meetings — As necessary.

Budgetary Data:

		No. of Employees
Personal Services	\$158,222.	Full-time 5
Expenses	804,467.*	Part-time 2
Capital Improvements	28,474.	Elected
	\$991,063.	Officials 5

*Includes many Town-wide expenses such as street lights, garbage collection, Town Reports, Town meetings, plus intergovernmental transfers.

F.Y. 1988 Highlights:

Key Appointments

Appointments of persons to manage the financial affairs of the Town assumed paramount importance this year as both the positions of Finance Director and Town Comptroller fell vacant. After extensive recruitment and screening, the Selectmen appointed Carl Valente as Finance Director and James Davis as Comptroller. Both Mr. Valente and Mr. Davis

came to the Town via the Massachusetts Department of Revenue where they provided technical assistance to local governments in financial matters. They replace respectively, Michael Carroll, who left for a job in Rhode Island, and Joseph Carey, who retired after 12 years service as Town Comptroller.

Another momentous change of leadership occurred in the Needham Police Department upon the retirement of Chief Louis Roman after 40 years service in the Police Department. The Selectmen chose Lieutenant William Slowe as Needham's Chief of Police, effective May 1, 1988.

Commuter Rail Service Restored

After a hiatus of nearly nine years, commuter rail service was restored to Needham by the Massachusetts Bay Transportation Authority (M.B.T.A.) on October 19, 1987. The reinauguration of passenger train service to Needham was marked by Town officials and MBTA representatives during ceremonies on October 18, 1987. This celebration was highlighted by a special train run, speeches, marching bands, banners, balloons, and refreshments. The special efforts of former Selectman Henry D. Hersey to secure the return of commuter rail service for the Town were noted by the rededication of the former Birds Hill Station as the Hersey Station.

While commuters had to adjust their schedules to a different mode of travel, the resumption of commuter rail service posed new problems for abutters of the railroad right-of-way. Complaints regarding noise and vibrations, horns and whistles, lights and crossing gates, and innumerable other problems poured into the Selectmen's office. The Selectmen and the Transportation Committee, working cooperatively with M.B.T.A. officials, were able to address and resolve many citizen complaints. At the Town's urging, the MBTA appropriated funds to undertake a noise and vibration study by consultants, the outcome of which is anticipated in Fall, 1988. Other matters awaiting resolution with the M.B.T.A. include the renovation of the Needham Center station, fencing improvements at the Junction Station, and the expansion of the Hersey Station parking lot.

Proposition 2½ Looming

The reality that the Town has hit its tax levy limit under Proposition 2½ was driven home at the Annual Town Meeting in dramatic fashion. First, there was the debate over garbage collection services. In order to balance the budget, the Selectmen and Finance Committee had recommended elimination of the program. Town Meeting, however, rejected this advice and voted to fund the program, which meant that its \$106,000. cost would have to be made up in equal cuts to other Town budgets.

After examining the budget line item by line item for two evenings, Town Meeting could not find any monies from other departments, and decided to place garbage collection on a user fee basis.

A second telling instance occurred when Selectmen advised Town Meeting that the Town would not approve borrowings for large capital projects, such as Police and Fire Station renovations and Conservation Land acquisition, unless the debt services costs of those projects were exempted from the Town's tax levy limit by the voters in a Proposition 2½ override election. In the future, it may be impossible for the Town to undertake any large capital projects without securing a debt exclusion override under the Proposition 2½ law.

And thirdly, the Selectmen announced that there would be a Special Town Meeting in the Fall just for the purposes of balancing the Town's budget. For the first time, the Town's finances are balanced so precariously that funds from the certified Free Cash accounts must be used immediately when they become available for appropriation. All of these occurrences point to the fact that the Town is headed towards its first ever attempt to override Proposition 2 in the Fall.

Police and Fire Facilities Renovations

The Police and Fire Facilities Building Committee continued its work toward renovating the Police and Fire Headquarters facility at the corner of Chestnut and School Streets. Using a previously approved appropriation of \$183,000., the Committee's project architect developed full plans and specifications for the renovations which were presented at the May 1988 Town Meeting. An appropriation of \$3,750,000. was approved by Town Meeting for the renovations, subject to a Proposition 2 debt exclusion override approval in the Fall.

The Building Committee also undertook structural engineering and architectural review of Fire Station No. 2 in Needham Heights. This study concluded that Fire Station No. 2 suffers severe structural deficiencies which need to be addressed soon if it is to remain in operation and be a safe work place. Town Meeting concurred with the Building Committee recommendations and appropriated \$128,000. to develop plans and specifications for the renovation of Fire Station No. 2.

Solid Waste Transfer Station

A Special Town Meeting was called January, 1988 for the primary purpose of appropriating funds for the construction of Solid Waste Transfer Station at the Disposal Area. A sum of \$1.3 million was appropriated to construct and equip the transfer station, and groundbreaking ceremony to mark the beginning of construction occurred in March, 1988. Completion of the transfer station and its commencement in operation is anticipated by late Fall, 1988.

The necessity of constructing the transfer station is the consequence of the Board of Selectmen's decision, as recommended by the Solid Waste Study Committee, to enter into a 20 year contract with the Wheelabrator Corporation's facility in Millbury, MA for the disposal of Needham's trash. This decision was prompted by the anticipated closing of the Needham Sanitary Landfill in the early to mid-1990's. It is expected that the costs of trash disposal will increase sharply in the next few years.

Open Space Committee

The Open Space Committee, created by the Selectmen the previous year, completed its work of updating the Town's Open Space Plan and published a new Needham Conservation-Creation Open Space Master Plan dated May, 1988. The Committee also drafted a warrant article to establish Wetlands Regulations administered by the Conservation Commission which received Town Meeting approval. In concert with the Open Space Committee's recommendations, the Conservation Commission proposed acquisition of three parcels of open space totalling 73 acres. These acquisitions were the approval of Town Meeting and are made subject to a Proposition 2½ debt exclusion override vote in the Fall.

Parking Facilities Management Plan

After the defeat of its proposed parking garage in Needham Center, the Parking Facilities Study Committee decided to focus attention on how the Town can better manage existing parking facilities. The Committee issued a Parking Management Plan, and most of the recommendations were adopted by the Board of Selectmen. The Parking Facilities Study Committee also won the support of Town Meeting for continued consulting assistance to implement these recommendations. In other major parking-related development, the Selectmen approved the Glover Memorial Hospital's grant application for financial assistance to place a parking deck on Chestnut Street.

Chestnut Street Underground Utilities

One of the major recommendations of the Needham Center Task Force for improving the appearance of Chestnut Street was to place underground the maze of existing overhead utility wires. The Selectmen acted swiftly in response to this recommendation and placed a warrant article before the Annual Town Meeting which would require all overhead utilities to be placed underground along the commercial section of Chestnut Street. After considerable debate, the article was adopted with the expected results that utilities in the selected area will be put underground by 1990 or 1991, and that a 2% surcharge to all residential and commercial utilities users in Needham will go into effect to pay for these construction costs. This action is a necessary prerequisite if Chestnut Street is to be reconstructed and improved in terms of appearance and traffic flow.

Design Review By-Law

The Design Review Committee established at the previous Town Meeting worked hard during the year to produce a Design Review By-law for Needham. The new By-Law was adopted at the Annual Town Meeting and will become effective in the Fall of 1988. It is anticipated that the newly created Design Review Board will have the effect of slowly improving the appearance and image of Needham's business and industrial districts.

Housing Partnership Committee

Due to the interest of the Town's Fair Housing Committee in exploring the possibility of constructing affordable housing units in Needham, the Selectmen created the Housing Partnership Committee to focus on this issue.

The Committee undertook a study to determine the feasibility of building affordable housing on a Town-owned parcel of land on Linden Street. While the feasibility study was not complete at the end of this period, it appears to be raising more questions than it answers. The prospect for construction of affordable homeownership housing units in Needham appears to be a long time away.

Town Government Study Committee

The Board of Selectmen proposed and Town Meeting ratified the creation of a Town Government Study Committee to review the organizational structure of the Town of Needham and determine if any changes are in order. The Committee was given a \$15,000. appropriation for consulting service to support its mission. The Board of Selectmen feels that it is imperative that the Town reconsider its organizational arrangements so that cost and operational efficiencies can be realized now that the impacts of Proposition 2½ are being fully realized.

Non-Criminal Disposition and Recodification Study Committee

The Selectmen proposed and Town Meeting approved the creation of a Committee to study whether to establish a non-criminal disposition method to assist enforcement of various Town by-laws and regulations, and also whether to recodify the Town's General By-Laws.

Outlook for Fiscal Year 1989 and Beyond

With many important decisions made during the past year and many projects in process at the end of this reporting period, major issues facing the Selectmen in the near future include:

- The financial issue moves center stage, as the Town's ability to sustain its normal operating budget growth or any large capital projects without overriding the tax levy limits of Proposition 2½ are unlikely. Failure to override Proposition 2½ will force Town officials to make serious reductions to Town Departments' budgets, with some programs and services facing possible elimination. Likewise, the fate of several large capital projects, such as the Police and Fire Station renovations and Conservation Land acquisitions, are contingent upon debt exclusion override votes in the Fall, 1988.
- The Solid Waste Transfer Station is expected to be completed and to begin operations in the Fall of 1988. The costs of trash disposal are expected to escalate sharply once the transfer station becomes fully operational due to tipping fees and transportation costs to Millbury. As the Town is already at its tax levy limit under Proposition 2½, new sources of revenue may be necessary to enable the Town to properly dispose of residents' trash.
- While the restoration of commuter rail service is the culmination of a long process, there remains work to be done on the railroad, including the completion of promised station renovations, expansion of parking availability, and addressing abutters' concerns. The Selectmen will continue their collaboration with the Transportation Committee in these regards.
- Much has been done to control growth and development and its impact over the past year, including the adoption of the Design

Review By-Laws, Wetlands Protection By-Law, open space acquisitions, and Chestnut Street utilities. However, the Selectmen feel that these accomplishments are no reason to rest on their laurels, and pledge themselves to working with the Planning Board and other Town officials to continue Town efforts in these regards.

- The Selectmen anticipate that, if the necessary override vote is obtained, renovations to the Police and Fire Departments' Headquarters facility should begin by Spring, 1989. Also contingent on the override vote, the Selectmen anticipate bringing a contract bid amount for the renovation of Fire Station No. 2 to the 1989 Annual Town Meeting for appropriation.

Acknowledgements

The Board of Selectmen wishes to acknowledge and thank the many citizens, volunteers, committee members, employees, and others whose valuable contributions of time, energy, and talents makes it possible for us to maintain this well-managed, civic-minded community.

Town Clerk



Theodora K. Eaton

The Office of the Town Clerk can be compared to a hub about which the wheel of local government revolves. The spokes of the wheel represent the various boards, departments and committees within the government to which the Town Clerk relates in a direct way. The rim of the wheel represents the many segments of State and County Government from which many of the Town Clerk's official duties and responsibilities stem.

The official duties and responsibilities of the Town Clerk are spelled out in over 73 Chapters and 400 sections of the Massachusetts General Laws as well as local Town By-Laws. Those pertaining to Elections and Town Meeting are the most complex with amendments to the State Statutes being made each year.

During Fiscal 1987-1988, the following elections and Town Meetings were held:

Special Town Meeting	January 25, 1988
Presidential Primary	March 8, 1988
Annual Town Election	April 11, 1988
Election (To Break Tie Vote in Precinct B for Town Meeting Member)	April 20, 1988
Election (To Break Tie Vote in Precinct D for Town Meeting Member)	April 20, 1988
Election (To Break Tie Vote in Precinct G for Town Meeting Member)	April 26, 1988
Election (To Break Tie Vote in Precinct J for Town Meeting Member)	April 26, 1988
Annual Town Meeting	May 2, 1988
Election (To Fill A Vacancy in Precinct C for Town Meeting Member)	May 10, 1988
Special Town Meeting	May 11, 1988

GENERAL GOVERNMENT

The Special Town Meeting in January disposed of 7 Articles in one session. The Annual Town Meeting in May disposed of 71 Articles in eight sessions and the Special Town Meeting, within the Annual Town Meeting, disposed of 4 Articles.

Due to the redistricting of the Town's precincts required upon completion of the 1985 State Decennial Census, all Town Meeting Members were candidates for election this year — the final step in the redistricting process. Candidates with the first one-third votes received the three-year term, candidates with the second one-third votes received the two-year term, and those with the last one-third votes received the one-year term. At the State level, the House of representatives was also redistricted thus dividing the Town of Needham into two districts — the Eleventh Norfolk District which includes precincts E and H and the Thirteenth Norfolk District which includes precincts A, B, C, D, F, G, I and J.

Budgetary Data

		No. of Employees
Personal Services	\$59,734.	Full-time 3
Expenses	2,819.	Part-time 0
Capital Outlay	0.	
Total	\$62,553.	

The following statistics were compiled during Fiscal Year 1987.

VITAL STATISTICS

Births to Residents:

7/1/87 - 12/31/87	149
1/1/88 - 6/30/88	121
Total Needham Births	270

Deaths:	Residents	Non-Residents
7/1/87 - 12/31/87	122	42
1/1/88 - 6/30/88	139	42
	261	84
Total Deaths Recorded:	345	

Marriages:	
7/1/87 - 12/31/87	127
1/1/88 - 6/30/88	74
Total Marriages Recorded:	201

Fish and Game Licenses Issued:

7/1/87 - 6/30/88	
Class F1 - Resident Citizen Fishing	406
Class F2 - Resident Citizen Minor Fishing	17
Class F3 - Resident Citizen Fishing (Age 65-69)	83
Class F4 - Resident Citizen Fishing Paraplegic Blind, Mentally Retarded	4
Class F5 - Resident Alien Fishing	5
Class F6 - Non-Resident Citizen/Alien Fishing	4
Class F7 - Non-Resident Citizen/Alien 7-Day Fishing	5
Class T1 - Resident Citizen Trapping	3
Class DF - Duplicate Fishing	2
Class H1 - Resident Citizen Hunting	107
Class H2 - Resident Citizen Hunting (Age 65-69)	2
Class H3 - Resident Citizen Hunting Paraplegic	1
Class H4 - Resident Alien Hunting	6
Class H6 - Non-Res. Citizen/Alien Hunting (Small Game)	1
Class S1 - Resident Citizen Sporting	101
Class S2 - Resident Citizen Sporting (Age 65-69)	8
Class S3 - Resident Citizen Sporting Over 70 (Includes Trapping)	57

Class DS - Duplicate Sporting	
Class M1 - Archery/Primitive Firearms Stamps	
Class M2 - Mass. Waterfowl Stamps	
TOTAL:	8

Paid to Div. of Fish & Game for Licenses:	\$9,029.
Paid to Town Treasurer in Fees:	\$ 368.

Dog Licenses Issued:

7/1/87 - 6/30/88	
Males @ \$4.00	
Females @ \$7.00	
Spayed Females @ \$4.00	
Transfers @ .25	
Kennels @ \$11.00	
Kennels @ \$26.00	
Kennels @ \$51.00	
License Fees Collected for Previous Years: @ \$4.00 @ \$7.00	1,9
Paid to Town Treasurer for 1988 Licenses and Prior Years License Fees:	\$8,668.

Miscellaneous Receipts

7/1/87 - 6/30/88	
Certified copies of Vital Statistics, Marriage Intentions, UCC Filings, Business Certificates, Maps, Street Lists, Zoning By-Laws, various licenses, etc.	\$52,512

The Town Clerk's Office is oriented to serve the public, and is open daily from 8:30 A.M. until 5:00 P.M. and from 7:30 P.M. until 9:00 P.M. on the second and fourth Tuesday evenings except for July and August when the office is open from 7:30 P.M. until 9:00 P.M. on the third Tuesday.

Board of Registrars



John W. Day, Barbara Doyle, Mary J. McCarthy, Theodora K. Eaton

Responsibilities include the registration of voters, maintenance of an up-to-date voting list, compilation of the annual listing of residents, certification of signatures on nomination papers and petitions, the processing of absentee voter applications, administration of elections and recounts, and Town Meeting Member attendance.

Voter turnout for the two elections during Fiscal Year 1988 was as follows:

March 8, 1988 - Presidential Primary - 41.88%
April 11, 1988 - Annual Town Election - 20.19%

The annual listing of residents was conducted by mail again this year. 85% of the residents responded within the first month. Census follow-up was conducted via telephone and police visitation. A list of dog owners was also compiled in accordance with Massachusetts General Laws.

Upon completion of the local listing, notices were sent to all those persons who were not reported as living in Needham on January 1st. Those who proved residence were reinstated. As a result of the notices mailed, names of voters who had moved out of Needham were removed from the Voting List. Names were also removed because of death, failure to comply with the notice, and other changes in voting status. Upon completion of the revision, the

total number of registered voters was 17,022 as follows:

Precinct	Democrat	Republican	Unenrolled	Total
A	573	266	786	16
B	527	311	855	16
C	540	409	681	16
D	596	453	718	17
E	481	441	684	16
F	653	563	707	19
G	537	366	751	16
H	583	379	644	16
I	583	384	803	17
J	501	325	662	14
Total	5667	3945	7416	17,022

Budgetary Data

		No. of Employees
Personal Services	\$37,461.	
Expenses	12,845.	Full Time
Canvassers & Tellers	10,835.	Part Time
Capital Outlay	1,000.	
Total	\$62,141.	

Personnel Department



John McKeon, F. Marjory Hegarty, Jr., John Sullivan, Paul Robison, Personnel Director

Budgetary Data	No. of Employees
Salaries	\$59,959.
Expenses	28,405. Full Time 2

The Personnel Board is comprised of five members, two of whom are required by Town law to be experienced Personnel Executives, appointed for rotating terms by the Town Moderator. The Personnel Board administers the Town's Consolidated Personnel Bylaw, and makes recommendations to Town Meeting in areas of Personnel Administration, including descriptions, creation of new positions, salary administration and labor relations policy for all Town departments except the School Department and Glover Memorial Hospital. One of the Personnel Board's most significant responsibilities is negotiation of collective bargaining agreements with six employee unions and associations in the Police, Fire and Public Works Departments. In 1987, the Personnel Board successfully negotiated multi-year contracts with the bargaining units. These contracts prevailed and were amended in 1988 with ratifications of Agreement, greatly reducing the cost that would have been required to negotiate entire contracts. In Fiscal Year 89, the Board will again go to the bargaining table with employees from the Public Works and Police Departments.

In addition to labor negotiations, the Personnel Board holds regular meetings throughout the year to review and act upon requests regarding individual and departmental needs in the areas of recruitment, position reclassification requests, grievances and personnel policy decisions.

The Personnel Director is appointed by the Personnel Board to carry out the daily mission of personnel administration and labor relations, including management of the Personnel Department in Town Hall. Personnel Department responsibilities encompass the administration and revision of personnel procedures, recruitment and hiring; employee counseling; affirmative action; salary review, and guidance and direction for town departments in effective personnel management practices.

This has been a year of major accomplishments and changes in the Personnel Department. At last year's Annual Town Meeting, the Personnel Board made a commitment to rewrite the town's Consolidated Personnel Bylaw (Article IX of the General Bylaws. A Personnel Consultant was hired for that purpose, and a revised, recodified Personnel Bylaw was presented and approved at the 1988 Annual Town Meeting. The Personnel Board and Department are very proud to have produced this outstanding document that sets forth a comprehensive personnel management system for the town.

Another Personnel Department project of great magnitude that was undertaken and completed this year was the publication of Needham's first Employee Handbook. The Handbook was the result of a major effort to review, document and codify all important information about the terms and conditions of

town employment. Needham's Employee Handbook is far beyond anything available in other municipalities, and we have received numerous requests for copies from communities who have heard about it and want to use it as a model.

Paul Robison, who had served as Personnel Director since 1984, made the decision to retire after fifteen years of dedicated service as a town employee. His gentlemanly manner and friendly smile will be missed by all. Joan Fallon was selected as the Town's new Personnel Director and will carry on the Personnel Department's commitment to provide strong personnel management and labor relations support to town departments. Areas of concentration for the coming year include continued review and refinement of the town's personnel practices and active participation in implementation of a townwide computerized Personnel/Payroll Information System.

Legal Department



David S. Tobin, Town Counsel

PURPOSE:

The Legal Department of the Town of Needham provides advice to the Town Departments, attends all sessions of Town Meeting, all Selectmen's Meetings and meets with other boards when requested. The Legal Department drafts or approves all contracts, represents the Town in Courts and before administrative agencies and assists in the drafting of legislation, by-laws and regulations.

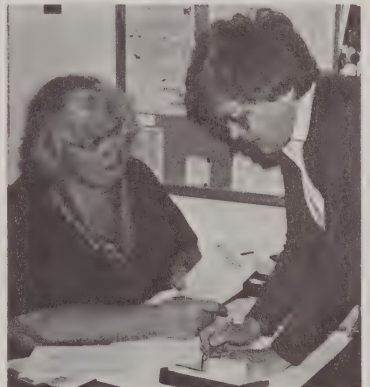
BUDGETARY DATA:

		No. of Employees
Salaries	\$37,323.	Full time 1
Expenses	\$95,460.	Part time 0

FY'88 HIGHLIGHTS:

During fiscal year 1988, Town Counsel has negotiated, drafted and/or approved more than fifty contracts for the Board of Selectmen, Glover Memorial Hospital, School Department, Department of Public Works, Finance Department, Park and Recreation Commission, Needham Minibus, Planning Board, Board of Health, Fire Department, Needham Free Public Library, Conservation Commission, Memorial Park Trustees, Sewer Department and Water Department. Among the contracts Town Counsel worked on were agreements for the purchase and sale of land, for the lease of the Newman School building to the Needham Extended Day Program, for architectural and

construction services, for health plan services, for transportation for both school children and the elderly, for repair of the Kendrick Street Bridge, the Hospital roof and several school roofs, for a solid waste transfer station, for traffic studies and the studies on parking facilities for the Hospital and the Town, for renovations to the police and fire department facilities, for medical services by physicians at the hospital, for leasing commuter parking space and the golf course, for testing water quality, for the purchase of materials and equipment for the new telephone system at the School Department, for new boilers and asbestos removal at several schools, for the High School renovations, for construction of the Memorial Park Track, for renovation to the Library including lighting, painting and theft detection, for removal of hazardous materials, for leasing office space at the Hospital and food service for the Hospital, for renovations to Town Hall and transportation agreement with the MBTA.



"Whenever I have a resource question, I start by contacting the Council on Aging/Senior Center."

GENERAL GOVERNMENT

The Legal Department further revised the Needham Designer Selection Policy in November, 1987 and continued revisions for the Minority Business Enterprise Policy. In November 1987, Town Counsel organized and distributed its second manual on public construction law and conducted an afternoon seminar for department heads on bidding and contract procedures. The Legal Department will continue to develop manuals and contracts for the Town's use.

In court and before various administrative agencies, the Legal Department represented the Town, its board and/or officers and employees in more than thirty cases involving zoning matters, workmen's compensation, retirement and tort claims, contracts and faulty construction, and labor relations. In addition, Town Counsel represented Town officials and employees in cases where those persons or public records are subpoenaed for testimony or evidence. Town Counsel represented the Town before the Supreme Judicial Court, the Massachusetts Appeals Court, the Land Court and the Norfolk, Middlesex, and Suffolk Superior Courts. Town Counsel settled or had dismissed nine of the cases before the cases came to trial.

Among other work, the Legal Department consulted the Board of Appeals, Planning Board, Board of Health and Building Inspector regarding actions and decisions on various office and residential developments in Needham and other zoning, planning and building matters. Town Counsel approved all payment bonds, performance bonds, covenants and other related legal documents for those boards. The Legal Department advised the Board of Selectmen on licensing and user fee issues, traffic regulations and sewer fees in relation to the Home Rule Charter and the Massachusetts Water Resource Authority legislation. In addition, Town Counsel reviewed, evaluated and worked with various departments of the town to settle or assist in settling claims resulting in personal injury or property damage. Town Counsel works as a liaison between the Town and its insurer on any claims defended by the insurance company based on the Town's liability policy.

Town Counsel advised the Board of Health on the drafting of Hazardous Waste Regulations and advised the Personnel Board on the drafting of its new Personnel By-Law. The Legal Department worked with the Board of Appeals and the Planning Board on procedures for obtaining special permits. Town Counsel has been working with the Selectmen and department heads to decriminalize violations of the Town's by-laws, and has advised the Board on fair housing issues.



"I can always get a game up at the Center."

The Legal Department worked with the Glover Memorial Hospital, its Board of Trustees and the Board of Selectmen in drafting and revising legislation to form the hospital support corporation.

The Legal Department advised the Conservation Commission in drafting the General Wetlands Protection By-Law. Town Counsel also advised the Conservation Commission on the purchase of several parcels of land for conservation purposes and instituted several enforcement proceedings pursuant to MGL Chapter 131, Section 40.

The Legal Department has also engaged Special Counsel to handle specialized matters for the Town, particularly in the area of collective bargaining and labor relations.

Moderator



Richard P. Melick, Moderator

The 1988 Annual Town Meeting was the most unique and difficult for TMM's of any during my service.

Each era has its distinctive problems; zoning, land acquisition, building construction, social issues, etc. Our current problem is one of financial needs.

We had lived through eight years under Proposition 2½. Our income rose each year by 2½% while our expenses rose 6%. Hence, an annual short fall of 3½%. None of us could run our home or business under such circumstances.

The Town survived those eight years by doing what we would do at home as individuals under similar circumstances. We curtailed spending, sold assets and invaded savings. Repairs were delayed, capital improvements put off, salary increases restricted, town owned school lands sold, surplus and reserve funds depleted, services cut and levies increased. Mercifully, we received more state aid than anticipated, and new real estate construction and improvements increased our tax base. By the good works of many managers we made it — to 1988 when by then 58% of the Commonwealth's towns, more than 150, had already voted a 2½ override.

Some of our townspeople believed that we could continue forever. After all, monies had always been found somewhere, and there were many major phrases which seemed in the past to produce funds: "surplus and deficiency account, overlay reserve, excess and deficiency fund, insurance reserve, retirement reserve, capital account, on-street parking meter fund, off-street parking meter fund", etc. But, times had caught up with us; believe it or not.

The annual budget was prepared and published in the warrant, and in the process of preparing a balanced budget, home garbage



"Even on days I don't feel like talking, I like to go to the Center."

collection was deleted. When the budget was under consideration in Town Meeting, a motion was made to restore that item. This came the problem of what other item to cut in order to provide funds for home garbage collection. From where I am standing I see the TMM's faces. Others see the backs of the heads. I watched the frustration, anxiety and heartache while they considered what service to cut from already trimmed services. The matter was continued to the next evening so that the committees could seek an agreeable solution. Back in session, the school committee volunteered to cut a program, and a recommendation was made to cut mental health. These ideas were unacceptable. There was the harsh reality that there was no money and something somewhere had to give. The users' tax was voted.

The lesson to be learned is that we, as a Town, have now reached the end of the rope. A completely artificial limit was placed upon all of us by Proposition 2½, and if the intent to cut and trim was there then it has happened.

Unfortunately, Needham was one of the better run towns so there was not much to cut and trim. The citizens will vote several specific overrides early in the new fiscal year, and hopefully, these will be approved.

Our current financial prospects are not good as expenses, over which we have no control, will continue to rise, especially the water and sewerage rates.

The 1989 Annual Town Meeting will face a 1½ million short fall. To find these monies, major cuts will be necessary, and the job of deciding where these cuts must be made will be difficult and emotional. The solution requires all of the input and patience we can provide. It is folly to assume that each of us will not be touched by these budget cuts.

School Department



Daniel Matthews, Chairman; Mary Ellen Herd, Colleen Schaller, William Miles, Margaret Murphy, John Gamel, Claire Fusaro, Frederick Mrell, Superintendent of Schools.

The Needham Public Schools has five elementary schools (grades K-5), one middle school (grades 6-8), and one high school (grades 9-12). The school enrollment in 1987/88 was 772 students. The school budget was \$8,648,530, with 77 percent of the budget expended on salaries. There were 308.5 professional staff and 129 support staff working for the benefit of the Needham children in 1987/88.

1987/88 was a year marked by great individual accomplishment. Three school programs were subjects of four different articles in national and international publications. Students and teachers won recognition in academics, writing, problem solving, and athletics.

Plans were completed for the high school renovation, but made somewhat complex because of the new asbestos review and containment regulations. A management plan was designed and contracts for both the asbestos containment and the general contract for the renovation of Needham High School were awarded.

Student achievement was excellent. High scores were obtained by students in all of our schools on the state basic skills test program for writing, mathematics, and reading. Further, we have developed our Criterion Reference Testing program which measures our School Committee approved curricula. The CRT has proven to be a valuable, analytical tool. SAT scores were higher; 90 percent of our students went on to post-secondary education after graduation.

The Needham schools are committed to a high standard of excellence. People set and contribute to this standard of excellence in our school system. We wish to acknowledge with sadness the passing of Alan E. Schaefer, retired Superintendent of Schools, and Joan W. Swartz, School Committee member, both of whom helped set the standard of excellence that we strive to achieve.

We look forward to FY '89 with four new principals at the elementary level; three as a result of transfers and one, William Ribas, who succeeds James Cain, retired principal of the Mitchell School.

At the middle school level, the principal, Frederick Preston, is retiring and a new principal will be chosen. The middle school will have its program evaluated during the 1988/89 school year.

This will be an exciting year for Needham High School with the renovation creating some relocation and discomfort. We are determined to work together to see that the renovation proceeds efficiently and effectively. The high school will also be subject to an outside evaluation by the New England Association of Schools and Colleges and will be introducing

its new core curriculum requirements for all students.

HILLSIDE SCHOOL — The school year began with a tribute to the United States Constitution upon its 200th anniversary. Throughout the year in prose, poetry, music and art, the Constitution was studied in depth. Guest speakers in the field of law spoke at assemblies and in the classrooms. Representatives of the Needham Clergy Association spoke at our post Thanksgiving Assembly on "Freedom of Religion." Every child signed a copy of the Constitution with a plumed pen, placed his/her name on a giant "We The People" cake, and heard essays written by students focusing upon the significance of our Constitution. Classroom constitutions were written and observed, artwork adorned the lobby — all depicting the Constitution. As the year came to a close, each child received a copy of the Constitution signed by all of his/her classmates.

Pen-Pal programs encouraged letter writing; first graders paired with other Needham first graders at Eliot and Mitchell schools. Fifth graders became "Pals" with people at the Stephen Palmer Senior Citizens' Center. The daily classroom activities which improved children's basic skills and enriched their lives were lead by skilled teachers who take immense pride in their work. The number of volunteers at Hillside was 234. Volunteers provide invaluable services and resources for which we are deeply grateful and appreciative.

Looking ahead to the new school year, a Multi-Cultural Arts program and the increased integration of thinking skills into the curriculum will be added.

HIGH ROCK SCHOOL — Last year special focus was placed on transitional stages in our elementary school. During the summer the PTC will sponsor a picnic for those children entering kindergarten and their families. On the first day of school in September 1988, parents will be available to escort incoming kindergarten families through the school.

At the fifth-grade level, parents and teachers evaluated the present communication process which resulted in modifications in the areas of discipline, homework, classroom responsibilities of special needs children, etc. This increased dialogue has resulted in less anxiety and a greater willingness to ask questions by both parents and children.

MITCHELL SCHOOL — Celebrating the Bicentennial of the Constitution - Observance of this historic year began on Citizenship Day, September 16, 1987 when the entire school participated in the Pledge of Allegiance to the Flag of the United States of America with the President of the United States. It continued with many room observances, culminating in a musical history of the United States.

The School received an artist-in-residence grant from the Collaborative prepared by a PTC parent, Charles Sidell. The grant provided puppets for the Mitchell School for six weeks.

A beautiful stained glass window was presented to the Mitchell School by the many friends of the late Helen George, her family members, and the PTC. The window, installed in the school's foyer, reflects Helen's philosophy that Every Child is Special and Unique.

POLLARD MIDDLE SCHOOL — June 1988 marked the close of the second year of the combined middle school at Pollard. The second year was even better than the first. A positive, proactive caring school community that supports students, their families, and their teachers has evolved.

The organizational and instructional model at Pollard is one of the most visited middle school programs in the Commonwealth for school systems seeking to establish effective middle schools in their communities.

What gives the Pollard Middle School its special atmosphere, setting, and environment that is so supportive to students, parents and teachers? It is the school's commitment to partnerships both within the school and the larger Pollard community, and the sense of ownership and belonging that derive from strong collaborative relationships.

The interdisciplinary team of four teachers is the basic day-to-day functioning unit of the school. Three interdisciplinary teams, one at each grade level (6, 7, and 8), work in partnership with a housemaster, guidance counselor, and special education teacher to organize and coordinate the work of each team and manage the larger house of 270-275 students.

Parent-teacher-administrator partnerships in support of individual students are formed easily and naturally through the decentralized school-within-a-school concept. Parents find the interdisciplinary team convenient, accessible, useful, and supportive.

The larger PTC/School partnership, a board involving 73 parents, brings to the total school - the students and the teachers - a wide range of programs, activities, performances, teacher enrichment grants, curriculum related assemblies, and workshops.

NEEDHAM HIGH SCHOOL — This is a four-year comprehensive high school with a student population of 1218. As a comprehensive high school, a full program in the basic areas of English, Mathematics, Science, and Social Studies is offered to all students. These subjects are augmented by courses in fine arts, applied arts, business, and a special education program under Chapter 766. There are also internship and work study programs available to students for graduation credit.

EDUCATION

HIGHLIGHTS

The Renovation

- scheduled to begin July, 1988
- contract awarded to low bidder Sciaba Construction Company of Readville

Core Curriculum

- common learning experience for all students
- increases graduation requirements
- specifies areas of studies

Physical Education Curriculum

- a new physical education program promotes healthy life-styles with units based on:
 - Fundamentals of Fitness
 - Nutrition
 - Consumer Wellness
 - Sports Health

NEASC Evaluation

New England Association of Secondary Schools and Colleges will conduct our ten-year evaluation for accreditation in October, 1988

Project Realization

- a drop-out prevention program
- a skills development program

Guidance Services

- individual and group counseling
- college placement service through the College and Career Center

Teacher Center

- a staff development program for faculty
- features faculty-led as well as educational programs.

ADULT AND CONTINUING EDUCATION

This year the Program has continued to grow and change in both the number and scope of courses taught. Nearly 150 courses were offered for the fall and for the spring semesters. Mini-workshops of one or two nights dealing with specific issues, such as planning for retirement or building children's self-esteem, continue to be very well attended, as do the nine-week, full-semester courses in the academics, arts, recreation, and personal development areas. With almost 3500 students enrolled, Needham has one of the largest adult education programs in eastern Massachusetts.

ART DEPARTMENT — Seven Gold Keys for excellence were awarded to Needham High School art students in the annual Boston Globe sponsored Scholastic Art Awards Competition held in February. Three students attained Blue Ribbon awards which qualified their work for the national exhibition held in Cleveland, and one senior portfolio was accepted for the national exhibition.

Fifty fifth grade students had their artwork chosen for display in the annual Fourth of July Celebration, sponsored by the Needham Exchange Club. This year's theme was "The Olympics."

BUSINESS/CAREER EDUCATION

DEPARTMENT — All students use business skills to assist them in their personal and financial decisions, as well as the management of their assets. Electronic technology applies to every segment of our society. Our courses reflect this.

The valuable tool of keyboarding enables students to interact with personal and microcomputers with the speed and accuracy demanded in today's every-changing society.

Students electing keyboarding will now learn to touch type on microcomputers. Once the students have this skill, new courses such as Electronic Publishing and Database/Spreadsheet are open to them. Accounting courses provide a solid foundation in accounting principles and a head start in business or at the college level. Microcomputer activities are integrated into all the accounting courses. The Automated Technology Lab will allow students access to computers on a drop-in basis to do work assigned in other departmental courses.

A major focus in Career Education this year was the "Have Lunch With... Program." The emphasis has been on asking Needham residents to participate and share career thoughts with students. Needham High students also participate in the following career exploration programs: TEC Internships Program, Metro-pathways, Bentley Spotlight Program, Business Week at Bentley, and School-Business Partnerships which include speakers and field trips. In addition, the Community Classroom Program is an important aspect of the educational experience offered at Needham High School. The program is a cooperative venture between the school and the community.

ENGLISH DEPARTMENT

1. In the first year of the Humanities Course, 120 seniors signed up for the course and were taught by a team of teachers including Tom Rooney (English), Bob Enos (Art), Peter Fuchs (Social Studies), and Roger Mansen (Music).

2. Needham High School's Literary Magazine, Even A Rag Like This, won first prize at the New England Scholastic Press Association's competition held at Northeastern University. It also received a "superior" rating from the National Council of Teachers of English.

3. The English Department was able to purchase forty tickets to five different performances at the Huntington Theatre. The students in several classes, including APP English, Humanities, Grade 10 Acc, and Theatre Arts attended these performances. Grants from the Needham High School PTC and the Needham Arts Council Lottery helped reduce the cost to the students.

4. A number of students and teachers were recognized during this past year for various achievements including the following: Michael Stick, Class of '88, received the National Council of Teachers of English Award for Excellence in Writing; Kevin Fleming, Adam Newman and Benjamin Karlin were selected to participate in the Middlebury Creative Writing Conference; Teachers Steve Shugrue, Lawrence Johnson and Thomas Rooney all received National Endowment for the Humanities Fellowships for summer institutes in 1988.

5. The Hilltopper published four issues in the 1987-88 school year. A ten-page issue in October featured a focus on the class of 1991; the January issue displayed a new mast-head and focused on articles of past Hilltoppers; the April issue featured articles on the High School renovation, Principal Edwin Fredie's trip to Washington, and the introduction of a talented new cartoonist; and the May edition focused on the destinations of the departing seniors and featured an article on retiring guidance counselor, Ron Pozzo. In April, The American Scholastic Press Association announced the Hilltopper had won third place overall in its

National Competition in the category of schools with population of 1001 to 1700.

6. Kevin Fleming won first place in the state in the first annual National Peace Essay Contest sponsored by the United States Institute of Peace. Kevin received a \$250 scholarship, as well as all-expenses paid trip to Washington where he competed for the national first place prize of \$5,000 scholarship.

FOREIGN LANGUAGE DEPARTMENT AND ENGLISH AS A SECOND LANGUAGE (ESL)

The 1987-1988 school year was a busy year as the list below indicates:

1. The honors program at the high school was initiated and the teachers began the process of developing the honors curriculum.

2. Two workshops on proficiency were held wherein the teachers were introduced to the concept of proficiency. The first was led by Miriam Grodberg of Wellesley and the second by Leslie Gardner, Lois Jenner, and Valeri Rousse from our staff.

3. The French Exchange with Paris, the Academic/Homestay Program in Salamanca, Spain and the trip to Germany were very successful and allowed the students to use their foreign language skills in real situations.

4. The Advanced German Classes wrote an original play in German and competed in the Eleventh Annual German Theater Competition at Mt. Holyoke College.

MATHEMATICS DEPARTMENT

An event that will positively effect the mathematics program this year and for many years to come is the adoption of a uniform set of textbooks at the elementary level. The program starts in the Kindergarten with emphasis on manipulatives for concrete understanding. The program also has an extensive supply of enrichment problems and projects to develop children's higher order thinking skills.

The Criterion Reference Testing program has expanded to include the third grade in mathematics. The CRT was given for a second year to the children in grades five and eight. With this data in hand, comparisons can be made and an evaluation of the worth of the testing program can be carried out.

During the year Louis Corbosiero was notified by ERIC (Educational Resources Information Center) that the experimental Log in Geometry program he developed had been accepted for inclusion in its Information Reference Center.

Three students at the high school received Certificate of Merit from the Mathematical Association of America for outstanding proficiency in the 1988 American High School Mathematics Examination.

METCO

134 METCO students come from Jamaica Plain, Hyde Park, Roxbury, Dorchester, Mattapan and the South End to attend school in Needham.

The METCO program and the Needham Arts Council co-sponsored several theater arts productions including the "Underground Railway" at the Pollard Middle School and storyteller Len Cabral, at the elementary schools. Each year the METCO program provides funding for such productions in order to heighten awareness and appreciation of multicultural arts.

The five graduating METCO seniors are pursuing their higher education at the University of Rhode Island, University of Massachusetts Amherst, North Adams State College, Brandeis University, and Northeastern University. These seniors began their education in Needham in the first grade. We are proud of their accomplishments and the foresight which provided the determination necessary to achieve their goals.

MUSIC DEPARTMENT

The Music Department's second annual Solo and Ensemble Festival in the spring included over a hundred students performing individually and in small ensembles for evaluation by professional adjudicators. Twenty students were selected to perform in a public recital, and four were honored as Needham's Musicians of the Year: Ayano Ninomiya, violinist and third grade student at Broadmeadow; Janet Lin, pianist and third grade student at Eliot; Alex Cowland, pianist and eighth grade student at Pollard; and Karen Loomis, pianist and senior at Needham High School.

The Musicians of the Year also performed the May Festival of the Arts at Newman. The festival included art displays representing student art work at all levels, concerts presented by the high school performing groups, drama presentations by the Theatre Guild, and an elementary/middle school concert featuring Pollard Choruses and townwide string players. The string performance was a dramatic indication of the growth of the string program with twenty students performing, all in at least their second year of string study.

The weekend of May 15 proved to be an award-winning period for the Music Department. The Pollard Select Girls' Choir, directed by Faith Luehr, received an excellent (A) rating in the American Choral Directors' Association middle school adjudication festival.

Also on May 15, the high school performing groups returned from a Music Festival in Montreal with ten trophies. The Jazz Band, directed by Mark Hickey, and the Concert Band and Chorus, directed by Roger Hansen, each received superior ratings and trophies. Additional awards were presented to the Wind Ensemble, Jazz Band brass and woodwind sections, and soloists Tony Lechner and Matt Eichner.

PACT

Needham's Program for Academically and Creatively Talented (grades 2-8) was awarded a grant by the Massachusetts Department of Education, Office of Gifted and Talented. The grant, "Meeting the Needs of Gifted and Talented in the Regular Classroom," funded a consultant who provided training to teachers in grades K-6 in integrating critical and creative thinking as part of the curriculum. Grant funds were also used to provide enrichment programs at the Pollard Middle School and for the middle school PACT consultant teacher to work directly with English and Social Studies teachers to provide extension activities which promote thinking.

Teresa Baker, an 8th grade PACT student, won first place in the Massachusetts Problem Solving Bowl independent division. She then travelled to Minnesota for the international competition and won third place.

PHYSICAL EDUCATION/ATHLETICS

By the start of the 1987/88 school year, low ropes challenge courses had been completed at four out of five elementary schools. These courses enhance creative and critical thinking while incorporating challenge, trust, and teamwork.

At the high school, School Improvement Fund grant resulted in a new Fitness Center. The Center provides a facility for strength training and conditioning and is utilized through the physical education classes, intramural programs, athletic teams, and adult education. The Universal Multi-Station machine has been relocated to the Pollard Middle School. This provides the middle school students with a safe strength training unit, including sixteen various stations.

Needham High School's state-of-the-art health-fitness testing laboratory continues to attract professionals from all over the Commonwealth. For the third consecutive year, students from Needham High School assisted in the health-fitness testing of Massachusetts State Legislators. The Governor's Committee on Physical Fitness and Sports officially requested that the Needham students perform these tests. Needham is one of only two high schools in the Commonwealth selected. The majority of the testing staff comes from local colleges and public health staff.

In athletics, the Girls' Soccer team won the Bay State League and South Sectional Championships. The Indoor Track team finished as tri-champs in the Bay State League. Lastly, the Boys' Swim Team clinched the Bay State League Championship and finished with an undefeated season for the first time in the team's history. The Board of Selectmen, in turn, proclaimed March 22, 1988 as Needham High School Boys' Swim Team Day.

PUPIL PERSONNEL SERVICES

The Health Education Department coordinated a program for parents and students entitled "Parents, Drugs, and Kids" featuring Dr. Tom Cottle, psychologist from WCVB's "Good Day America" program. A panel of adults and students responded to questions from the capacity-filled audience in the high school auditorium.

Dr. Arnold Kerzner addressed elementary and middle school parents on "Parents' and Children's Self-Esteem Go Hand in Hand." Sponsored by the elementary counselors and the Parent/Teacher Committees, the program was attended by over 200 parents.

Health education sponsored an AIDS Awareness Day at the High School. Shoshana Rosenfeld, R.N. addressed all tenth and eleventh graders in an assembly. For the remainder of the day all physical education classes were devoted to a further discussion of AIDS.

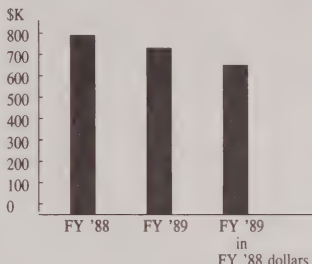
A grant amounting to \$10,995 was awarded by the Governor's Alliance Against Drugs. Sponsored by the Health Education Department, the funds were used to provide a series of workshops for elementary teachers, the program with Dr. Tom Cottle, and the purchase of curricula.

The School Committee approved a required health course of ten weeks in the ninth grade and in the tenth grade. The courses will cover topics such as: Substance Abuse, Human Sexuality, Peer Pressure, Decision Making, and Sexually Transmitted Diseases.

The Special Education Department of the Needham Public Schools underwent a compliance review by the State Department of Education. The review is conducted by the Department of Education on the progress of a local community approximately every seven years. The purpose is to determine if the local school system is in compliance with over 2000 special education regulations.

The Needham Public Schools was found to be in compliance with all these regulations. In addition, it was found to be commendable in engaging special needs students into the mainstream of public school programs.

Expenditures for students placed outside of the Needham Public Schools has continued to decline. The amount budgeted for FY '88 was \$780,000. Based upon a projected 20% increase in private school tuitions, the amount budgeted is \$720,000, or a decrease of \$60,000 for FY '89. If FY '89 budget dollars were translated into FY '88 dollars, the actual decrease would be \$155,000 or 20%. This decline is due to the extensive and varied special education programs offered within the public schools and reflects Needham's commitment to educating students in their home schools whenever possible.



READING

Teachers in grades 1-6 worked with the Director of Reading and a consultant on teaching thinking to develop literature units which included critical and creative thinking activities and techniques. These will be used by all classroom teachers with one unit developed for each grade.

The Communication Studies program has been an effective option for students who elect to start foreign languages in grade 9 (rather than in grade 7). Both the 7th and 8th grade programs involved students in a variety of communication experiences which include speeches, videotaping, plays, writing, film analysis, reading and discussion, creating a newspaper, and other activities to promote communication abilities.



EDUCATION

SCIENCE DEPARTMENT

1. During the 1987-88 school year, the Science Center provided a number of unusual science experiences in addition to the day-to-day program. Examples of these specials are:

a.) Prepared and presented three major large group programs: "Elephants," "The Science of Thanksgiving," and "Water."

b.) Produced two television tapes which will be available through the Media Resource Center - "Women in Needham in Science" and "Alcohol."

c.) Received national publicity in articles written in two magazines - The "American Scene" section of the April 4, 1988 issue of Time magazine described Science Center activities. The spring 1988 issue of The Skeptical Inquirer described pseudo-science activities and surveys with grades 4 and 6.

2. On April 28-30, 1988, the Pollard Middle School celebrated "Water Awareness Days" under the direction of grade 6 teacher, Peg Collins. Workshops were conducted by Peter Howell and Henry Hicks; a videotape on the Boston Harbor and a movie entitled "Water Follies" were shown at different grade levels.

3. Mikhail Elias, Jimmy Kwon and Kareem Serogeldin, Accelerated Chemistry students of Judy Waldron, won Honorable Mention in the American Chemical Society Northeastern Section's 29th Annual Avery Ashdown High School Chemistry Examination Contest.

4. The Second Annual Massachusetts State Science Olympiad was held at Boston University. The Needham High School team, under the direction of Judith Waldron, placed fifth in the Olympiad. A gold medal in Topographic

Maps was won by Michael Graber and Avram Hiller; a silver medal in Rocks and Fossils was won by Michael Graber and Avram Hiller; a bronze medal in Water, Water, Everywhere was won by Leigh Jackman and Maria McMorro. In addition, Needham placed fourth in Qualitative Analysis, Bridge Building and Anatomy.

5. Judy Waldron, Science Department, and Robert Evers, Mathematics Department, have received a \$15,000 Grant from GIFT (Growth Initiatives For Teachers). GIFT is sponsored and funded by the GTE Foundation to support and sustain excellence in teaching secondary Mathematics and Science. Judy and Bob will use the grant to institute a program at the high school called Options. The purpose of the program is to encourage high school girls with ability in Mathematics and Science to explore careers in high technology. The Polaroid Foundation has selected Judy Waldron to be one of two teachers to participate in the first Teacher Sabbatical Program. Judy will spend the 1988-89 school year working in research at the Polaroid Corporation.

SOCIAL STUDIES DEPARTMENT

The study of the Constitution was the theme for the school year in Social Studies. Principals, actively and cooperatively, supported this endeavor.

William McCarthy, teacher of Economics at the high school, involved his students in the Junior Achievement program. Texts, workbooks, and computer software programs were provided by Junior Achievement. In this program students formed companies, sold stock, marketed a product, sold the product, and produced financial statements.

In addition, students in this course were trained to teach a mini-unit, "Business Basics," to fifth grade students. Students at the John Eli and High Rock schools participated in this phase of the program. Eleanor Praught and Carol Stanton, grade five teachers at the John Eli School, and Warren Carson and Irene Maravelias, grade 5 teachers at the High Rock School, were the participating teachers.

Mock Trial Competition - The Needham High School Mock Trial team captured first place in Norfolk County. Roy Johan served as coach of this team and was aided by F. Anthony Mooney, Esq., Senior Partner, Hale and Don

THE MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL

Number of Needham Students Enrolled (10/1/88)	49
Percentage of student body represented by Needham students	6
Number of Needham graduates in the class of 1988	12
Number of Needham post-graduates, 6/88	1
Total expenses (7/1/87-6/30/88)	\$8,432,498.00
Needham's apportionment for operating and capital costs for FY 1989	\$385,882.00
Needham's representative to the Minuteman Regional Vocational Technical School	Tim Sullivan

Future School Needs Committee

Purpose

The Future School Needs Committee was established by Article 62 of the annual Town Meeting of 1950 and was continued by Article 64 of the annual Town Meeting of 1988. The Committee acts in an advisory capacity to Town Meeting by formulating decisions affecting the Needham Public Schools. The Future School Needs Committee projects future enrollments and works with various other town committees as well as with appointed subcommittees of the School Committee.

FY 1988

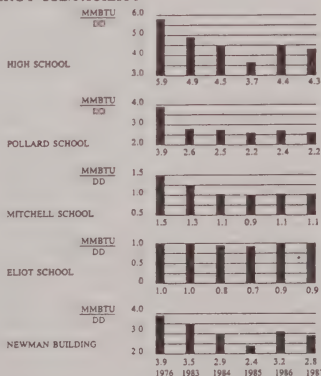
Enrollment projections indicate that we are approaching the end of the downward trend. The elementary grades have already started to show an upward trend, even though the birth-rate continues to fluctuate and does not show a definite trend one way or the other. The High School's population on the other hand will continue to decrease for another five (5) years.

The on-going energy plan continues to save the School Administration and therefore the Town energy and money. 1987-88 saw the installation of a new boiler at the Broadmeadow School and a new roof at the High Rock School

as well as new lighting and ceilings at the Pollard Middle School and the High Rock School. This year energy was reduced by 24,269,000,000 BTUs which provided the Town with savings of \$147,123 in avoided costs from those of 1976.

Again the Committee spent a great deal of time and work with the High School renovation plans and construction.

ENERGY USE/FACILITY



ENROLLMENT PROJECTIONS

	K	1-5	6-8	9-12	Total
Actual 1987	291	1431	824	1224	3770
Projected 1987	298	1434	817	1218	3767
1988	278	1483	799	1094	3654
1989	357	1505	794	1006	3662
1990	339	1606	788	992	3725
1991	360	1685	821	962	3830
1992	327	1776	841	841	3885
1993	327	1815	863	950	3955
1994	327	1866	878	959	4030
1995	327	1833	964	989	4113
1996	327	1822	1013	1020	4182

FY 1989 Projections

Because we are approaching the end of the current five (5) year energy plan, it was suggested that we review the status of each of the current public schools using a concept similar to that which was used for the High School. This would be done instead of updating the five (5) year plan for another five (5) years. Many new laws have come into existence recently which effect the operations of the present school facilities, i.e., the new asbestos regulation which mandate towns to develop asbestos removal plans. It is the Committee's intent to review these critical changes and evaluate the impact on our facilities in the future.

Police Department



William G. Slowe, Police Chief

PURPOSE:

The overall purpose of any police department is the protection of life and property within its jurisdictional boundaries. Within these general terms are a number of specific activities that police perform to create a sense of security within its jurisdiction. Some are obvious, such as patrol, traffic direction, traffic law enforcement and the investigation of crime. Other activities, however, are much more subtle (so subtle, in fact, they do not show in any statistics). These include helping people locked out of their homes and/or cars, giving directions, assisting walk-in citizens at the station, answering legal questions on the telephone, giving information to local media, recording request inquiries and more.

As the following information will show, we are a busy organization.

DEPARTMENT ACTIVITY

The Uniform Crime Report statistics are compiled by the various police agencies throughout the state. This information is contributed on a monthly basis to the Massachusetts Department of Public Safety and conveyed to the F.B.I. Basically, offense data collected is divided into 2 categories: Part I offenses, which include violent crimes such as murder, rape, robbery, and aggravated assault; and property crimes such as burglary, larceny, and motor vehicle theft. All other offenses are categorized as Part II offenses.

It is important to note that the following numbers indicate only offenses - not the number of persons apprehended for having committed these offenses.

BUDGETARY DATA

	FY'84	FY'85	FY'86	FY'87	FY'88
Salaries	\$1,607,299	\$1,686,265	\$1,788,297	\$1,915,199	\$2,089,595
Operating Expenses	169,019	168,702	187,454	189,031	223,368
Capital Items	50,792	65,036	58,149	60,565	74,812
Total	\$1,827,110	\$1,920,023	\$2,033,900	\$2,164,795	\$2,387,775

Employees

	FY'84	FY'85	FY'86	FY'87	FY'88
Full Time	58	58	58	58	58
Part Time	12	13	13	13	13
Total	70	71	71	71	71

Part I Offenses

	FY'84	FY'85	FY'86	FY'87	FY'88	Total
Homicide	0	0	1	0	0	1
Rape	0	0	0	0	1	1
Robbery	2	5	3	3	1	14
Assault	94	76	62	50	78	360
Breaking & Entering	83	99	92	84	83	441
Larceny	392	462	400	319	366	1939
M/V Theft	41	45	52	41	36	215
Total	612	687	610	497	565	2971

Selected Part II Offenses

	FY'84	FY'85	FY'86	FY'87	FY'88	Total
Drug Law Violations	15	17	16	31	23	102
Liquor Law Violations	45	42	44	39	39	209
Protective Custody (Drunk)	112	151	145	64	88	560
Operating Under Infl. Alcohol	184	137	166	97	92	626
Disturbance Calls	885	548	548	693	640	3284
Vandalism	327	327	372	351	312	1689

Burglary Alarms	2351	1874	1971	1917	1988	10101
Robbery Alarms	45	41	36	20	10	152
Total	3934	3137	3248	3212	3192	16723

M/V Accidents

	FY'84	FY'85	FY'86	FY'87	FY'88	Total
Personal Injury Accidents	188	187	184	149	213	921
Fatal (Included Above)	0	2	5	1	0	8
Property Damage Accidents	1024	1319	1149	914	1131	5725
Total	1212	1319	1149	914	1131	5725

Tickets Issued

	FY'84	FY'85	FY'86	FY'87	FY'88	Total
Warnings	2624	2509	1814	2044	2853	11844
Non-Criminal		1633	1257	947	1131	4968
Criminal	3883	131	80	110	189	4393
Arrests	450	453	297	224	304	1718
Parking	10979	8383	9417	7878	7606	44263
Total	17936	13109	12855	11203	12083	67186

Fire Department



Kenneth Lavoie, Fire Chief

MISSION STATEMENT

To protect and preserve the life and property in the community in the most efficient and cost-effective manner possible.

BUDGETARY DATA

Capital Expenses	\$ 84,000.	No. of Employees
Personnel	\$2,721,974.	Full-Time 76
Miscellaneous Exp.	\$ 351,752.	
Total	\$3,157,726.*	

*Cost of Fire Protection and Emergency Medical Services provided by the Fire Department averages \$110.00 per year per person.

OVERVIEW

The risk of fire in our community continues to grow. There are two ways available to modify that risk: 1) modify the risk itself (proactive) by upgrading our codes and ordinances, mandating built-in fire protection, etc., and by placing the increased burden on those increas-

ing the risk; and, 2) increase our suppression capacity (reactive) with additional equipment and manpower. Existing state laws prohibit, to a large extent, what a municipality can mandate as it relates to built-in fire protection, thus causing the need for increased suppression capability. Unfortunately, while our risk is increasing, our resources or suppression capability has actually decreased over the last few years. During a well coordinated attack on a fire, a certain number of fireground functions must be accomplished all at the same time for the suppression crews to be successful in saving lives and property. We are at a point in our operational manning that many of the tasks that must be performed may not be accomplished because of a lack of manpower and resources available to accomplish those tasks, and the citizens of our community must be made aware of the potential consequences.

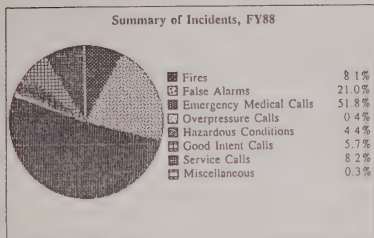
PUBLIC SAFETY

The following is a list of some of the accomplishments of our department this past year. This department and its personnel, as always, will continue to serve the citizens of Needham with the highest degree of dedication and service possible.

FY88 HIGHLIGHTS/FY89 FORECASTS

Summary of Incidents, FY88

Fires	165
False Alarms	425
Emergency Medical Calls	1,050
Overpressure Calls	9
Hazardous Conditions	89
Good Intent Calls	116
Service Calls	167
Miscellaneous	7
Total	2,028



Administration/Management Division

As an administrative priority, the department has been actively developing new record-keeping systems to track its resources. Through the use of "FireLink", an integrated computer program, a comprehensive personnel monitoring system was devised and put into operation. In FY89 additional resource tracking programs will be developed for all training, maintenance and fire prevention/inspection records.

To provide the residents of the community with fire prevention and safety tips, a weekly newspaper column titled "Fire Plugs" is in the works for FY89.

In response to the passage of the Super fund Amendments and Reauthorization Act of 1986 (SARA) the Town of Needham established an Emergency Planning Committee comprised of 17 public and private community leaders. The work of this committee, chaired by the Fire Chief, will assist the police and fire departments in planning for emergency situations, especially those involving chemicals/toxins and/or hazardous materials.

The committee has requested, and has been receiving, chemical listings from the industrial/business community, identifying chemicals/toxins and/or hazardous materials and their location. Once these listings are received, they will be continually updated as industries/businesses often change the chemicals they are working with or as new chemical processes are developed. The committee developed a "Hazardous Materials Emergency Response Plan" and filed the plan with the State of Massachusetts to meet state and federal mandates for emergency planning purposes. This plan will be "exercised" on a regular basis.

Computers will be an integral part of this program as they will be used to store data on chemicals/toxins and/or hazardous materials housed in industries/businesses throughout town. A highly reliable computer system, "Computer Aided Management of Emergency Operations" (CAMEO) has been developed by the National Oceanic and Atmospheric Administration. It provides the first responder with a database of 2,629 hazardous materials; detailed maps of the town including specific industrial/business facilities that store or use highly toxic chemicals; a chemical database that aids in the identification of chemicals and provides response information, and, an atmospheric model which assists in estimating downwind hazard zones. All of the components of this program work interactively.

In conjunction with this, the department has been working on the development of a comprehensive training program in compliance with the state mandated "Right to Know" law. This law mandates that employees who are exposed to, or work with, chemicals/toxins and/or hazardous materials be provided with an annual educational training program.

Operations Division

In an effort to increase operational efficiency and effectiveness, yet at the same time stay within budgetary constraints, the department underwent an internal "operational" evaluation which resulted in one engine company being transferred from Station II to Station I while the rescue unit was taken from front line service and placed in ready reserve. All personnel from this company were transferred to other engines and ladders, thereby increasing the effectiveness of the first-line attack "team" by adding personnel to the company, and augmenting safety to department personnel responding to the incident.

A new red and white 1987, 1500 gallon per minute pumper with a completely enclosed cab was delivered in March 1988, replacing a unit over 20 years old.

Our 1977 Pirsch 1250 gallon per minute pumper (Engine 3) was refurbished to meet our specifications and is equipped with supplementary safety features. This unit should last for another 5+ years of service.



"The center has the best cup of coffee in town."

In an effort to increase our apparatus reliability and replace our apparatus on a more routine and scheduled basis, we will be adding a new 1500 gallon per minute pumper to our fleet. Although this pumper will be similar to our latest acquisition, there will be some additional safety and operational modifications made.

A 4 x 4 Bronco has been purchased for use by the Shift Commanders. This vehicle has impressive maneuverability and will make hard to reach areas, especially during snow storms, more accessible. In addition, it will be equipped for the Incident Command System (ICS) and will eventually have computer capability.

Training Division

An effective in-service training program is a high priority with the fire department. Monies appropriated and spent on state-of-the-art equipment and apparatus are poorly spent if the personnel are not adequately trained in their use.

Our training officer is responsible for planning, coordinating and conducting the department's training effort, although many of the training programs are instructed by others.

In FY88 several in-service training programs were held including courses on: hazardous materials, radio procedures, foam application, jaws of life, cold water rescue, scuba diving, rappelling, and pump operations.

In addition to our in-service training program, numerous courses are offered at the state and federal level. Programs which were offered at the Massachusetts Fire Academy, and in which members of our department participated in, included: First Line Supervisor Training, a number of which were instructed by our own Chief Kenneth R. Lavoie; Conducting Basic Fire Inspections; Elevator Emergency Procedures; and Building Construction for Fire Suppression Forces. Many of the courses offered by the National Fire Academy Field Program were offered by the Massachusetts Fire Academy such as Preparing for Incident Command; Hazardous Material Tactical Considerations; Hazardous Material Recognition and Identification; Commanding the Initial Response; and, Haz-Mat Transportation Incident Response: A Unified Approach.

In an effort to increase their knowledge, several officers applied to, and were accepted into, the federal training programs at the National Fire Academy in Emmitsburg, Maryland. Deputy Chief of Operations, Alfred B. Deulio was accepted into the Fire Officer Executive Program. This program is a four year commitment and during which an intensive training program is held once each year for two weeks. Lt. William Byrnes was accepted and attended a two week training program on Interpersonal Dynamics. Three of our officers, Lt. William Byrnes, Lt. John Whalen and Captain Charles Rizzo were accepted into the Fire Officer Weekend training program which covered management and supervisory topics.

Throughout the year several fire service training seminars were held at the Massachusetts Criminal Justice Training Center in Needham. Among the most noteworthy were: Fire Risk

Analysis; A Systems Approach, and Community Fire Defenses; Challenges and Solutions both of which were presented by Chief Kenneth R. Lavoie and a Fire Command seminar presented by Chief Alan Brunacini of the Phoenix, Arizona Fire Department, a noted authority on the subject of fire ground command.

Training will continue to be a high priority with the fire department as in FY89 more in-service training programs will be offered and there has been an increase in the number of officers interested in applying to the National Fire Academy.

Fire Inspection/Prevention Division

The Needham Fire Department employs two full-time inspectors (one of whom is available seven days per week during normal business hours) who are responsible for the activities of the fire inspection and fire prevention bureaus.

The Fire Inspection Bureau is responsible for inspecting, issuing permits and collecting all permit fees. To date 785 permits have been issued and \$9,163.27 has been collected and processed through the Treasurer's Office.

The Fire Prevention Bureau encompasses the areas of code enforcement, plans review, investigation, inspection and public education. The Bureau has been working diligently in two specific areas; the installation of smoke detectors and the monitoring of all underground storage tanks.

The Needham Fire Department has been advocating and promoting smoke detector installation in every home in our community. Over 66% of fire deaths reported occur between the hours of 8 P.M. and 8 A.M., peaking between the hours of midnight and 4 A.M., while residents are sleeping. The use of smoke detectors has repeatedly proven to be instrumental in reducing the loss of life and property. The department experienced one fire fatality during this reporting period, where in our opinion, a properly installed detector would have made a difference.

The monitoring of all underground storage tanks containing Class A and Class B liquids is important for the renewal of licenses. To date, 15 applicants have contacted the bureau with the test results of their storage tanks. Any tanks found to be leaking were ordered to be removed. In addition, the bureau continually monitors hazardous waste materials and works with the D.E.Q.E. and the Department of Public Safety. To date 14 underground tanks have been removed under the provisions of M.G.L. 148, C.M.R. 527, 9.00.

With the concern over chemicals/toxins and hazardous waste spills, the department is looking forward to establishing pre-fire plans for target hazards. The first phase of this project is the development of plot drawings which will chart the location of fire boxes, fire alarm panels, sprinkler systems, and chemical hazards for various industries/businesses in town. The second phase of this project is the plotting of fire hydrants, routes and stationery locations for engines and ladders, etc. This will enable the fire department to adequately pre-plan fire and emergency responses to these buildings.

Emergency Medical Services Division

Emergency medical services (EMS) is a high priority with the Needham Fire Department. The basic responsibilities of an emergency medical technician (EMT) is to provide emergency medical care to the sick or injured and transport them to the nearest hospital, if necessary. Our EMT's emphasize prompt, quality emergency medical care in an atmosphere of compassion. In FY88 the ambulance responded to 1050 emergency medical calls, up 20.5% from last year. Of these, 829 were transports to Glover Memorial Hospital. This represents 51.8% of all incidents handled by the fire department. Ambulance receipts deposited into the town's General Fund for FY88 totalled \$85,640.43, representing a 90% collection rate.

The department currently has 29 certified EMT's. Our EMT's are highly trained and display medical expertise second to none. Department EMT's were tested in FY88 and passed recertification training requirements established by the Department of Public Health. This recertification training took place at Glover Memorial Hospital and is valid for two years. In addition, training was provided on current techniques used to perform CPR and other life saving measures as well as training in the proper use of emergency medical services equipment and materials. All EMT's are required to have CPR training on a yearly basis under the First Responder Law. Due to Massachusetts state regulations, new recruits are instructed in and must satisfactorily complete a 26 hour First Responder course. In FY89, and with your support, the department is looking toward advanced training to the "D" level which means that after intensive study the EMT's will be certified in the use of a defibrillator on cardiac arrest patients.

Due to the widespread risk among health care providers to contract Hepatitis "B", the department instituted a Hepatitis Immunization Program. Sixteen EMT/Firefighters and First Responder/Firefighters participated in the program which began in March, and it is anticipated that this number will continue to grow.

The latest in medical equipment is provided to assist the EMT's in professionally carrying out their duties. Among the new medical equipment that was purchased were the latest in pre-loaded backboards, two short and two long boards. All new splints and cervical collars were placed into operation at both stations. Infectious disease kits were placed on all apparatus for the protection of both firefighters and patients. A well stocked medical locker is located at Headquarters so that used medical equipment is immediately replaced.

In order to maintain our high level of emergency medical services a new Class I, Type I, Walkthrough Ambulance featuring the latest in equipment and safety features is scheduled to be purchased. In addition, this ambulance will have a newly designed suspension built for patient comfort.

Fire Alarm Division

The purpose of the Fire Alarm Division is threefold: 1) to provide proper care and maintenance of the municipal fire alarm system which includes 378 fire alarm boxes; 2) to control and maintain the internal communication system within the fire department; and, 3) to review blueprints and conduct building inspections as they pertain to fire alarm and sprinkler systems. In a continuing effort to upgrade and maintain the integrity of the municipal fire alarm system, approximately 16,000 feet of fire alarm cable or communication cable was installed, either as additional cable or new replacement cable and 49 fire alarm boxes were totally reconditioned. The fire alarm division collected \$29,040 from master box subscribers (fire alarm fees). False alarm fines were down from last year with a total of only \$500 being collected. This decline is due, in part, to better routine maintenance on the part of building owners/occupants, and newer, less sensitive smoke detectors.

Fire suppression personnel received in-service training by the Fire Alarm Division on a variety of subjects ranging from atrium smoke exhaust systems to radio procedures.

The Lineman in the Fire Alarm Division attended a course sponsored by the International Municipal Signal Association and was certified as a municipal fire alarm technician, Level 1. The Assistant Superintendent attended two seminars, one on inspection techniques on interior fire alarm systems and another on sprinkler systems plan approval methods which were sponsored by the National Fire Protection Association (NFPA). In addition, the Assistant Superintendent attended courses at Northeastern University concentrating on wet and dry sprinkler systems and hydraulic design and calculations for fire protection systems.

The Fire Alarm Division hopes to complete the fire alarm box reconditioning process by the end of FY89, and extend the fire alarm/communication cable system to include the Public Library, Trash Transfer Station, and the Charles River Association site. This site will house radio equipment for the Civil Defense, Police and Fire Departments. The Fire Department's radio system is still in need of improvements, some of which will be made gradually over the next two years.



"When my spouse died I didn't think life was worth living, but now I've found I don't have to be alone all day."

PUBLIC SAFETY

Civil Defense



Julius T. Fedel

Needham Civil Defense works closely with the Board of Selectmen and all other town agencies as well as with the Commonwealth's Office of Civil Defense and Emergency Preparedness in helping to maintain the town's state of readiness to deal with an emergency. In addition to helping with planning activities, Civil Defense stands ready with trained manpower and equipment to assist the town in the protection of persons and property and in the restoration of normal services. Many of our volunteers have served for a long time and bring the experience of previous emergencies as well as their skills in industry to the service of the town in times of stress.

BUDGETARY DATA

Salaries	\$ 2,000.	No. of Employees	Full Time	0
Expenses	17,550.	Part Time	1	
Capital Outlay	1,500.	Sworn		
Total	\$21,050.	Volunteers	43	

EMERGENCY PLANNING COMMITTEE

The Civil Defense Director and other Civil Defense officials participated in the work of Needham's Emergency Planning Committee. Chaired by the Fire Chief, this committee is dedicated to planning the town's response to a hazardous materials incident, such as an accident on Route 128 involving the transport of a toxic substance. The report of the committee was among the first to be filed and accepted by state Civil Defense officials.

UPDATING OF EMERGENCY OPERATIONS CENTER

Much of the momentum for the updating of the Emergency Operations Center (EOC) was diverted by a consideration of including the Civil Defense office and EOC into a planned renovation of the Police and Fire building. After due consideration by Civil Defense officials, the renovation committee, and the architect, it was determined that squeezing a third agency into the building would impose additional and expensive renovation costs and additionally crowd an already small site.

With that decision behind us, Civil Defense volunteers were able to carry out an already planned and funded small-scale renovation and refreshing of the EOC to help maintain its state of readiness.

COMMUNICATIONS

During FY88 we continued our equipment updating program by replacing several pieces of 25-year-old tube-type radio equipment with modern solid-state radios. This has reduced our maintenance costs and greatly expanded our ability to tap into the reserves of the Radio Amateur Civil Emergency Service and also to affect direct communications with other disaster agencies such as the Red Cross.

AUXILIARY POLICE PROGRAM

The Auxiliary Police continue to provide assistance to the Police and School Departments and other town agencies with school grounds vandalism patrols and coverage for special events such as the Fourth of July Memorial Day and road races sponsored by the Park and Recreation Department as well as auxiliary police services during emergencies. Within the past year two of our auxiliary police officers who obtained their initial training as volunteers have received appointments as regular officers in area police departments.

VOLUNTEERS NEEDED

As with any organization staffed by volunteers, Needham Civil Defense is always pleased to have additional volunteers join its ranks. We are looking particularly for additional personnel for our Auxiliary Police unit and for our communications staff.

Building Department



Armand LaVigne, Building Inspector; Chester E. Bosselman, Plumbing Inspector; Donald B. Griffin, Wiring Inspector

This office is responsible for reviewing applications and plans to construct, alter and demolish any building or structure, for compliance with applicable Zoning By-Laws, Massachusetts State Building Code, Massachusetts State Fuel Gas and Plumbing Code and Massachusetts State Electrical Code.

The Massachusetts State Building Code also requires this Department to inspect public buildings such as churches, hospitals, nursing homes, schools and places of assembly at various times of the year to insure that these structures comply with the Code.

Mr. Paul Landry resigned in November after 2½ years of service to the Town of Needham. Mr. John Rosenfeld manned this office until such time as a new Inspector of Buildings was employed. Armand H. Lavigne was appointed Inspector of Buildings as of February 1988.

This Department issued a total of 2,365 permits this year. The Inspector of Buildings made approximately 3,000 inspections. The Inspector of Wires made in excess of 1500 inspections and the Inspector of Plumbing and Gas made over 1200 inspections.

"I count on the monthly newsletter, the Senior Compass to help me plan my schedule." ▶

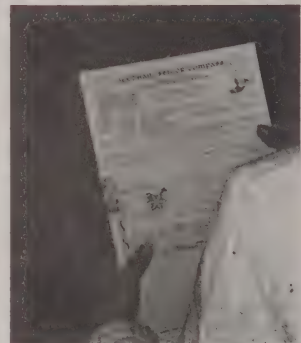
BUDGETARY DATA

Salaries	\$106,319.25	No. of Employees	Full Time	3
Expenses	3,800.79	Perm.		
Total	\$110,120.04	Part Time	2	
		Part Time	7	
		Total	12	

Total Fees Collected \$215,156.50

New Single Family Dwellings	31	29	42	42	24
New Two-Family Dwellings	3	3	—	—	—
New Non-residential Buildings	3	4	1	—	4
New Apartment House/Motel	3	1	—	—	—
Add/Alter Existing Residential Buildings	558	601	538	616	586
Add/Alter Existing Non-residential Buildings	104	85	122	106	108
Demolish or Relocate	21	20	13	12	23
Swimming Pools	18	26	13	11	16
Signs	84	61	57	109	68
Total	822	832	786	896	830

Building Permits Issued	723	740	761	780	830
Plumbing Permits Issued	402	417	491	468	520
Gas Permits Issued	177	240	201	188	221
Wiring Permits Issued	732	673	858	832	794
Sign Permits Issued	84	61	57	109	68
Swimming Pool Permits Issued	18	26	13	11	16
Total	2,134	2,147	2,378	2,388	2,365



Public Works Department



Robert A. MacEwen, Director of Public Works; David F. Greenwood, Town Engineer; Robert J. Lanigan, Superintendent Highway Division; Richard P. Merson, Superintendent Sewer Division; Bruce E. Nagler, Superintendent, Water Division; John F. Cusick, Superintendent Parks, Grounds and Forestry Division.

PURPOSE:

Public Works includes, in its broadest sense, all endeavors related to the planning, designing, construction, operation, maintenance and management of the physical facilities necessary or desirable to community life. The Needham Public Works Department renders service to all citizens in the areas of highway maintenance and construction, water supply and distribution, sanitary and storm sewer construction and maintenance, solid waste disposal, traffic control, park maintenance and snow removal. The Department provides its own administration, engineering and equipment maintenance.

BUDGETARY DATA:

Personal Services	\$2,276,585.	No. of Employees
Expenses	3,849,501.	Full Time 80
Capital Expenses	421,683.	Part Time 31

FY'88 HIGHLIGHTS:

Commuter Rail resumed service.
High Rock Street Bridge did not re-open.
Solid Waste Transfer Station voted.
Twenty year Contract signed for disposal of refuse with Wheelabrator Millbury, Inc.
MWRA Sewage Disposal costs continue to increase.
Kendrick Street Bridge closed for replacement of deck.

ADMINISTRATION DIVISION

Administrative Service to	
All Divisions	\$ 119,722.
Water Records, Data Entry,	
Customer Relations	26,377.

ENGINEERING DIVISION

Service to Public Works	201,622.
Service to Assessors	5,498.
Service to Planning Board	7,000.
Service to Other Agencies	14,107.

GARAGE AND EQUIPMENT DIVISION

Operation, Maintenance and Repair of Equipment	183,217.
Public Works Building	69,702.
Equipment Replacement	420,947.
Roof Repairs	30,000.

HIGHWAY DIVISION

Maintenance of Public Ways	458,063.
Disposal Area Operation	295,486.
Traffic Control	
Signs and Posts	27,787.
Pavement Marking	29,783.
Signal Maintenance	28,864.
Parking Meter Collection and Maintenance	39,951.
State Aid to Highways	
Resurfacing	158,252.
Kendrick St. Bridge	63,120.
Transfer Station	1,025,434.

PARK DIVISION

Forestry	
Tree Removal	37,219.
Pruning and Surgery	43,989.
Shade Tree Planting	41,382.
Park and Recreation	
Athletic Field Maintenance	138,500.
Rosemary Pool	22,400.
Ice Maintenance	13,500.
Ridge Hill Reservation	27,790.
Memorial Park	61,868.

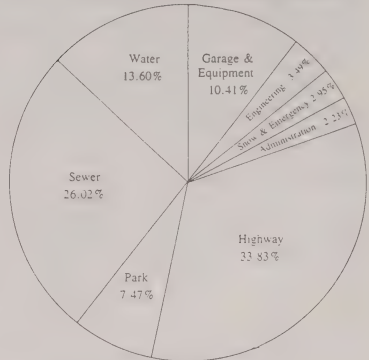
SEWER DIVISION

Sewer Maintenance & Repair	204,290.
Pumping Station Operation, Maintenance & Repair	195,022.
Storm Drain Maintenance & Repair	136,555.
Brook & Culvert Maintenance	8,804.
Sewer System Rehabilitation & Construction	263,728.
Sewer System Evaluation	
Survey	73,856.
Storm Drain Improvements	2,600.
Massachusetts Water Resources Authority Sewage Disposal	830,951.

WATER DIVISION

Supply & Pumping	207,977.
Treatment	46,181.
Distribution	227,138.
Customer Service	44,735.
Water Main Rehabilitation	195,012.
Massachusetts Water Resources Authority Water Purchase	61,986.
Water Meter Replacement	87,189.

HOW THE FUNDS WERE EXPENDED

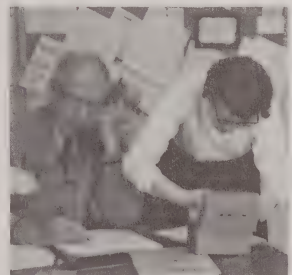


SNOW AND EMERGENCY

Snow	
Street Plowing	143,538.
Sidewalk Plowing	6,651.
Snow Removal	28,230.
De-Icing Sand & Chemicals	46,002.
Equipment Repair	25,304.
Emergencies	
Highway	442.
Park	566.
Sewer	14,791.
Water	3,884.

FY'89 FORECAST:

High Rock Street Bridge will re-open
Solid Waste Transfer Station will become operational.
MWRA Sewer charges will increase 40%
Sewer user charge will exceed water rate.
Kendrick Street Bridge will re-open on schedule.
The vote on Proposition 2½ override will determine the future of the Public Works Department.



"Making sense of my Medicare saved me a lot of confusion and worry, not to mention money."

PUBLIC FACILITIES

Minibus



Jane A. Howard, Minibus Coordinator

The Needham-Mite Minibus travels in four fixed loop routes through the Town of Needham offering public transportation to people of all ages.

BUDGETARY DATA:

		No. of Employees
Personal Services	10,290.00	
Expenses	1,500.00	0
Bus Contract	26,264.03	1
Total	\$38,054.03	

1988 HIGHLIGHTS

Ridership:

Senior Citizens	17,202 — 53%
Students	10,430 — 32%
Adults	3,255 — 10%
Children Under 6	1,562 — 5%

Total 32,449

Total Hours of Operation 3,469.05

Total Miles 55,249.05

MBTA Subsidy 64,523.06

Net Cost to Town 34,054.03

Van Shuttle

With the return of the train, it was necessary to arrange for transportation between the Needham Heights and Needham Junction stations during off-peak hours. A consultant, Multisystems, Inc., was hired to recommend the best options based upon existing equipment and funds. It was determined that ultimately the Watertown Bus could provide the best service,

however, the schedule would have to be revised and could not be changed until December 25, 1987. From October 19 - December 24, a van-shuttle was provided by the town. The net cost to the Town for the consultant's fee plus the ten weeks of van service was \$1757.65.

Multi-Ride Tickets

These reduced rate tickets continue to be offered to all and are primarily purchased by Senior Citizens. This year's sales represented approximately 15% of the fares collected. Appreciation is again extended to the Town Clerk and her staff for their willingness to sell the tickets.

1989 Projections

The status of the bus contractor's company is in flux. The Town will continue to make every effort to insure safe, reliable and comfortable transportation to our riders.

HUMAN SERVICES

Glover Memorial Hospital



Harry Allen, Eunice Connors, David Devine, Francis A. Facchetti, Helen Krawiecki, Gary Petrin, Oliver Redden, Phillip Reed, Jeffrey Somers, J. David White, Frank Niro, Administrator. Not pictured: Larry Smith

MISSION

Glover Memorial Hospital remains committed to continually improving the high quality health care services it provides to the residents of Needham and surrounding communities. In addition, Glover assumes a leadership role in working with the local medical community, other health agencies, town departments, and community-based organizations to enhance the overall health of the community.

Glover Memorial Hospital is governed by a Board of Trustees appointed by the Board of Selectmen. These Trustees, all Needham residents, represent the Selectmen and the Town Meeting in overseeing the general management and affairs of the hospital.

BUDGETARY DATA

Salaries & Wages	\$8,387,958.
Supplies & Expenses	\$5,136,031.
Capital Expense	\$2,300,000.

FY'88 HIGHLIGHTS

Fiscal year 1988 will long be remembered as the year Glover Memorial Hospital realized many of its plans for the future and revitalized the spirit of both its staff and community.

In the Fall of 1987, the hospital completed work on its new Strategic Plan. A combined effort among hospital staff, the medical community, hospital trustees, municipal officials, and community representatives, the Strategic Plan reviews the hospital's commitment to its founding mission and established a "common roadmap" for translating this mission into today's healthcare needs.

The hospital, which had been operating under a Chapter 306 enterprise fund approved by Town Meeting in FY1987, received approval from the Massachusetts legislature and Town Meeting to implement expanded enterprise fund legislation establishing the hospital as a self-sufficient department of the Town, and eliminating the need for the Town Meeting to appropriate general funds for hospital operation. This special legislation will go into effect beginning in FY1989.

The community's utilization of Glover's services continued to increase in FY1988, and Glover finished the year with a positive cash and accrual gain — one of the few hospitals in Massachusetts to do so. Decline in inpatient days moderated in FY88, falling less than 6% from FY1987. In fact, during the fourth quarter, the hospital's average daily census increased 16% over the previous three quarters. Outpatient services continued its strong growth trend as well, as volume increased more than 15% from the prior year. Rehabilitation Services (Physical, Occupational, and Speech Therapy, CT Scanning) showed the largest volume increases, while Laboratory, Diagnostic Imaging, Same Day Surgery, and Emergency Services continued to experience increasing volume.

In the Spring of 1988, the hospital completed an extensive renovation of the South Wing that houses two inpatient floors. The new contemporary motif provides a warmer, more personalized atmosphere for recovering patients. In addition to these cosmetic and functional improvements, the renovation also included the purchase of a new, state-of-the-art

HUMAN SERVICES

Board of Health

monitoring system for the Intensive Care-Cardiac Care and Telemetry Units. As the year ended, formal plans were introduced to renovate the hospital's North Wing into a modern ambulatory services center.

Glover Memorial Hospital also enjoyed increasing recognition among the medical community in 1988. The hospital hired its first full time Chief of Emergency Medicine and a new orthopedic surgeon and a new cardiologist also announced their active affiliations with Glover. In addition, the hospital solidified its relationship with physicians providing hard-to-get specialties including thoracic and vascular surgery.

Throughout the year the hospital continually improved and refined its staff recruitment and retention initiatives. Competitive salary levels have been established and maintained for all positions at the hospital. These efforts have lowered staff turnover and greatly assisted in helping to meet the staffing needs in the nursing units and other clinical areas that have resulted from increasing volume and patient activity.

THE HOSPITAL AID ASSOCIATION

The Glover Memorial Hospital Aid Association continues to provide valuable assistance and support to the hospital for important patient care projects. During FY1988, the Aid Association continued its commitment to expanding the hospital's Lifeline program, a community-wide personal emergency response system for disabled and elderly individuals restricted to their homes.

HOSPITAL BEDS

	FY1987	FY1988
Medical/Surgical	84	84
Intensive Care	7	7
Pediatrics	4	4
Same Day Surgical	6	6
Totals	95	95

VOLUNTEERS

Volunteers	335	335
Hours	34,000	34,000

ADMISSIONS

Medical/Surgical	2,137	1,827
Intensive Care	411	485
Totals	2,548	2,312

PATIENT DAYS

Medical/Surgical	16,004	14,871
Intensive Care	1,637	1,742
Totals	17,641	16,613

SURGICAL PROCEDURES

In-Patient	1,003	875
Ambulatory Surgery	3,018	3,100
Totals	4,021	3,975

EMERGENCY DEPT. VISITS

	11,293	11,505
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RADIOLOGICAL EXAMS

	23,114	26,841
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LABORATORY EXAMS

	123,642	138,904
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SOURCE: SDK Year End 1988 Patient Admissions Statistical Report
SDK Year End 1988 Service Summary Report (Surgical Procedures)



Rachel E. Spector, Saul Adams, Robert Heustis, Director; Not pictured, William A. Durbin, Jr.

The Board of Health is an elected board mandated by the General Laws to enforce state and local public health and environmental regulations. Its goal is to preserve, protect and improve the public health for the citizens of Needham.

BUDGETARY DATA:

		No. of Employees
Personal Services	\$146,836.	
Traveling Meals Program	25,257.	Full-time 4 Part-time 7
Out of State Travel	500.	
Capital Expenses	0.	
Total	\$183,386.	

Receipts:

Clinics	4,039.40
Permits + Licenses	7,366.00
Traveling Meals	24,625.00
Total Receipts	\$36,030.40

Mental Health

Mental Health Agencies	\$74,130.00
Charles River Workshop	9,746.00
Total Mental Health	\$83,876.00

PUBLIC HEALTH NURSING

The Public Health Nurses continue to offer screening services and immunization programs to meet the needs of the community. New services offered this year were: (1) a cholesterol screening in May; (2) assistance with the federal Women, Infants and Children (WIC) program. The housing authority has allotted space for this program to be in Needham.

The following Communicable Disease statistics represent those reported during the past three years:

Communicable Disease

Report	1986	1987	1988
Campylobacter	4	6	4
Chicken pox	60	159	37
Giardiasis	0	3	3
Hansen's Disease	0	0	1
Hepatitis	6	2	0
Legionellosis	0	1	1
Lyme Disease	0	0	1
Meningitis	2	1	2
Rubella	0	1	0
Salmonellosis	9	9	21
Shigellosis	4	2	2
Tuberculosis	2	0	2
Home Visits for investigation	22	28	44

Animal Bites

	1986	1987	1988
Cats	5	11	8
Dogs	23	29	34
Other	4	5	5

Immunizations

Diphtheria, Pertussis, Tetanus	24	8	14
Hib Vaccine	10	14	3
Influenza	1509	1985	1578
Measles, Mumps & Rubella	6	6	3
Pneumonia	5	3	4
Polio	25	10	25
Tetanus, Diphtheria	11	5	23

Screening Programs

Blood Pressure	2106	2163	2223
Carbon Monoxide	0	60	76
Cholesterol	0	0	247
Colo-Rectal	48	83	54
Glaucoma	156	150	89
Hearing	468	440	459
Hemoglobin	8	9	17
Lazy eye	60	147	40
Mantoux Testing	182	189	209
Pb (lead) Blood Test	4	8	17
Postural Screening	156	154	164
Vision	465	507	548

Maternal & Child Health Programs

Parenting Seminars	19	19	20
Attendance	111	108	140
Well Child Conferences	13	7	7
Appointments	150	75	71
Day Camps Licensed	2	2	2
Day Care & Nursery School Licensed	14	14	14
Total Site Visits	66	57	63

Outreach Programs

Federal Energy Assistance	136	137	126
Federal Surplus Food	952	928	865
Health Guidance Home Visits	272	287	374
Salvation Army Good Neighbor	10	21	29
Smoking Cessation Seminar	20	12	5
Parochial School Nursing Hours	336	296	270



"I like having the scale at the Center. Of course, I know it's registering 10 pounds too much."

HUMAN SERVICES

Licenses & Permits

Animal Permits.....	7
Bottling Plant Licenses.....	1
Burial Permits.....	280
Funeral Directors Licenses.....	4
Food Establishment Permits.....	74
Massage Establishment Licenses.....	2
Massage Licenses.....	3
Methyl Alcohol Licenses.....	84
Milk License - Store.....	59
Milk License - Vehicle.....	1
Rubbish Disposal Permits.....	99
Semi-Public & Public Swimming Pool Permits.....	5
Sewage Disposal Permits.....	3
Subsurface Sewage Installation Permits.....	2
Syringe Permits.....	2
Temporary Food Permits.....	8

ENVIRONMENTAL HEALTH

The environmental health program conducted by the Sanitarian is determined by public demand, legal mandate, complaints, licensure and permit requirements, inquiries, and regulatory enforcement of local Board of Health, State Sanitary Code, D.E.Q.E. Titles, Right to Know, and other State regulations. Below is a listing of services performed by the Sanitarian in the 1988 fiscal year:

Camping inspection activities.....	3
Carbonated beverage activities.....	7
Food Services inspection activities.....	161
Minimum housing, Right to Know and related activities.....	154
Miscellaneous general nuisance activities.....	25
Noise monitoring complaint activities.....	19
Professional meetings attended.....	4
Rabies Clinic activities.....	5
Rodent inspection activities.....	62
Sewage and Sewerage activities.....	205
Solid waste and related activities.....	103
Subdivision activities.....	87
Swimming pool activities.....	65

PUBLIC HEALTH NUTRITION

According to the 1988 Surgeon General's Report on Nutrition, "diet plays a prominent role in five of the top ten causes of death." Changes need to be made in the American diet. To meet that goal, nutrition programs offered by the Board of Health seek to improve the overall health, well-being, and nutritional status of Needham residents. Nutrition education programs offered by the Board of Health address the role of diet in disease prevention i.e., decreasing saturated fats, cholesterol, sodium; and increasing cereals, fruit and vegetables.

Nutrition Education Programs (*- indicates new program)

* Behavior Modification and Weight Control..	6
* Cholesterol Screening.....	1
Charles River Association Weight Control Program.....	7
"For Men Only" - Menu planning for better health.....	3

* "To Your Good Health"- Nutrition Workshops.....	7
* Women's Nutrition and Health Concerns.....	2
Cable T.V. News Program.....	1
Framingham State College Community Nutrition Affiliation - two students.....	1

Maternal and Child Health

Nursery School Classes.....	4
Well Child Clinics.....	4

Elderly Health

Senior Keep Well Clinics.....	20
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Nutrition Education Programs in the Needham Schools

* Kindergarten Education Program.....	4
High School Wellness Program.....	6
School Nurse Nutrition Seminar.....	1

Patient Conferences

	1986	1987	1988
Office visits	677	831	1030
Home Visits	20	18	53

The Nutritionist is available By appointment Monday through Friday 8:30 a.m. - 5:00 p.m.

TRAVELING MEALS PROGRAM

Now in its seventeenth year, the program includes two meals per day delivered to home-bound clients by over one-hundred community volunteers. Clients are charged \$3.00 per day.

	1986	1987	1988
Number of Meals delivered	7105	8121	8419
New Recipients			104
Average number of daily recipients			35
Weekend deliveries			7

Total receipts paid to the Town of Needham \$24,625.

FY'88 HIGHLIGHTS:

Robert C. Heustis, C.H.O., R.S., retired as Director of Public Health at the end of FY88 and was replaced by Fredric L. Cantor, D.V.M., M.P.H. Other highlights were the development and implementation of a first in the state municipal hazardous waste cleanup regulation, and introduction of new health screening and nutrition education program.

FY'90 FORECAST:

Environmental health, including hazardous waste control, and air and water pollution, will be important concerns in FY90. Increased awareness of the role of nutrition is preserving and promoting health will lead more Needham residents to make permanent changes in their diet. AIDS will continue to be an important public health issue.

Department of Veterans' Services



Terrence W. McGuire, Jr.

PURPOSE:

The Department of Veterans' Services performs those functions assigned to it by Chapter 115 of the General Laws of the Commonwealth. Chief among these functions is the administration of a program of benefits provided to Veterans and their families who are in need. The Department is assigned the responsibility for Veterans' graves. A depository of discharges and records of service is maintained within the Department. Point of contact service is provided for matters to be brought before the Veterans' Administration, including claims for compensation, pensions, educational benefits and burial benefits, to include grave markers and headstones. Requests for hospitalization and medical treatment are also processed. Representation before hearing panels of the Veterans' Administration, through the Service Officer of the Commissioner of Veterans' Services is provided when requested.

BUDGETARY DATA:

Personal Services	\$25,195.
Expenses	998.
Capital Expenses	0.
Veterans' Benefits	38,050.



"Sunday afternoon used to be my worst day of the week. Now I look forward to it."

FY 1988 HIGHLIGHTS:

Expenditures for Veterans' Benefits for fiscal year 1988 were down more than forty percent when compared to the previous year, due in large part, to the transfer of several beneficiaries to Federal programs after establishing their eligibility for those programs. Total caseload was also down somewhat at year's end. Data furnished by the Veterans' Administration indicates that federal benefits paid to Needham Veterans and their dependents during the year exceeded \$2,600,000. The role of this office in sustaining that level evolves around assisting recipients in responding to V.A. income inquiries and in the submission of new and reopened claims. Appeals are processed as necessary to rebut termination actions initiated by the Veterans' Administration. New benefits awarded during the year amounted to slightly more than \$170,000. Settled claims for

Veterans Insurance processed by this office resulted in payments of another \$160,000. to beneficiaries in Needham.

Thanks are in order to the members of the Beth Shalom Garden Club for their efforts at the Vietnam Veterans' Memorial to prepare for Memorial Day, to the members of the Needham Posts of the American Legion and the Veterans of Foreign Wars for their efforts in decorating the more than 1500 Veterans' graves in the cemeteries of Needham, and to Jack Marr and Bob Hawes who have worked so hard with me over the years to keep the Brighton Marine Public Center operating to provide treatment to active duty military, retired military and their dependents. Many who use this facility live in Needham.

FY 1989 PROJECTIONS:

Staffing cuts at the Veterans' Administration

Regional Office in Boston will continue to effect claim processing time and will have an impact on the workload of this office. The shortage of nurses and other health care professionals that is effecting the delivery of health care services in this area is particularly evident in VA hospitals and out-patient clinics. There is some hope that the elevation of the VA to cabinet level status now pending before Congress will ease the situation as far as budgetary constraints are concerned, but it is envisioned that health care delivery will remain a problem area. We will attempt to provide representation at hearings and panels convened to explore solutions. Our Veteran population now averages 55 years of age. Health care remains the principal concern. Our emphasis must be on the construction of VA facilities dedicated to long-term care and the conversion of some existent facilities to that use.

Youth Commission



Richard Creem, Chairman; William Duncan, Adele Hoffman, Michael O'Toole, Carole Vollman, Thomas Engelman, Youth Co-ordinator. Not pictured: Stephen Cadigan

PURPOSE:

The Youth Commission was established by the 1967 Annual Town Meeting to:

- Identify unmet needs of youth (and families) and promote needed services.
- Improve the quality of life for Needham adolescents, young adults and families through counseling, employment services, drug and alcohol awareness programs, and community education.

BUDGETARY DATA:

Salaries	\$107,986.30	No. of Employees	
Expenses	6,436.90	Full-time	4
Capital Outlay	0.00	Part-time	0
Total	\$114,423.20		

FY'88 HIGHLIGHTS:

Comprised of six adults and two Youth Advisors, the Youth Commission meets regularly to serve as a forum for youth and family issues, and to review Commission services and policies.

The Commission's **Community Outreach and Counseling Service** provided a 'safety net' for Needham adolescents and families encountering problems such as alcohol, drug abuse and depression. The confidential counseling and referral program also assisted teens with their transition to adulthood, adjustments to family changes including separation, divorce and remarriage, death, and personal relationships. Other services provided included:

- Clinical counseling services to 213 individuals and families.
- Information and referrals to 320 individuals and families.
- Co-leadership of middle school parent support group.
- Educational and training programs for teens, municipal departments on topics such as adolescent behavior management, parenting and AIDS.

Substance Abuse Awareness Programs:

The Commission expanded substance abuse services this year in response to increased incidence and concern about teen alcohol and drug abuse. The Commission's expanded **Twenty Hour Substance Abuse Awareness Program** received referrals from the Dedham District Court and from Needham High School students suspended for violation of the school's drug policies. The municipal counseling and employment program also sponsored the **Needham Chapter of Students Against Driving Drunk (S.A.D.D.)** which has 715 members who have signed a written pledge not to drink and drive.

Substance abuse awareness services included:

- 31 adolescents referred for Substance Abuse Awareness Programs.

- Parent meetings for drug referred adolescents.

- Assessments for substance abuse problems provided to Needham families

- S.A.D.D. Awareness Week, March 7-13, 1988: 1,200 students attended a performance of "The Balancing Act", a theatrical program on substance abuse and decision-making issues. Law enforcement agencies provided speakers on the legal implications

of drunk driving to 380 students.

375 Needham High School graduates received the S.A.D.D. 'Survival Kit'.

680 holiday cards distributed to high school students urging a safe and responsible holiday season.

The Commission's **Employment Service** provided employment counseling and information to 1,220 middle school, high school and college age students. Approximately 760 students were matched with a residential or commercial position. The employment program offers students an opportunity to discuss their work experience, skills, and interests while reviewing current job opportunities available in the area.

The Employment Program received 1,350 residential job requests for yard work, babysitting, snow shoveling, etc. Other employment service highlights included:

- Co-teaching a babysitting course (offered through the Pollard After School Program) to 40 students.

- Employment Outreach Program at Pollard Middle School for employment registration of students.

- Co-sponsorship of the Youth Commission Calendar and Photography Contest with Needham High School.



"Not all my new friends are my own age."

HUMAN SERVICES

The need for child care services for Needham working families has resulted in the Youth Commission taking a leadership role to promote additional local child care resources by establishing the **Needham Child Care Committee**. The Child Care Committee worked on a needs assessment and resource guide with the assistance of thirty-two parents and support of municipal departments.

The Commission's commitment to youth involvement in our community is reflected in the Commission sponsored 28 member **Youth Advisory Council and Peer Tutor Program**. Program highlights:

Provided training for 26 high school age Peer Tutor/Advisors in collaboration with Needham High School

Tutored 27 middle school students by 26 high school volunteers for a total of 302 hours

Advised the Youth Commission on youth issues

Provided a \$300 scholarship to a deserving high school student

The **Community Service Restitution Program** provided court referred young people unpaid work opportunities as 'repayment' to the community for vandalism and other antisocial acts. Program highlights:

46 offenders referred
1,155 hours of service completed
\$4,216 worth of services provided to town and community organizations (based on the minimum wage of \$3.65/hour)



"Volunteering here gives meaning to my life. I didn't know I had so much to offer others."

Council on Aging



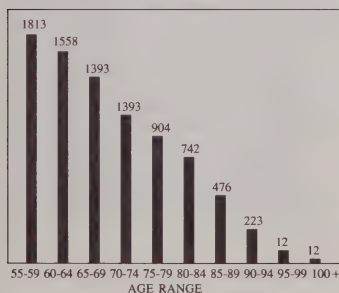
Beverly McNair, Chairman; Daniel Comisky, Mary Lyons, Margaret Lindsay, Helen Hicks, Camella Hertz, Gerald Swartz, Helen Blumenberg, Charles Henderson, Diane P. Matthews, Edward Pelletier, Ann Hartstein, Executive Director. Not Pictured: Camilla Broderick

PURPOSE:

The Council on Aging was established 31 years ago in 1957 by Town Meeting. At that time, the purpose of the Council was stated in form of three goals.

1. Identify the Total Needs and Concerns of Needham's Elderly and Retired Persons and Those Approaching Retirement Age.

TOTAL NUMBER OF PEOPLE
AGE 55+IN NEEDHAM = 8027



2. Design, Promote, Coordinate, and Implement Services and Programs to Meet those Needs and Concerns.

SERVICES AND PROGRAMS:

Rides to and from Stephen Palmer Center	1,828
Home visits	165
Telephone information and Referral assistance	5,530
Day trip attendance	850
Center program attendance	4,890
Meals served at Stephen Palmer Center	11,432
Education program attendance	1,100
On-site and outstationed health screening with Visiting Nurse Associations	800
Ring-Every-Day calls	913
Shopper bus rides and other shopping assistance	5,200
Sunday program attendance	2,620

3. Inform the Community and Enlist Support and Participation of All Citizens in This Effort:
Cooperative Efforts with Other Agencies, Organizations, and Town Departments:

Needham Library books borrowed from the Stephen Palmer Center 2,625

Lunches prvided by West Suburban Elder Services	11,432
Attendance at Health Education Seminars by Needham Board of Health and Glover Hospital	185
Counseling Provided by Mental Health Agencies	125
Legal Assistance through Boston College Legal Assistance Bureau	350
Employment Services by Jewish Vocational Services, Inc.	170
Recreation Bus Trips with Park and Recreation Department	178
Local Medical Transportation by the Community Council	680
Job Matching with the Youth Commission	100

Methods of Informing the Community:

Senior Compass (Newsletter)	
Mailing	2,400/month
Attendance at Community Group Presentations	150
Evening users of the Stephen Palmer Center	5,400

BUDGETARY DATA:

		No. of Employees
Salaries	\$73,355.	
Expenses	12,340.	Full-time 2
Capital	5,300.	Part-time 2
Total	\$90,995.	

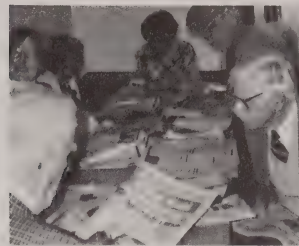
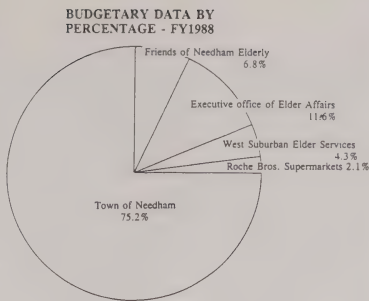
OTHER FINANCIAL SUPPORT:

Friends of Needham Elderly	\$ 8,210
Executive Office of Elder Affairs	
Formula Grant	11,575
Discretionary Grants	2,480
West Suburban Elder Services	
Title III-B Grant	5,150
Roche Bros. Supermarkets for Shopper Bus	2,600
Total	\$30,015

The Council on Aging is directed by a volunteer Board, of which seven positions are appointed by the Board of Selectmen and one each by the Board of Health, Park and Recreation Department, Housing Authority, School Department, and the Library.

The Board is responsible for determining the direction of the Council on Aging. This is done in response to the expressed needs of elders in the town as well as through a careful analysis of national and local trends in health care, recreation, education, and service needs.

The Stephen Palmer Center is the focal point of activities and offers much information on everything of interest to elders and their families. The Center is open Monday-Friday, 8:30-4:00 and on Sundays, noon-4:00. The Council on Aging office, located at the Stephen Palmer Center, is open 8:30-5:00 Monday through Friday.



"I wasn't looking forward to retirement until I realized how to plan for it. Now I'm as busy as I want to be."

DEVELOPMENT

Planning Board



Paul Killeen, Chairman; Stanley Tippet, Norman P. Homsy, David Gerber, Joanne Roth, H. Calvin Cook, Planning Director

Meeting. All applications for zoning variances and special permits to the Board of Appeals are reviewed, and written recommendations are made by the Planning Board. The Board is responsible for the continuous review and update of the Zoning By-law and Map, the Subdivision Regulations, and its Procedural Rules as a special permit granting authority. In the area of long-range or policy planning, the Planning Board has, as a major responsibility, the maintenance of an up-to-date Master Plan, which is used as a guide for decisions regarding future growth and development of the Town.

BUDGETARY DATA:

		No. of
Salaries	\$55,877.	Employees
Expenses	3,853.	Full-time 2
Capital Expenses	0.	Part-time 0
Total	\$59,730.	

FY'88 HIGHLIGHTS:

As predicted in last year's Annual Report, FY 1988 saw a continuation of the pressures for growth, change and development in Needham. Commercial development in the form of new and enlarged office buildings, industrial additions and new retail space took prominence over residential development — at least as far as applications to the Planning Board were concerned.

In its capacity as a special permit granting authority, the Board processed 7 applications as "Major Projects" and 2 applications as "Minor Projects" under the Site Plan Review By-law.

A total of 39 new residential lots were approved in the Definitive Subdivision Plans processed in Fiscal Year 1987-88. An application for a special permit to construct 4 residential units on Central Avenue as a Planned Residential Development was approved. Other applications for such projects were withdrawn after public hearing and Board review. Thirty plans were endorsed "approval not required" under the Subdivision Control Law. The Planning Board also reviewed and made advisory reports on 40 separate applications to the Board of Appeals for zoning relief.

The Planning Board was again successful at the Annual Town Meeting in having its proposed zoning amendments adopted. The 1988 Annual Town Meeting also adopted a comprehensive "Advisory Design Review Board" By-law, wherein the Planning Board and the Building Inspector receive recommendations on all commercial and industrial buildings during the permit review process. Citizens petition articles concerning building heights in the Industrial Park and proposed development restrictions in the Charles River area were returned to the Board and ad hoc committees for further study.

It is expected that early in the next fiscal year, planning consultants will be retained to undertake several important studies funded by developers when their projects affect growth patterns in the Town. Task Forces consisting of business, resident and municipal interests will be organized to work with the consultants. It is through area-specific studies such as these that the Planning Board is able to plan for deliberate Town growth and future development.



"Sightseeing is so much fun when you don't have to drive."

PURPOSE:

The Planning Board is charged with broad statutory responsibilities to guide the physical growth and development of Needham in a coordinated and comprehensive manner. The Planning Board reviews all proposed subdivisions of land under the provisions of the Subdivision Control Law (M.G.L. Chapter 41, Section 81-K to 81-GG) and administers the provisions of the Town's Subdivision Regulations and Procedural Rules. Under new Zoning By-law provisions adopted at the 1985 Annual Town Meeting, the Planning Board now acts as the special permit granting authority for certain types of prescribed development projects. Planned Residential Developments, Residential Compounds and "Major Projects" under the Site Plan Review By-law all require special permits from the Planning Board. The Board is also responsible for making advisory reports to the Building Inspector on "Minor Projects" under the Site Plan Review By-law. Proposals for amendments to the Zoning By-law and Zoning Map are reviewed and, after public hearing, corresponding reports with recommendations are rendered to Town

Conservation Commission



Roy A. Cramer, Chairman; Elizabeth Anderson, John Lynch, Joan Johnson, Peter Roth, John D. Marr, Jr. Not pictured: Michael Kupferman

PURPOSE:

The main functions of the Conservation Commission are to (1) advise the Town in matters pertaining to the use, management and protection of the Town's natural resources and open space; (2) administer the Wetlands Protection Act, Chapter 131, Section 40, and the Town of Needham General Wetlands By-Law, and (3) manage conservation property, including Ridge Hill Reservation.

BUDGETARY DATA:

No. of Employees	
Full time	0
Part time	¼

FISCAL YEAR '88 HIGHLIGHTS:

The Conservation Commission accomplished several of its major goals during the year.

1. In conjunction with the Needham Open Space Committee, an ad hoc group composed of representatives of various Town agencies and concerned private citizens, a Wetlands By-Law was prepared and approved at the 1988 Town Meeting. The purpose of the By-Law is to supplement the State Wetlands Protection Act, which states that no person may remove fill, dredge or alter certain natural resources without first filing a Notice of Intent with the Commission and obtaining, after a public hearing, an Order of Conditions. Wetlands are defined to include not only lakes, streams and ponds, but also marshes, swamps, areas subject to flooding and bordering wetlands containing certain vegetation. The Wetlands By-Law expanded the jurisdiction of the Commission primarily with respect to a 100-foot buffer zone bordering wetlands. This will enhance the Town's ability to prevent damage to wetlands by being able to more closely scrutinize activity in the 100 foot buffer zone. In addition, the By-Law will increase local control over our environment. The State Wetlands Protection Act provides for an appeal of Conservation Commission decisions to the State Department of Environmental Quality Engineering. The Wetlands By-Law provides for direct appeals to Superior Court, which is advantageous to the Town.

2. The Commission negotiated the purchase of 76 acres of open space, which includes 73 acres abutting Rider Hill Reservation, and 3 acres located on Glendon Road at the site of the Needham Historical Society. The purchase was approved by the 1988 Town Meeting, conditional on approval by the Town of a proposition 2½ override. The Commission has been interested in the land adjacent to Ridge Hill Reservation for over fifteen years, and this purchase will provide the Town with a continuous green belt of open space from the Charles River to the Wellesley border. The land is a combination of forest, fields and wetland, and the trail system on the land ties in with the trails on the existing Ridge Hill Reservation land. The Commission also applied for an open space grant from the Division of Conservation Services of the Commonwealth of Massachusetts. Needham is eligible for reimbursement of up to 66% of the total purchase price of the parcels.

3. The main day-to-day functioning of the Commission involves the administration of the Wetlands Protection Act. Each year witnesses an increasing number of applications due to the continued development pressure in Needham. A major project of the Commission was the Notice of Intent filed by the Massachusetts Water Resources Authority for the reconstruction of the main sewer line, serving the Metropolitan Boston area, which begins in Framingham and ends at Boston Harbor. The line passes through 7.5 miles of land in Needham, roughly paralleling the Charles River, and will be the largest construction project in wetlands that the Town has seen. We were successful in negotiating a grant from the MWRA to hire our own technical consultants during the construction process to insure that the project is carried out with minimal impact on the environment.

RIDGE HILL RESERVATION:

Ridge Hill Reservation continues to be a great asset to Needham residents. The utilization of the area for hiking, camping, skiing and picnicking has increased. The main house has been rented on a regular basis for weddings and other functions.

ENFORCEMENT MATTERS:

Unfortunately, enforcement actions against several landowners have been necessary in connection with illegal filling and dumping in wetlands areas. It is disturbing that, while environmental concern seems to be generally growing each year, a small minority of landowners continue to conduct illegal activities in wetlands, to the detriment of the Town. Since environmental damage is often irrevocable, it is frustrating to the Commission to have to spend time and energy on enforcement activities rather than more positive endeavors.

FY'89 PROJECTIONS:

During the coming year, the Commission will be involved in several major activities:

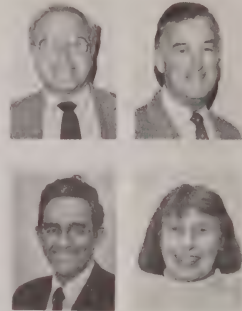
1. Implementation of the General Wetlands By-Law.
2. Monitoring of a number of on-going projects, including the Massachusetts

Water Resources Authority sewer reconstruction project described above.

3. Continuing efforts regarding open space preservation through gifts of land or gifts of conservation easements through the town.

We wish to thank all of the citizens of Needham who helped us in connection with the land purchase and the passage of the Wetlands By-Law, as well as the numerous individuals who helped with the maintenance of Ridge Hill Reservation this year.

Board of Appeals



Hertz N. Henkoff, Chairman; William Tedoldi, John Cogswell, Janice Hunt. Not pictured: Andrew D. Frieze

The Board of Appeals met fourteen times to hear 36 applications for special permits, 8 applications for variance, and 2 appeals from decisions of the Building Inspector. Of the 36 applications for a special permit, 32 were granted and 4 were denied. Of the 8 applications for variance, 2 were granted and 6 were denied.

BUDGETARY DATA:

		No. of Employees
Personal Services	\$4,702.	1
Expenses	4,758.	
Total	\$9,460.	

Filing fees, payable by the filer, for the Board of Appeals consist of \$100 for applications for residential special permits, variances, and for appeals from the Building Inspector's decision and \$200 for applications for special permits for business uses. Applications may be secured and filed in the Office of the Town Clerk, Town Hall. All decisions of the Board are a matter of public record.

Historical Commission



Norman A. Homsy, Chairman; Beth Rich, Carol Boulris, Leslie G. Crumbaker, Brenda Cupoli

PURPOSE:

The Needham Historical Commission, created by Town Meeting in 1976, consists of 5 members appointed by the Selectmen. Working under directive and criteria established by both the state and federal governments, the Commission is responsible for identifying, researching and recording the historic assets of the town, which are the visible, still existing evidence of the town's history — sites, structures and houses. These are reported to the Massachusetts Historical Commission for inclusion in the Inventory of the Historical Assets of the Commonwealth. For those local assets of particular historical distinction or significance, the Commission prepares nominations to the National Register of Historic Places, maintained by the U.S. Department of the Interior. The Committee is also charged with the support and encouragement of historic preservation within the town.

BUDGETARY DATA:

Salaries	0.
Expenses	\$1,498.
Capital Expenses	0.
Total	\$1,498.

FY'88 HIGHLIGHTS:

For the first time, the Historical Commission reached out to the community and asked local homeowners to submit their homes, if dated prior to 1890, for possible inclusion in the town's inventory of historic places. Twenty-five requests were received. Members of the Commission are reviewing and researching these properties, using the criteria of age, style and historic significance to the town. Each home will require many hours of archival study before acceptance to the local inventory is possible.

The Commission welcomed Brenda Cupoli as a new member, appointed to fill the late Raymond Bosworth's unexpired term. Mrs. Raymond F. Bosworth, widow of our late member, was given a framed resolution by the Needham Board of Selectmen at their September, 1987 meeting, honoring Mr. Bosworth who "served with distinction for a period of more than 11 years, preparing over 100 Historical Commission reports, adding to the historical knowledge of the Town of Needham."

Also, for the first time, the Historical Commission asked permission of the Board of Selectmen to include associate members in our group. These associates are not legally empowered, do not vote and do not help constitute a quorum; but they broaden our base in the community, help with our research and receive valuable training to fill any future vacancies on the Commission. Our associate members are: Nancy Hartford, who is a former Needham resident, architectural expert and long-time Commission member; Kenneth Watson, who has served for many years as volunteer but official photographer for the Commission; and Jessica Whitmore, who volunteered her service to the Commission and who has intense interest in the history of the Town and in the historic preservation of her own property.

FY'88 was an extraordinarily successful period for the Commission, with three local properties being accepted by the National Park Service, Department of the Interior, for listing in the National Register of Historic Places, the federal government's list of historic properties worthy of preservation. This brings to nine the number of Needham structures honored in this way. These new listings are: the Israel Whitney house, 963 Central Avenue; the Emery Grover Building, 1330 Highland Avenue; and the Robert Fuller House, 3 Burrill Lane, the oldest standing house in Needham, dated circa 1707.

The time-consuming work of the Commission continues full speed. In addition to the previously mentioned studies on 25 homes, we are preparing our first official publication, an illustrated brochure with map, describing the nine local properties listed in the National Register of Historic Places. Further research continues on Glendon (Kingsbury-Whitaker) House, home of the Needham Historical Society, with a study by the Society for the Preservation of New England Antiquities to determine more accurately the dates of the various segments of the building, as part of our effort to achieve National Register listing for that structure.

A local cable television program aired a descriptive tour of our local Historic District, McIntosh Corner (formerly known as Dog Corner, the intersection of Central Avenue and Great Plain Avenue and including 11 properties). McIntosh Corner was voted by the Massachusetts Historical Commission as eligible for inclusion in the National Register and a nomination form was submitted by the state group for final review in Washington, D.C. We await that decision.



"I was getting so sick of eating alone. . ."

Housing Authority



Diane Perry Mathews, Camella Hertz, Ian McLaughlin, Executive Director. Not pictured: John Wallace, Edward Cahalane, Stephen W. Merritt

PURPOSE:

The Needham Housing Authority exists to provide housing assistance to senior citizens, families, and handicapped individuals with limited incomes. The Authority administers eighty (80) units of state-aided Chapter 200 housing for families, one hundred fifty-two (152) units of state-aided Chapter 667 housing for senior citizens, thirty (30) units of federally-assisted housing for families, forty-six (46) units of federally-assisted housing for elderly and handicapped, and seventy-two (72) units of Section 8 Existing Housing.

BUDGETARY DATA:

The Authority has three operating budgets. One is for the 667C Program (state elderly), one for the 200-1 Program (state family), and one for the MA65-1 Program (federal). The budgets call for routine operating expenditures of \$637,772 with another \$273,432 paid out this year in rental assistance on behalf of those participating in the Section 8 Housing Assistance Program.

The Authority's administrative salaries total \$86,845.

It is noteworthy that the Authority receives no operating subsidy from the local, state, or federal government. All operating expenditures are paid for from current operating revenue, principally from rental income and General Fund investment income.

FY'88 HIGHLIGHTS:

Highlights of the year include:

1. Changes have taken place in the administrative structure of the Authority. Ian R. McLaughlin has joined the NHA as Executive Director. Professionalism within the staff has been increased in that Project Manager Catherine Clay and Office Manager Sandra Don have both passed the examinations leading to the designation of Certified Public Housing Manager.
2. A property has been acquired for the purpose of renovating it into housing for eight retarded adults. The Commonwealth has provided the funding for this undertaking, an architectural firm has been engaged, and development is expected to be completed in FY'89.
3. Construction was completed on a concrete retaining wall and safety fence at the NHA's Chapter 200 development in the area of Summit Road. Funding for this \$84,010 project had been made available through a Modernization Grant from the state's Executive Office of Communities and Development.

DEVELOPMENT

4. The Authority has computerized. While not yet utilized to its full potential, the computer has rapidly become a valuable administrative tool.
5. An After School Program began during FY'88 at Cooks Bridge. Operated by Communities United, the program provides supervised after school care for the children of parents who are working or in a job training program.
6. The NHA has been awarded a grant of \$127,000 by the state for the purpose of painting at its senior citizen developments at Linden Street and Chambers Street.
7. During FY'88 the Authority was able to house the following new households:
20 seniors/handicapped at Linden-Chambers
3 seniors/handicapped at Seabeds Way
2 families at High Rock
6 families at Cooks Bridge



◀ "I found the discussion stimulating and challenging."

CULTURAL & LEISURE SERVICES

Free Public Library



Charles Henderson, Chairman; Thomas M. Harkins, Roma Jean Brown, Robert D. Hall, Jr., Sally Powers, Emily Salaun, John Lebourveau, Vivian McIver, Librarian



PURPOSE:

The Needham Public Library selects, acquires, organizes and preserves books and other materials of contemporary interest and permanent value for the education, intellectual stimulation and pleasure of the entire community. The Library also provides assistance in retrieving information from the Library's resources to all segments of the town's population. The Library maintains the Laura G. Willgoose Archives Room in order to preserve the written and pictorial history of the town and continues its membership in the Minuteman Library Network which gives Needham residents access to a collection of over 2,000,000 volumes.

BUDGETARY DATA:

Personal Services	\$447,017.
Expenses	210,417.
Capital Expenses	104,964.
Total	\$762,398.

DEPARTMENTAL STATISTICS

ADULT DEPARTMENT

Circulation - Books	174,690
Periodicals & Pamphlets	9,140
Videos, Records, Cassettes	21,532
Books loaned to other Libraries	1,522
Books borrowed from other libraries	1,393
Overdues and bills sent	4,317
Reserves placed	4,697
Borrowers registered	3,565
Fines sent to town	\$23,186
Books lost & paid for	\$ 1,888
No. of groups using Community Room	155

CHILDREN'S DEPARTMENT

Circulation - Books	87,124
Videos, Records, Cassettes	8,732
Overdues and bills sent	1,514
Reserves placed	141
Borrowers registered	561
Story hours, film programs	161
Program attendance	6,325
Museum passes reserved	1,088

CATALOG DEPARTMENT

Adult books added to collection	5,089
Adult books withdrawn	1,891
Children's books added to collection	1,502
Children's books withdrawn	2,569
Records and cassettes added	169
Records and cassettes withdrawn	95
Videos added	88
Videos withdrawn	3

REFERENCE DEPARTMENT

Reference questions answered	17,301
Directional questions answered	5,924
Reference books checked out overnight	586
No. of people using Genealogy Room	249

DONATIONS TO THE LIBRARY

The Trustees of the Library serve countless hours without compensation.

Library Volunteer Program	772 hours
Financial donation to Library	
Trust Funds	\$31,353
Friends of the Library	\$ 3,936

In addition to a substantial financial contribution, the members of the Friends of the Library donate their time to the many library-centered Friends projects.

FY 1988 HIGHLIGHTS:

For the Library, the whole of the year 1988 was a highlight as the Library prepared for and celebrated the centennial of its founding in 1888. Major highlights were:

September, 1987 — A long-range planning committee was established (with Library Trustee Thomas Harkins, chairman, and 8 other members, including staff and townspeople) to plan for the start of the Library's next 100 years.

March, 1988 — A reception was held celebrating the Library's 100th anniversary and honoring Library Director Vivian D. McIver

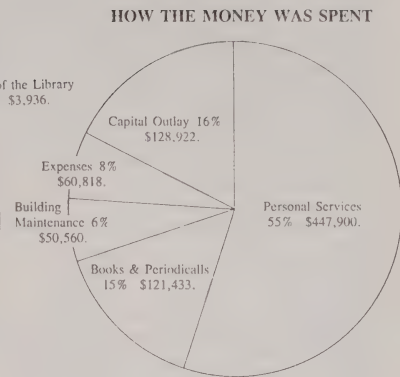
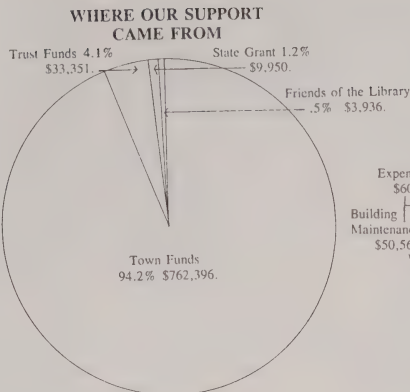
CULTURAL & LEISURE SERVICES

for her 43 years of service to the Library, the last 28 as Director. Representative Ellen Canavan presented Mrs. McIver with a resolution from the House of Representatives in recognition of her years of service.

April, 1988 — The Library's adult reading room was renamed the Bosworth Room in honor of past Library Trustee Raymond F. Bosworth.

April, 1988 — The Needham Garden Club presented a standard flower show "Many Happy Returns, 100 years 1888-1988" to commemorate the Library's anniversary and planted a tree on the Library lawn dedicated as a Centennial Memorial gift to Mrs. McIver.

Year long — The Friends of the Library presented several programs with a Centennial theme for both adults and children, donated \$1500 to the Library's Permanent Donation Fund in honor of the Centennial, provided funding to refurbish the doll house in the Children's Room and with the Needham Camera Club jointly sponsored a Centennial photo contest and produced a commemorative cup plate incorporating an N. C. Wyeth design, as a memento of the Centennial year.



Park and Recreation Commission



Elinor Devlin, Chairman; Barrie Little-Gill, Normand L. Provencher, John Naughton, Jr., Dana Story, Nancy White, Director.

- Coordinates and provides support service for many community organizations
- Sponsors special events and festivals
- Provides youth leadership training and volunteer resource development

BUDGETARY DATA:

Salaries	\$240,468.	No. of Employees
Expenses	74,425.	Full time 2
Capital Expenses	10,000.	Part time 114
Total	\$324,893.	

FY'88 HIGHLIGHTS:

Programs: The Park and Recreation Commission has seen many changes during the 1980's. As the number of two income families increase and the senior population continues to rise, the Commission is moving to adapt to the variety of needs. Staying abreast of program needs and maintaining a strong evaluation process allows the department to operate smoothly. The following lists give an indication of the diverse program opportunities available to citizens:

Summer Programs	Total Participants
Arts & Crafts Workshop	160
Cricketeer Adventure	360
Gymnastics Workshop	670
Mini-Evergreen Adventure	450
Outdoor Living Adventure	320
Special Needs Program	10
Tennis Lessons	500
Volleyball, Co-Ed Adult	160

Pool

General Admission	50,000
Masters Swim Meets	30
Sailing Lessons	60
Swim Lessons	1,200
Swim Team	80
Town Groups & Organizations	400

Other Summer Activities

Arts in the Parks	2,100
Community Gardens	40
Life. Be in It! Day	750
NELTA Tennis Tournament	20
Pepsi Hot Shots	60
Playground Theatre	800
Tennis Passes	1,000

Fall/Winter Programs

Babysitting Workshop	20/week
Badminton	20/week
Ballet	50/week
Cross Country Skiing	20/week
February Vacation Gym	200
Governor's Cup Walk Race	40
Gymnastics	160
Halloween Party	160
Ice Skating	150/week
Indoor Tennis	48/week
Learn-to-Ski	35/week
Men's Basketball	30/week
Men's Volleyball	30/week
Senior Citizen Exercise	60/week
Special Needs Activities	10/week
Three-Mile Road Race	150
Ultimate Scavenger Hunt	60
Women's Volleyball	20/week
Youth Basketball	20/week

PURPOSE:

Empowered by Chapter 45 of the General Laws of the Commonwealth of Massachusetts, the Park and Recreation Commission:

- Provides balanced year-round recreation programming and leisure services for all ages
- Serves as steward of over 400 acres of public park land and town forest
- Maintains and schedules recreation and athletic facilities
- Manages Rosemary Lake and Pool as the principal aquatic recreation facilities
- Provides long-range open space and recreation facility

CULTURAL & LEISURE SERVICES

Others: The following is a partial list of programs at which the number of participants is undetermined, and of organizations that are assisted by the Park and Recreation Commission:

Community Softball League
Little/Senior League
Model Rocketry
Model Yachting
Pop Warner Football
Senior Citizens Picnic
Soccer Club
Swim Team
Track Club
Turkey Hunt
Youth Center

FACILITIES: The Commission takes great pride in its facilities and strives to maintain the existing facilities, and upgrade when possible. During the past two years, Cricket Field has seen extensive upgrading of the building and tot-lot area.

Rosemary Pool completed its 14th year of operation. Although citizens may not see changes in the facility, many internal changes are being made. During the next few years, the pool will receive new pumps and work will be completed on the pool structure. A preventive maintenance program has been in effect to assure continual use of the facility.

STAFF AND VOLUNTEERS

The Park and Recreation Commission consists of five elected Commissioners. The full-time Director of Park and Recreation is responsible for the administration of the Department and the Assistant Director is responsible for programming. A full-time administrative clerk and part-time clerk complete the office staff, registering thousands of people for programs throughout the year. Over 100 seasonal part-time staff members are hired throughout the year to supervise programs. The hiring of staff has become one of the greater challenges and time consuming projects due to the competitive job market.

Volunteers are the backbone of the department. Many programs and special events would not exist without the donated time of volunteers. They are involved with fall/winter programs, are instructor aids at Rosemary Pool, lead special events, and assist at summer programs. Total volunteer hours add up to over 1,000 each year. Most notable volunteers are Edward Pelletier, Representative to the Council on Aging and Richard Creem, Representative on the Youth Commission who are appointed to the respective boards.

DONATIONS:

In addition to the donation of time given by volunteers; many individuals, organizations, businesses, and corporations donate funds and/or in-kind services to be used at programs for the purchase of materials/equipment. In FY '88, over \$10,000 was received by the Commission. The partnership with all groups is a benefit to the community and a credit to those supporting the Park and Recreation Commission.

FY'89 FORECAST:

With the approval of the full-time Assistant Director position, many changes will be evident. New programs will be offered and the securing of more private sector donations will be a priority. The department has seen considerable growth in the past ten years. With this growth in programs, revenue, and participation, administrative changes must be incorporated. The entire administrative operation is continually evaluated and revised to assure the continued smooth operation of the department. Citizens have excellent access to the department allowing input from the community which strengthens the Commission.



"I like making music with a group, it can be very satisfying."

	Soccer	Softball	Baseball	Hockey	Ice Skating	Tennis	Basketball	Swimming	Tot Lots	Fishing	Hiking/Walking	Picnic Area	X-Country Skiing
Avery		X											
Claxton	X	X	X						X			X	
Cricket	X	X	X				X		X			X	
DeFazio	X	X	X						X			X	X
Farley Pond				X	X								
High Rock Woods				X	X						X	X	X
Mills			X				X		X			X	
Rebecca Perry							X		X			X	
Reservoir				X	X					X			
Ridge Hill											X	X	X
Rosemary Complex				X*	X			X†		X*		X	
Sportsman Pond			X	X						X			
Town Forest				X							X	X	X
Walker-Gordon	X	X	X	X	X					X			

*lake †pool

Memorial Park



Roger Goodwin, Chairman; Andrew Lawson, Frederick Muir, Arthur Tiernan, Ron Sockol

PURPOSE:

In 1920, thirteen acres of land on Highland Ave. was purchased from Nellis Richwagon for \$17,500.00. War hero, Jim Crossman with devoted leadership organized and created Memorial Park in memory of Needham service people who gave of themselves in defense of

our country. Jim Crossman became the first Chairman of Memorial Park and served in that capacity for over 40 years. Trustees of Memorial Park have followed in his footsteps inheriting and accepting the following responsibilities:

Finance Committee

- Providing and overseeing safe, well maintained facilities for all to enjoy.
- Protecting, at all times, the memorial atmosphere of the Park and preserving the memory of those who served.
- Co-ordinating the scheduling of many athletic games and community events throughout the year at Memorial Park



Robert Hinrichs, Chairman; Gerard Sarno, Joanna Noyes, Jon Schneider, Gerard Sullivan, Executive Secretary. Not pictured: George Hertz, James Brierly, Denise Gallagher, James Turner, Dennis Kelleher

The Finance Committee is an independent advisory committee. Its members are appointed by the Town Moderator for a three year term. Although its primary obligation is to make recommendations on any issue affecting the financial well-being of the town to Town Meeting, the Finance Committee has the authority by state statute to "...consider any and all municipal questions for the purpose of making recommendations to the Town." (M.G.L., c. 39, sec. 16).

Of late, the normal growth in the town's expenses is at the point of exceeding the normal revenue growth allowed under Proposition 2½. As a result, the role and scope of inquiry of the Finance Committee has expanded. Budgetary recommendations made by the Finance Committee to Town Meeting can have an impact far beyond the financial choices. Decisions have to be made by the citizens of Needham which may affect the quality of public service that are a key part of what makes our community an attractive place to live.

In recent years Needham has sold school properties, delayed some capital projects, cut positions, accepted federal revenue sharing, increased fees, drawn on our stabilization fund, and more, to make up the difference between 2½% tax growth and an approximate 6% growth in costs. Concurrently, Needham, like all other municipalities in the Commonwealth, faces mounting spending pressures and revenue constraints. This pressure is particularly true in the areas of liability and health insurance, the costs of capital repairs and improvements, and the disposal of solid waste. Federal and state statutory changes have added another layer of complexity. Revenue sources have been constricted by a reduction in federal and state grants and the elimination of federal revenue sharing. The fundamental imbalance between revenue and expenditure growth is unlikely to disappear.

Needham deservedly has a reputation as a well-run town. Its citizens expect a certain quality of life with services provided by a

properly trained and properly compensated staff. The decisions that are made will affect the character of Needham.

As the Town's independent advisory board, the Finance Committee, in cooperation with elected officials, appointed committees, and professional staff, seeks to establish budgetary priorities and provide the supporting rationale that are compatible with the needs and expectations of the people of Needham.

Board of Assessors



Richard W. Finnegan, Herbert L. Dodge, Joseph W. Bergin, Jr., Phillip Gates, Administrative Assessor

PURPOSE:

The Board of Assessors has the basic responsibility of establishing the Town's tax base by assigning an assessed value to every parcel of real estate (about 10,000) in the Town. In addition, the Assessors place a value on all taxable personal property of business and industry in the Town. As of January 1, 1987, the taxing date for FY 1988, the total assessed value of property, real and personal, was about \$3,092,000,000. (See accompanying schedule).

The FY 1988 tax rate was \$8.67 for Residential property and \$10.29 for Commercial and Personal Property. The total tax levy was \$27,984,221. This was some 6.0% higher than the previous year's levy but still nearly two hundred thousand dollars less than the maximum permitted levy under the law.

BUDGETARY DATA:

		No. of Employees
Salaries	\$156,300.	6 and 3
Expenses	24,700.	elected
Total	\$181,000.	

FY'88 HIGHLIGHTS:

During the year, a revaluation of the Town was conducted and new assessments were assigned to all properties.

The first-half tax bills for FY 1988 were mailed on October 13, 1987.

FY'89 FORECAST:

During the fall of 1988 and spring of 1989 all houses will be re-inspected in conformance with State requirements. The next town-wide revaluation will be as of January 1, 1990 for fiscal year 1991.

BUDGET:

Annual Operating Budget	\$564.
Expenses	\$563.

SPRING ACTIVITIES:

- NHS track program
- NHS varsity and J.V. baseball
- Needham Senior League baseball
- NHS Physical Education classes
- Memorial Day ceremonies
- 6th grade Field Day & Bar-B-Q

SUMMER ACTIVITIES:

- Needham Exchange July 4th festivities
- American Legion baseball
- New England baseball league
- Arts in the Park
- Sponsored racing events
- Needham industries softball league
- Little League expansion league

FALL ACTIVITIES:

- NHS Freshman, J.V. and Varsity football
- NHS cross country track
- Needham Pop Warner football
- Veteran Day services

HIGHLIGHTS:

• MEMORIAL PARK BUILDING:

Remodeling has continued during the past year, and the building should be available for community clubs and organizations. Ceramic tile, painting and staining, plumbing, all finish trim and carpeting has been completed. Only an exterior railing and some lingering electrical work stands in the way of completion.

• ARTICLE 59 TRACK RENOVATION:

An appropriation of \$210,000 for a new six lane latex track was approved by Town Meeting. Frequent newspaper articles pertaining to track issues highlighted the period of time before Town Meeting. Bids will be opened and work should start in the fall of 1988.

PRAISE AND THANKS:

The Trustees of Memorial Park wish to thank the young adults of Needham for their thoughtfulness in maintaining a caring atmosphere at the Park creating a tremendous decline in Park vandalism.

Robert MacEwen, Director of Public Works and John Cusick, Supt. of the Park Division deserve our thanks for their sincere interests in maintaining Memorial Park.

Once again our special thanks to Bob Harris for his well organized supervision of Park activities. Bob has maintained the Park for many years within the high standards of workmanship that we the Trustees appreciate.

FINANCE

Class of Property	Total Value	Proportion	FY
Residential of all types	1,093,644,030	76.7%	1985
	1,092,560,330	74.1%	1986
	1,105,286,190	73.3%	1987
	2,365,409,690*	76.5%	1988
Commercial	331,804,710	23.3%	1985
Industrial	381,418,080	25.9%	1986
Personal	402,861,692	26.7%	1987
	726,542,165*	23.5%	1988
Tax Base (Total of all classes)	1,425,448,740		1985
	1,473,978,410	+3.5%	1986
	1,508,147,882	+3.0%	1987
	3,091,951,855*		1988
Levy	23,006,743		1985
	(Max: 24,136,641)		
	24,497,521	+6.5%	1986
	(Max: 25,567,739 +6%)		
	26,362,425	+7.5%	1987
	(Max: 26,685,235 +4%)		
	27,984,221	+6.0%	1988
	(Max: 28,176,363)		

*Fiscal year 1988 was a town-wide revaluation year.



"I feel so much better now that I'm exercising regularly."



Contributory Retirement Board



Claire Hawes, J. Darrison Sillesky, Evelyn Poness

		No. of Employees
Salaries	\$32,166.	1.8
Expenses	4,174.	
Investments at Market	\$22,320,296.	
Money Market Acct. - Cash	35,394.	

Instituted in 1937, the Needham Retirement System is a member of the Massachusetts Contributory Retirement Systems and is governed by Chapter 32 of the Massachusetts General Laws. Membership in the plan is mandatory immediately upon commencement of employment for all permanent employees. The plan is a contributory defined benefit plan covering all town employees deemed eligible by the retirement board, with the exception of school teachers whose pensions are administered by the Teachers' Retirement Board.

The System provides for retirement allowance benefits up to a maximum of 80% of a member's highest three year average annual rate of regular compensation. Benefit

payments are based upon a member's age, length of creditable service, salary and group classification.

Members become vested after ten years of service. Normal retirement for most employees occurs at age 65 (for certain hazardous duty and public safety positions, normal retirement is at age 55).

Active members contribute either 5, 7, or 8% of their gross regular compensation. This is determined by the date upon which the employee enters the service of the town.

A retirement allowance consists of two parts, an annuity portion which represents a member's accumulated total deductions and a portion of the interest they generate and a pension portion. The difference between the total retirement benefit and the annuity is the pension. The average retirement benefit is 80-85% pension and 15-20% annuity.

The Town must annually appropriate and contribute the amount of current year's pensions as determined by the Public Employee Retirement Administration. In 1977, legislation authorized local governments to appropriate funds to meet future Pension obligations. Needham was one of the few towns which took advantage of this legislation and set aside significant amounts to lessen the burden of future pension costs on the taxpayers.

The System is administered by a three person Board of Retirement consisting of an appointee of the Board of Selectmen, a second member elected by the members in or retired from the service of such system, and a third

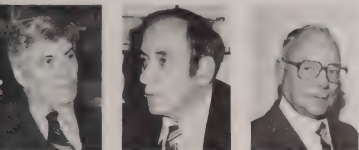
member chosen by the other two members with the approval of the Commissioner of Public Employee Retirement Administration. The Board meets on the third Wednesday of each month.

Chapter 661 of the Acts of 1983 greatly enhanced the ability of Retirement Systems to improve their investment performance. One avenue of investment was the creation of the Pension Reserve Investment Trust. Needham opted in 1985 to join PRIT, which has proven to be a wise decision. A report recently published by the Commonwealth of Mass, Division of Public Employee Retirement Administration ranks Needham number 4 out of 106 retirement systems with a Time Weighted rate of return of 20.75% based on Assets as of December 31, 1986 of \$21,575,921.

Audits are completed annually by an Independent audit firm and every three years by the audit division of the Public Employee Retirement Administration. This year marked the tri-annual audit by PERA. The result of this audit was positive and reconfirmed the fact that the financial records and management functions are being performed in conformity with the standards established by the Division of Public Employee Retirement Administration.

The Board is now in the process of reviewing legislation relative to significant changes in the funding and administration of the System, and Fiscal Year 1989 should be a busy and productive year for the Needham Retirement Board as well as one beneficial to the employees of the Town of Needham.

Commissioners of Trust Funds



Robert W. Cutts, Gerald Swartz, Robert E. Kentley

The Commissioners of Trust Funds are elected for a three year term. They meet monthly, or more often if necessary, at an open meeting.

The Commissioners are responsible for the administration of all 43 trust funds. Investments and expenditures of monies within the terms of the trusts are reviewed regularly with the assistance of the Town Treasurer.

The citizens of Needham continue to benefit from the generous gifts donated to the Glover Memorial Hospital, Needham Public Library, the schools, Parks and Recreation Commission, the Council on Aging and various scholarship awards. On behalf of the Town, the Commissioners express their gratitude to these generous donors.

Total assets of the Trust Funds increased moderately to \$1,381,218, at year end. Interest income for the Fiscal year was \$78,127.

The Trustees' goal will be to maximize yield in keeping with prudent investments and still retain such liquidity as required by the terms of the trust.

retirees, audit review and internal financial controls, Minority Business Enterprise and Contract Compliance, and supporting all aspects of the Town's data processing operations. In addition, the Department of Finance works with the Executive Secretary to the Finance Committee in preparing the Annual Town Budget for submission to the Finance Committee and Town Meeting.

BUDGETARY DATA:

Salaries	\$436,060.	Employees per Division
Expenses	368,182.	Finance 2.5
Capital Outlay	25,288.	Controller 4.0
		Treasurer/Collector 5.0
		MIS 7.0
Total	\$829,530.	Total 18.5

FY'88 HIGHLIGHTS:

Much of the activity of the Department of Finance involves the day-to-day management of the Town's finances including \$45 million in operating expenses, \$1.1 million in Special Revenues, and \$15 million in Hospital receipts. Further, this involves the processing of 1200-1500 payroll checks per week, 400 invoices and expense checks per week, 20,000 water/sewer bills and real estate bills annually, and 3200 W-2 forms. In addition, the MIS division assists the Town Clerk's Office with automation of voter registration lists and school census. The MIS Division also provides a variety of services to the School Department which accounts for approximately 40 percent of the resources in the Division. The Comptroller's Division and Treasurer/Collector are responsible for a variety of financial documents required by the State and Federal Governments. In FY88 the Comptroller's Division became responsible for Minority Business Enterprise and Contract Compliance reporting. The Town also provides a variety of services to the Glover Hospital. This accounts for nearly 25 percent of the activity in the Finance Department. For these services the Glover Hospital reimbursed the Town's General Fund \$193,500. The financial strain the Town is under is becoming more apparent. The Town is fortunate, however, in that over 98 percent of the property taxes were paid on time. In addition, the aggressive pursuit of delinquent taxes resulted in additional collections of \$408,000 outstanding from prior years. Finally, in spite of a decline in interest rates, the Treasurer's office was able to earn \$650,000 in interest for the Town in Fiscal Year 1988. These collections helped the Town's financial situation from worsening further.

The Department of Finance undertook a number of special projects during the year including:

- Implementing Enterprise Fund Accounting for the Hospital
- Preparing the Town's first Minority Business Enterprise and Contract Compliance Policy

- Preparing the Town's first long-range financial forecast
- Completing an analysis of the costs of sewer service which was used as the basis of determining the FY89 sewer rate
- Implementing the Garbage Service user fee with the Department of Public Works
- Implementing a program to assist the Parking Clerk in identifying the owners of automobiles with delinquent parking tickets.
- Undertaking an aggressive program by the Treasurer/Collector to collect outstanding real estate taxes resulting in \$408,000 in collections
- Creating a vendors relations task force to improve the timeliness of payments to the Glover Hospital's vendors.

FY'89 OBJECTIVES:

The Department of Finance has established the following objectives for FY89:

- Implement new accounting and auditing procedures for the Town's special revenue funds.
- Implement new accounting procedures for the Glover Hospital's Special Legislation Enterprise Fund.
- Initiate development of a five-year Capital Improvement Plan.
- Implement a system that will provide the ability for electronic scanning of Real Estate payments.
- Begin working with the Data Processing Advisory Board on a Town-wide data processing needs assessment in preparation for the expiration of the current computer lease in June 1991.
- Continue to provide training opportunities to all departments which want to improve the efficiency of their operations through the use of personal computers.
- Prepare for the issuance of nearly \$11 million in bonds for the High School renovation, Conservation Land purchase, and Police/Fire stations renovation.

Finance Department



Evelyn Poness, Treasurer and Tax Collector; Robert W. Burke, Data Processing Manager. Not pictured: Carl Valente, Finance Director; James Davis, Comptroller

The Department of Finance consists of the Comptroller's Office, Treasurer/Collector, Benefits Coordinator, and Management Information Services (MIS). The Department is responsible for the overall financial management of the Town including: advising the Selectmen of the Town's financial condition, providing information to the Selectmen and Finance Committee for long-range financial planning, cash management, debt management, benefits management for employees and



"I rely on the Senior Shopper Bus to get me to the grocery store every week."

FINANCE

TOWN OF NEEDHAM, MASSACHUSETTS

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP AS OF JUNE 30, 1988

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES		ACCOUNT GROUP	Combined Totals (Memorandum Only)	
	General Fund	Special Revenue Funds	Capital Projects Fund	Trust Funds	Contributory Retirement System	General Long-Term Obligations	1988	1987
ASSETS:								
Cash and temporary investments	\$ 8,942,058	\$ 1,539,247	\$ —	\$ 2,508,369	\$ 1,387,262	\$ —	\$ 14,376,936	\$ 12,152,000
Other investments	—	—	—	536,138	22,117,553	—	22,653,691	23,463,000
Property taxes receivable -								
Current year's levy	395,155	—	—	—	—	—	395,155	410,000
Prior years' levies	173,692	—	—	—	—	—	173,692	173,000
Other receivables and tax titles -								
Hospital	4,291,492	—	—	—	—	—	4,291,492	4,586,000
Motor vehicle excise	346,054	—	—	—	—	—	346,054	216,000
Water and sewer	349,546	—	—	—	—	—	349,546	62,000
Departmental	23,215	—	—	—	—	—	23,215	41,000
Tax titles	60,320	—	—	—	—	—	60,320	60,000
Other	168,715	80,901	—	—	—	—	249,616	277,000
Due from Commonwealth	6,277	389,521	—	—	—	—	395,798	282,000
Due (to) from other funds	(1,184,146)	554,511	629,635	—	—	—	—	—
Apportioned assessments	74,362	—	—	—	—	—	74,362	59,000
Other	42,174	—	—	—	—	—	42,174	10,000
Amount to be provided for retirement of bonds	—	—	—	—	—	5,295,000	5,295,000	3,034,000
Amount to be provided for payment of other long-term obligations	—	—	—	—	—	1,864,504	1,864,504	1,514,000
	<u>\$ 13,688,914</u>	<u>\$ 2,564,180</u>	<u>\$ 629,635</u>	<u>\$ 3,044,507</u>	<u>\$ 23,504,815</u>	<u>\$ 7,159,504</u>	<u>\$ 50,591,555</u>	<u>\$ 46,324,000</u>
LIABILITIES AND FUND BALANCES:								
Liabilities and reserves -								
Warrants payable	\$ 2,901,580	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 2,901,580	\$ 3,191,000
Accrued payroll and withholdings	462,270	—	—	—	—	—	462,270	73,000
Accrued vacation pay	981,000	—	—	—	—	—	981,000	981,000
Accumulated sick leave	—	—	—	—	—	1,616,504	1,616,504	1,149,000
State aid anticipation notes payable	—	336,312	—	—	—	—	336,312	—
Reserve for abatements	434,466	—	—	—	—	—	434,466	184,000
Deferred revenue	5,276,620	166,905	—	—	—	—	5,443,525	3,775,000
Long-term lease obligations	—	—	—	—	—	248,000	248,000	365,000
Other liabilities	2,253,038	249,646	—	—	—	—	2,502,684	2,428,000
Bonds payable	—	—	—	—	—	5,295,000	5,295,000	3,034,000
Total liabilities and reserves	<u>\$ 12,308,974</u>	<u>\$ 752,863</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ —</u>	<u>\$ 7,159,504</u>	<u>\$ 20,221,341</u>	<u>\$ 15,183,000</u>
Commitments and contingencies								
Fund balances -								
Unreserved	\$ (1,511,359)	\$ (333,087)	\$ —	\$ 3,044,507	\$ —	\$ —	\$ 1,200,061	\$ 2,617,000
Designated for subsequent years' expenditures	1,815,555	1,377,869	—	—	—	—	3,193,424	—
Reserve for encumbrances	572,707	50,898	—	—	—	—	623,605	1,211,000
Continued appropriations	494,936	239,692	629,635	—	—	—	1,364,263	564,000
Reserved	8,101	475,945	—	—	—	—	484,046	3,714,000
Net assets available for plan benefits	—	—	—	—	23,504,815	—	23,504,815	23,033,000
Total funds balances	<u>\$ 1,379,940</u>	<u>\$ 1,811,317</u>	<u>\$ 629,635</u>	<u>\$ 3,044,507</u>	<u>\$ 23,504,815</u>	<u>\$ —</u>	<u>\$ 30,370,214</u>	<u>\$ 31,141,000</u>
	<u>\$ 13,688,914</u>	<u>\$ 2,564,180</u>	<u>\$ 629,635</u>	<u>\$ 3,044,507</u>	<u>\$ 23,504,815</u>	<u>\$ 7,159,504</u>	<u>\$ 50,591,555</u>	<u>\$ 46,324,000</u>

FINANCE

TOWN OF NEEDHAM, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, TRANSFERS, EXPENDITURES AND CHANGES IN FUND BALANCES — ALL GOVERNMENTAL FUND TYPES AND EXPENDABLE TRUST FUNDS FOR THE YEAR ENDED JUNE 30 1988

	GOVERNMENTAL FUND TYPES			FIDUCIARY FUND TYPES	Combined Totals (Memorandum Only)	
	General Fund	Special Revenue Funds	Capital Projects Fund	Expendable Trust Funds	1988	1987
REVENUES:						
Property taxes, net of provision for						
abatements	\$ 27,255,483	\$ —	\$ —	\$ —	\$ 27,255,483	\$ 25,974,719
Hospital	14,134,143	—	—	—	14,134,143	12,017,439
Motor vehicle excise taxes	1,900,353	—	—	—	1,900,353	1,631,079
Water rates and services	2,101,561	128,142	—	—	2,229,703	1,978,281
Intergovernmental receipts	4,440,630	1,215,681	—	—	5,656,311	6,042,111
Interest and dividends	616,444	28,700	—	108,518	753,662	565,008
Departmental and other	1,679,896	871,436	—	102,272	2,653,604	1,610,115
	<u>\$52,128,510</u>	<u>\$ 2,243,959</u>	<u>\$ —</u>	<u>\$ 210,790</u>	<u>\$54,583,259</u>	<u>\$49,818,752</u>
TRANSFERS FROM (TO) OTHER FUNDS	\$ (3,161,481)	\$ 1,661,481	\$ —	\$ 1,500,000	\$ —	\$ —
EXPENDITURES:						
Education	\$18,378,235	\$ 1,629,128	\$ 350,000	\$ 1,855	\$20,359,218	\$18,730,268
Public safety	5,733,967	233,180	—	—	5,967,147	5,413,326
Human services	14,771,168	—	1,102,025	52,014	15,925,207	12,407,136
Public works	5,139,135	215,088	1,031,800	—	6,386,023	5,006,365
Culture and recreation	1,089,625	135,093	—	34,451	1,259,169	1,066,939
Debt service	935,074	—	—	—	935,074	661,016
Employee benefits	2,405,441	1,749,687	—	—	4,155,128	3,361,613
General government	3,140,589	—	—	6,931	3,147,520	3,796,362
Planning and development	126,769	—	—	—	126,769	64,451
State and county assessments	1,149,923	—	—	—	1,149,923	1,061,270
	<u>\$52,869,926</u>	<u>\$ 3,962,176</u>	<u>\$ 2,483,825</u>	<u>\$ 95,251</u>	<u>\$59,411,178</u>	<u>\$51,568,746</u>
EXCESS (DEFICIENCY) OF REVENUES AND TRANSFERS OVER EXPENDITURES	\$ (3,902,897)	\$ (56,736)	\$ (2,483,825)	\$ 1,615,539	\$ (4,827,919)	\$ (1,749,994)
OTHER FINANCING SOURCES (USES)						
Proceeds of short-term debt	\$ —	\$ 451,116	\$ 1,300,000	\$ —	\$ 1,751,116	\$ —
Proceeds of long-term debt	—	—	1,700,000	—	1,700,000	939,000
Repayment of short-term debt	—	—	—	—	—	(17,440)
Transfer from reserve for abatements	—	—	—	—	—	100,000
Other, net	44,742	51,412	32,857	—	129,011	(165,137)
	<u>\$ 44,742</u>	<u>\$ 502,528</u>	<u>\$ 3,032,857</u>	<u>\$ —</u>	<u>\$ 3,580,127</u>	<u>\$ 856,423</u>
FUND BALANCE, beginning of year	\$ 5,238,095	\$ 1,365,525	\$ 80,603	\$ 1,289,181	\$ 7,973,404	\$ 8,866,975
FUND BALANCE, end of year	\$ 1,379,940	\$ 1,811,317	\$ 629,635	\$ 2,904,720	\$ 6,725,612	\$ 7,973,404

REFERENCE

Town Officers

ELECTED

MODERATOR

Richard P. Melick '89

SELECTMEN

H. Phillip Garrity, Jr. '89, Chairman

Sally B. Davis '90

John D. Marr, Jr. '90

David F. Eldridge, Jr. '88

Marcia M. Carleton '91

TOWN CLERK

Theodora K. Eaton '89

ASSESSORS

Richard W. Finnegan '91, Chairman

Herbert Dodge '89

Joseph W. Bergin, Jr. '90

SCHOOL COMMITTEE

Mary Ellen Herd '90, Chairman

Claire Fusaro '91

John Gamel '91

Daniel P. Matthews, '89

William Miles '90

Margaret Murphy '89

Colleen Schaller, '89

PARK AND RECREATION COMMISSION

Normand L. Provencher '89, Chairman

Elinor R. Devlin '91

Barrie Little-Gill '89,

John Naughton, Jr. '90

Dana W. Story, Jr. '91

TRUSTEES OF MEMORIAL PARK

Ron Sockol '89, Chairman

Roger Goodwin '90

Andrew Lawson '89

Frederick Muir '87

Arthur Tiernan '91

PLANNING BOARD

Paul Killeen, '89, Chairman

Norman P. Homsy '91

Stanley Tippet '90

David Gerber '92

Joanne Roth '93

BOARD OF HEALTH

Rachel Spector '90, Chairman

Saul Adams '91

William J. Durbin '89

HOUSING AUTHORITY

Diane P. Matthews '93, Chairman

John T. Wallace '91

Edward Cahalane '89

Stephen W. Merritt '90

Camella Hertz '91

COMMISSIONERS OF TRUST FUNDS

Robert Cutts '91, Chairman

Robert Kettley '89

Gerald Swartz '90

TRUSTEES OF PUBLIC LIBRARY

Roma Jean Brown '89, Chairman

Charles Henderson '89

Robert D. Hall '90

Thomas D. Harkins '90

John W. Lebourveau '91

Emily M. Salaun '91

Sally Powers, '90

CONSTABLES

Frank J. Reinhardt '90

Walter A. Wright, Jr. '90

APPOINTED BY SELECTMEN

EXECUTIVE SECRETARY

David W. Owen

TREASURER & TAX COLLECTOR

Evelyn Poness

DIRECTOR OF FINANCE

Carl F. Valente

TOWN COMPTROLLER

James Davis

TOWN COUNSEL

David S. Tobin

DIRECTOR OF PUBLIC WORKS

Robert A. MacEwen

TOWN ENGINEER

David F. Greenwood

DIVISION SUPERINTENDENTS

Grounds — John Cusick

Highways — Peter A. Sellers

Water — Bruce E. Nagler

Sewer — Richard P. Merson

POLICE CHIEF AND KEEPER OF THE LOCKUP

William G. Slowe

TRUANT OFFICERS

William P. Matthes

DOG OFFICER

Harry Greenlaw

FIRE CHIEF AND SUPERINTENDENT OF FIRE ALARM/FOREST WARDEN

Kenneth Lavoie

DIRECTOR OF CIVIL DEFENSE

Julius T. Fedel

DISTRICT DIRECTOR OF VETERANS' SERVICES

Terrence W. McGuire, Jr.

MINIBUS COORDINATOR

Jane A. Howard

INSPECTOR OF BUILDINGS

Armand LaVigne

John Rosenfeld (substitute)

David Berg (substitute)

INSPECTOR OF WIRING

Donald B. Griffin

James Trudeau (substitute)

INSPECTOR OF PLUMBING AND GAS

Chester E. Bosselman

Andrew Brown (substitute)

Robert Hauptman (substitute)

DEPUTY CUSTODIAN OF BUILDINGS AND GROUNDS

David L. Scahill

TRUSTEES OF GLOVER MEMORIAL HOSPITAL

Harry Allen

Eunice Connors

David Devine

Robert T. Heald

Richard S. Luskin

Gary Pettrini

Phillip Reed

Oliver B. Redden

Larry Smith

Jeffrey P. Somers

J. David White

MEASURER OF BARK AND WOOD

Arthur Coughlin

SEALER OF WEIGHTS AND MEASURES

John J. Gill

DATA PROCESSING ADVISORY BOARD

George M. Shannon

Edward Pierce

Carl F. Valente

Donald Brock

Frank Coyle

John Allison

REGISTRARS OF VOTERS

John W. Day, Chairman

Mary J. McCarthy

Barbara Doyle

Theodora K. Eaton, ex-officio

BOARD OF APPEALS

Hertz Henkoff, Chairman

William J. Tedoldi

Andrew D. Frieze

John Cogswell (Associate)

Janice Hunt (Associate)

CONSERVATION COMMISSION

Roy A. Cramer, Chairman

Elizabeth Anderson

Michael Kupferman

Peter Roth

John D. Marr, Jr.

Joan Johnson

John T. Lynch

SOLID WASTE DISPOSAL COMMITTEE

(Article 73 of 1966, last continued by vote of Article 28 1988)

Phillip Wiggan, Chairman

Willard R. Bliss

Robert MacEwen

Richard Malconian

Robert C. Davis

Barbara Popper

Jack H. Dritt

HISTORICAL COMMISSION

(Article 9, Special Town Meeting, 10/76)

Norman Homsy, Chairman

Elizabeth Rich

Carol Boulris

Leslie Crumbaker

Brenda Cupoli

ANNUAL TOWN REPORT COMMITTEE

David W. Owen

Jane A. Howard

APPOINTED BY MODERATOR

FINANCE COMMITTEE

James Brierley, Chairman

George Hertz

Dennis Kelleher

Paul Owens

Horace Rounds

Gerald Sarno

Jon Schneider

James Turner

Keith McClelland

PERSONNEL BOARD

John McKeon, Chairman

F. Timothy Hegarty

Marjory A. Reid

Gary Uhl

Charles W. Wycoff

APPOINTED BY THE ELECTED AND APPOINTED BOARDS

ASSISTANT TOWN CLERK

Louise MacLean

SUPERINTENDENT OF SCHOOLS

Frederick Tirrell

PLANNING DIRECTOR

H. Calvin Cook

PARK AND RECREATION DIRECTOR

Nancy A. White

LIBRARY DIRECTOR

Elizabeth Rich

ADMINISTRATIVE ASSESSOR

Phillip Gates

DIRECTOR OF PUBLIC HEALTH

Frederic L. Cantor

CONTRIBUTORY RETIREMENT

BOARD (under vote of Town, 11/3/36)

Claire Hawes, Chairman

J. Darrison Sillesky

Evelyn Poness

COUNCIL ON AGING

Helen Hicks, Chairman, by Selectmen

Daniel Comisky, by Selectmen

Mary Lyons, by Selectmen

Margaret Lindsay, by Selectmen

Camella Hertz, by Selectmen

Gerald Swartz, by Selectmen

Camilla Broderick, by Selectmen

Helen Blumenberg, by School Committee

Charles Henderson, by Library Trustees

Diane P. Matthews, by Housing Authority

Edward Pelletier, by Park and Recreation

FUTURE SCHOOL NEEDS

COMMITTEE (Article 62, 1950 last

continued by Article 64, 1988)

Robert Chase, by Selectmen, Chairman

William Miles, by School Committee

Rita Minihan, by PTC Presidents' Council

Joanne Pope, by Planning Board

Mary Ridell, by League of Women Voters

Maryruth Perras, by Moderator

George Kelleher, by Finance Committee

Richard Foot, by Moderator

Blair Wentworth, by Moderator

YOUTH COMMISSION

(Article 49, 1967)

Stephen Cadigan, Chairman by Finance Committee,

Richard Creem, by Park and Recreation

Mary Ellen Stevenson, by Moderator

Roy Johan, by School Committee

William Duncan, by Selectmen

Michael O'Toole, by Police Department

Alexandria Lee, by School Department

Michael Graber, by School Department

TRANSPORTATION COMMITTEE

Neil Alper, Chairman

Richard Tilles

John J. Gill

Susan Posner

Lida Harkins, ex-officio

effective 1/5/89

Town Meeting Members

TOWN MEETING MEMBERS AT-LARGE

Brown, Roma Jean	30 Edgewater Lane
Canavan, Ellen M.	52 Oak Knoll Terrace
Carleton, Marcia M.	132 Elmwood Road
Davis, Sally B.	24 Coulton Park
Dodge, Herbert L.	26 Tolman Street
Eaton, Theodora K.	51 Bonwood Rd.
Eldridge, David F., Jr.	44 Ellicott Street
Garrity, H. Phillip, Jr.	11 Colby Street
Herd, Mary Ellen	90 Manning Street
Kileen, Paul	66 Henderson St.
Marr, John D., Jr.	70 Greendale Avenue
Melick, Richard P.	100 Windsor Road
Provencher, Norman L.	59 Coolidge Avenue
Sockol, Ron	100 Mackintosh Avenue
Spector, Rachel	24 Lexington Ave.

PRECINCT A

Expiration 1991

Bleakney, T. Philip	25 Hampton Avenue
Duffy, Lois M.	345 Central Avenue
McLeod, Agnes J.	467 Central Avenue
McLeod, John W.	467 Central Avenue
Merritt, Stephen W.	194 Webster Street
Nagel, Ira A.	57 Noanett Road
Robinson, Elsie	127 Noanett Road
Robinson, Heidi D.	102 Webster Street

Expiration 1990

Creem, Richard S.	12 Gary Road
D'Addesio, Kathryn L.	210 Hillside Avenue
Hamburger, Stephen	33 Gould Street
Henkoff, Hertz N.	52 Wayne Road
Randall, Sydney	62 Noanett Road
Robinson, Herbert	127 Noanett Road
Shapiro, Sylvia	30 Wayne Road
Spiros, Carolyn M.	60 Wayne Road

Expiration 1989

Dockser, Sidney J.	98 Wayne Road
Lempitski, Richard D.	23 River Park Street
Lempitski, Wanda	23 River Park Street
Leavitt, Priscilla J.	457 Central Avenue
Luskin, Richard S.	53 Wayne Road
Randall, Blanche D.	62 Noanett Road
Tarallo, George	76 Ardmore Road
Waldstein, Doris O.	20 Wayne Road

PRECINCT B

Expiration 1991

Bassett, Walter H.	13 Hunnewell Terrace
Evans, Mary Lou	54 Clarke Road
Glazer, Susan M.	64 Booth Street
Ide, Trudi R.	160 Brookside Road
Sweet, William L.	361 West Street
Tippett, Harriet D.	78 Clarke Circle
Tippett, Stanley R.	78 Clarke Circle
Woodley, John D.	95 Clarke Road

Expiration 1990

Butler, Roland V.	52 Crescent Rd.
Davis, Richard A.	195 Rosemary Street
Evans, Robert E.	54 Clarke Road
Graham, Garrett G.	150 Brookside Road
Jaszek, Sandra E.	18 Crescent Road
Manning, Lee B.	103 Nardone Road
Page, Meredith P.	19 Glendale Road
Waldman, Frederick	86 Damon Road
Whalen, John F., Jr.	323 West Street

Expiration 1989

Alpert, Thomas N.	46 Pine Grove Street
Anastas, Deborah H.	165 Brookside Road
Conway, Marianne	31 Hunnewell Street
Coren, Alfred S.	113 Hunnewell Street
Hoffman, Ilene M.	23 Dale Street
Johnson, Joan	101 Clarke Circle
Levy, Jason	340 West Street
Mills, Albert E.	177 Jarvis Circle
Stallings, James B.	34 Birch Street
Wasserman, Gerald A.	80 Rolling Lane

PRECINCT C

Expiration 1991

Cox, Gilbert W., Jr.	49 Colonial Road
Leskowitz, Eric D.	23 Tolman Street
Levitani, Sally A.	43 Whitman Road
Lueders, Lois C.	34 Whitman Road
Russian, Rita A.	39 Alden Road
Sockol, Lois	100 Mackintosh Avenue
Story, Dana W., Jr.	28 Perry Drive
Wyckoff, Charles W.	85 Pine Street

Expiration 1990

Cogswell, John H.	1479 Great Plain Avenue
Cray, Ann P.	36 Whiting Way
Davis, Stanton H.	54 Mackintosh Avenue
Hannigan, Mary Ellen	11 Mary Chilton Road
Lebow, Judith P.	73 Mackintosh Avenue
Nelson, Robert W., Jr.	1605 Great Plain Avenue
Sillesky, J. Darrison	41 Perry Drive
Swaffield, F. Hartwell	1681 Central Avenue

Expiration 1989

Baker, Earl	1766 Great Plain Avenue
Grandinetti, Michael A.	41 Colonial Road
Hyland, Patrick J.	73 Stewart Road
Lintz, Daniel L.	71 Fuller Brook Avenue
Lombard, David W.	44 Colonial Road
O'Brien, Mary J. P.	27 Carol Road
Portnoy, M. Barry	54 Carol Road
Wald, Arthur	77 Brewster Drive

PRECINCT D

Expiration 1991

Adams, Joan	1206 Great Plain Avenue
Boulris, Carol Johnson	203 Country Way
Dwyer, Dorothy D.	6 Ferndale Road
Gatto, Victor E.	99 Country Way
Lewis, Arthur J.	99 Linden Street
Lewis, Kathleen M.	99 Linden Street
Morrison, Ronald L.	110 Country Way
Powers, Sally B.	47 Scott Road
Powers, William H.	47 Scott Road

REFERENCE

Town Meeting Members

Expiration 1990

Barnes, Bradford S.	210 Charles River Street
Davis, Jonathan M.	392 Country Way
Eaton, Frank C.	1652 Central Avenue
Ganung, Cynthia A.	86 Barrett Street
Killeen, Kathy L.	66 Henderson Street
Malconian, Richard	128 Country Way
Pratt, Robert Todd	81 Sylvan Road
Rockmore, Joyce S.	84 Sylvan Road
Soisson, Thomas F.	128 Maple Street

Expiration 1989

Anderson, Pamela J.	980 South Street
Bacon, Howard B.	41 Barrett Street
Coughlin, Maureen J.	15 Walnut Street
Dritt, Harry J.	90 Linden Street
Feely, Susan C.	66 Frances Street
Hunt, Robert B.	975 South Street
Marsh, Dexter H., Jr.	304 Country Way
Warshaw, Melvin S.	569 Chestnut Street
Williams, William II	980 South Street

PRECINCT E

Expiration 1991

Comisky, Daniel L.	64 High Rock Street
Davis, Robert C.	24 Coulton Park
Dickert, Mary H.	141 Edgewater Drive
Gordon, Maxwell N.	182 Edgewater Drive
Harkins, Thomas M.	41 Laurel Drive
Howard, Jane A.	119 Green Street
Kenefick, James L.	84 Harris Avenue
Perras, Maryruth	42 Oakhurst Circle

Expiration 1990

Barstow, Frederick E.	86 Livingston Circle
Bauer, William C.	104 Sutton Road
Brett, James A.	35 Laurel Drive
Bridges, Frank L.	114 Harris Avenue
Kidd, Donald E.	179 Harris Avenue
Knapton, Carol S.	100 Lawton Road
Petrini, Gary	750 South Street
Posner, Susan R.	146 South Street

Expiration 1989

Cadigan, Stephen J.	283 Edgewater Drive
Fountain, John D.	64 Gayland Road
Gillmeister, David L.	88 South Street
Moore, Robert J.	436 South Street
Moore, Robert J., Jr.	436 South Street
Nowak, Edward, Jr.	20 Churchill Lane
Schneider, Jon D.	210 South Street
Serwer, Nancy Lynn	133 Laurel Drive

PRECINCT F

Expiration 1991

Davis, Richard W.	233 Nehoiden Street
Fay, Brendan R.	280 Nehoiden Street
Harkins, Lida Eisenstadt	14 Hancock Road
Lawrence, Knowles B.	865 Central Avenue
Matthews, Daniel P.	31 Rosemary Street
McDonough, Barry R.	71 Fair Oaks Park
Minahan, Rita A.	15 Morton Street
Naughton, John J., Jr.	61 Warren Street
Wong, Catherine C.	31 Rosemary Street

Expiration 1990

Eberly, Alden	10 Lewis Street
Fleming, Eric W.	22 Morton Street
Martin, Edith B.	21 Newell Avenue
Milligan, John F.	25 Blacksmith Drive
Powers, James Hugh	263 Nehoiden Street
Roth, Joanne Hull	93 Garden Street
Tiernan, Arthur M., Jr.	21 Warren Street
Timmerman, Robert T. II	30 Longfellow Road
Toran, Sarah Ann	945 Central Ave.

Expiration 1988

Hale, Mary Ellen	48 Meadowbrook Road
Hinden, Peter R.	1075 Highland Avenue
Keil, Elizabeth M.	43 Kingsbury Street
Livingston, Kathy	27 Warren Street
Noyes, Johanna S.	1321 Great Plain Avenue
Roberts, Deborah L.	95 Fair Oaks Park
Shesko, Gregory John	70 May Street
Sockol, Eric D.	44 Gage Street
Teachout, Ann Marie	1092 Highland Avenue

PRECINCT G

Expiration 1991

Abbott, Susan W.	60 Otis Street
Eldridge, Margaret M.	44 Elliott Street
Hart, Elizabeth M.	44 Stevens Road
Heald, Robert T.	86 Eaton Road
Keleher, George L.	383 Manning Street
Muir, Frederick R.	65 Coolidge Avenue
Murphy, Margaret G.	34 Bradford Street
Popper, Barbara K.	31 Wilshire Park

Expiration 1990

Buckley, Patricia B.	155 Fair Oaks Park
Chase, Robert E.	74 Washington Avenue
deLemos, Carol H.	32 Prince Street
Mahoney, Francis C.	70 Grant Street
O'Keeffe, Kathleen J.	49 Coolidge Avenue
Riddell, Mary T.	20 Cleveland Road
Ryan, John J.	847 Webster Street
Wentworth, Deborah C.	528 Great Plain Avenue

Expiration 1989

Bigelow, Janet P.	144 Washington Avenue
Davis, Edward J.	838 Great Plain Avenue
DeMeis, Richard	126 Powers Street
Fredericks, Christian H., Jr.	25 Otis Street
Mortimer-Maddox, Rosalind	14 Stevens Road
Smart, Robert T., Jr.	25 Mayo Avenue
Salett Marsha C.	21 Eaton Road
Weitzen, Richard B.	66 Eaton Road

PRECINCT H

Expiration 1991

Buckley, Therese A.	42 Broad Meadow Rd.
Carleton, Robert G.	132 Elmwood Road
Devine, David F.	141 Dawson Drive
Doyle, Barbara Buckley	214 Elmwood Road
Dwyer, Clement A.	131 Fairfield Street
Larsen, Robert Y.	150 Tudor Road
Murphy, Edward B.	9 Grosvenor Road
Thissell, Joseph A.	234 Valley Road

Expiration 1990

Bliss, Willard R.	105 Broad Meadow Rd.
Carleton, Robert M.	145 Tudor Road
McKern, Richard A.	194 Elmwood Road
McMorrow, Eugene S.	22 De Francesco Circle
Nutlie, Eleanor	60 Tudor Road
Nutlie, Leroy J.	60 Tudor Road
O'Rourke, John F.	50 Broad Meadow Rd.
Wilmot, Barbara R.	103 Hillcrest Road

Expiration 1989

Gallant, George M.	39 Thornton Road
McCarthy, Nancy E.	29 Sterling Road
McElroy, Peter E.	24 Woodbury Drive
Peck, George K.	729 Greendale Avenue
Peznola, George E.	715 Greendale Avenue
Piper, Gordon H.	111 Dawson Drive
Stewart, John H.	131 Bird Street
Zimbonze, Richard A.	10 Woodbury Drive

PRECINCT I

Expiration 1991

Alper, Neil O.	245 Brookline Street
Day, John W.	35 Morley Street
Devlin, Elinor R.	45 Washington Avenue
Fusaro, Claire Kroll	57 Brookline Street
Matthews, Dianne Perry	204 Highgate Street
McCaffrey, Maureen T.	285 Manning Street
Nuccio, Vincent C.	93 Hawthorn Avenue
Supple, Edward F.	41 Edwared Road

Expiration 1990

Attridge, Paul H.	59 Powers Street
Connolly, Maria W.	674 Webster Street
Giles, Elizabeth A.	188 Highgate Street
Hall, Robert D., Jr.	204 Hillcrest Road
Hughes, Susanne D.	6 Morningside Road
Kavanaugh, Noreen C.	58 Hawthorn Avenue
Merna, John E.	312 Manning Street
Shields, Walter S.	71 Powers Street

Expiration 1989

Benfield, Peter B.	84 Paul Revere Rd.
Browne, Gerald R.	242 Hillcrest Road
Gale, Kennison N.	19 Edwared Road
McClelland, Keith M.	110 Brookline Street
Messias, Elaine	38 Fairfax Road
Morrison, Kenneth M.	24 Paul Revere Rd.
Lebourveau, John W.	174 Washington Avenue
Roggeveen, Barbara	30 Savoy Road

PRECINCT J

Expiration 1991

Anderson, Elizabeth E.	31 LaSalle Road
Connell, John F.	61 Lexington Avenue
Cox, Arthur E.	109 Lindbergh Avenue
Cupoli, Charles S.	57 Parker Road
Mather, Marcia C.	179 Paul Revere Road
Miles, Jo-Ann	9 Park Avenue
Tedoldi, Betsy M.	68 High Street
Tower, Bonnie Jean	55 Burnside Rd.

Expiration 1990

Caulfield, Thoas E.	8 Virginia Road
Gerber, Jeanne Durkin	21 Manning Street
Markarian, Mary Claire	21 Concord Street
Miles, William J.	9 Park Avenue
Picariello, Andrew	590 Highland Avenue
Prihoda, John R.	107 Lexington Ave.
Salaun, Emily M.	101 Tower Avenue
Stern, Lynne D.	117 Hoover Road

Expiration 1988

Crocker, David C.	80 Spring Road
Crook, Foster S.	3 Thorpe Road
Downe, Charles E.	51 Virginia Road
Downs, Robert A.	51 Virginia Road
Gill, John J.	36 Homestead Park
Murphy, Alfred J.	12 Mark Lee Road
Nowman, Doris C.	760 Highland Avenue
Sternick, Sidney H.	48 Dartmouth Avenue

1988 COMMUNITY SURVEY RESULTS

This was the second consecutive year that the Board of Selectmen conducted a community-wide survey regarding Town Services. The purpose of the community survey is to obtain community feedback on the performance and importance of the various Town services. This community input can be used by elected and appointed officials and Department Heads in developing plans and priorities for their departments. Number of Needham Students.

Out of the nearly 10,000 households in Needham, there were 3,665 survey responses, representing 10,556 persons in those households. This is a very high response rate which reflects the high level of interest Needham residents have in community affairs. The Board of Selectmen thanks everyone who took time to fill out and send in the survey.

	Town Performance Is:				The Importance of The Service Is:			
	Good (%)	Fair (%)	Poor (%)	Don't Know (%)	Very (%)	Some- what (%)	None (%)	Don't Use (%)
Town Hall Services	75.7	11.4	.6	12.3	69.6	23.9	.5	6.0
PROTECTION								
Law enforcement	78.3	14	1.5	6.2	96.4	2.6	0	.9
Traffic control	47.6	38.6	10.3	3.3	76.5	22.2	0.7	.7
Parking enforcement	50.4	30.3	9.6	9.6	47.8	45.9	4.2	2.1
Animal Control	46.9	22.1	9.9	21.1	50.6	37.9	1.8	9.6
Fire protection	77	5.2	1.2	16.6	45.8	2.2	0	1.9
Fire prevention and Harzardous Materials	50.7	12.8	2.3	34.2	81.5	13.2	0.5	4.8
Ambulance Service	59	3.5	.3	37.2	86.9	5.1	.2	7.8
PLANNING AND DEVELOPMENT								
Land Use Regulations	21.1	29.4	20.1	29.4	74.7	15.5	1.0	8.8
Zoning Enforcement	22.5	29.7	23.8	24	76.5	15.7	.6	7.3
Building Code Enforcement	26.5	24.2	18.4	30.9	71.9	19.0	.8	8.4
Preservation of Open Space	33.5	26.4	18.1	22	77.5	16.5	.8	5.2
Wetland Protection	32.8	22.9	10.3	34	73.2	18.9	1.0	6.9
Public Parking Facilities	21.1	37.8	35.5	5.5	67	29.1	1.2	2.7
Public Transportation	40	30.1	15.9	16	59.4	25.2	1.4	14.1
Minibus	40.2	17.1	3.4	39.3	38.5	27.1	3.4	31
EDUCATION								
Elementary Education	46.1	13.7	2.6	37.6	71.8	1.4	.6	25.7
Middle School Education	36.4	15.7	3.5	44.4	69.7	1.4	.5	28
Senior High Education	35.7	16.3	3.5	44.5	69.9	2.7	.4	27
Adult Education Programs	49.3	14.2	1.6	35	42.4	31.9	2.2	23.5
School Building and Ground Maintenance	36.4	24.9	7.0	31.8	60.4	20.2	.5	8.4
PUBLIC WORKS								
Street Maintenance	53.5	36.8	8.3	1.3	83	16.4	.1	.5
Parking Area Maintenance	52.2	34.2	5.6	8.0	55.5	40.5	1.0	2.9
Engineering Services	33.1	13.9	2.4	50.5	49.8	26	.8	23.4
Street Lighting	65.6	27.1	4.9	2.4	76.7	21.9	.6	.7
Snow and Ice Removal	56.9	30	12	1.0	89.5	9.5	.2	.8
Garbage Collection	47.6	8.0	8.5	35.8	52.3	16.3	2.4	29
Disposal Area Maintenance	78.5	12.2	1.3	8.0	74	21.1	.4	4.5
Recycling	47.9	24.8	8.4	18.9	59.4	29.5	1.2	9.9
Park Maintenance	60.7	22.8	3.3	13.1	95.3	3.4	.1	1.2
SOCIAL SERVICES								
Glover Memorial Hospital	57.3	17.4	5.5	19.7	75.7	10.9	1.6	11.7
Health Code Enforcement	30.6	11.1	2.2	56.1	67.2	13.2	.4	19.2
Public Health Services	38.5	9.8	1.8	49.9	61.4	16.2	.4	22
Elderly Services	41	9	1.4	48.6	55.6	14.1	1.0	29.2
Veteran Services	22.6	6.6	1.3	69.5	38.1	20.2	2.7	39
RECREATION AND LEISURE								
Ridge Hill Reservation	49.6	11.9	1.1	37.4	38.4	32.2	1.7	27.7
Youth Recreation Programs	35.8	12.5	1.9	49.7	47.6	18	1.0	33.4
Adult Recreation Programs	30.5	14.3	2.9	52.3	32	31.2	2.5	34.3
Senior Adult Recreation Programs	29.4	7.8	1.4	61.3	35.3	21.3	1.8	41.6
Special Needs Recreation Programs	19.2	5.8	1.6	73.4	36	16.1	2.0	45.8
Recreation Facilities	44.4	21.6	2.8	31.2	49.5	27.1	0.9	22.5
Adult Library Services	72.5	14.5	1.6	11.3	74.8	17.8	0.3	7.0
Children's Library Services	54.2	8.9	1.4	35.5	64.2	9.8	1.0	25

ADDITIONAL QUESTIONS

1. If the Town could not maintain all current services at present levels with available revenues, would you rather:

Reduce Services:

1,693
46.19%

Override Proposition 2½:

1,448
39.50%

Blanks:
534
14.29%

2. The Department of Public Works seeks the following information. Do members of your household practice water conservation measures?

Yes

2,915
79.53%

No

604
16.48%

Blank
146
3.98%

3. Since the Institution of the Sewer Service Charge, are you more conscious of water conservation?

Yes

2,115
79.53%

No

1,289
35.17%

Blank
261
7.12%

4. Would you support a mandatory recycling ordinance that requires household separation of newspapers (magazines) and glass?

Yes

2,351
64.14%

No

1,111
30.31%

Blank
203
5.53%

5. How do you prefer to support the additional costs to be incurred by the Town for transporting Sold Waste (Trash) Millbury for incineration?

New Dump Sticker Fee

2,470
67.39%

The Property Tax Levy

647
17.65%

Blanks
548
14.95%



BE A NEEDHAM VOLUNTEER

The Needham Board of Selectmen
invites you
to help maintain the quality of
Needham's Town government — participate in the
Town's Talent Bank

TALENT BANK APPLICATION

NAME: _____ TELEPHONE: HOME _____ WORK: _____

ADDRESS: _____

OCCUPATION: _____

SPECIAL INTERESTS AND/OR TALENTS _____

Are you currently serving as a member of any Needham governmental body? _____

If so, name the body. _____

PLEASE INDICATE AREAS OF INTEREST

(Use No. 1 to indicate your primary interest and No. 2 for your secondary interest. No more than two choices please).

GENERAL ADMINISTRATION

- ☐ Election Workers
- ☐ Finance Committee
- ☐ Data Processing Advisory Board
- ☐ Personnel Board
- ☐ Insurance Advisory Committee
- ☐ Town Government Review Committee

PLANNING & PRESERVATION

- ☐ Solid Waste Disposal Study Committee
- ☐ Planning Board
- ☐ Board of Appeals
- ☐ Historical Commission
- ☐ Transportation Committee
- ☐ Conservation Committee
- ☐ Sign Committee
- ☐ Parking Facility Study Committee
- ☐ Design Review Board

BUILDING COMMITTEES

- ☐ Police & Fire Facilities Building Committee

RECREATION

- ☐ Park & Recreation Commission
- ☐ Youth Center Committee

HOUSING

- ☐ Fair Housing Committee
- ☐ Housing Partnership Committee

EDUCATION

- ☐ School Committee Activities
- ☐ Future School Needs Committee

OTHER

- ☐ Library Trustees
- ☐ Council on Aging
- ☐ Youth Commission
- ☐ Glover Memorial Hospital Trustees
- ☐ Civil Defense Activities
- ☐ Arts Lottery Council
- ☐ Cable TV Advisory Committee
- ☐ Auxiliary Police

Return to:

Needham Board of Selectmen
Town Hall
Needham, MA 02192



SPECIAL TOWN MEETING WARRANT



TOWN OF NEEDHAM

7:30 P.M.

MONDAY, JANUARY 25, 1988

NEWMAN MIDDLE SCHOOL

CENTRAL AVENUE

NEEDHAM

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in elections and in Town Affairs to meet at the Newman Middle School in said Town on

MONDAY, THE TWENTY-FIFTH DAY OF JANUARY, 1988

at seven-thirty o'clock in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1. CONSTRUCT TRANSFER STATION

To see if the Town will vote to raise and appropriate a sum of money to construct a Solid Waste Transfer Station at the Central Avenue Disposal Area, including consulting engineering service, the purchase of original equipment and furnishings for said building; determine how said sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation Deferred

ARTICLE 2. ESTABLISH A SPECIAL ENTERPRISE FUND ACCOUNT

To see if the Town Meeting will approve the filing by the Board of Selectmen of, and authorize the Board of Selectmen to file, a petition for the enactment, in compliance with clause (1) of section eight of Article LXXXIX of the Amendments to the Constitution, of a special law in the form of the proposed act printed below as a part of this Article and entitled "An Act Establishing a Special Account for the Glover Memorial Hospital of the Town of Needham," without substantive change, as a law relating to the Town of Needham, or take any other action with relation thereto.

AN ACT ESTABLISHING A SPECIAL ACCOUNT FOR THE GLOVER MEMORIAL HOSPITAL OF THE TOWN OF NEEDHAM.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of same, as follows:

SECTION 1. Notwithstanding the provisions of section fifty-three of chapter forty-four of the General Laws or any other provision of law to the contrary, the Town of Needham (hereinafter referred to as the "town") may establish a separate account classified as the "Glover Memorial Hospital Special Account." (Said Hospital is hereinafter referred to as the "hospital," said Special Account is hereinafter referred to as the "special account.") All funds now held by the town and received from or on account of the hospital, other than funds

under the jurisdiction of the commissioners of trust funds of the town, shall be transferred to the special account and all receipts, revenues and funds from any source derived from or on account of an activity or activities of the hospital shall be deposited in the special account. Grants from the federal government or any agency thereof or the commonwealth or any agency thereof for the use, benefit or support of the hospital shall also be deposited in the special account. The town may also from time to time appropriate funds for specific purposes relating to the provision of health care for the citizens of the town and such appropriations shall also be deposited in the special account. The special account shall be maintained by the treasurer of the town who may invest and reinvest the funds in the special account in the manner authorized by sections fifty-five and fifty-five A of chapter forty-four of the General Laws. Interest earned on or income or proceeds received from any investment of funds of the special account shall be credited to and become part of the special account. The acceptance of grants to be deposited in the special account shall be made on behalf of the town by the trustees (hereinafter referred to as the "trustees") of the hospital.

SECTION 2. The books and records of the special account and of the hospital shall be maintained in accordance with generally accepted accounting principles pertaining to not-for-profit charitable institutions, provided that they shall be kept so as to provide at all times for the segregation of funds derived from appropriations made pursuant to section one hereof or advances made pursuant to section five hereof from all other funds held in the special account. Such books and records shall be audited annually by a certified public accountant appointed by the Board of Selectmen (hereinafter referred to as the "board") who shall file copies of each report of audit with the trustees and with the board, the finance committee and the director of finance of the town and with the bureau of accounts (hereinafter referred to as the "bureau") of the department of revenue of the commonwealth.

SECTION 3. Not fewer than sixty days prior to the beginning of each fiscal year, the trustees shall submit to the board and the finance committee of the town a budget in such form and detail as the trustees may determine of anticipated revenues from operations of and proposed expenditures by the hospital during such fiscal year. Said budget shall also include estimates of revenue from investment of funds in the special account. Upon consideration of any recommendation of the finance committee, the board may approve or reduce, or eliminate any item of, the proposed expenditures included in the budget, and the budget as so approved shall constitute the budget of the hospital for such fiscal year. If during a fiscal year the trustees shall determine that a revision of the approved budget is required, the trustees shall submit such revised budget to the finance committee and the board of the town. Such revised budget shall not take effect except to the extent approved by the board. Approval by the board of a budget, whether initial or revised, shall not be deemed to constitute an appropriation of funds on deposit or thereafter deposited in the special account. The provisions of section sixteen of chapter thirty-nine, of sections fifty-eight and fifty-nine of chapter forty-one of sections thirty-one and

thirty-three B of chapter forty-four of the General Laws shall not apply to any such budget or to liabilities incurred or expenditures made within the aggregate amount proposed in any such budget to be expended.

SECTION 4. Expenditures from the special account may be made, within the limits of the current approved budget, without appropriation, by the director or other official of the hospital authorized by the trustees. Such expenditures shall be made solely for the operation, maintenance and support of the hospital and for the provision of capital equipment and plant for the hospital, subject, however, to any limitations imposed upon the expenditure of funds appropriated by the town or received as grants. Monthly the trustees shall file with the director of finance, the board and the finance committee of the town statements of expenditures made and of receipts from operations for the month and fiscal year to date for the operation, maintenance and support of the hospital and for capital expenditures. Said reports shall also show budgeted expenditures and receipts for the month and fiscal year to date. Annually, within one hundred and twenty days after the close of the fiscal year, the trustees shall file with the director of finance, the board and the finance committee of the town and with the bureau a report showing all expenditures made during such fiscal year for the operation, maintenance and support of and capital purchases for the hospital, all other expenditures, if any, from the special account, all receipts from operations of the hospital and all other amounts deposited in the special account.

SECTION 5. Upon written request of the trustees certifying that a cash flow deficiency is expected to occur in the special account and approval of such request by vote of a majority of the whole number of the board, the treasurer of the town shall transfer to the special account an amount not in excess of the anticipated deficiency from any available funds in the treasury of the town in any fiscal year in anticipation of the receipt of revenues from operations of the hospital during such fiscal year. Such advances outstanding at any one time during any fiscal year shall not exceed twenty-five percent of the current budget of the hospital for such fiscal year as approved pursuant to section three. Prior to the end of such fiscal year the hospital shall repay such advances to the treasury of the town, together with an amount equal to the interest as determined by the director of finance of the town to be allocable to such advances.

SECTION 6. Upon written certification by the treasurer of the town that a cash flow deficiency is expected to occur in the treasury of the town and a request that monies be transferred from the special account to the treasury of the town, and upon approval of such request by the trustees and the board, the treasurer of the town shall transfer to the treasury of the town an amount, not in excess of the anticipated deficiency, from any available funds in the special account in any fiscal year in anticipation of the receipt of tax or other revenues of the town during such fiscal year. Such advances outstanding at any one time during any fiscal year shall not exceed twenty-five percent of the budget of the hospital for such fiscal year as approved pursuant to section three. The town shall, prior to the end of such fiscal year, repay such advances to the special account together with an amount equal to the interest as determined by

the director of finance of the town to be allocable to said advances.

SECTION 7. This act shall be subject to amendment or repeal only by laws enacted by the general court in conformity with the provisions of section eight of Article LXXXIX of the Amendments to the Constitution, and shall not be subject to the provisions of chapter forty-three B of the General Laws.

SECTION 8. This act shall not take effect until accepted by the town, acting by the town meeting, and shall not take effect in any event before July first, nineteen hundred and eighty-eight.

INSERTED BY: Hospital Trustees

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation Deferred

ARTICLE 3. AUTHORIZE INVESTMENT OF CERTAIN FUNDS
IN A HOSPITAL SUPPORT CORPORATION

To see if the Town Meeting will approve the filing by the Board of Selectmen of, and authorize the Board of Selectmen to file, a petition for the enactment, in compliance with clause (1) of section eight of Article LXXXIX of the Amendments to the Constitution, of a special law in the form of the proposed act printed below as a part of this Article and entitled "An Act Authorizing the Commissioners of Trust Funds and Treasurer of the Town of Needham to Invest in a Corporation Organized to Provide Health Care Related Benefits to the Glover Memorial Hospital," in such other form as the General Court may deem appropriate, a law relating to the Town of Needham, or take any other action with relation thereto.

AN ACT AUTHORIZING THE COMMISSIONERS OF TRUST FUNDS AND TREASURER OF THE TOWN OF NEEDHAM TO INVEST IN A CORPORATION ORGANIZED TO PROVIDE HEALTH CARE RELATED BENEFITS TO THE GLOVER MEMORIAL HOSPITAL

Be it enacted by the Senate and House of Representatives of the General Court assembled, and by the authority of same, as follows:

SECTION 1. In addition to other investments permitted by law, funds heretofore or hereafter given to the Town of Needham for the use, benefit or support of Glover Memorial Hospital (hereinafter referred to as the "hospital") and under the management and control of the commissioners of trust funds of said town and funds, other than those derived from appropriations or advances by said town, now or hereafter held in the Glover Memorial Hospital Special Account created by Chapter 188 of the Acts of 1988, may be invested by said commissioners or by the treasurer of said town, as the case may be, by contribution to a corporation organized under chapter one hundred eighty of the General Laws which meets the following qualifications, namely: (1) the corporation shall be organized solely for one or more of the following purposes, namely: to provide aid, benefit or support to the hospital, to undertake activities in furtherance of the purposes of the hospital, to undertake activities to enhance the delivery of health care services, whether or not previous

provided, to residents of said town and to undertake such other activities as are reasonably related to and in furtherance of one or more of the foregoing purposes; (2) the articles of organization of the corporation shall provide that all of the net profits of the corporation after all charges, expenses, provision, if any, for taxes, reserves for working capital and future capital needs, and other reasonable reserves are to be paid over to or applied for the use and benefit of the hospital; (3) the Articles of organization of the corporation shall also provide (a) that the corporation may not award any contract for the purchase of equipment, supplies or materials, the actual or estimated cost of which amounts to four thousand dollars or more, unless (i) proposals for the same have been invited by advertisement in at least one newspaper, if any, published in said town, otherwise in at least one newspaper of general circulation in said town, such publication to be at least one week before the time specified for the opening of said proposals, which advertisement shall state the time and place for opening the proposals in answer to said advertisement, and shall reserve to the corporation the right to reject any or all such proposals and unless (ii) all such proposals are opened in public and (b) that no bill or contract shall be split or divided for the purpose of evading any provisions of the articles of organization; provided, that supplies may be purchased by the corporation without advertised public bids under group purchasing contracts with any agency which has been certified for this purpose by the director of accounts in the bureau of accounts of the department of revenue of the commonwealth provided that such contracts for the purchase of equipment, supplies or materials are filed with the town accountant; and provided, further, that in any particular case proposals may be solicited without advertisement or public opening if the Board of Selectmen of said town, upon written certification of the trustees of the hospital, shall determine in writing that the solicitation process has afforded reasonable opportunity for qualified bidders having an office in said town to submit a proposal and that the interests of the hospital would be adversely affected by requiring that an invitation for proposals be advertised; and (4) the articles of organization of the corporation shall also provide that the provisions of sections thirty-nine R of chapter thirty and of sections forty-four A through forty-four M of chapter one hundred forty-nine of the general laws shall apply to the corporation as if it were a political subdivision of the commonwealth. Such corporation shall have as its members those persons who are from time to time trustees of the hospital and as its directors such a number of persons, not greater than the number of its members and who may include members, as shall be elected by said members and approved by the Board of Selectmen of said town. Such corporation shall maintain its books and records in accordance with generally accepted accounting principles pertaining to not-for-profit charitable institutions, and shall annually, within one hundred twenty days after the close of its fiscal year, file with the board of trustees of the hospital, the director of finance, the board of selectmen and the finance committee of said town a report showing all receipts and expenditures received or made by such corporation during such fiscal year and setting forth its assets and liabilities as of the close thereof. Such corporation shall also cause its books and records to be audited annually by a certified public accountant appointed by the Board of Selectmen of said town who shall conduct such audit in accordance with such

generally accepted accounting principles and shall file copies of each report with the board of trustees of the hospital and the director of finance, the board of selectmen and the finance committee of said town. No investment in such corporation of funds under the management and control of said commissioners of trust funds shall be made which is inconsistent with the terms under which said funds were received by them. No investment in such corporation shall be made by such commissioners in any event in an amount which, when added to all prior such investments, would exceed thirty-three and one-third percent of the sum of (a) the market value on July 1, 1988 of the funds then under the management and control of such commissioners and available for the purpose plus (b) the value at the time of receipt by the town of all cash or property thereafter received, placed under the management and control of such commissioners and available for the purpose.

SECTION 2. No investment in such corporation shall be made by the treasurer of said town of funds on deposit in said Glover Memorial Hospital Special Account unless the funds so invested do not exceed thirty-three and one-third percent of the funds then on deposit in such Special Account representing the excess, if any, as determined as of the close of the fiscal year ending next before the fiscal year in which the investment is contemplated to be made, of operating revenues of the hospital theretofore received over the sum of (a) all expenditures theretofore made from such Special Account, other than expenditures for the purposes for which said town has theretofore made appropriations and not in excess of the amounts so appropriated, plus (b) an amount equalling all payments due or coming due in the fiscal year in which the investment is contemplated to be made of interest on or principal of moneys theretofore borrowed by said town for the use, benefit or support of the hospital. No such investment shall be made in any event unless requested by the board of trustees of the hospital and approved by the board of selectmen of said town.

SECTION 3. The holding by a trustee of the hospital of a position as a member or director or both of such corporation and participation by such trustee in any transaction between the hospital and such corporation shall not constitute a violation by such trustee of any provisions of chapter two hundred sixty-eight A of the General Laws or constitute ground for the invalidation of any such transaction.

SECTION 4. This act shall not take effect until accepted by the town, acting by the town meeting, and shall not take effect in any event before July first, nineteen hundred and eighty-eight.

INSERTED BY: Hospital Trustees

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation Deferred

ARTICLE 4. SUPPLEMENTAL APPROPRIATIONS

To see if the Town will vote to appropriate a sum of money for the purpose of supplementing some of the line item amounts appropriated under budget Article 13 of the 1987 Annual Town Meeting which are found to be insufficient to meet the normal

costs incurred for the respective services identified with the following line items:

Department	Line Item	Appropriation as Approved	Additional Appropriation Requested	Revised Appropriation
Hospital	131-Salaries	\$7,350,000.	\$534,800.	\$7,884,800.
	132-Expenses	\$3,966,700.	\$694,454.	\$4,661,154.
Total Additional Appropriation Requested			\$1,229,254.	

determine how said sum is to be raised, or take any other action relative thereto.

INSERTED BY: Hospital Trustees
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation Deferred

ARTICLE 5. PRIOR YEARS' BILLS

To see if the Town will vote to appropriate the sum of \$179,768.82 for the payment of charges incurred prior to Fiscal Year 1988 by the following department:

Department	Line Item	Description	Amount
Hospital	132	Medical and Surgical Supplies	\$84,074.82
		Professional Services	35,126.05
		Repairs and Maintenance	31,059.05
		Utilities	20,805.92
		Advertising	7,305.60
		Office Supplies	1,397.38
TOTAL			\$179,768.82

determine how said sum is to be raised, or take any other active relative thereto.

INSERTED BY: Hospital Trustees
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation Deferred

ARTICLE 6. KENDRICK STREET BRIDGE

To see if the Town will vote to raise and appropriate the sum of \$14,500. for additional costs of design and inspection service and temporary repairs for the reconstruction of the bridge on Kendrick Street over the Charles River at the Newton Line, said sum to be matched by the City of Newton; determine how said sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation Deferred

ARTICLE 7. TRAFFIC SIGNALS-DEDHAM AVENUE AT SOUTH STREET

To see if the Town will vote to authorize the installation of traffic control signals at the intersection of Dedham Avenue and South Street as recommended by the Board of Selectmen; raise and appropriate the sum of \$20,000. for the design, preparation of plans, specifications and cost estimates for a fully actuated traffic signal system; determine how said sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation Deferred

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 8th. day of January, 1988.

Marcia M. Carleton
David F. Eldridge, Jr.
H. Phillip Garrity, Jr.
Sally B. Davis
John D. Marr, Jr.

BOARD OF SELECTMEN

A true copy
Attest:

Constable
Walter A. Wright, Jr.

ATTN: SPECIAL TOWN MEETING WARRANT



TOWN OF NEEDHAM
MASSACHUSETTS

1988 ANNUAL
TOWN MEETING WARRANT

and
1988 ANNUAL REPORTS
of
THE FINANCE COMMITTEE
with
BUDGET RECOMMENDATIONS

* * * * *

and of
PUBLIC WORKS DEPARTMENT
PLANNING BOARD
DESIGN REVIEW COMMITTEE

* * * * *

ELECTION MONDAY, APRIL 11, 1988
BUSINESS MEETING at 7:30 P.M. on MONDAY, MAY 2, 1988

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THE 77TH ANNUAL REPORT
OF THE FINANCE COMMITTEE

ellow citizens of Needham:

Welcome to the 1988 Annual Town Meeting. The 1989 operating budget proposed in this report is the culmination of efforts by many people, both town employees and unpaid volunteers, who give long hours to help Needham offer quality services at a fair cost to the residents. This year's budget preparation has been particularly difficult. The added sources of revenue that Needham has enjoyed in the past to cover increased costs of about 6 percent each year are no longer available. Instead, the full impact of proposition 2-1/2 will limit revenue growth to about 3 percent in 1989, or half of the town's increased financial needs.

DEPARTMENT BUDGETS

All town departments and agencies have been requested to limit their increases severely and no new staffing has been authorized. In addition, non-salaried items have been limited in most instances to match the 3 percent increase in revenues. These constraints are necessary despite the ever-increasing demands by State and Federal governments to manage the growing number and complexity of regulations and reports.

CAPITAL PROJECTS

These increased budget costs have been compounded by the need to begin paying for long overdue capital projects like school and fire/police building modernization as well as the new waste transfer station. The transfer station and school renovation have already been approved by town meetings and the town will be asked to approve the Police/Fire Station modernization at this town meeting.

As shown in the table below, these projects will cost almost \$11 million dollars and bonding them will add over \$1.5 million to our annual costs. The full impact will be felt in 1990 as we begin to pay back the principal. There is some chance that annual costs will be reduced by up to \$0.5 million a year if the State refunds 60% of the school modernization expense as approved by State legislation.

PROJECT	[DOLLARS IN MILLIONS]		
	APPROXIMATE TOTAL	YEARLY YEARLY	YEARLY STATE AID
SCHOOL RENOVATION	6.2	0.90	0.55
FIRE/POLICE	3.3	0.50	
TRANSFER STATION	1.3	0.13	
TOTAL	10.8	1.53	0.55

INSURANCE AND PENSION COSTS

Insurance and pension costs continue to increase at well above the inflation rate and have increased this year's budget over last year's by about \$1.5 million. These costs require an ever larger percentage of the town's revenue.

SPECIAL FUNDS

The 1987 Town Meeting fortunately set about \$2.7 million in the Free Cash Account and Stabilization Fund. Substantially all free cash and most of the Stabilization Fund will be released to help balance the 1989 budget.

PURCHASE OF CONSERVATION LAND

Warrant articles will ask voters to approve the purchase of about \$1.2 million of land. The town hopes to receive financial support for this purchase from the State or Federal government, but has no guarantee. Annual debt cost would increase by about \$150,000 a year if approved.

FUTURE BUDGETS

The 1989 budget may well be the last one that can be balanced without resorting to town approval to raise revenue above the limits of proposition 2-1/2. This year's budget has been cut heavily in critical areas to achieve a balance. Also, payment of principal on the new debt will not begin until 1990. Department budgets, even with no new programs or personnel, will increase by as much as \$2.5 million. Debt service will increase budgets by an additional \$1 million.

In the year ahead Needham residents will be asked to make critical decisions about how much they want to spend to retain this town's quality education, safe streets, and protected homes, as well as the many other attractive services. As each of you considers this budget and weighs your decisions about it, we, your Finance Committee, hope you will begin planning ahead to meet the needs of Needham in the last decade of this century.

Respectfully submitted,

Robert C. Hinrichs, Chairman
James Brierly
Denise Gallagan
George Hertz
Dennis J. Kelleher
Johanna Noyes
Gerard Sarno
Jon D. Schneider
James P. Turner

Gerard G. Sullivan
Executive Secretary

TRANSFERS FROM FINANCE COMMITTEE RESERVE FUND TO APPROPRIATION ACCOUNTS

July 1, 1986 - June 30, 1987

(Transfers have been summarized below by department. These amounts are included in the EXPENDED FY 1987 column of the Budget Recommendations.

<u>DEPARTMENT</u>	<u>LINE</u>	<u>ITEM</u>	<u>AMOUNT</u>
Selectmen:	001	Salaries, Part Time	\$ 916.22
Finance:	010	Insurance, Property & Casual	5,000.00
	011	Uniformed Services - Medical Expenses	15,000.00
	036	Salary, Part Time, Treasurer	6,750.00
	037	Air Conditioning Unit, Data Processing	3,435.00
Fire:	089	Salaries, Overtime	28,290.00
	092	Overhaul Pumper	18,533.00
	096	Service Expenses	1,500.00
	097	Equipment Maintenance, Emergency Repair	8,000.00
Engineering:	110	Expenses, Center Traffic Study	3,300.00
Snow & Emergency:	123	Salaries, Overtime	20,000.00
	124	Expenses	30,000.00
Mini-Bus:	128	Salaries	3,214.00
Board of Health:	138	Expenses, Traveling Meals	1,906.00
Veterans' Services:	147	Benefits, Reimbursable	3,250.00
Council on Aging:	150	Salaries	3,110.00
Planning Board:	152	Salaries, Part Time	1,560.00
Board of Appeals:	158	Salaries, Part Time	200.00
	159	Expenses, Legal Ads	2,500.00
Park & Recreation:	173	Expenses, Electricity Claxton Field	2,000.00
Public Works:	250	Sewer System Evaluation Survey	11,700.00
	528	Pollard Generator, Cooling System	3,000.00
		TOTAL	\$173,164.22
		FUND BALANCE RETURNED TO SURPLUS	\$ 76,835.78

DEBT RETIREMENT SCHEDULE

<u>Fiscal Year</u>	<u>Principal Repaid</u>	<u>Interest Paid</u>	<u>Total Debt Payment</u>	<u>Debt End of Year</u>
1986	\$ 225,000	\$117,120	\$ 372,120	\$5,503,102
1987	\$ 514,102	\$144,376	\$ 658,478	\$5,248,102
1988	\$ 739,000	\$180,959	\$ 919,959	\$4,734,000
1989	\$1,075,000	\$183,878	\$1,258,878	\$3,995,000
1990	\$ 985,000	\$130,092	\$1,115,092	\$2,920,000
1991	\$ 685,000	\$ 87,562	\$ 772,562	\$1,935,000
1992	\$ 425,000	\$ 56,938	\$ 481,938	\$1,250,000
1993	\$ 425,000	\$ 33,256	\$ 458,256	\$ 825,000
1994	\$ 100,000	\$ 19,000	\$ 119,000	\$ 400,000
1995	\$ 100,000	\$ 14,250	\$ 114,250	\$ 300,000
1996	\$ 100,000	\$ 9,500	\$ 109,500	\$ 200,000
1997	\$ 100,000	\$ 4,750	\$ 104,750	\$ 100,000
1998	\$0	\$ \$0	\$ \$0	\$ \$0

OPERATING BUDGET RECOMMENDATIONS
FOR FISCAL YEAR ENDING JUNE 30, 1989

Submitted by the Finance Committee

(Includes pay increases recommended by the Personnel Board as well as
step rate increases and longevity pay where applicable.)

	EXPENDED FY 87	APPROPRIATED FY 88	REQUESTED FY 89	AMENDMENT
<u>GENERAL GOVERNMENT</u>				
1.85% of Total)				
<u>BOARD OF SELECTMEN:</u>				
1. Salaries	141,182	164,474	172,220	
2. Telephone Charges	55,873	66,836	70,036	
3. Expenses	61,272	75,938	78,433	
4. Town Meetings	8,548	13,700	13,200	
5. Capital Outlay	15,149	28,692	42,350	
12. Street Lighting	315,279	335,000	335,000	
14. Garbage	96,379	101,500	0	
TOTAL	693,682	786,140	711,239	
<u>TOWN CLERK:</u>				
15. Salaries	56,811	59,734	65,536	
16. Expenses	3,083	3,800	4,725	
17. Travel Out of State	0	55	55	
TOTAL	59,894	63,589	70,316	
<u>BOARD OF REGISTRARS:</u>				
19. Salaries	35,056	37,610	40,778	
20. Expenses	15,604	17,535	21,120	
21. Tellers & Canvassers	15,154	10,900	16,050	
22. Capital Outlay	2,880	1,000	1,300	
TOTAL	68,694	67,045	79,248	
<u>LEGAL:</u>				
23. Salaries	35,546	37,323	39,189	
24. Expenses	6,000	7,000	7,200	
25. Special Fees	60,000	70,000	70,000	
Judgements	0	0	0	
TOTAL	101,546	114,323	116,389	
<u>PERSONNEL:</u>				
26. Salaries	55,929	62,153	60,646	
27. Expenses	5,352	29,118	30,078	
28. Capital Outlay	0	900	0	
TOTAL	61,281	92,171	90,724	
TOTAL: GENERAL GOVERNMENT	985,097	1,123,268	1,067,916	
<u>FINANCE</u>				
16.02% of Budget Total)				
<u>ASSESSORS:</u>				
29. Salaries	144,526	156,296	169,045	
30. Expenses	9,280	8,700	9,000	
31. Revaluation	175,000	15,000	50,000	
32. Capital Outlay	0	1,000	2,000	
TOTAL	328,806	180,996	230,045	

	EXPENDED FY 87	APPROPRIATED FY 88	REQUESTED FY 89	AMENDMENT
FINANCE DEPARTMENT:				
7. Insurance General	550,000	600,000	656,000	
8. Insurance Group Life A&H	1,423,000	1,324,000	2,006,000	
9. Worker's Compensation	300,000	300,000	380,000	
10. Property & Casualty Self Insurance	5,000	20,000	18,280	
11. Uniformed Services Medical Payments	25,000	60,000	66,000	
13. Unemployment Compensation	125,000	75,000	30,000	
33. Salaries	448,394	478,959	524,628	
34. Audit	37,000	52,500	65,500	
35. Out of State Travel	1,000	1,000	3,200	
36. Expenses	362,493	399,448	412,655	
37. Capital Outlay	11,000	29,100	0	
44. Maturing Bonds	514,102	739,000	1,075,000	
45. Bond Interest	150,222	401,578	583,878	
46. Temporary Loan Interest	10,000	0	0	
TOTAL DEPARTMENT	3,962,211	4,480,585	5,821,141	
FINANCE COMMITTEE:				
49. Salaries	7,156	10,290	10,805	
50. Expenses	1,000	4,000	700	
51. Reserve Fund	250,000	250,000	350,000	
TOTAL	258,156	264,290	361,505	
CONTRIBUTORY RETIREMENT:				
52. Salaries	28,088	32,954	34,383	
53. Contributions	1,609,519	1,928,079	2,589,099	
54. Expenses	4,215	4,800	3,525	
TOTAL	1,641,822	1,965,833	2,627,007	
NON-CONTRIBUTORY RETIREMENT:				
56. Chapter 32 Retirements	231,606	222,300	222,300	
57. Past Service Liability	0	0	0	
TOTAL	231,606	222,300	222,300	
TOTAL: FINANCE	6,422,601	7,114,004	9,261,998	
EDUCATION (34.21% of Budget Total)				
58. Salaries	13,749,095	14,392,852	15,425,345	
59. Administration	74,455	97,705	109,785	
60. Instruction	907,169	836,663	879,424	
61. Other School Services	82,160	83,280	108,439	
62. Cafeteria Assistance	0	0	0	
63. Transportation	443,300	611,934	629,488	
64. Operation/Maintenance	1,058,940	969,974	993,484	
65. Community Service	72,320	75,255	75,255	
66. Fixed Assets	0	0	0	
67. Tuitions	578,501	864,825	815,464	
68. Travel Out of State	3,000	4,000	5,000	
71. Capital Outlay	450,000	350,000	350,000	
72. Vocational Education	341,046	362,042	385,882	
TOTAL: EDUCATION	17,659,986	18,648,530	19,777,566	

	EXPENDED FY 87	APPROPRIATED FY 88	REQUESTED FY 89	AMENDMENT
<u>PUBLIC SAFETY</u>				
(10.14% of Budget Total)				
POLICE:				
73. Salaries - regular	1,655,721	1,809,411	1,894,762	
74. Salaries - overtime	212,199	224,914	248,734	
75. Education and Career Incentive	8,949	13,150	10,875	
76. In-service Training	38,330	42,120	47,115	
77. Capital Outlay	60,565	74,812	39,165	
78. Travel Out of State	475	500	500	
79. Auto Maintenance	20,039	23,200	24,360	
80. Building Maintenance	16,778	26,000	27,300	
81. Communications	25,716	23,023	24,635	
82. Operating Expenses	87,908	105,976	109,514	
84. Uniforms	36,625	42,719	40,000	
85. Crime Check Committee	227	250	250	
86. Animal Control	13,481	1,700	3,550	
87. F.B.I. Academy	0	0	1,000	
TOTAL	2,177,013	2,387,775	2,471,760	
FIRE:				
88. Salaries - regular	2,089,044	2,274,474	2,444,675	
89. Salaries - overtime	467,322	445,000	445,000	
90. Education and Career Incentive	19,924	23,125	23,125	
91. In-service Training	66,005	70,000	87,500	
92. Capital Outlay	192,233	84,000	41,500	
93. Travel Out of State	380	500	2,000	
94. Building Maintenance	36,531	40,966	44,450	
95. Equipment and Supplies	37,386	51,490	75,824	
96. Service Expenses	25,816	29,280	29,320	
97. Equipment Maintenance	47,932	70,295	36,895	
139. Leased Equipment	46,096	46,096	0	
182. Salaries O/T Alarm Division	0	2,500	10,000	
183. Station 2, Renovations	0	20,000	0	
TOTAL	3,028,669	3,157,726	3,240,289	
CIVIL DEFENSE:				
98. Salaries	2,000	2,000	2,000	
99. Expenses	16,544	17,550	15,375	
100. Capital Outlay	1,500	1,500	1,500	
TOTAL	20,044	21,050	18,875	
BUILDING:				
101. Salaries	105,505	115,155	118,535	
102. Expenses	2,800	3,985	3,375	
103. Capital Outlay	100	1,000	3,000	
TOTAL	108,405	120,140	124,910	
SEALER OF WEIGHTS & MEASURES:				
104. Salaries	5,994	6,295	6,610	
105. Expenses	1,670	1,670	1,670	
TOTAL	7,664	7,965	8,280	
TOTAL: PUBLIC SAFETY	5,341,795	5,694,656	5,864,113	

	EXPENDED FY 87	APPROPRIATED FY 88	REQUESTED FY 89	AMENDMENT
<u>PUBLIC FACILITIES</u>				
(9.65% of Budget Total)				
DEPARTMENT OF PUBLIC WORKS:				
Administration:				
106. Salaries	126,047	140,464	148,281	
107. Expenses	7,065	7,065	7,290	
108. Travel Out of State	<u>1,000</u>	<u>1,200</u>	<u>1,200</u>	
TOTAL	134,112	148,729	156,771	
Engineering:				
109. Salaries	203,613	225,152	237,053	
110. Expenses	<u>7,414</u>	<u>3,950</u>	<u>4,085</u>	
TOTAL	211,027	229,102	241,138	
Garage:				
111. Salaries	132,538	159,542	170,197	
112. Expenses	98,972	102,885	102,885	
113. Equipment Replacement	<u>459,478</u>	<u>419,963</u>	<u>411,000</u>	
TOTAL	690,988	682,390	684,082	
Highway:				
114. Salaries	494,389	542,449	529,285	
115. Salaries - Parking Meter Fund	30,481	33,075	35,700	
116. Expenses	<u>378,465</u>	<u>377,372</u>	<u>607,000</u>	
TOTAL	903,335	952,896	1,171,985	
Park Division:				
117. Salaries	350,612	396,341	422,270	
118. Expenses	107,927	108,805	108,805	
119. Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL	458,539	505,146	531,075	
Sewer:				
120. Salaries	359,412	403,095	413,213	
121. Expenses	113,071	113,535	117,300	
122. House Connections	0	0	0	
180. MWRA Sewer Charges	<u>760,080</u>	<u>831,000</u>	<u>1,245,357</u>	
TOTAL	1,232,563	1,347,630	1,775,870	
Snow & Emergency:				
123. Salaries - Overtime	80,755	60,000	60,000	
124. Expenses	<u>145,432</u>	<u>90,000</u>	<u>90,000</u>	
TOTAL	226,187	150,000	150,000	
Water:				
125. Salaries	345,054	390,278	400,152	
126. Expenses	240,263	262,730	262,730	
127. Main Extensions/New Services	20,000	20,000	20,000	
181. MWRA Water Charges	<u>63,871</u>	<u>62,000</u>	<u>132,260</u>	
TOTAL	<u>669,188</u>	<u>735,008</u>	<u>815,142</u>	
TOTAL: PUBLIC WORKS	<u>4,525,939</u>	<u>4,750,901</u>	<u>5,526,063</u>	

	EXPENDED FY 87	APPROPRIATED FY 88	REQUESTED FY 89	AMENDMENT
INI-BUS:				
128. Salaries	9,800	10,290	10,805	
129. Expenses	1,500	1,500	1,500	
130. Bus Contract	<u>36,460</u>	<u>38,000</u>	<u>39,400</u>	
TOTAL	<u>47,760</u>	<u>49,790</u>	<u>51,705</u>	
TOTAL: PUBLIC FACILITIES	<u>4,573,699</u>	<u>4,800,691</u>	<u>5,577,767</u>	
HUMAN SERVICES:				
(26.17% of Budget Total)				
HOSPITAL:				
131. Salaries	7,194,000	7,350,000	8,648,400	
132. Expenses	3,747,000	3,966,700	4,847,600	
133. Capital Outlay	574,000	100,000	1,000,000	
134. Travel Out of State	3,000	3,000	3,000	
177. Telephone Lease	<u>37,000</u>	<u>37,000</u>	<u>40,000</u>	
TOTAL	11,555,000	11,456,700	14,539,000	
BOARD OF HEALTH:				
135. Salaries	131,776	146,836	155,762	
136. Capital Outlay	0	0	0	
137. Travel Out of State	308	500	500	
138. Expenses	36,900	36,050	35,841	
141. Mental Health	72,254	74,130	77,198	
142. Mental Retardation Charles River Workshop	<u>9,746</u>	<u>9,746</u>	<u>9,746</u>	
TOTAL	250,984	267,262	279,047	
VETERANS' SERVICES:				
145. Salaries	23,833	25,644	36,299	
146. Expenses and Transportation	1,000	1,000	1,000	
147. Benefits	<u>43,500</u>	<u>42,500</u>	<u>41,000</u>	
TOTAL	68,333	69,144	78,299	
YOUTH COMMISSION:				
148. Salaries	103,405	111,280	120,073	
149. Expenses	4,925	6,440	6,650	
143. Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL	108,330	117,720	126,723	
COUNCIL ON AGING:				
150. Salaries	70,366	73,982	81,035	
151. Expenses	12,861	14,560	14,560	
178. Capital Outlay	3,000	5,300	6,200	
179. Community Center	<u></u>	<u>3,600</u>	<u>3,600</u>	
TOTAL	<u>86,227</u>	<u>97,442</u>	<u>105,395</u>	
TOTAL: HUMAN SERVICES	<u>12,068,874</u>	<u>12,008,268</u>	<u>15,128,464</u>	
DEVELOPMENT				
(0.14% of Budget Total)				
PLANNING BOARD:				
152. Salaries	48,031	54,691	59,422	
153. Expenses	5,115	4,750	4,900	
154. Capital Outlay	0	0	0	
155. Travel Out of State	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL	53,146	59,441	64,322	

	EXPENDED FY 87	APPROPRIATED FY 88	REQUESTED FY 89	AMENDMENT
CONSERVATION COMMISSION:				
155. Conservation Fund	0	0	0	
156. Salaries	0	0	0	
157. Expenses	<u>2,500</u>	<u>5,000</u>	<u>5,000</u>	
TOTAL	2,500	5,000	5,000	
BOARD OF APPEALS:				
158. Salaries	4,000	4,200	4,200	
159. Expenses	4,250	5,200	5,200	
144. Capital Outlay	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL	8,250	9,400	9,400	
HISTORICAL COMMISSION:				
160. Expenses	<u>500</u>	<u>500</u>	<u>555</u>	
TOTAL: DEVELOPMENT	64,396	74,341	79,277	
<u>CULTURAL and LEISURE SERVICES</u> (1.83% of Budget Total)				
LIBRARY:				
161. Salaries	417,996	467,935	497,648	
162. Bindings	738	0	0	
163. Books & Periodicals	102,604	110,575	112,625	
164. Building Maintenance	44,580	46,900	50,000	
165. Expenses	45,607	56,500	52,200	
166. Capital Outlay	12,445	112,645	10,775	
167. Travel Out of State	<u>0</u>	<u>0</u>	<u>1,000</u>	
TOTAL	623,970	794,555	724,248	
PARK AND RECREATION:				
172. Salaries	202,557	229,017	237,849	
173. Expenses	73,944	74,425	74,495	
174. Engineering Services	0	0	0	
18. Capital Outlay	<u>20,000</u>	<u>10,000</u>	<u>22,000</u>	
TOTAL	296,501	313,442	334,344	
MEMORIAL PARK:				
175. Expenses	418	564	564	
176. Capital Outlay	<u>2,525</u>	<u>0</u>	<u>1,635</u>	
TOTAL	<u>2,943</u>	<u>564</u>	<u>2,199</u>	
TOTAL: CULTURAL/LEISURE SERVICES	<u>923,414</u>	<u>1,108,561</u>	<u>1,060,791</u>	
GRAND TOTAL: ALL BUDGETS	<u>48,039,862</u>	<u>50,572,319</u>	<u>57,817,891</u>	

WARRANT ARTICLE INDEX

<u>Article</u>	<u>Page</u>	<u>Descriptive Title</u>	<u>Proposed By</u>	<u>Costs</u>
1	11	Annual Town Election	Town Clerk	N/A
2	11	Committee Officer Reports	Board of Selectmen	N/A
3	11	Borrowing Authorization	Board of Selectmen	N/A
4	11	Elected Officials' Salaries	Personnel Board	N/A
5	11	New Job Classifications	Personnel Board	N/A
6	12	Accelerated Step Rate Hiring	Personnel Board	N/A
7	12	Additions and Deletions to Personnel By-Law	Personnel Board	N/A
8	13	Revised Personnel By-Law	Personnel Board	N/A
9	13	Classifications and Standard Rates	Personnel Board	N/A
10	13	Additional Compensation for Certain Assessors	Board of Assessors	\$3,030.
11	13	Leases with Options to Purchase New Equipment	Board of Selectmen	N/A
12	13	Prior Years' Bills	Board of Selectmen	xxx
13	13	Operating Budget	Board of Selectmen	xxx
14	13	Authorization to Expend State and County Funds	Board of Selectmen	N/A
15	14	Street Acceptance, Non-Betterment	Board of Selectmen	N/A
16	14	Street Acceptance, Betterment	Board of Selectmen	\$30,000.
17	14	Public Works Building Roof Repairs	Board of Selectmen	\$45,000.
18	14	Computer-Assisted Mapping	Board of Selectmen	\$10,000.
19	14	Sanitary Landfill Closing	Board of Selectmen	\$50,000.
20	14	Traffic Signal Control Equipment	Board of Selectmen	\$40,000.
21	14	Sewer System Rehabilitation	Board of Selectmen	\$250,000.
22	14	Sewer Construction (Petition)	Board of Selectmen	\$750,000.
23	15	Storm Drain Improvements	Board of Selectmen	\$20,000.
24	15	Water Main Rehabilitation	Board of Selectmen	\$682,000.
25	15	Revise Sewer Assessment Rate	Board of Selectmen	N/A
26	15	Amendment to Town Charter Regarding Sewerage Disposal Costs	Board of Selectmen	N/A
27	15	Traffic Signals-Dedham Avenue and South Street	Board of Selectmen	xxx
28	15	Continue Solid Waste Disposal Study Committee	Board of Selectmen	N/A
29	15	Abandon Hardy Street	Citizens Petition	N/A
30	15	Underground Utilities - Chestnut Street	Board of Selectmen	N/A
31	16	Zoning Amendment - Technical Change to Height Limitation along Chestnut Street	Planning Board	N/A
32	16	Zoning Amendment - Technical Word Change in Occupancy Permit Section	Planning Board	N/A
33	16	Zoning Amendment - Technical Word Change in Special Permit Grant Authority Section	Planning Board	N/A
34	16	Zoning Amendment - Clarification of Dimensional Regulations Where Lot Lies in Two Districts	Planning Board	N/A
35	16	Zoning Amendment - Minor Technical Changes, Including Increase in Aisle Width in Parking Design Requirements	Planning Board	N/A
36	17	Zoning Amendment - Planning Board as Special Permit Granting Authority for All Special Permits Under Site Plan Review	Planning Board	N/A
37	17	Zoning Amendment - New Design Review Section With Establishment of an Advisory Design Review Board	Design Review Committee	N/A
38	20	General By-Law Amendment - Provision for Design Review in Sign By-Law	Design Review Committee	N/A
39	20	Zoning Amendment - Charles River Setback	Citizens Petition	N/A
40	21	Zoning Amendment - Scenic Road Setback	Citizens Petition	N/A
41	21	Zoning Amendment - Minimum Lot Size Computation	Citizens Petition	N/A
42	21	Zoning Amendment - Establishment of New Single Residence District and Map Change	Citizens Petition	N/A
43	21	Zoning Amendment - Map Change from Single Residence to Business District along Highland Avenue	Citizens Petition	N/A
44	21	Zoning Amendment - Technical Change in Application of Dimensional Regulations in Residential Districts	Citizens Petition	N/A
45	21	Zoning Amendment - Two and One-Half Story Height Limitation in Industrial Park District	Citizens Petition	N/A

WARRANT ARTICLE INDEX (Cont'd)

<u>Article</u>	<u>Page</u>	<u>Descriptive Title</u>	<u>Proposed By</u>	<u>Costs</u>
46	21	Installation and Enforcement of Automatic Sprinkler Systems	Board of Selectmen	N/A
47	22	Smoke or Heat Detectors for Multiple Dwellings	Board of Selectmen	N/A
48	22	Reduce Fees for Removal of Underground Storage Tanks	Board of Selectmen	N/A
49	22	Purchase of Fire Engine	Board of Selectmen	\$225,000
50	22	Purchase of Ambulance	Board of Selectmen	\$60,000
51	22	Police and Fire Station Renovation	Police and Fire Facilities Building Committee	xxx
52	22	Fire Station No. 2 - Design and Construction	Police and Fire Facilities Building Committee	xxx
53	23	Continue Police and Fire Facilities Building Committee	Police and Fire Facilities Building Committee	N/A
54	23	Transfer and Sale of a Portion of Property at 1311 Central Avenue	Board of Selectmen	N/A
55	23	General Wetlands Protection By-Law	Conservation Commission	N/A
56	26	Conservation Land Purchase No. 1	Conservation Commission	\$611,000
57	26	Conservation Land Purchase No. 2	Conservation Commission	\$556,000
58	26	Conservation Land Purchase No. 3	Conservation Commission	\$120,000
59	26	Track Renovation	Track Study Committee	\$210,000
60	26	Method of Selection of Members of the Contributory Retirement Board	Contributory Retirement Board	N/A
61	26	Accept Certain Provisions of Chapter 697 of the Acts of 1987	Contributory Retirement Board	N/A
62	27	Parking Study Appropriation	Parking Facilities Study Committee	\$7,500
63	27	Continue Parking Facilities Study Committee	Parking Facilities Study Committee	N/A
64	27	Continue Future School Needs Committee	Future School Needs Committee	N/A
65	28	Establish a Town Government Review Committee	Board of Selectmen	\$15,000
66	28	Establish a Non-Criminal Disposition and Recodification Study Committee	Board of Selectmen	N/A
67	28	Accept a Special Act Establishing a Special Enterprise Fund Account for the Glover Memorial Hospital	Hospital Trustees	N/A
68	28	Accept a Special Act Authorizing the Investment of Certain Funds in a Hospital Support Corporation	Hospital Trustees	N/A
69	28	Transfer from Stabilization Fund	Finance Committee	xxx
70	28	Transfer of Free Cash	Finance Committee	xxx
71	28	Omnibus Article	Board of Selectmen	N/A

WARRANT FOR THE ANNUAL TOWN MEETING
MONDAY, APRIL 11, 1988
TOWN OF NEEDHAM
COMMONWEALTH OF MASSACHUSETTS

orfolk, ss.

To either of the constables in the Town of Needham
in said County. Greeting:

In the name of the Commonwealth of Massachusetts
you are hereby required to notify and warn the
inhabitants of the Town of Needham qualified to vote
in elections and in Town Affairs to meet in their
respective voting places in said town namely:

PRECINCT A - Hillside School
PRECINCT B - Hillside School
PRECINCT C - Newman Middle School (Mass. Criminal
Justice Training Council)
PRECINCT D - High Rock School
PRECINCT E - Pollard Middle School
PRECINCT F - Stephen Palmer Community Room
PRECINCT G - Broad Meadow School
PRECINCT H - Broad Meadow School
PRECINCT I - Mitchell School
PRECINCT J - Mitchell School

on MONDAY, THE ELEVENTH DAY OF APRIL, 1988.

from forty-five minutes after six o'clock in the
afternoon, until eight o'clock in the afternoon, then
and there to act upon the following articles, viz:

ARTICLE 1: ANNUAL TOWN ELECTION

To choose by ballot the following Town Officers:

One Moderator for One Year;
Two Selectmen for Three Years;
One Assessor for Three Years;
Two Members of School Committee for Three Years;
One Member of School Committee for One Year;
Two Trustees of Memorial Park for Three Years;
Two Trustees of Needham Public Library for Three
Years;
One Member of Board of Health for Three Years;
One Member of Planning Board for Five Years;
One Member of Needham Housing Authority for Five
Years;
One Commissioner of Trust Funds for Three Years;
Two Members of Park and Recreation Commission for
Three Years;
One Member of Park and Recreation Commission for
Two Years;
Twenty-Four Town Meeting Members from Precinct A;
Twenty-Seven Town Meeting Members from Precinct B;
Twenty-Four Town Meeting Members from Precinct C;
Twenty-Seven Town Meeting Members from Precinct D;
Twenty-Four Town Meeting Members from Precinct E;
Twenty-Seven Town Meeting Members from Precinct F;
Twenty-Four Town Meeting Members from Precinct G;
Twenty-Four Town Meeting Members from Precinct H;
Twenty-Four Town Meeting Members from Precinct I;
Twenty-Four Town Meeting Members from Precinct J.

ARTICLE 2: COMMITTEE/OFFICER REPORTS

To hear and act on the reports of Town Officers and
Committees.

INSERTED BY: Board of Selectmen

ARTICLE 3: BORROWING AUTHORIZATION

To see if the Town will vote to authorize the Town
Treasurer, with the approval of the Selectmen, to
borrow money, from time to time in anticipation of the
revenue of the financial year beginning July 1, 1988
in accordance with the provisions of General Laws,
Chapter 44, Section 4, and to issue a note or notes
therefor, payable within a year, and to renew any note
or notes as may be given for a period of less than one
year in accordance with General Laws, Chapter 44,
Section 17; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: This Article be
adopted.

ARTICLE 4: ELECTED OFFICIALS SALARIES

To see if the Town will vote to fix the compensa-
tion of the following elected officers of the Town as
of July 1, 1988, as required by the General Laws,
Chapter 41, Section 108, and as recommended by the
Personnel Board and subject to the longevity provi-
sions of paragraph (j) Section 20 of the Consolidated
Personnel By-Laws.

NOTE: The following are the rates presently being
paid. Any revisions to these rates will be provid-
ed to Town Meeting Members as early as possible
before May 2, 1988.

Assessor, Chairman	\$ 1,800.
Assessor, Others	1,500.
Selectman, Chairman	1,800.
Selectmen, Others	1,500.
Town Clerk	36,000.

or take any other action relative thereto.

INSERTED BY: Personnel Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation
deferred.

ARTICLE 5: NEW JOB CLASSIFICATIONS

To see if the Town will vote to ratify, confirm and
approve the action of the Personnel Board authorized
by Section 15 of the Consolidated Personnel By-Law in
establishing new classifications and the compensation
therefor, said action taken by the Personnel Board
occurred since the 1987 Annual Town Meeting; or take
any other action relative thereto.

At the Request of the Board of Selectmen, two (2)
new positions: Deputy Fire Chief, Operations Officer
F-4, Administrative Assistant to Fire Chief, S-15; add
in Schedule A, two (2) new grades - Fire Chief, S-22
and Police Chief, S-22, and delete in Schedule B-2,
Grade P-5 and Schedule B-3 Grade F-5. At the request
of the Director Council on Aging, one (1) position:
Clerk, Council on Aging (P.T.). Schedule C. At the
request of the Chairman of the Board of Health, one
(1) position: Director of Public Health Grade S-18.
At the request of the Director of Park and Recreation,
two (2) positions in Schedule C, Advanced Life Saver
(P.T.) and Water Safety Instructor (P.T.) and delete

ND at the Newman Middle School in said Town on
MONDAY, THE SECOND DAY OF MAY, 1988 at 7:30 P.M.

two (2) positions in Schedule C, Lifeguard (P.T.) and Swim Instructor (P.T.). At the request of the Veterans' Agent, add Class Title, Director of Veterans' Services (P.T.) Schedule C, delete class title Veterans' Agent (P.T.) Schedule C. At the request of the Personnel Board, one position: Assistant Personnel Director (P.T.) Schedule C.

INSERTED BY: Personnel Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 6: ACCELERATED STEP-RATE HIRING

To see if the Town will vote to ratify, confirm and approve the action of the Personnel Board authorized by Section 20 (c) of the Consolidated Personnel By-law approving the employment of certain municipal employees at a step rate greater than the minimum rate established for the prospective positions involved, said action taken by the Personnel Board occurred since the 1987 Annual Town Meeting; or take any other action relative thereto.

At the request of the Director of Public Library that a Library Assistant II S-6 be hired at Step 3; that a Library Assistant I S-4 be hired at Step 3; that a Senior Building Custodian S-9 be hired at Step 5. At the request of the Board of Selectmen that a Town Comptroller S-18 be hired at Step 3; that a Deputy Fire Chief, Operations F-4 be hired at Step 3; that a Committee Secretary S-7 be hired at maximum rate; that a Director of Finance S-22 be hired at Step 4; that an Inspector of Buildings S-18 be hired at Step 3. At the request of the Fire Chief, a Clerk S-6 be hired at Step 3; that an Administrative Assistant to Fire Chief S-15 be hired at Step 4. At the request of the Director of Public Works that a Records Clerk S-7 be hired at Step 6; that a Laborer W-1 be hired at Step 2; that a Survey Party Chief S-12 be hired at Step 7. At the request of the Director of Park & Recreation, a Clerk (P.T.) S-6 be hired at maximum rate.

INSERTED BY: Personnel Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 7: ADDITIONS AND DELETIONS TO THE CONSOLIDATED PERSONNEL BY-LAWS

To see if the Town will vote to ratify, confirm and approve the actions of the Personnel Board as stated in Article 8 in their report to Town Meeting Members on April 28, 1987, to review the Personnel By-Law and Report recommendations for changes to the Annual Town Meeting 1988, or take any other action relative thereto.

At the request of the Personnel Board, delete the below five (5) numbered items and add the fifteen (15) numbered items:

Deletions to the By-Law Include:

1. All references to exceptions to the By-Law caused by Civil Service Law or Bargaining Unit Agreements; and all references repeating the exclusion of positions under the authority of the School Committee and Glover Hospital Trustees: these are all addressed on a one-time basis in "Section 2. Application" in the new version and do not require repeating.

2. All department-specific provisions which are stipulated elsewhere as part of bargaining unit agreements (e.g., special Sunday or overtime rates, holiday pay and other benefits for Police, Fire, DPW).
3. All references to requirements of elected officials which are governed by laws other than the By-Law (e.g., job requirements, determination of salaries; Town Clerk's responsibility for administering loyalty oaths).
4. Annual Classification Plan Salary Schedules.
5. Any matters not under the jurisdiction of the By-Law or authority of the Personnel Board (e.g., hours that Town departments must be open to serve the public).

Additions to the By-Law Include:

1. A Section on "Purpose and Authorization".
2. A Section on "Computation of Time".
3. A number of new definitions in the "definitions" Section, including: compensatory time, continuous employment, division head, elected officer/elected official, entrance rate, exempt employee, FLSA, general government department, incentive, military forces, non-exempt employee, normally scheduled work hours, overtime, probationary period, range, rate, recruitment, regular straight-time pay, seasonal employee, seniority, step/step rate and vacation year.
4. Grouping the Responsibilities and Authority of the Personnel Board and the Personnel Director as set forth in the By-Law into a "Personnel System".
5. Medical Exams for Employees who Reach Age 70.
6. Compensatory Time per Fair Labor Standards Act.
7. Performance Evaluation.
8. Payment for Absence Due to Weather or Emergency.
9. Payment for Current Year Vacation Credits to employees who retire, enter military service under orders, or die prior to July 1.
10. Specific language restricting all other eligibility for vacation credit in one year until after July 1 of the subsequent year.
11. Vacation Leave Credit Allowance for new employees.
12. Maternity Leave.
13. Definitions of immediate family in Bereavement Leave to correspond to bargaining unit agreements.
14. Effective Date.
15. Six-Month Probationary Period.
16. Reimbursement of Recruitment Expenses and Moving Expenses.

In addition, all functions that were previously located in departments other than Personnel, that should be performed by Personnel, were located there (e.g., maintaining employee records.)

Finally, many items that were scattered across a number of sections but that really belong together, were grouped by common generic category (e.g., RECRUITMENT, SELECTION, EMPLOYMENT Section contains items that appeared in various sections of the By-Law).

INSERTED BY: Personnel Board
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 8: REVISED PERSONNEL BY-LAW

To see if the Town will vote to ratify, confirm and approve the action of the Personnel Board by deleting THE CONSOLIDATED PERSONNEL BY-LAW 1987 Compilation in its entirety and by substituting therefore a new THE CONSOLIDATED PERSONNEL BY-LAW 1988 Compilation; or take any other action relative thereto.

NOTE: A copy of THE CONSOLIDATED PERSONNEL BY-LAW 1987 Compilation and a copy of THE CONSOLIDATED PERSONNEL BY-LAW 1988 Compilation will be provided to Town Meeting Members as early as possible before May 2, 1988.

INSERTED BY: Personnel Board
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 9: CLASSIFICATIONS AND STANDARD RATES

To see if the Town will vote to amend the Consolidated Personnel By-Law of the Town by striking out Section 17 thereof in its entirety and by substituting therefore a new Classification and Standard Rates of Compensation of the Paid Appointive Service; or take any other action relative thereto.

NOTE: Any revisions to Section 17 will be provided to Town Meeting Members as early as possible before May 2, 1988.

SECTION 17, CLASSIFICATION and STANDARD RATES OF COMPENSATION of the PAID APPOINTIVE SERVICE. Upon approval of Annual Town Meeting 1988 of Revised Personnel By-Law (ARTICLE 8), the Personnel Board will provide Town meeting members annually CLASSIFICATION and STANDARD RATES of COMPENSATION Schedules separate from the CONSOLIDATED PERSONNEL BY-LAW. This material will cover the Schedules A, B-1, B-2, B-3, B-4, B-5 and Schedule C as they appear in the 1987 Compilation.

Except as otherwise required by State Law, the classes of positions in this Paid Appointive Service by the Town other than those in the service of the School Department and Glover Memorial Hospital and the Standard Rates of Compensation thereof, effective July 1, 1988, and the compensation of positions classified by the Director of Civil Service, effective July 1, 1988, may be found in the Compensation Plan, as amended.

INSERTED BY: Personnel Board
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 10: ADDITIONAL COMPENSATION FOR CERTAIN ASSESSORS

To see if the Town of Needham will vote to accept the provisions of Chapter 469 of the Acts of 1987; or take any other action relative thereto.

INSERTED BY: Board of Assessors
FINANCE COMMITTEE RECOMMENDS THAT: This Article be rejected.

Summary

Chapter 469 of the Acts of 1987 amends Section 21A of Chapter 59 of the General Laws to provide for an annual additional amount equal to ten percent of the regular compensation of any Assessor or Assistant Assessor who has been awarded a certificate by the Massachusetts Association of Assessing Officers as a Certified Massachusetts Assessor (CMA).

ARTICLE 11: LEASES WITH OPTIONS TO PURCHASE NEW EQUIPMENT

To see if the Town will vote to approve and to raise and appropriate a sum of money for the lease with an option to purchase new equipment for various departments; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: This Article be approved.

ARTICLE 12: PRIOR YEAR'S BILLS

To see if the Town will vote to appropriate a sum of money for the payment of charges incurred prior to Fiscal Year 1988 by various departments, such sum to be raised from the free cash certified account; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: This Article be approved.

ARTICLE 13: OPERATING BUDGET

To see what sums of money the Town will vote to raise and appropriate for the necessary Town charges and expenses.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: The amounts appropriated be as recommended in the "Operating Budget Recommendations". (See Page 3).

ARTICLE 14: AUTHORIZATION TO EXPEND STATE AND COUNTY FUNDS

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contract for the expenditure of any funds allotted or to be allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of Town roads; or take any other action relative thereto.

(See D.P.W. Report, Page 30).

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: This Article be approved.

ARTICLE 15: STREET ACCEPTANCE, NON-BETTERMENT

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk:

JENNIFER CIRCLE - CENTRAL AVENUE to end - a distance of 282 feet southeasterly.

MARY CHILTON ROAD - GREAT PLAIN AVENUE to end - a distance of 1342 feet southerly.

PHEASANT LANDING ROAD - CHARLES RIVER STREET to end - a distance of 1320 feet northerly.

POWDER HOUSE CIRCLE - GREAT PLAIN AVENUE to end - a distance of 313 feet southerly.

SOUTH COURT - SOUTH STREET to end - a distance of 230 feet northerly.

SUNSET ROAD - End of 1974 acceptance to end - a distance of 153 feet southerly.

WINSLOW ROAD - PILGRIM ROAD to Mary Chilton Road - a distance of 500 feet westerly.

including the taking or acceptance of easements as shown on said plans; or take any other action relative thereto.

(See D.P.W. Report, Page 30).

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 16: STREET ACCEPTANCE, BETTERMENT

To see if the Town will vote to accept the following street or portion thereof as laid out by the Board of Selectmen and according to a plan on file with the Town Clerk:

TRUEMAN ROAD - HIGHLAND AVENUE to end - a distance of 300 feet easterly.

including the taking or acceptance of easements as shown on said plan; raise and appropriate the sum of \$30,000 for the construction thereof under the provisions of law authorizing the assessment of betterments; determine how such sum shall be raised and how expended; or take any other action relative thereto.

(See D.P.W. Report, Page 30).

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 17: PUBLIC WORKS BUILDING ROOF REPAIRS

To see if the Town will vote to raise and appropriate the sum of \$45,000 to repair a portion of the roof of the Public Works Building; determine how such sum shall be raised and how expended; or take any other action relative thereto.

(See D.P.W. Report, Page 30).

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: This Article be adopted.

ARTICLE 18: COMPUTER-ASSISTED MAPPING

To see if the Town will vote to raise and appropriate the sum of \$10,000 to initiate a program Computer-Assisted Mapping in the Engineering Division of the Public Works Department; determine how said sum shall be raised and how expended; or take any other action relative thereto.

(See D.P.W. Report, Page 30).

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 19: SANITARY LANDFILL CLOSING

To see if the Town will vote to raise and appropriate the sum of \$50,000 to continue its commitment to close the Sanitary Landfill in accordance with State Regulations; said sum to be used for engineering service, plans, materials and supplies necessary to effect the closing; determine how such sum shall be raised and how expended; or take any other action relative thereto.

(See D.P.W. Report, Page 30).

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: This Article be approved.

ARTICLE 20: TRAFFIC SIGNAL CONTROL EQUIPMENT

To see if the Town will vote to raise and appropriate the sum of \$40,000 to replace traffic signal control equipment at various locations; determine how such sum shall be raised and how expended; or take any other action relative thereto.

(See D.P.W. Report, Page 30).

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: This Article be approved.

ARTICLE 21: SEWER SYSTEM REHABILITATION

To see if the Town will vote to raise and appropriate the sum of \$250,000 to rehabilitate certain portions of the sanitary sewer system; determine how such sum shall be raised and how expended; or take any other action relative thereto.

(See D.P.W. Report, Page 31).

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: This Article be approved.

ARTICLE 22: SEWER CONSTRUCTION (PETITION)

To see if the Town will vote to raise and appropriate the sum of \$750,000 for sewer main construction on certain streets and ways as petitioned for by abutters under the provisions of law authorizing the assessment of betterments, where applicable, and for various intercepting sewers in public ways and private land.

determine how such sum shall be raised and how expended; or take any other action relative thereto.

(See D.P.W. Report, Page 31).

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: This Article be approved.

ARTICLE 23: STORM DRAIN IMPROVEMENTS

To see if the Town will vote to raise and appropriate the sum of \$20,000 for construction of storm water drains in public ways and through easements on private property, as proposed by the Public Works Department; determine how such sum shall be raised and how expended; or take any other action relative thereto.

(See D.P.W. Report, Page 31).

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: This Article be approved.

ARTICLE 24: WATER MAIN REHABILITATION

To see if the Town will vote to raise and appropriate the sum of \$682,000 for the rehabilitation and improvement of the water system including studies, engineering service, plans, specifications and contract documents for main relining and replacement and pumping station improvements; determine how such sum shall be raised and how expended; or take any other action relative thereto.

(See D.P.W. Report, Page 31).

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: This Article be approved.

ARTICLE 25: REVISE SEWER ASSESSMENT RATE

To see if the Town will vote to redetermine the fixed uniform rate charged to abutters for the construction of sewers as authorized under the provisions of General Laws, Chapter 83, Section 15A; or take any other action relative thereto.

(See D.P.W. Report, Page 31).

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 26: AMEND TOWN CHARTER REGARDING SEWERAGE DISPOSAL COSTS

To see if the Town will vote to amend its Special Home Rule Charter Act (Chapter 40, Acts of 1971, as amended) as authorized by M.G.L. Chapter 43B, as amended, by deleting from the first sentence in Section 28 the following words:

"provided that it shall not pay less than one-fourth nor more than two-thirds of the whole cost.";

or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 27: TRAFFIC SIGNALS-DEDDHAM AVENUE AND SOUTH STREET

To see if the Town will vote to raise and appropriate a sum of money to install traffic control signals at the intersection of Dedham Avenue and South Street; determine how such sum shall be raised and how expended; or take any other action relative thereto.

(See D.P.W. Report, Page 31).

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 28: CONTINUE SOLID WASTE DISPOSAL STUDY COMMITTEE

To see if the Town will vote to continue the Solid Waste Disposal Study Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and last continued by vote under Article 29 of the 1987 Annual Town Meeting; direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste; said Committee to report to the Capital Budget Sub-Committee and to the next Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 29: ABANDON HARDY STREET

To see if the Town of Needham will vote to declare permanently abandoned the ancient Town way known on paper as Hardy Street and to grant all ensuing rights to the abutters; or take any other action relative thereto.

INSERTED BY: Citizen Petition

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 30: UNDERGROUND UTILITIES - CHESTNUT STREET

To see if the Town will vote to amend its General By-Laws by adding to Article II, Town Finance and Administration a new section as follows:

Section 22. Any person, firm, corporation, partnership, their agents and employees, who has been granted or may be granted, any license, permission, or other authority to construct or maintain poles and overhead wires and associated overhead structures upon, along, under or across any public way or ways, is forbidden from installing or constructing, and shall remove immediately any poles, overhead wires and associated overhead structures which are located on, along or across Chestnut Street between its intersection with School Street and the railroad bridge at Needham Junction;

or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 31: ZONING AMENDMENT - TECHNICAL CHANGE TO HEIGHT LIMITATION ALONG CHESTNUT STREET

To see if the Town will vote to amend the Zoning By-Law, Section 4.4. Dimensional Regulations for Business Districts, Subsection 4.4.3. Height Limitation, by changing the second sentence such that it shall read as follows (new language underlined):

"In addition, no building or structure which is located on property any portion of which lies within 360 feet of Chestnut Street shall exceed two and one-half (2-1/2) stories, including ground level covered or enclosed parking, no more than two (2) stories of which shall be occupied, nor shall the same exceed a total height of 35 feet."

or take any other action relative thereto.

(See Planning Board Summary, Page 31).

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 32: ZONING AMENDMENT - TECHNICAL WORD CHANGE IN OCCUPANCY PERMIT SECTION

To see if the Town will vote to amend the Zoning By-Law, Section 7.3. Occupancy Permit, Subsection 7.3.2. by inserting the words "or Planning Board" towards the end, such that it shall read as follows (new language underlined):

"An occupancy permit shall be conditional on the maintenance of full compliance with the provisions of this By-Law in effect at the time of issuance or with restrictions imposed in a decision of the Board of Appeals or Planning Board and shall lapse if such compliance fails."

or take any other action relative thereto.

(See Planning Board Summary, Page 31).

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 33: ZONING AMENDMENT - TECHNICAL WORD CHANGE IN SPECIAL PERMIT GRANTING AUTHORITY SECTION

To see if the Town will vote to amend the Zoning By-Law, Section 7.6.1. Special Permit Granting Authority, by adding the following underlined language, so that that section shall read as follows:

"The Planning Board shall act as a Special Permit Granting Authority only where so designated in Sections 4.2.4., 4.2.5., 4.2.6. and 7.4. of this By-Law. In all other cases, the Board of Appeals shall act as the Special Permit Granting Authority. Procedures and decision criteria shall be the same as specified in Section 7.5.2. and Section 7.5.3. (second and fourth paragraphs) for special permits acted on by the Board of Appeals, with the exception that applications shall be filed directly with the Planning Board with a copy to the Town Clerk, except as otherwise specified in Section 7.4.4."

or take any other action relative thereto.

(See Planning Board Summary, Page 32).

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 34: ZONING AMENDMENT - CLARIFICATION OF DIMENSIONAL REGULATIONS WHERE LOT LIES IN TWO DISTRICTS

To see if the Town will vote to amend the Zoning By-Law, Section 1.5. Variation, by adding a new third sentence, as follows:

"More particularly, if a lot is located in more than one zoning district, the minimum area, frontage and all other dimensional requirements of the district in which fifty (50) percent or more of the lot is located shall apply throughout."

or take any other action relative thereto.

(See Planning Board Summary, Page 32).

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 35: ZONING AMENDMENT - MINOR TECHNICAL CHANGES, INCLUDING INCREASE OF AISLE WIDTH, IN PARKING DESIGN REQUIREMENTS

To see if the Town will vote to amend the Zoning By-Law, section 5.1.3. Parking Plan and Design Requirements, as follows:

(a) In Subsection 5.1.3. c) Handicapped Parking, deleting the word "Barriers" and inserting in its place the word "Access", such that the subsection shall read as follows (new word underlined):

"Parking spaces for the exclusive use of handicapped individuals shall be provided in accordance with the most recent rules and regulations of the Architectural Access Board, specifically Section 23 thereof."

(b) In Subsection 5.1.3. g) Bumper Overhang, adding the following underlined language, such that that subsection shall read as follows:

"The minimum length requirements stated in the above two paragraphs may include no more than one foot of area beyond the curb at the front or rear of a space, used for bumper overhang."

(c) In Subsection 5.1.3. i) Width of Maneuvering Aisle, under the heading "Minimum Width of Aisle", the numbers "22" and "23" shall be changed to "24" and "25", respectively, such that that line shall read:

"24 feet/25 feet"

or take any other action relative thereto.

(See D.P.W. Report, Page 32).

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

**ARTICLE 36: ZONING AMENDMENT - PLANNING BOARD AS
SPECIAL PERMIT GRANTING AUTHORITY FOR ALL
SPECIAL PERMITS UNDER SITE PLAN REVIEW**

To see if the Town will vote to amend the Zoning By-Law, Section 7.4. Site Plan Review, as follows:

- (a) In Subsection 7.4.3. Requirements, by striking from the second sentence the words "MAJOR AND" and the words "major or", so that the sentence shall read as follows:

"MINOR PROJECT WHICH REQUIRES A SPECIAL PERMIT FROM THE BOARD OF APPEALS UNDER SECTION 3.2. - In the case of a minor project which requires a special permit from the Board of Appeals, as identified in Section 3.2. Schedule of Use Regulations, the Planning Board shall perform a Site Plan Review and submit its recommendations to the Board of Appeals within thirty-five (35) days of the date of filing with the Planning Board; otherwise failure to make such recommendations shall be deemed a lack of opposition thereto."

- (b) In Subsection 7.4.3., by striking the existing fourth paragraph and by substituting in its place the following new fourth paragraph:

"MAJOR PROJECTS - No building, use or occupancy permit for any improvement to real property which constitutes a major project under this By-Law shall be issued, except in accordance with the terms of a special permit for such project, after site plan review as further set forth herein. A special permit shall be required for every major project, regardless of whether the contemplated use thereof is designated as permissible, as of right or by special permit, under the table of uses set forth in Section 3.2. of this By-Law. The special permit granting authority for all permits the issuance of which is necessary for the construction or use of a major project shall be the Planning Board, which, for such purposes, shall have all the powers conferred upon such special permit granting authorities by General Laws Chapter 40A, and shall conduct its business in accordance with the notice, hearing and decisional requirements there set forth, and in accordance with the requirements of this By-Law."

- (c) In Subsection 7.4.4. Procedure, by striking the existing second paragraph and substituting in its place the following new second paragraph:

"The applicant shall include in the application an itemized list of sections of the By-Law under which relief by special permit is or may be required for the construction or use of the project. The applicant shall certify either: (i) that the project can be constructed and/or the proposed use thereof commenced, without need for the issuance of any variance from any provision of this By-Law by the Zoning Board of Appeals or (ii) that any and all variances necessary for the construction and/or use of the proposed project have been secured, and the period established by law for appeal from the granting thereof has expired without notice

of any such appeal having been filed in the office of the Town Clerk."

- (d) In Subsection 7.4.6. Review Criteria, by striking from the last clause thereof the word "or" between the words "project" and "when", so that the clause shall read as follows:

"...and may require when acting as the Special Permit Granting Authority or recommend in the case of minor projects, when the Board of Appeals is acting as the Special Permit Granting Authority, such appropriate conditions, limitations, and safeguards necessary to assure the project meets the criteria of a. through f."

or take any other action relative thereto.

(See Planning Board Summary, Page 32).

INSERTED BY: Planning Board

FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

**ARTICLE 37: ZONING AMENDMENT - NEW DESIGN REVIEW
SECTION WITH ESTABLISHMENT OF AN ADVISORY
DESIGN REVIEW BOARD**

To see if the Town will vote to amend the Zoning By-Law generally by establishing a new section, Design Review, and more specifically, as follows:

- (a) by establishing a new Section 7.7 Design Review, as follows:

"7.7. DESIGN REVIEW

- 7.7.1. Purpose It is the intent of this Section to provide for a detailed design review of structures and that aspect of design related to uses having substantial impact on the Town, upon its traffic, infrastructure and property values, thereby affecting the public health, safety and general welfare; to prevent blight; to enhance the natural and aesthetic qualities of the Town; to conserve the value of land and buildings; and to protect and preserve the historic and cultural heritage of the Town.

7.7.2. Design Review Board

7.7.2.1. Composition

For the purposes of this Section 7.7., there shall be a Design Review Board appointed by the Planning Board and Board of Selectmen and consisting of five regular members plus two alternate members. Three regular members of the Design Review Board shall be appointed by the Planning Board and two regular members plus the two alternate members shall be appointed by the Board of Selectmen. Each of the persons appointed shall be a resident of the Town of Needham. In part, the persons appointed as regular members shall have the following backgrounds and skills:

- (a) Two members qualified by training or education in the art or design professions -- one to be appointed by the Planning Board and one by the Board of Selectmen;
- (b) One member qualified by training or education and experience in the fine arts or landscape design to be appointed by the Planning Board; and
- (c) One member doing retail business in the Town to be appointed by the Board of Selectmen.

Upon the initial formation of the Board, the Planning Board and Board of Selectmen shall appoint two alternates and one regular member to 1-year terms, two regular members to 2-year terms, and two regular members to 3-year terms; their successors shall be appointed for terms of three years. Three members shall constitute a quorum for meetings, and all actions of the Design Review Board shall require an affirmative vote of three or more members. In the event a regular member is unable or refuses to sit, the Chairman of the Design Review Board shall designate an alternate to sit in place of that absent member.

7.7.2.2. Authority and Specific Powers

The Design Review Board shall review requests for site plan review and approval submitted in accordance with Section 7.4. Site Plan Review and requests for special permits in accordance with Section 4.2.5. Planned Residential Development, Section 4.2.6. Residential Compound and Section 4.2.4. Flexible Development.

The Design Review Board shall review permit applications for all new structures and outdoor uses, exterior additions, exterior alterations and exterior changes in all areas zoned as a Business District, Industrial District, Industrial-1 District, Industrial Park District or Institutional District (excluding single and two-family uses), which require a building permit under the Massachusetts State Building Code -- but which are not related to projects previously reviewed as "Major" or "Minor Projects" under Site Plan Review. The Design Review Board shall also review requests for all sign permits, as required under Article XIX of the Needham General By-Laws.

It shall evaluate such requests based on Subsection 7.7.4. Design Criteria below. Its findings and recommendations, along with any suggested restrictions and conditions, shall be transmitted to the applicant and Planning Board, acting as a special permit granting authority for "Major Projects" under Site Plan Review, Planned Residential Developments, Residential Compounds and Flexible Develop-

ments. Such advisory reports of the Design Review Board shall be transmitted to the Building Inspector and applicant in all other instances as described in the two paragraphs above for "Minor Projects" under Site Plan Review building permits in all non-residential districts, and sign permits.

7.7.3. Procedure

An application for Design Review shall be submitted to the Design Review Board simultaneously with any application submitted to the Planning Board for Site Plan Review, Planned Residential Development, Residential Compound or Flexible Development, or prior to any application for a building permit or any construction activity as described in the second paragraph of Subsection 7.7.2.2. (See Section 7.2 of this By-Law for application procedure for such building permits and Article XIX of the General By-Laws for application procedure for all sign permits.)

Within twenty (20) days of receipt of Design Review application, the Design Review Board shall hold a meeting, to which the applicant shall be invited, for the purpose of conducting a review of the proposed project or activity. Within fifteen (15) days of the meeting, a preliminary design review report shall be sent both to the applicant and to the Planning Board, when a special permit is required under Sections 7.4., 4.2.5., 4.2.6. and 4.2.4. However, if the proposed project or activity involves only a building permit or sign permit from the Building Inspector, or is "Minor Project" under Site Plan Review (all as described in Subsection 7.7.2.2.), no preliminary report is required and the written advisory report of the Design Review Board to the applicant and the Building Inspector shall be a final report.

In the case of a Special Permit for Site Plan Review, Planned Residential Development, Residential Compound or Flexible Development, a preliminary design review report shall be submitted to the Planning Board, with a copy to the applicant, within thirty-five (35) days of the date of receipt of the application. A final advisory report shall be issued to the applicant and to the Planning Board within seventy-five (75) days of the date of receipt of the application for Design Review.

In addition to the submission materials listed in Sections 4.2.5. Planned Residential, 4.2.6. Residential Compound, 7.4. Site Plan Review or 7.2. Building Use Permit, respectively, an application for Design Review shall contain the requisite number of materials listed in the "Rules and Regulations" of the Design Review Board.

7.7.4 Design Criteria

The Design Review Board shall review requests for site plan reviews and special permits, as well as for building permits for certain construction activities, all as described in Subsection 7.7.2.2., based on the following standards:

- (1) Preservation and enhancement of landscaping - The landscape shall be preserved in its natural state, insofar as practicable, by minimizing tree and soil removal, and any grade changes shall be in keeping with the general appearance of neighboring developed areas.
- (2) Relation of buildings to environment - Proposed development shall be related harmoniously to the terrain and to the use, scale, and architecture of existing buildings in the vicinity that have functional or visual relationship to the proposed buildings. Proposed buildings shall be related to their surroundings with respect to:
 - (a) height
 - (b) street facade
 - (c) spatial relationships of solids and voids
 - (d) spacing of buildings or signs
 - (e) materials, textures and color
 - (f) roof slopes
 - (g) scale
- (3) Open space - All open space (landscaped and usable) shall be designed to add to the visual amenities of the area by maximizing its visibility for persons passing the site or overlooking it from nearby properties.
- (4) Signs and advertising devices - The size, location, design, color, texture, lighting and materials of signs and advertising devices shall be in harmony with significant architectural features of existing and proposed buildings and structures and with surrounding properties.
- (5) Heritage - Protection and enhancement of historic, traditional or significant uses, structures, or architectural elements shall be considered insofar as practicable.

In addition to paragraph (4) above, the Design Review Board shall review requests for sign permits according to the design guidelines listed in Section 3.5. of Article XIX of the General By-Laws."

- (b) In Section 7. ADMINISTRATION, change the existing designation of Section 7.7. Repetitive Petitions, Section 7.8. Penalties, Section 7.9. Amendment, Section 7.10. Severability and Section 7.11. Effective Date to Sections 7.8., 7.9., 7.10., 7.11., and 7.12., respectively.

- (c) In Section 4.2.4. Flexible Development Consistent with the Subdivision Control Law, by adding a new Subsection (e), as follows:

"(e) Design Review. At the time of filing an application for Flexible Development, the applicant shall also file an application and materials for design review in accordance with the procedures described in Subsection 7.7.3. of Section 7.7., Design Review."

- (d) In Section 4.2.5. Planned Residential Development (PRD), Subsection 4.2.5.3., Procedure, by adding a new sentence at the end of paragraph (b) Application, as follows:

"At the same time application materials shall be submitted to the Design Review Board, along with an application for design review, in accordance with the procedures described in Subsection 7.7.3. of Section 7.7., Design Review."

- (e) In Section 4.2.5. Planned Residential Development (PRD), Subsection 4.2.5.3., Procedure, by adding a new second paragraph in Subsection (c) Referral, as follows:

"A preliminary design review report from the Design Review Board, as described in Section 7.7., shall satisfy the above referral requirement, if submitted to the Planning Board within the 35-day period. In addition, the Design Review Board shall also submit a final design review report within seventy-five (75) days of the date of its having receiving an application for design review related to a Planned Residential Development."

- (f) In Section 4.2.6. Residential Compound (RC), Subsection (3) Procedure for Approval, by adding the following new sentence at the end:

"At the same time application materials shall be submitted to the Design Review Board, along with an application for design review, in accordance with the procedures described in Subsection 7.7.3. of Section 7.7., Design Review."

- (g) In Section 4.2.6. Residential Compound (RC), Subsection (F) Referral, by adding the following new paragraph at the end:

"A preliminary design review report from the Design Review Board, as described in Section 7.7., shall satisfy the above requirement, if submitted to the Planning Board within the 35-day period. In addition, the Design Review Board shall also submit a final design review report within seventy-five (75) days of the date of its having received an application for design review related to a Residential Compound."

- (h) In Section 7.2. Building or Use Permit, by adding the following new Subsection 7.2.4:

"7.2.4. Permit applications for all new structures and outdoor uses, exterior additions, exterior alterations and exterior changes in all areas zoned as a Business

District, Industrial District, Industrial-1 District, Industrial Park District or Institutional District (excluding single and two-family uses), which require a building permit under the Massachusetts State Building Code -- but which are not related to construction projects previously reviewed by the Design Review Board as "Major" or "Minor Projects" under Section 7.4. Site Plan Review -- shall be reviewed by the Design Review Board. (See Section 7.7. Design Review of this By-Law.) Prior to application to the Building Inspector for such permits, an application to the Design Review Board for design review shall be made in accordance with the procedures described in Subsection 7.7.3. No application for such a building or use permit shall be made by the applicant nor accepted by the Building Inspector, and no such permit shall be issued, until an advisory report has been received from the Design Review Board."

- (i) In Section 7.4. Site Plan Review, Subsection 7.4.4. Procedure, by adding the following new second sentence to the existing first paragraph:

"At the same time application materials shall be submitted to the Design Review Board, along with an application for design review, in accordance with the procedures described in Subsection 7.7.3. of Section 7.7. Design Review."

- (j) In Section 7.4. Site Plan Review, Subsection 7.4.4. Procedure, by adding language to the existing third paragraph so that it shall read as follows (new language underlined):

"Upon receipt of an application, the Planning Board shall transmit a set of application materials to the Department of Public Works, Town Engineer, Fire Department, Design Review Board and to any other Town agency as deemed appropriate. Within thirty-five (35) days of receipt of said application materials for Major Projects, each of the Town agencies named above shall review and recommend in writing to the Planning Board regarding the proposed Site Plan(s)."

- (k) In Section 7.4. Site Plan Review, Subsection 7.4.4. Procedure, by adding the following new fourth and fifth paragraphs, respectively:

"In addition to a preliminary design review report from the Design Review Board, as described in Section 7.7., the Design Review Board shall also submit a final design review report within seventy-five (75) days of the date of its having received an application for design review related to a Major Project."

"In the case of Minor Projects, each of the Town agencies named above except the Design Review Board shall review and recommend in writing to the Planning Board within fifteen (15) days of receipt of said application materials regarding the proposed Site Plan. The advisory report of the Design Review Board shall be transmitted directly to the applicant and Building Inspector within thirty-five (35) days of receipt of the application for Site Plan Review."

or take any other action relative thereto.

(See Planning Board Summary, Page 32, and the Report of the Design Review Committee, Page 32.)

INSERTED BY: Design Review Committee
FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 38: GENERAL BY-LAW AMENDMENT - PROVISION FOR DESIGN REVIEW IN SIGN BY-LAW

To see if the Town will vote to amend the General By-Laws, Article XIX, Needham Sign By-Law, as follows:

- (a) In Section 3. Administration, Subsection 3.2. Issuance of Permits, by adding the following language to the second paragraph so that it shall read as follows (new language underlined):

"Applicants shall file a permit application accompanied by a photograph of the facade to which the sign is to be attached, or the area of intended location if unattached, and two prints of scale drawings of the sign and supporting structure showing placement thereon; the applicant shall also file seven copies of the permit application, including seven copies of all application materials, with the Design Review Board. (See Section 7.7. Design Review, of the Zoning By-Law.)"

- (b) In Section 3. Administration, Subsection 3.2. Issuance of Permits, by adding the following new third paragraph:

"The Design Review Board shall review requests for sign permits submitted and shall, within thirty-five (35) days of the receipt of the application materials, transmit its advisory recommendations regarding the design of the sign to the Building Inspector and the applicant. No sign permit shall be issued by the Building Inspector within this thirty-five (35) day period unless said recommendations are sooner received."

or take any other action relative thereto.

(See Planning Board Summary, Page 32, and the Report of the Design Review Committee, Page 32.)

INSERTED BY: Design Review Committee
FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 39: ZONING AMENDMENT - CHARLES RIVER SETBACK

To see if the Town will vote to amend Section 4 of the Zoning By-Law by adding the following:

"Charles River Setback

No building or other structure shall be constructed, altered or relocated within 150 feet of the riverbank of the Charles River in a Single Residence District."

or take any other action relative thereto.

INSERTED BY: Citizens Petition
FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 40: ZONING AMENDMENT - SCENIC ROAD SETBACK

To see if the Town will vote to amend Section 4 of the Zoning By-Law by adding the following:

"Scenic Road Setback

No building or other structure shall be constructed, altered or relocated on any lot on South Street or Charles River Street unless set back at least 100 feet from these Scenic Roads. Within the setback area the natural features of the landscape, stone walls and vegetation shall be preserved under the standards of the Scenic Roads Act, except to the extent their disturbance is necessary to provide access roads, utilities, drainage and sewerage."

or take any other action relative thereto.

INSERTED BY: Citizens Petition

FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 41: ZONING AMENDMENT - MINIMUM LOT SIZE COMPUTATION

To see if the Town will vote to amend Section 4 of the Zoning By-Law by adding the following:

"Minimum Lot Size

On lots located in a Single Residence District bordered by the Charles River, the minimum lot area requirements must be computed without including (a) waterbodies, or (b) land located in the Flood Plain District, or (c) wetland areas subject to the Wetlands Protection Act and the Inland Wetlands Act, M.G.L. Ch. 131, §§ 40 and 40A, or (d) the Charles River Valley Natural Storage areas."

or take any other action relative thereto.

INSERTED BY: Citizens Petition

FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 42: ZONING AMENDMENT - ESTABLISHMENT OF NEW SINGLE RESIDENCE TWO-ACRE DISTRICT AND MAP CHANGE

To see if the Town will vote to establish a new Single Residence District and amend the Zoning Map, as follows:

- (1) By amending Section 4 of the Zoning By-Law by establishing a new Single Residence Two-Acre District having a minimum lot area of two acres (87,120 sq.ft.) and the other dimensional requirements for lots in Single Residence A Districts, except as follows:

Minimum Frontage: 200 feet

Minimum Setbacks:

- Front	50 feet
- Side	40 feet
- Rear	30 feet

- (2) By amending the Zoning Map by changing the existing Single Residence A District (one-acre minimum and bounded by the Charles River) to a new Single Residence Two-Acre District with the same boundaries.

or take any other action relative thereto.

INSERTED BY: Citizens Petition

FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 43: ZONING AMENDMENT - MAP CHANGE FROM SINGLE RESIDENCE TO BUSINESS DISTRICT ALONG HIGHLAND AVENUE

To see if the Town will vote to amend the Zoning Map by changing from a Single Residence B District to a Business District that area as shown on the accompanying assessor's maps, or take any other action relative thereto.

INSERTED BY: Citizens Petition

FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 44: ZONING AMENDMENT - TECHNICAL CHANGE IN APPLICATION OF DIMENSIONAL REGULATIONS IN RESIDENTIAL DISTRICTS

To see if the Town will vote to amend the Zoning By-Law, Section 4.2.1. Table of Regulations, as follows:

By deleting the paragraph which states:

"No building or structure shall be constructed, altered, or relocated on any lot except in conformance with these regulations."

and substituting in its stead the following:

"No building or structure shall be constructed, altered, or relocated on any vacant lot except in conformance with these regulations."

or take any other action relative thereto.

INSERTED BY: Citizens Petition

FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 45: ZONING AMENDMENT - TWO AND ONE-HALF STORY HEIGHT LIMITATION IN INDUSTRIAL PARK DISTRICT

To see if the Town will vote to amend the Zoning By-Law by changing the maximum height limit of buildings in the Industrial Park District from 3 stores and 40 feet to 2-1/2 stores and 35 feet, provided no more than two stores are occupied (Section 4.5.4. of the By-law), or take any other action relative thereto.

INSERTED BY: Citizens Petition

FINANCE COMMITTEE RECOMMENDS THAT: No Recommendation.

ARTICLE 46: INSTALLATION AND ENFORCEMENT OF AUTOMATAIC SPRINKLER SYSTEMS

To see if the Town of Needham will vote to accept the provisions of Section 26G of Chapter 148 of the General Laws, as amended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

Summary

Massachusetts General Laws Chapter 148, Section 26G requires that every building of more than seventy-five hundred gross square feet in floor area or every addition of more than seventy-five hundred gross square feet in floor area shall be protected throughout with an adequate system of automatic sprinklers in accordance with the provisions of the State Building Code; provided, however, that in the case of an addition, an adequate system of automatic sprinklers shall be installed in the addition only. No sprinkler system shall be required unless sufficient water and water pressure exists. For purposes of this section, the gross square feet of a building or addition includes the sum total of the floor areas for all floor levels, basement and subbasements, measured from outside walls, irrespective of the existence of interior fire resistive walls, floors and ceilings.

In such buildings or additions, or in certain areas of such buildings or additions, where the discharge of water would be an actual danger in the event of fire, the head of the fire department shall permit the installation of other fire suppressant systems as prescribed by the State Building Code in lieu of automatic sprinklers. Automatic suppressant or sprinkler systems shall not be required in rooms or areas of a telephone central office equipment building when such rooms or areas are protected with an automatic fire alarm system. Sprinkler systems shall not be required in open-air parking structures, defined as: buildings, structures, or portions thereof, used for parking motor vehicles and having not less than twenty-five percent of the total wall area open to atmosphere at each level, utilizing at least two sides of the structure. Sprinkler systems shall not be required in a one-story building having a fire resistance rating as prescribed in the State Building Code that is used solely for offices provided the building is protected by an automatic fire alarm system. This section shall not apply to buildings or additions used for residential purposes.

The head of the fire department shall enforce the provisions of this section.

This section shall apply to construction of buildings or additions or major alterations commenced after July first, nineteen hundred and eighty three.

ARTICLE 47: SMOKE OR HEAT DETECTORS FOR MULTIPLE DWELLINGS

To see if the Town of Needham will vote to accept the provisions of Section 26C of Chapter 148 of the General Laws, as amended, or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

Summary

Massachusetts General Laws Chapter 148, Section 26C requires that apartment houses containing six or more dwelling units, hotels, boarding or lodging houses, or family hotels which are not regulated by sections twenty-six A and twenty-six B, be equipped with an automatic smoke or heat detector in each

dwelling unit and each hallway floor. The head of the fire department shall enforce the provisions of this section.

ARTICLE 48: REDUCE FEES FOR REMOVAL OF UNDERGROUND STORAGE TANKS

To see if the Town will vote to amend the General By-Law of the Town of Needham, Article XVII "Fee and Registration Schedule Applicable to Flammable Licenses, Registration and Permits", under "Permits for the Storage of Flammables issued by the Fire Chief", by deleting \$200 as the fee for "Removal of an underground storage tank under Mass. G.L. Chapter 148, Section 38A" and inserting therein \$10; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 49: PURCHASE OF FIRE EQUIPMENT

To see if the Town will raise and appropriate a sum of money to purchase a fire engine and appurtenant equipment; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: This Article be approved.

ARTICLE 50: PURCHASE OF AMBULANCE

To see if the Town will vote to raise and appropriate the sum of money to purchase an Ambulance; determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: This Article be approved.

ARTICLE 51: POLICE AND FIRE FACILITY RENOVATION

To see if the Town will vote to raise and appropriate a sum of money to renovate and expand the Police and Fire Departments Headquarters facility, to be expended under the direction of the Board of Selectmen, to determine how such sum shall be raised; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 52: FIRE STATION NO. 2 - DESIGN AND CONSTRUCTION

To see if the Town will vote to raise and appropriate the sum of money for the design of alterations and improvements at Fire Station No. 2, to be spent under the direction of the Board of Selectmen, to determine how such sum of money shall be raised; or take any other action relative thereto.

INSERTED BY: Police and Fire Facilities Building Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

**ARTICLE 53: CONTINUE POLICE AND FIRE FACILITIES
BUILDING COMMITTEE**

To see if the Town will vote to continue the Police and Fire Facilities Building Committee, its members to be appointed by Town bodies as originally established by vote under Article 56 of the 1987 Annual Town Meeting; direct and authorize said Committee to continue its work of overseeing the development and implementation of plans to renovate and expand the facilities of the Police and Fire Departments; said Committee to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

**ARTICLE 54: TRANSFER AND SALE OF A PORTION OF PROPERTY
AT 1311 CENTRAL AVENUE**

To see if the Town will vote to transfer that portion of the property at 1311 Central Avenue which is shown as Lot "C" on Plan of Land...which comprises 1,808 +/- square feet and the building thereon, held by the Board of Selectmen for general municipal purposes, to be held for sale by said Selectmen and further, to see if the Town will vote to approve the sale of said Lot "C" and the building thereon, all in accordance with M.G.L. Chapter 40, Sections 3 and 15A.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 55: GENERAL WETLANDS PROTECTION BY-LAW

To see if the Town will vote to amend its General By-Laws by adding a new article, as follows:

SECTION 1: Purpose

The purpose of this By-Law is to protect the wetlands, related water resources, and adjoining land areas in the Town of Needham by prior review and control of activities deemed by the Conservation Commission likely to have a significant or cumulative effect upon wetland values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion and sedimentation control, storm damage prevention, water pollution prevention, fisheries, wildlife habitat, recreation, aesthetics, agriculture, and aquaculture values collectively, the "wetland values protected by this By-Law").

SECTION 2: Jurisdiction

Except as permitted by the Conservation Commission or as provided in this By-Law, no person shall remove, fill, dredge, build upon, or alter the following resource areas: (1) within 100 feet of any freshwater wetland, marsh, wet meadow, bog or swamp; (2) within 100 feet of any bank, beach, dune or flat; (3) any lake, river, pond or stream, whether or not intermittent; (4) within 100 feet of any lake, river, pond, stream or estuary; (5) any land under said waters; or within 100 feet of any land subject to flooding or inundation by groundwater, surface water, or storm surge (collectively, the "resource areas").

SECTION 3: Exceptions

The permit and application required by this By-Law shall not be required for maintaining, or repairing, but not changing or enlarging, an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, telephone, telegraph or other telecommunication services, provided that written notice has been given to the Commission at least 14 days prior to commencement of work, and provided that the work conforms to performance standards and design specifications in regulations adopted by the Commission.

The permit and application required by this By-Law shall not be required for work performed for normal maintenance or improvement of land in agricultural use or in aquacultural use, provided that written notice has been given to the Commission at least 14 days prior to commencement of work, and provided that the work conforms to performance standards and design specifications in regulations adopted by the Commission.

The permit and application required by this By-Law shall not apply to emergency projects necessary for the protection of the health or safety of the public, as determined by the Commission in such circumstances and upon such conditions as it deems appropriate, after advance written notice has been received by the Commission prior to commencement of any work.

Other than stated in this section, the exceptions provided in the Wetlands Protection Act shall not apply under this By-law.

SECTION 4: Application for Permits and Requests for Determination

Written application shall be filed with the Commission to perform activities regulated by this By-Law affecting resource areas protected by this By-Law. The application shall include such information and plans as are deemed necessary by the Commission to describe proposed activities and their effects on the environment. No activities shall commence without receiving and complying with a permit issued pursuant to this By-Law.

The Commission in an appropriate case may accept as the application and plans under this By-Law the Notice of Intent and plans filed under the Wetlands Protection Act, General Laws Chapter 131, Section 40.

Any person desiring to know whether or not proposed activity or an area is subject to this By-Law may in writing request determination from the Commission. Such a request for determination shall contain data and plans specified by the regulations of the Commission.

At the time of an application or request the applicant shall pay a filing fee specified in regulations of the Commission. This fee is in addition to that required by the Wetlands Protection Act, General Laws Chapter 131, Section 40. The Commission may waive the filing fee and costs and expenses for an applicant or request filed by a government agency.

SECTION 5: Notice of Hearings

The Commission in an appropriate case may combine its hearing under this By-Law with the hearing conducted under the Wetlands Protection Act, General Laws Chapter 131, Section 40.

Any person filing an application or a request for determination with the Commission at the same time shall give written notice thereof, by certified mail (return receipt requested) or hand delivery, to all abutters at their mailing addresses shown on the most recent applicable tax list of the assessors, including owners of land directly opposite on any public or private street or way, and abutters to the abutters within 300 feet of the property line of the applicant, including any in another municipality or across a body of water. The notice to abutters shall enclose a copy of the application or request, with plans, or shall state where copies may be examined and obtained by abutters free of charge. An affidavit of the person providing such notice, with a copy of the notice mailed or delivered, shall be filed with the Commission. When a person requesting a determination is other than the owner, the request, the notice of the hearing and the determination itself shall be sent by the Commission to the owner as well as to the person making the request.

The Commission shall conduct a public hearing on any application or request for determination, with written notice given at the expense of the applicant, at least five working days prior to the hearing, in a newspaper of general circulation in the Town.

The Commission shall commence the public hearing within 45 days from receipt of a completed application or request for determination unless an extension is authorized in writing by the applicant.

The Commission shall issue its permit or determination in writing within 21 days of the close of the public hearing thereon unless an extension is authorized in writing by the applicant.

The Commission shall have authority to continue the hearing to a date certain announced at the hearing, for reasons stated at the hearing, which may include receipt of additional information offered by the applicant or others, information and plans required of the applicant, deemed necessary by the Commission in its discretion, or comments and recommendations of boards and officials listed in Section 6. In the event the applicant objects to a continuance or postponement, the hearing shall be closed and the Commission shall take action on such information as is available.

SECTION 6: Coordination with Other Boards

Any person filing a permit application or a request for determination with the Commission shall provide a copy thereof at the same time, by certified mail (return receipt requested) or hand delivery, to the Board of Selectmen, Planning Board, Board of Health, and Building Inspector. An affidavit of the person providing such notice, with a copy of the notice mailed or delivered, shall be filed with the Commission. The Commission shall not take final action until such boards and officials have had 14 days from receipt of notice to file written comments and recommendations with the Commission, which the Commission shall take

into account but which shall not be binding on the Commission. The applicant shall have the right to receive any such comments and recommendations, and to respond to them at a hearing of the Commission, prior to final action.

SECTION 7: Permits, Determinations, and Conditions

If the Commission after a public hearing determines that the activities which are the subject of the application are likely to have a significant or cumulative effect upon the wetland values protected by this By-Law, the Commission, within 21 days of the close of the hearing, shall issue or deny a permit for the activities requested. If it issues a permit, the Commission shall impose conditions which the Commission deems necessary or desirable to protect those values, and all activities shall be done in accordance with those conditions.

The Commission is empowered to deny a permit for failure to meet the requirements of this By-Law; for failure to submit necessary information and plans requested by the Commission; for failure to meet the design specifications, performance standards, and other requirements in regulations of the Commission for failure to avoid or prevent unacceptable significant or cumulative effects upon the wetland values protected by this By-Law; and where no conditions are adequate to protect those values. The Commission may require applicants to retain an independent consultant chosen by the Commission in order to provide the Commission with sufficient information on which to base a decision.

A permit shall expire three years from the date of issuance. Notwithstanding the above, the Commission in its discretion may issue a permit expiring five years from the date of issuance for recurring or continuous maintenance work, provided that annual notification of time and location of work is given to the Commission. Any permit may be renewed once for an additional one year period, provided that a request for a renewal is received in writing by the Commission prior to expiration.

For good cause the Commission may revoke or modify a permit issued under this By-Law after notice to the holder of the permit, notice to the public, abutters and town boards pursuant to Section 5, and a public hearing.

The Commission in an appropriate case may combine the permit or other action on an application issued under this By-Law with the Order of Conditions issued under the Wetlands Protection Act.

No work proposed in any application shall be undertaken until the permit issued by the Commission with respect to such work has been recorded in the Norfolk Registry of Deeds or, if the land affected thereby is registered land, in the registry section of the land court for the Norfolk district, and until the holder of the permit certifies in writing to the Commission that the permit has been so recorded.

SECTION 8: Regulations

After public notice and public hearing the Commission shall promulgate rules and regulations to effectuate the purposes of this By-Law. Failure by the

Commission to promulgate such rules and regulations or legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this By-Law.

At a minimum these regulations when promulgated shall define key terms in this By-Law not inconsistent with this By-Law.

SECTION 9: Definitions

Except as otherwise provided in regulations of the Commission, the definitions of terms in this By-Law shall be as set forth in the Wetlands Protection Act, General Laws Chapter 131, Section 40.

The following definitions shall apply in the interpretation and implementation of this By-Law.

The term "person" shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof to the extent subject to town By-Laws, administrative agency, public or quasi-public corporation or body, this municipality, and any other legal entity, its legal representatives, agents, or assigns.

The term "alter" shall include, without limitation, the following activities when undertaken to, upon, within or affecting resource areas protected by this By-Law:

- (a) Removal, excavation or dredging of soil, sand, gravel, or aggregate materials of any kind;
- (b) Changing of pre-existing drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns, or flood retention characteristics;
- (c) Drainage or other disturbance of water level or water table;
- (d) Dumping, discharging or filling with any material which may degrade water quality;
- (e) Placing of fill, or removal of material, which would alter elevation;
- (f) Driving of piles, erection or expansion of buildings, or structures of any kind;
- (g) Placing of obstructions or objects in water;
- (h) Destruction of plant life including cutting of trees;
- (i) Changing water temperature, biochemical oxygen demand, or other physical or chemical characteristics of water;
- (j) Any activities, changes or work which may cause or tend to contribute to pollution of any body of water or groundwater; including but not limited to application of pesticides or herbicides.

SECTION 10. Security

As part of a permit issued under this By-Law, in addition to any security required by any other municipal or state board, agency or official, the Commission may require that the performance and observance of the conditions imposed hereunder be secured wholly or in part by one or more of the methods described below:

- (a) By a proper bond or deposit of money or negotiable securities or other undertaking of financial responsibility sufficient in the opinion of the Commission, to be released in whole or in part upon issuance of a Certificate of Compliance for work performed pursuant to the permit;
- (b) By a covenant enforceable in a court of law, executed and duly recorded by the owner of record, running with the land to the benefit of this municipality whereby the permit conditions shall be performed and observed before any lot may be conveyed other than by mortgage deed.

SECTION 11: Enforcement

The Commission, its agents, officers, and employees shall have authority to enter upon privately owned land for the purpose of performing their duties under this By-Law and may make or cause to be made such examinations, surveys or sampling as the Commission deems necessary.

The Commission shall have authority to enforce this By-Law, its regulations, and permits issued thereunder by violation notices, administrative orders, and civil and criminal court actions.

Upon request of the Commission, Town Counsel shall take legal action for enforcement under civil law. Upon request of the Commission, the Chief of Police and/or Town Counsel shall take legal action for enforcement under criminal law.

Municipal boards and officers, including any police officer or other officer having police powers, shall have authority to assist the Commission in enforcement.

Any person who violates any provision of this By-Law, regulations thereunder, or permits issued thereunder, shall be punished by a fine in an amount to be established by the Commission under its wetland protection regulations. Each day or portion thereof during which a violation continues shall constitute a separate offense, and each provision of the By-Law, regulations, or permit violated shall constitute a separate offense.

SECTION 12: Burden of Proof

The applicant for a permit shall have the burden of proving by a preponderance of the credible evidence that the work proposed in the application will not have unacceptable significant or cumulative effect upon the wetland values protected by this By-Law. Failure to provide adequate evidence to the Commission supporting this burden shall be sufficient cause for the Commission to deny a permit or grant a permit with conditions.

SECTION 13: Appeals

A decision of the Commission shall be reviewable in the Superior Court in an action filed within 60 days thereof, in accordance with General Laws Chapter 249, Section 4.

SECTION 14: Relation to the Wetlands Protection Act

This By-Law is adopted under the Home Rule Amendment of the Massachusetts Constitution and the Home Rule statutes, independent of the Wetlands Protection Act, General Laws Chapter 131, Section 40, and regulations thereunder.

SECTION 15: Severability

The invalidity of any section or provision of this By-Law shall not invalidate any other section or provision thereof, nor shall it invalidate any permit or determination which previously has been issued.

or take any other action relative thereto.

INSERTED BY: Conservation Commission

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 56: CONSERVATION LAND PURCHASE NO. 1

To see if the Town will vote to appropriate the sum of \$611,000 and authorize the Board of Selectmen to purchase 38.5 acres more or less of land located off of 267 Cartwright Road, for conservation purposes and to determine how such sum shall be raised; or take any other action relative thereto.

INSERTED BY: Conservation Commission.

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 57: CONSERVATION LAND PURCHASE No. 2

To see if the Town will vote to appropriate a sum of money and authorize the Board of Selectmen to purchase 34.5 acres more or less of land located off of Cartwright Road, for conservation purposes and determine how such sum shall be raised; or take any other action relative thereto.

INSERTED BY: Conservation Commission

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 58: CONSERVATION LAND PURCHASE No. 3

To see if the Town will vote to appropriate the sum of \$120,000 and authorize the Board of Selectmen to purchase 3.75 acres more or less of land located at 53 Glendon Road, for conservation purposes and determine how such sum shall be raised; or take any other action relative thereto.

INSERTED BY: Conservation Commission

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 59: TRACK RENOVATION

To see if the Town will vote to raise and appropriate the sum of \$210,000 for the removal of track at Memorial Park, said sum to be expended under the direction of the Memorial Park Trustees, with Needham Public Works Department acting as Clerk of Works; determine how such sum shall be raised; or take any other action relative thereto.

INSERTED BY: Track Study Committee

FINANCE COMMITTEE RECOMMENDS THAT: This Article be rejected.

ARTICLE 60: METHOD OF SELECTION OF MEMBERS OF THE CONTRIBUTORY RETIREMENT BOARD

To see if the Town of Needham will vote to accept the provisions of Section 20(4)c of Chapter 32 of General Laws; or take any other action relative thereto.

INSERTED BY: Contributory Retirement Board

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

Summary

Massachusetts General Laws Chapter 32, Section 20(4)c provides the method of selection for three members of the Town's Contributory Retirement Board. The Board of Selectmen shall appoint a member for a period of three years, a second member who shall be elected by the members in or retired from service of such system from among their number in such a manner and for such term, not exceeding three years as the Board of Selectmen shall determine. The third member shall be appointed by the commissioner of public employee retirement after being nominated by the other two members provided, however, in the event said two members cannot agree on such nominee to submit to the commissioner within ten days, then each member shall have five days to submit a list of the names of individuals ready and willing to serve and the commissioner shall then appoint the third member from such list who shall be a resident of such community and who shall not be a current or former member of the retirement system under the chapter.

Each member of the Contributory Retirement Board shall continue to hold office until the expiration of his term and until the qualification of a successor. Upon the expiration of the term of office of any elected or appointed member or in case of a vacancy in either of said offices, a successor shall be elected or appointed by the aforesaid for a three-year term or for the unexpired portion thereof, as the case may be, except that in no event shall the term of the second member expire in the same year as the term of the third member. The Board of Selectmen shall notify in writing all heads of departments of the town of any such vacancy in said board to be filled by election, and a notice of such vacancy election shall be posted in a conspicuous place in the town.

ARTICLE 61: ACCEPT CERTAIN PROVISIONS OF CHAPTER 61A OF THE ACTS OF 1987

To see if the Town will vote to accept the provisions of Sections 10, 30, 31, 33, 64 and 107

Chapter 697 of the Acts of 1987, or take any other action relative thereto.

INSERTED BY: Contributory Retirement Board
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

Summary:

Section 10 adds to Chapter 31, Section 61A and 61B. Section 61A requires the State Department of Personnel Administration to establish by regulation after consultation with police and fire unions and the Massachusetts Municipal Association, initial health and fitness standards for police and firefighters hired after January 1, 1988. Failure to pass the initial exam and subsequent exam results in the rescission of the appointment. The administrator (after similar consultation) is also to establish in-service health and fitness standards applicable to all police and firefighters. Failure to pass an initial in-service exam and two subsequent exams will result in termination. This provision will apply to governmental units opting to provide fitness/wellness programs by accepting Section 61B. Section 61B is a local option section providing for fitness/wellness programs by cities and towns; programs to be in accordance with Department of Public Health regulations; Commonwealth to reimburse one half the cost or \$100 per employee, whichever is less.

Section 30 adds Chapter 32, Section 5A which provides for fitness/wellness programs by local governments; programs to be in accordance with the Department of Public Health regulations; Commonwealth to reimburse one half the cost, or \$100 per employee, whichever is less.

If the Town accepts Section 30 then M.G.L. Chapter 32, Section 5(3)(e) shall also apply, which proves that the State Department of Personnel Administration together with the Department of Public Health and the Department of Public Safety are required to establish health and fitness standards for non-civil service public safety employees employed after January 1, 1988. The standards are to be used to determine whether these persons are to be allowed to continue in service, in accordance with the procedures set out in Section 20 of the Act.

Section 31 amends Chapter 32, Section 6(1) to reduce the vesting requirement for eligibility for ordinary disability from fifteen years to ten years for the members in systems in which the board, with the approval of the legislative body, accepts the provisions of this section. This applies to applications for benefits made after acceptance of the Act.

Section 33 rewrites Chapter 32, Section 7(2)(a) clauses (ii) and (iii), provides 75% cap on accidental disability benefits for individuals who become members in service after January 1, 1988. It provides increases in dependent allowances for accidental disability retirees from \$312 to \$450, with further cost of living increases beginning July 1, 1988. The increase in dependents allowance is effective in systems that adopt the supplemental dependents allowance. The adoption of the benefit cannot be revoked.

Section 64 adds to Chapter 32, Section 22(1) (b%), which provides for repeal of the \$30,000 cap.

Systems which adopt the repeal have to pay in an amount to cover the increased costs of the removal of the cap. An additional 2% of regular compensation will be withheld from compensation over \$30,000 of employees hired after January 1, 1979. If a system accepts prior to July 1, 1988, the employees must pay into the system the amount that would have been withheld if it had been accepted on January 1, 1988. If acceptance is after July 1, 1988, deductions are to begin upon acceptance by the Town. The section describes how the board is to fund the liability associated with the repeal. Calculation of the retirement allowance in cases involving capped creditable service and uncapped creditable service will be as determined by the Actuary.

Section 107 adds to Chapter 32, Section 90G-%, allows members continuing in service after age 70 to elect to continue having deductions taken from regular compensation. Upon retirement, compensation received after age 70 is included in the 3 year average.

ARTICLE 62: PARKING STUDY APPROPRIATION

To see if the Town will vote to raise and appropriate the sum of \$7,500 to provide technical assistance to the Parking Facilities Study Committee to enable that body to continue to study the parking needs and problems of the Town; to determine how such sum shall be raised and how expended; or take any other action relative thereto.

INSERTED BY: Parking Facilities Study Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 63: CONTINUE PARKING FACILITIES STUDY COMMITTEE

To see if the Town will vote to continue the Parking Facilities Study Committee initially established by vote of the Town under Article 4 of the Special Town Meeting in May 1986 and last continued by vote under Article 35 of the 1987 Annual Town Meeting; direct and authorize said Committee to study the parking needs and problems of the community; and report its recommendations to the next Annual Town Meeting or sooner, or take any other action relative thereto.

INSERTED BY: Parking Facilities Study Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 64: CONTINUE FUTURE SCHOOL NEEDS COMMITTEE

To see if the Town will vote to continue the Future School Needs Committee, its members to be appointed by the Town bodies, as originally established by vote under Article 77 of the 1951 Annual Town Meeting; and last continued by vote under Article 57 of the 1987 Annual town Meeting; direct and authorize said Committee to continue its work -- studying population trends and other factors which impact on the future adequacy of school facilities as heretofore authorized and to report with its recommendations to the next Annual Town Meeting or sooner; or take any other action relative thereto.

INSERTED BY: Future School Needs Committee
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 65: ESTABLISH A TOWN GOVERNMENT REVIEW COMMITTEE

To see whether the Town will vote to establish a Town Government Review Committee to make a study relative to the charter, structure and management of the Town Government and to the delivery of Town services, with a view to ways and means of improving the same; that the several officers, departments, boards, committees and other administrative agencies of the Town provide said Committee with such information and materials relative to their organization, functions and activities, other than information and records classified as confidential by State and Federal laws and regulations, as said Committee may request; that said Committee shall report its findings and recommendations to the Town Meeting, from time to time, and shall submit its final report to the 1990 Annual Town Meeting, or sooner; that said Committee shall consist of seven members to be appointed as follows:

Two members to be appointed by the Moderator whom shall be persons who have served at least six years as members of the Town Meeting; two members to be appointed by the Selectmen whom shall be persons who have served as Selectmen; two members to be appointed by the Finance Committee whom shall be persons who have served on the Finance Committee; one member to be appointed by the Personnel Board whom shall have served on the Personnel Board; that the sum of \$15,000 be appropriated to said Committee for the purpose of performing its assignment aforesaid, or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 66: ESTABLISH A NON-CRIMINAL DISPOSITION AND RECODIFICATION STUDY COMMITTEE

To see if the Town will vote to establish a Non-Criminal Disposition and Recodification Study Committee, for the purpose of studying the various rules and regulations of the various boards of the Town and the ordinances and By-Laws of the Town to recommend to the Town which such rules, regulations, ordinances and By-Laws should be treated as non-criminal violations under the provisions of M.G.L. Chapter 40, Section 21D, and further to study the Town's General By-Laws so as to recommend to the Town a recodification of the General By-Laws. Said Committee shall be made up of five members, two of whom shall be appointed by the moderator and three of whom shall be appointed by the Board of Selectmen, said committee shall report back to the next Annual Town Meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 67: ACCEPT A SPECIAL ACT ESTABLISHING A SPECIAL ENTERPRISE FUND ACCOUNT FOR THE GLOVER MEMORIAL HOSPITAL

To see if the Town will vote to accept and approve a Special Act of the General Court entitled "An act establishing a special account for the Glover Memorial

Hospital of the Town of Needham", which act is a result of a home rule petition filed in compliance with clause (1) of Section 8 of Article LXXXIX of the amendments of the constitution; or take any other action relative thereto.

INSERTED BY: Hospital Trustees
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 68: ACCEPT A SPECIAL ACT AUTHORIZING THE INVESTMENT OF CERTAIN FUNDS IN A HOSPITAL SUPPORT CORPORATION

To see if the Town will vote to accept and approve a special act of the General Court entitled "An act authorizing the Commissioners of Trust Funds and the Treasurer of the Town of Needham to invest in a corporation organized to provide health care related benefits to the Glover Memorial Hospital", which is the result of a petition filed in compliance with clause (1) of Section 8 of Article LXXXIX of the amendments to the Constitution; or take any other action relative thereto.

INSERTED BY: Hospital Trustees
FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 69: TRANSFER FROM STABILIZATION FUND

To see if the Town will vote to appropriate monies from the Town's Stabilization Fund, established under the provisions of the M.G.L. Ch. 40, Sec. 5B, and determine how said sum or sums shall be expended, or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: This Article be adopted.

ARTICLE 70: TRANSFER OF FREE CASH

To see if the Town will vote to transfer a sum from the Free Cash Certified Account to meet, in part, appropriations made at this Town Meeting, and to authorize the Town Assessors to use such sum as available funds to meet appropriations in their computation of the tax rate for the fiscal year 1989; or take any other action relative thereto.

INSERTED BY: Finance Committee
FINANCE COMMITTEE RECOMMENDS THAT: This Article be adopted.

ARTICLE 71: OMNIBUS ARTICLE

To see if the Town will vote to raise by taxation transfer from available funds, by borrowing or otherwise, such sums as may be necessary for all or any of the purposes mentioned in the foregoing articles especially to act upon all appropriations asked for or proposed by the Selectmen, or any Town Officer or Committee; to appoint such committees as may be decided upon; and to take action upon matters which may properly come before the meeting; or take any other action relative thereto.

INSERTED BY: Board of Selectmen
FINANCE COMMITTEE RECOMMENDS THAT: This Article be adopted.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least 7 days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 8th day of March, 1988.

SELECTMEN OF NEEDHAM

Marcia M. Carleton
David F. Eldridge, Jr.
H. Phillip Garrity, Jr.
Sally B. Davis
John D. Marr, Jr.

a true copy
Attest:

Constable
Frank J. Reinhardt, Jr.

REPORT OF THE PUBLIC WORKS DEPARTMENT

The Operating Budget of the Public Works Department proposed for Fiscal Year 1989 is 5.5 million dollars with 2.3 million earmarked for salaries and 3.2 million for expenses. As in prior years, a considerable amount of money found in the Public Works Budget is actually expended for the benefit of other Town Agencies. In an effort to assist Town Meeting Members to understand a most complex budget that comprises 70 pages of statistical data, the following information is provided. Of the \$230,850 requested for the Engineering Division, \$23,226 is for service to the Assessor's Department, \$18,321 for the Planning Board and \$18,347 for other Town Agencies. Of the \$535,967 requested in the Park Division, \$159,295 is to service the needs of the Park and Recreation Commission, \$27,882 for the Conservation Commission at Ridge Hill and \$71,041 for Memorial Park.

Many non-Public Works functions are performed by the Department that do not have a specific dollar value assigned in the budget. Examples of these would include supplying diesel fuel to the Fire Department, decorating the Christmas Blue Trees, setting up the voting precincts for all local, state and federal elections, moving any Town department whose office may be relocated, moving and storing of Civil Defense emergency supplies, assisting in renovation of Town buildings, delivering meals to the elderly during snow emergencies and assisting the Board of Health in the Federal Food Surplus Program.

In short, the Public Works Department, by virtue of its makeup and capability, is called upon by all public, semi-public and civic organizations to render assistance to those areas that require men and equipment to accomplish a task that otherwise would have to be performed by private enterprise at considerable expense.

Perhaps another statistic that would prove helpful to Town Meeting Members is the amount of revenue brought into the Town each year through the direct and indirect efforts of the Department. As a result of increased user charges, previously established by the Selectmen, a total of \$2,088,723 was received from various sources in Fiscal 1987. It is reasonable to assume that at least 2.5 million dollars will be received in Fiscal Years 1988 and 1989.

Following is an explanation of Public Works Articles as they appear in the Warrant for this town Meeting:

RE: Article 14: Authorization to Expend State and County Funds

Continuing changes in what was formerly known as the Chapter 90 Program require an affirmative vote on this Article to insure the receipt of funds from the County and the Commonwealth. The Article merely authorizes the Board of Selectmen to accept the funds and contract with the State and/or County for maintenance projects on eligible town roads. Any funds received will be dedicated to resurfacing existing pavements on Public Ways or to address traffic improvements.

RE: Article 15: Street Acceptance-Non Betterment

The streets listed in the Article were constructed under the Subdivision Control Law and have been approved for acceptance by the Planning Board, Public Works Department. Public hearings will have been held by the Selectmen prior to the Annual Town Meeting. No monies were expended from the \$75,000 appropriated under Article 30 of the 1987 Town Meeting to complete the required work on Mary Chilton Winslow Roads.

RE: Article 16: Street Acceptance - Betterment

The improvement and acceptance of Trueman Road has been petitioned for by two of the four abutters under the Betterment Act. A public hearing will have been held by the Selectmen prior to the Annual Town Meeting. Most of the amount appropriated will be recovered through the assessment of betterments.

RE: Article 17: Public Works Building Roof Repairs

The funds requested are for the resurfacing of 14,000 square foot flat roof over the garage and repair shop portion of the building. The original roof was tar and gravel construction placed in 1960. The surface is badly cracked and leaks extensively into the equipment storage area. The new roof will be insulated and covered with a membrane system including flashing, drip edging, drains, coated fasteners, and all appurtenant work.

RE: Article 18: Computer-Assisted Mapping

Computer Aided Drafting/Mapping is a new technology rapidly becoming standard in municipal engineering departments across the Country. It enables the Town to develop a base map which will accurately depict physical features such as streets, bodies of water, buildings and boundaries. Overlays can be created showing topography, utility distribution systems, zoning districts and land use data at desired scales with complete accuracy and superior quality. Most of the \$10,000 requested would provide for the initial aerial survey; the remainder will be used to purchase engineering software. With these basic elements in place additional funds would be requested to develop the digitized base map which would be utilized as the foundation for the entire program.

RE: Article 19: Sanitary Landfill Closing

State Regulations provide that each complete portion of a sanitary landfill shall receive a final earth cover to a depth of two feet. This final cover must be uniformly compacted and seeded with appropriate grasses to promote stabilization of the surface during the year following completion of that portion. The funds requested would be used to continue the preparation for final closure including Engineering service, waste sampling and for the purchase and placement of cover material in the manner prescribed by the Regulations. This type of appropriation will be requested each year until the landfill is permanently closed.

RE: Article 20: Traffic Signal Control Equipment

This sum is to be raised to replace the two signal controllers at the two intersections in Needham Square. The present equipment was installed in 1960 and is now obsolete and unreliable. The funds will be used to replace the outdated equipment with state

of the art controllers which can accommodate an exclusive left turn at Chestnut Street if that proves desirable. The location of the Controller at Chapel Street will be moved to the rear of the sidewalk and be mounted on a concrete base to offer greater protection from motor vehicles.

RE: Article 21: Sewer System Rehabilitation

The department is nearing completion of the second phase of the three-step program to reduce the burden of the MWRA sewer facilities leading to and including the Boston Harbor Treatment Plants. The first step was the Infiltration/Inflow (I/I) Analysis of the Town's sewer system to determine the magnitude of the problem. The second step was the Sewer System Evaluation Study (SSES) to assess the problem areas in detail and plan the appropriate corrective action. This phase also included the house-to-house inspection program to identify illegal or improper connections to the sewer system. The remaining step is to develop an engineering program to rehabilitate those sections of the system that are sub-standard and contributing to the overloaded conditions of the MWRA facilities. The entire program is funded by a 90% State, 10% Town contribution. The amount requested is for the second of what could be continuing appropriations necessary to rehabilitate the system to approved standards.

RE: Article 22: Sewer Main Construction (Petition)

The sum of \$215,000 was appropriated at the 1987 Annual Town Meeting to complete sewer extensions in seven streets as petitioned for by abutters. Contracts for the work were publicly advertised and a substantial number of qualified bids were received. The bid prices were competitive but inordinately high and resulted in work being completed on only four of the seven streets. The cost estimates for work proposed in fiscal 1989 were increased to reflect the bidding market and \$230,000 of the \$750,000 is to complete work remaining from last year on Bridge Street, Clarke Road and Great Plain Avenue. The additional \$520,000 is to extend sewers to the additional portions of Country Way as petitioned for by abutters and to perform some corrective work on Washington Avenue at Great Plain Avenue.

RE: Article 23: Storm Drainage Improvements

The funds requested will provide extensions to the present system and the replacement of under-sized drain pipes with larger diameter lines to relieve flooding conditions. Areas scheduled for attention in fiscal 1989 include West Street, Lexington Avenue and Horton Street. The work will be performed by Sewer Division personnel and the cost for this personal service is provided for in the operating budget.

RE: Article 24: Water Main Rehabilitation

This sum is to be raised to continue the program of updating and modernizing the Town's water system. The department has submitted an application to the State for the funding of projects for main replacement and relining. The maximum grant to any community in a given year is \$500,000 and will not be available in consecutive years. If the application is approved, the Town may be eligible for up to fifty percent reimbursement from the State under the provisions of Chapter 805 of the Acts of 1979 as amended. Some of the funds may also be used for revision of water treatment facilities at the Town's three wells in the

Charles River Well Field and for additional pumping facilities. The funds will provide for the assistance of outside engineering service if deemed necessary to complete the projects.

RE: Article 25: Revise Sewer Assessment Rate

This Article proposes to increase the rate charged to abutters for the construction of sewer mains last determined under Article 19 of the 1985 Annual Town Meeting. The basis of the charge was established in 1925 under the provisions of General Laws, Chapter 83 and a vote of Town Meeting that the Town shall pay one third of the cost of its sewer system and the remaining two thirds shall be paid by the abutting land owners. Current sewer construction costs are in the order of \$75 per linear foot under average conditions which would result in a charge of \$25 per foot to each abutting property. This charge reduced to a fixed uniform rate produces \$10 per linear foot of lot frontage and \$0.15 per square foot of assessable area within 100 feet of the street. This new rate would reflect a 250 percent increase over the present rate of \$4 per front foot and \$0.06 per square foot and would apply to all sewer petitions filed on and after the effective date of the vote.

RE: Article 27: Traffic Signals-Dedham Avenue and South Street

This intersection has a long history of accidents, many of which have resulted in personal injury. The traffic volumes on Dedham Avenue (Route 135) are well established and are in the magnitude of 20,000 trips in a 24-hour period. The traffic volumes on South Street have grown to a surprising 3,000 trips in a 24-hour period and have dramatically increased the probability of accidents at the intersection. The Selectmen have been requested by individuals and citizen groups on numerous occasions to take steps to improve the safety of the motorists utilizing these routes. The flashing beacon installed in 1977 does not adequately protect motorists entering the intersection from South Street.

* * * * *

PLANNING BOARD SUMMARY

In accordance with Article 84 of the Annual Town Meeting of 1963, the Planning Board submits the following brief report regarding its zoning amendment articles inserted in the 1988 Annual Town Meeting Warrant. (It should be noted that in accord with its usual custom, the Board will also make a fuller report available to all Members who attend Town Meeting in May.)

RE: Article 31: Technical Change to Height Limitation Along Chestnut Street

This Article would change the building height limitation from 2 stories and 30 feet to 2-1/2 stories and 35 feet along Chestnut Street, in order to enable the design and construction of pitched Colonial roofs without increasing the effective or useable floor space in the Business District.

RE: Article 32: Technical Word change in Occupancy Permit Section

This proposed amendment merely recognizes the fact that the present By-Law also authorizes the Planning Board to issue special permits.

RE: Article 33: Technical Word Change in Special Permit Granting Authority Section

REPORT OF THE DESIGN REVIEW COMMITTEE

Like the above Article, this amendment merely references the Planning Board's existing role as a special permit granting authority in certain instances.

RE: Article 34: Clarification of Dimensional Regulations Where Lot Lies in Two Districts

Currently, where a lot is located in two zoning districts, it is unclear as to which set of dimensional regulations apply. This amendment provides that the dimensional requirements of the district in which at least half of the lot is located would apply.

RE: Article 35: Minor Technical Changes, Including Increase of Aisle Width in Parking Design Requirements

In addition to two minor word changes in the off-street parking design section, this Article would change the basic minimum width of a maneuvering aisle from 22 feet to 24 feet, where perpendicular parking is located along the aisle.

RE: Article 36: Planning Board as Special Permit Granting Authority for All Special Permits Under Site Plan Review

The current procedure for a proposed project that requires a Site Plan Special Permit from the Planning Board, and also requires a special permit for use from the Board of Appeals, is awkward and time-consuming. This amendment would streamline the process by enabling the Planning Board to be the special permit granting authority for all of the special permits required for this particular kind of project.

RE: Article 37: New Design Review Section With Establishment of an Advisory Design Review Board

This Article would add a major new section, Design Review, to the Zoning By-Law. It would establish a Design Review Board that would have advisory powers to review and report, either to the Planning Board or Building Inspector, as appropriate, on the following construction projects and permit-related activities:

- (a) "Major" and "Minor Projects" under Site Plan Review;
- (b) Planned Residential Developments, Residential Compounds and Flexible Developments; and
- (c) All building permit applications involving exterior work in Business, Institutional, Industrial, Industrial-1 and Industrial Park Districts.

Design criteria and procedural requirements for the new Design Review Board are included in this comprehensive zoning amendment.

RE: Article 38: Provisions for Design Review in Sign By-Law

Strictly speaking, this is not a zoning Article; it is an amendment to the General By-law. However, it is related to the last article, in that it would authorize the Design Review Board to conduct an advisory design review of all applications for sign permits.

The 1987 Annual Town Meeting approved the creation of a Design Review Committee for the purpose of studying the possibility of having design review in the Town of Needham. The Board of Selectmen, Moderator and Planning Board, given the task of appointing members to the committee, chose Sally Davis, Carol DeLemos, Barry McDonough, Peter Hinden and David Gerber.

The Design Review Committee (DRC) held its first meeting in September of 1987 at which time officers were elected, and a general discussion of ideas and goals occurred. Subsequent meetings were conducted with discussions focusing on aesthetics, design review of buildings and signs in other communities, the earlier design review evaluation conducted in Needham during the 1970's, and the appropriateness of design review for Needham in 1988. During the month of November, members of the committee teamed up to visit design review meetings in Brookline and Wellesley in order to observe and evaluate the process that each town has developed. Although the design review By-Laws of other towns were reviewed, the committee chose to focus on these two towns because of their similar development concerns, and the obvious successes each has exhibited in participating in the design of new development.

Because signs are so significant in projecting the aesthetics of a community, most design review committees choose to include them in their review process. In December our committee met with the Needham Sign Committee to discuss the possibility of regulating signs and building aesthetics together. Following this meeting the DRC agreed to propose minor changes to the Needham Sign By-Law to complement a new design review By-Law. In this proposal, a single design review body would review signs and building projects using the two By-Laws, acting in an advisory capacity in all cases. The existing sign committee would remain, acting only as an appeals board for signs. The greatest advantage of this concept being that the existing Sign By-Law would remain intact except for adding a few references to the design review by-Law.

A question on many people's minds will be, "What will design review cost the taxpayers of Needham?" In its proposal to the 1988 Annual Town Meeting the DRC is committed to the creation of a design review board that operates without the use of paid staff. Just as other boards, such as the conservation commission, zoning board of appeals and sign committee function with little or no staff assistance, the design review board can succeed as well. With enthusiastic member and a streamlined application and review process, paperwork, meeting time and follow-up work can be minimized.

The Design Review Committee strongly urges town meeting to adopt the articles relative to design review as a way in which the citizens of Needham can participate to improve the aesthetics of the community.

SPECIAL TOWN MEETING WARRANT



TOWN OF NEEDHAM

7:30 P.M.

WEDNESDAY, MAY 11, 1988

NEWMAN MIDDLE SCHOOL

CENTRAL AVENUE

NEEDHAM

COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To either of the Constables in the Town of Needham in said County,
Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Needham qualified to vote in Elections and in Town Affairs to meet at the Newman Middle School in said Town on

WEDNESDAY, THE ELEVENTH DAY OF MAY, 1988

at seven-thirty o'clock in the afternoon, then and there to act upon the following articles, viz:

ARTICLE 1. Adjustments to Fiscal Year 1988 Line Item Budgets.

To see if the Town will vote to appropriate a sum of money for the purpose of supplementing some of the line item amounts appropriated under budget Article 13 of the 1987 Annual Town Meeting which are found to be insufficient to meet the normal costs incurred for the respective services identified with said line items; determine how said sum is to be raised, whether from the free cash amount, by transfer of the anticipated unused sums from budget items appropriated under said Article 13 or by any other means and how expended; or take any other action relative thereto.

Inserted by: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

ARTICLE 2. Prior Years' Bills.

To see if the Town will vote to appropriate a sum of money for the payment of charges incurred prior to Fiscal Year 1988 by various departments, such sum to be raised from the free cash certified account; or take any other action relative thereto.

Inserted by: Board of Selectmen

FINANCE COMMITTEE RECOMMENDED THAT: This Article be approved.

ARTICLE 3. Town Clerk fees.

To see if the Town will vote to accept the following changes to Town Clerk fees as authorized by MGL Chapter 262, section 34, clauses 1-79:

Clause	Description	Proposed	Existing
(1)	For filing and indexing assignment for the benefit of creditors.	\$10.00	\$ 5.00
(11)	For entering amendment of a record of the birth of a child born out of wedlock subsequently legitimized.	10.00	5.00
(12)	For correcting errors in a record of birth.	10.00	5.00
(13)	For furnishing certificate of a birth.	5.00	3.00
(13A)	For furnishing an abstract copy of a record of birth	4.00	2.00
(14)	For entering delayed record of birth.	10.00	5.00
(20)	For filing certificate of a person conducting business under any title other than his real name	20.00	10.00
(21)	For filing by a person conducting business under any title other than his real name of a statement of change of his residence, or of his discontinuance retirement or withdrawal from, or change of location, of such business.	10.00	5.00

Clause	Description	Proposed	Existing
(22)	For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business.	\$ 5.00	\$ 3.00
(24)	For recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth.	20.00	10.00
(29)	For correcting errors in a record of death.	10.00	5.00
(30)	For furnishing a certificate of death.	5.00	3.00
(30A)	For furnishing an abstract copy of a record of death.	4.00	2.00
(42)	For entering notice of intention of marriage and issuing certificates thereof.	15.00	10.00
(43)	For entering certificate of marriage filed by person married out of the Commonwealth.	5.00	3.00
(44)	For issuing certificate of marriage.	5.00	3.00
(44A)	For furnishing an abstract copy of a record of marriage.	4.00	3.00
(45)	For correcting errors in a record of marriage.	10.00	5.00
(54)	For recording power of attorney.	10.00	5.00
(57)	For recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof.	20.00	10.00
(58)	For recording the name of the owner of a certificate of registration as a physician or as an osteopath in the Commonwealth.	20.00	10.00
(62)	For recording order granting location of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provision of Sec. 22 of Chapter 166.	40.00 Flat rate 10.00 Add'l streets	25.00 5.00
(66)	For examing records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than	5.00	5.00
(67)	For copying any manuscript or record pertaining to a birth, marriage or death.	5.00 Per Page	3.00
(69)	For receiving and filing a complete inventory of all items to be included in a "closing out sale", etc.	10.00 1st page 2.00 Add'l page	2.00 per page
(75)	For filing a copy of written instrument or declaration of trust by trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chapter 182.	20.00	10.00
(78)	For recording deed or lot or plot in a public place of cemetery.	10.00	5.00

Clause	Description	Proposed	Existing
(79)	Recording any other documents	10.00 first page	5.00
		2.00 add'l page	2.00
	Voter's Certificate	5.00;	2.00

or take any other action relative thereto.

Inserted by: Board of Selectmen

FINANCE COMMITTEE RECOMMENDS THAT: No recommendation.

Article 4. Accept a Special Act Establishing a Special Enterprise Fund Account for the Glover Memorial Hospital

To see if the Town will vote to accept and approve a Special Act of the General Court entitled "An act establishing a special account for the Glover Memorial Hospital of the Town of Needham", act is a result of a home rule petition filed in compliance with clause (1) Section 8 of Article LXXXIX of the amendments of the constitution; or take any other action relative thereto.

Inserted by: Hospital Trustees

FINANCE COMMITTEE RECOMMENDS THAT: Recommendation deferred.

And you are hereby directed to serve this Warrant by posting copies thereof in not less than twenty public places in said Town at least fourteen (14) days before said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon unto our Town Clerk on or after said day and hour.

Given under our hands at Needham aforesaid this 19th day of April, 1988.

H. Phillip Garrity, Jr.
Sally B. Davis
John D. Marr, Jr.
David F. Eldridge, Jr.
Marcia M. Carleton

SELECTMEN OF NEEDHAM

A true copy
ATTEST:

Constable
Frank J. Reinhardt, Jr.

**Town Clerk's Office
Needham, Mass. 02192**

ATTN: SPECIAL TOWN MEETING WARRANT

TOWN OF NEEDHAM



TOWN CLERK'S RECORDS
OF THE
SPECIAL TOWN MEETING

January 25, 1988

PRESIDENTIAL PRIMARY

March 8, 1988

ANNUAL TOWN ELECTION

April 11, 1988

ELECTION

(To Break Tie Vote in Precinct B for Town Meeting Member)

April 20, 1988

ELECTION

(To Break Tie Vote in Precinct D for Town Meeting Member)

April 20, 1988

ELECTION

(To Break Tie Vote in Precinct E for Town Meeting Member)

April 26, 1988

ELECTION

(To Break Tie Vote in Precinct G for Town Meeting Member)

April 26, 1988

ELECTION

(To Break Tie Vote in Precinct J for Town Meeting Member)

April 26, 1988

ANNUAL TOWN MEETING

May 2, 1988

ELECTION

(To Fill a Vacancy in Precinct C for Town Meeting Member)

May 10, 1988

SPECIAL TOWN MEETING

May 11, 1988

SPECIAL TOWN MEETING

January 25, 1988

Pursuant to a Warrant issued by the Selectmen January 8, 1988, the Inhabitants of the Town of Needham qualified to vote in Town affairs met in the Derwood A. Newman Middle School on Monday, January 25, 1988, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Checklists were used and 214 voters, including 190 Town Meeting Members, were checked on the list as being present.

The meeting was called to order at 7:30 o'clock by the Moderator, Richard P. Melick.

Mr. Paul Gardner of the Christian Science Church and President of the Needham Clergy Association gave the invocation. Following this, the call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Moderator announced the following ground rules and these were adopted unanimously:

1. A speaker will be ruled out of order who refers to personalities. Let us remember that we are one Town Meeting Family with a common goal: the best interest of the community.
2. Rise to be recognized and address the chair; speak your name so that the Town Clerk can complete her records.
3. Disclosure required by one employed as an attorney by another who is interested in a matter; General By-Laws, Art. I, section 5.
4. If lengthy or complicated motions are not drafted and reviewed by the Moderator prior to being placed on the floor, then the speaker will yield the floor to another speaker while the drafting and formulation process is occurring.
5. Short motions to amend and procedural motions need not be in writing.
6. Parliamentary procedures known as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question has been voted in the affirmative.
7. Limits of debate shall be enforced.
8. Questions asked for general information purposes unnecessary for the consideration of the matter on the floor shall be ruled out of order.

Unanimous consent was given to adopt the following limits of debate:

25 minutes Committee Chairmen, proponents, attorneys representing proponents; subject to extension at the discretion of the Moderator in cases of a building committee report or the like.

10 minutes Town Meeting Members, non-town meeting members, visitors other than attorneys.

9. After a motion to put the previous question has been voted, a member may rise to a point of information only to inquire (1) what the motion or motions are that are to be put pursuant to said vote, or (2) to ask as to the order in which motions are to be so put if there be more than one motion to be voted upon, and for no other purpose.

Unanimous consent was given to omit the reading of the substance of each article when reached.

ARTICLE 1

To see if the Town will vote to raise and appropriate a sum of money to construct a Solid Waste Transfer Station at the Central Avenue Disposal Area, including consulting engineering service, the purchase of original equipment and furnishings for said building; determine how said sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town raise and appropriate the sum of \$1,500,000 to construct a Solid Waste Transfer Station at the Central Avenue Disposal Area, including consulting engineering service, and the purchase of original equipment and furnishings for said building; the sum of \$1,300,000 for construction of the building to be raised by borrowing pursuant to M.G.L. Chapter 44, Section 7 (4A) for a period not in excess of 20 years; and the sum of \$200,000 for equipment to be raised by borrowing pursuant to M.G.L. Chapter 44, Section 7(9) for a period not in excess of 5 years.

Mrs. Sally B. Davis introduced the subject matter of this article on behalf of the Board of Selectmen. Mr. Phillip M. Wiggins, Chairman of the Solid Waste Disposal Study Committee presented a general update since the last Town Meeting. Mr. Robert C. Davis, member of the Solid Waste Disposal Study Committee, discussed the signed contract with Wheelabrator Millbury, Inc. for waste disposal. Mr. Robert A. MacEwen, Director of Public Works and committee member, discussed the Station itself and its relationship with the existing operation.

After a brief discussion, Mrs. Andrea P. Rae moved the previous question and it was so voted unanimously.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 2

To see if the Town Meeting will approve the filing by the Board of Selectmen of, and authorize the Board of Selectmen to file, a petition for the enactment, in compliance with clause (1) of section eight of Article LXXXIX of the Amendments to the Constitution, of a special law in the form of the proposed act printed below as a part of this Article and entitled "An Act Establishing a Special Account for the Glover Memorial Hospital of the Town of Needham", without substantive change, as a law relating to the Town of Needham, or take any other action with relation thereto.

AN ACT ESTABLISHING A SPECIAL ACCOUNT FOR THE GLOVER MEMORIAL HOSPITAL OF THE TOWN OF NEEDHAM.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of same, as follows:

SECTION 1. Notwithstanding the provisions of section fifty-three of chapter forty-four of the General Laws or any other provision of law to the contrary, the Town of Needham (hereinafter referred to as the "Town") may establish a separate account classified as the "Glover Memorial Hospital Special Account".

(Said Hospital is hereinafter referred to as the "hospital", said Special Account is hereinafter referred to as the "special account".) All funds now held by the Town and received from or on account of the hospital, other than funds under the jurisdiction of the commissioners of trust funds of the Town, shall be transferred to the special account and all receipts, revenues and funds from any source derived from or on account of an activity or activities of the hospital shall be deposited in the special account. Grants from the Federal government or any agency thereof or the Commonwealth or any agency thereof for the use, benefit or support of the hospital shall also be deposited in the special account. The Town may also from time to time appropriate funds for specific purposes relating to the provision of health care for the citizens of the Town and such appropriations shall also be deposited in the special account. The special account shall be maintained by the treasurer of the Town who may invest and reinvest the funds in the special account in the manner authorized by sections fifty-five and fifty-five A of chapter forty-four of the General Laws. Interest earned on or income or proceeds received from any investment of funds of the special account shall be credited to and become part of the special account. The acceptance of grants to be deposited in the special account shall be made on behalf of the Town by the trustees (hereinafter referred to as the "trustees") of the hospital.

SECTION 2. The books and records of the special account and of the hospital shall be maintained in accordance with generally accepted accounting principals pertaining to not-for-profit charitable institutions, provided that they shall be kept so as to provide at all times for the segregation of funds derived from appropriations made pursuant to section one hereof or advances made pursuant to section five hereof from all other funds held in the special account. Such books and records shall be audited annually by a certified public accountant appointed by the Board of Selectmen (hereinafter referred to as the "Board") who shall file copies of each report of audit with the trustees and with the Board, the Finance Committee and the Director of Finance of the Town and with the Bureau of Accounts (hereinafter referred to as the "Bureau") of the Department of Revenue of the Commonwealth.

SECTION 3. Not fewer than sixty days prior to the beginning of each fiscal year, the trustees shall submit to the Board and the Finance Committee of the Town a budget in such form and detail as the trustees may determine of anticipated revenues from operations of and proposed expenditures by the hospital during such fiscal year. Said budget shall also include estimates of revenue from investment of funds in the special account. Upon consideration of any recommendation of the Finance Committee, the Board may approve or reduce, or eliminate any item of, the proposed expenditures included in the budget, and the budget as so approved shall constitute the budget of the hospital for such fiscal year. If during a fiscal year the trustees shall determine that a revision of the approved budget is required, the trustees shall submit such revised budget to the Finance Committee and the Board of the Town. Such revised budget shall not take effect except to the extent approved by the board. Approval by the Board of a budget, whether initial or revised, shall not be deemed to constitute an appropriation of funds on deposit or thereafter deposited in the special account. The provisions of section sixteen of chapter thirty-nine, of sections fifty-eight and fifty-nine of chapter forty-one of sections thirty-one and thirty-three B of chapter forty-four of the General Laws shall not apply to any such budget or to liabilities incurred or expenditures made within the aggregate amount proposed in any such budget to be expended.

SECTION 4. Expenditures from the special account may be made, within the limits of the current approved budget, without appropriation, by the director or other official of the hospital authorized by the trustees. Such expenditures shall be made solely for the operation, maintenance and support of the hospital and for the provision of capital equipment and plant for the hospital, subject, however, to any limitations imposed upon the expenditure

of funds appropriated by the Town or received as grants. Monthly the trustees shall file with the Director of Finance, the Board and the Finance Committee of the town statements of expenditures made and of receipts from operations for the month and fiscal year to date for the operation, maintenance and support of the hospital and for capital expenditures. Said reports shall also show budgeted expenditures and receipts for the month and fiscal year to date. Annually, within one hundred and twenty days after the close of the fiscal year, the trustees shall file with the Director of Finance, the Board and the Finance Committee of the Town and with the Bureau of Accounts a report showing all expenditures made during such fiscal year for the operation, maintenance and support of and capital purchases for the hospital, all other expenditures, if any, from the special account, all receipts from operations of the hospital and all other amounts deposited in the special account.

SECTION 5. Upon written request of the trustees certifying that a cash flow deficiency is expected to occur in the special account and approval of such request by vote of a majority of the whole number of the Board, the Treasurer of the Town shall transfer to the special account an amount not in excess of the anticipated deficiency from any available funds in the treasury of the Town in any fiscal year in anticipation of the receipt of revenues from operations of the hospital during such fiscal year. Such advances outstanding at any one time during any fiscal year shall not exceed twenty-five percent of the current budget of the hospital for such fiscal year as approved pursuant to section three. Prior to the end of such fiscal year the hospital shall repay such advances to the treasury of the Town, together with an amount equal to the interest as determined by the Director of Finance of the Town to be allocable to such advances.

SECTION 6. Upon written certification by the Treasurer of the Town that a cash flow deficiency is expected to occur in the treasury of the Town and a request that monies be transferred from the special account to the treasury of the Town, and upon approval of such request by the trustees and the Board, the Treasurer of the Town shall transfer to the treasury of the Town an amount, not in excess of the anticipated deficiency, from any available funds in the special account in any fiscal year in anticipation of the receipt of tax or other revenues of the Town during such fiscal year. Such advances outstanding at any one time during any fiscal year shall not exceed twenty-five percent of the budget of the hospital for such fiscal year as approved pursuant to section three. The Town shall, prior to the end of such fiscal year, repay such advances to the special account together with an amount equal to the interest as determined by the Director of Finance of the Town to be allocable to said advances.

SECTION 7. This act shall be subject to amendment or repeal only by laws enacted by the general court in conformity with the provisions of section eight of Article LXXXIX of the Articles of Amendment to the Constitution, and shall not be subject to the provisions of chapter forty-three B of the General Laws.

SECTION 8. This act shall not take effect until accepted by the Town, acting by the Town meeting, and shall not take effect in any event before July first, nineteen hundred and eighty-eight.

MOVED: That the Town approve the following special act to have the Board of Selectmen petition the General Court requesting the enactment of the following special act, without substantive change:

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of same, as follows:

SECTION 1. Notwithstanding the provisions of section fifty-three of chapter forty-four of the General Laws or any other provision of law to the contrary, the Town of Needham (hereinafter referred to as the "Town") may establish a separate account

classified as the "Glover Memorial Hospital Special Account". (Said Hospital is hereinafter referred to as the "hospital", said Special Account is hereinafter referred to as the "special account".) All funds now held by the Town and received from or on account of the hospital, other than funds under the jurisdiction of the commissioners of trust funds of the Town, shall be transferred to the special account and all receipts, revenues and funds from any source derived from or on account of an activity or activities of the hospital shall be deposited in the special account. Grants from the Federal government or any agency thereof or the Commonwealth or any agency thereof for the use, benefit or support of the hospital shall also be deposited in the special account. The Town may also from time to time appropriate funds for specific purposes relating to the provision of health care for the citizens of the Town and such appropriations shall also be deposited in the special account. The special account shall be maintained by the treasurer of the Town who may invest and reinvest the funds in the special account in the manner authorized by sections fifty-five and fifty-five A of chapter forty-four of the General Laws. Interest earned on or income or proceeds received from any investment of funds of the special account shall be credited to and become part of the special account. The acceptance of grants to be deposited in the special account shall be made on behalf of the Town by the trustees (hereinafter referred to as the "trustees") of the hospital.

SECTION 2. The books and records of the special account and of the hospital shall be maintained in accordance with generally accepted accounting principals pertaining to not-for-profit charitable institutions, provided that they shall be kept so as to provide at all times for the segregation of funds derived from appropriations made pursuant to section one hereof or advances made pursuant to section five hereof from all other funds held in the special account. Such books and records shall be audited annually by a certified public accountant appointed by the Board of Selectmen (hereinafter referred to as the "Board") who shall file copies of each report of audit with the trustees and with the Board, the Finance Committee and the Director of Finance of the Town and with the Bureau of Accounts (hereinafter referred to as the "Bureau") of the Department of Revenue of the Commonwealth.

SECTION 3. Not fewer than sixty days prior to the beginning of each fiscal year, the trustees shall submit to the Board and the Finance Committee of the Town a budget in such form and detail as the trustees may determine of anticipated revenues from operations of and proposed expenditures by the hospital during such fiscal year. Said budget shall also include estimates of revenue from investment of funds in the special account. Upon consideration of any recommendation of the Finance Committee, the Board may approve or reduce, or eliminate any item of, the proposed expenditures included in the budget, and the budget as so approved shall constitute the budget of the hospital for such fiscal year. If during a fiscal year the trustees shall determine that a revision of the approved budget is required, the trustees shall submit such revised budget to the Finance Committee and the Board of the Town. Such revised budget shall not take effect except to the extent approved by the board. Approval by the Board of a budget, whether initial or revised, shall not be deemed to constitute an appropriation of funds on deposit or thereafter deposited in the special account. The provisions of section sixteen of chapter thirty-nine, of sections fifty-eight and fifty-nine of chapter forty-one of sections thirty-one and thirty-three B of chapter forty-four of the General Laws shall not apply to any such budget or to liabilities incurred or expenditures made within the aggregate amount proposed in any such budget to be expended.

SECTION 4. Expenditures from the special account may be made, within the limits of the current approved budget, without appropriation, by the director or other official of the hospital authorized by the trustees. Such expenditures shall be made solely for the operation, maintenance and support of the hospital and for the provision of capital equipment and plant for the hospital,

subject, however, to any limitations imposed upon the expenditure of funds appropriated by the Town or received as grants. Monthly the trustees shall file with the Director of Finance, the Board and the Finance Committee of the town statements of expenditures made and of receipts from operations for the month and fiscal year to date for the operation, maintenance and support of the hospital and for capital expenditures. Said reports shall also show budgeted expenditures and receipts for the month and fiscal year to date. Annually, within one hundred and twenty days after the close of the fiscal year, the trustees shall file with the Director of Finance, the Board and the Finance Committee of the Town and with the Bureau a report showing all expenditures made during such fiscal year for the operation, maintenance and support of and capital purchases for the hospital, all other expenditures, if any, from the special account, all receipts from operations of the hospital and all other amounts deposited in the special account.

SECTION 5. Upon written request of the trustees certifying that a cash flow deficiency is expected to occur in the special account and approval of such request by vote of a majority of the whole number of the Board, the Treasurer of the Town shall transfer to the special account an amount not in excess of the anticipated deficiency from any available funds in the treasury of the Town in any fiscal year in anticipation of the receipt of revenues from operations of the hospital during such fiscal year. Such advances outstanding at any one time during any fiscal year shall not exceed twenty-five percent of the current budget of the hospital for such fiscal year as approved pursuant to section three. Prior to the end of such fiscal year the hospital shall repay such advances to the treasury of the Town, together with an amount equal to the interest as determined by the Director of Finance of the Town to be allocable to such advances.

SECTION 6. Upon written certification by the Treasurer of the Town that a cash flow deficiency is expected to occur in the treasury of the Town and a request that monies be transferred from the special account to the treasury of the Town, and upon approval of such request by the trustees and the Board, the Treasurer of the Town shall transfer to the treasury of the Town an amount, not in excess of the anticipated deficiency, from any available funds in the special account in any fiscal year in anticipation of the receipt of tax or other revenues of the Town during such fiscal year. Such advances outstanding at any one time during any fiscal year shall not exceed twenty-five percent of the budget of the hospital for such fiscal year as approved pursuant to section three. The Town shall, prior to the end of such fiscal year, repay such advances to the special account together with an amount equal to the interest as determined by the Director of Finance of the Town to be allocable to said advances.

SECTION 7. This act shall be subject to amendment or repeal only by laws enacted by the general court in conformity with the provisions of section eight of Article LXXXIX of the Articles of Amendment to the Constitution, and shall not be subject to the provisions of chapter forty-three B of the General Laws.

SECTION 8. This act shall not take effect until accepted by the Town, acting by the Town meeting, and shall not take effect in any event before July first, nineteen hundred and eighty-eight.

A motion to amend was offered by David F. Devine to (1) insert in line 3 of Section 3 a comma after the word "budget", and insert in line 4 after the word "determine" the phrase "and the board may approve", and (2) insert in line 21 of Section 3 after the word "forty-one" the word "or", and (3) insert in the last line and in the third to the last line of Section 3 before the word "budget" the word "approved", and (4) amend Section 8 the following language: "Section 8. Sections seven and eight of this act shall take effect upon its passage. Sections one through six shall not take effect until accepted by the Town, acting by vote of the representative

Town Meeting, and shall not take effect in any event before July first, nineteen hundred and eighty-eight."

Mr. David F. Devine, Chairman, addressed this article on behalf of the Glover Memorial Hospital Board of Trustees.

A motion to amend was offered by Mrs. Ellen M. Canavan, State Representative, to delete in line 3 and 4 the language "without substantive change;" and insert in place thereof the following language "or in such other form as the General Court may deem appropriate."

Unanimous consent was given to permit Mr. Frank Niro, Glover Memorial Hospital Administrator, and Mrs. Sprauer, both non-residents, to address Town Meeting. Mr. Niro responded to several questions from Town Meeting Members.

Mr. H. Phillip Garrity, Jr., addressed this article on behalf of the Board of Selectmen.

Mrs. Canavan's motion to amend was presented and carried by voice vote.

Mr. Devine's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the town approve the following special act and to have the Board of Selectmen petition the General Court requesting the enactment of the following special act, or in such other form as the General Court may deem appropriate:

AN ACT ESTABLISHING A SPECIAL ACCOUNT FOR THE GLOVER MEMORIAL HOSPITAL OF THE TOWN OF NEEDHAM.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of same, as follows:

SECTION 1. Notwithstanding the provisions of section fifty-three of chapter forty-four of the General Laws or any other provision of law to the contrary, the Town of Needham (hereinafter referred to as the "Town") may establish a separate account classified as the "Glover Memorial Hospital Special Account". (Said Hospital is hereinafter referred to as the "hospital", said Special Account is hereinafter referred to as the "special account".) All funds now held by the Town and received from or on account of the hospital, other than funds under the jurisdiction of the commissioners of trust funds of the Town, shall be transferred to the special account and all receipts, revenues and funds from any source derived from or on account of an activity or activities of the hospital shall be deposited in the special account. Grants from the Federal government or any agency thereof or the Commonwealth or any agency thereof for the use, benefit or support of the hospital shall also be deposited in the special account. The Town may also from time to time appropriate funds for specific purposes relating to the provision of health care for the citizens of the Town and such appropriations shall also be deposited in the special account. The special account shall be maintained by the treasurer of the Town who may invest and reinvest the funds in the special account in the manner authorized by sections fifty-five and fifty-five A of chapter forty-four of the General Laws. Interest earned on or income or proceeds received from any investment of funds of the special account shall be credited to and become part of the special account. The acceptance of grants to be deposited in the special account shall be made on behalf of the Town by the trustees (hereinafter referred to as the "trustees") of the hospital.

SECTION 2. The books and records of the special account

and of the hospital shall be maintained in accordance with generally accepted accounting principals pertaining to not-for-profit charitable institutions, provided that they shall be kept so as to provide at all times for the segregation of funds derived from appropriations made pursuant to section one hereof or advances made pursuant to section five hereof from all other funds held in the special account. Such books and records shall be audited annually by a certified public accountant appointed by the Board of Selectmen (hereinafter referred to as the "Board") who shall file copies of each report of audit with the trustees and with the Board of Finance Committee and the Director of Finance of the Town and with the Bureau of Accounts (hereinafter referred to as the "Bureau") of the Department of Revenue of the Commonwealth.

SECTION 3. Not fewer than sixty days prior to the beginning of each fiscal year, the trustees shall submit to the Board and the Finance Committee of the Town a budget in such form and detail as the trustees may determine and the board may approve or anticipate revenues from operations of and proposed expenditures by the hospital during such fiscal year. Said budget shall also include estimates of revenue from investment of funds in the special account. Upon consideration of any recommendation of the Finance Committee, the Board may approve or reduce, or eliminate any item of, the proposed expenditures included in the budget, and the budget as so approved shall constitute the budget of the hospital for such fiscal year. If during a fiscal year the trustees shall determine that a revision of the approved budget is required, the trustees shall submit such revised budget to the Finance Committee and the Board of the Town. Such revised budget shall not take effect except to the extent approved by the board. Approval by the Board of a budget, whether initial or revised, shall not be deemed to constitute an appropriation of funds on deposit or thereafter deposited in the special account. The provisions of section sixteen of chapter thirty-nine, of sections fifty-eight and fifty-nine of chapter forty-one or of sections thirty-one and thirty-three B of chapter forty-four of the General Laws shall not apply to any such approved budget or to liabilities incurred or expenditures made within the aggregate amount proposed in any such approved budget to be expended.

SECTION 4. Expenditures from the special account may be made, within the limits of the current approved budget, without appropriation, by the director or other official of the hospital authorized by the trustees. Such expenditures shall be made solely for the operation, maintenance and support of the hospital and for the provision of capital equipment and plant for the hospital subject, however, to any limitations imposed upon the expenditure of funds appropriated by the Town or received as grants. Monthly the trustees shall file with the Director of Finance, the Board and the Finance Committee of the town statements of expenditure made and of receipts from operations for the month and fiscal year to date for the operation, maintenance and support of the hospital and for capital expenditures. Said reports shall also show budgeted expenditures and receipts for the month and fiscal year to date. Annually, within one hundred and twenty days after the close of the fiscal year, the trustees shall file with the Director of Finance, the Board and the Finance Committee of the Town and with the Bureau a report showing all expenditures made during such fiscal year for the operation, maintenance and support of and capital purchases for the hospital, all other expenditures, if any, from the special account, all receipts from operations of the hospital and all other amounts deposited in the special account.

SECTION 5. Upon written request of the trustees certifying that a cash flow deficiency is expected to occur in the special account and approval of such request by vote of a majority of the whole number of the Board, the Treasurer of the Town shall transfer to the special account an amount not in excess of the anticipated deficiency from any available funds in the treasury of the Town in any fiscal year in anticipation of the receipt of revenues from operations of the hospital during such fiscal year.

Such advances outstanding at any one time during any fiscal year shall not exceed twenty-five percent of the current budget of the hospital for such fiscal year as approved pursuant to section three. Prior to the end of such fiscal year the hospital shall repay such advances to the treasury of the Town, together with an amount equal to the interest as determined by the Director of Finance of the Town to be allocable to such advances.

SECTION 6. Upon written certification by the Treasurer of the Town that a cash flow deficiency is expected to occur in the treasury of the Town and a request that monies be transferred from the special account to the treasury of the Town, and upon approval of such request by the trustees and the Board, the Treasurer of the Town shall transfer to the treasury of the Town an amount, not in excess of the anticipated deficiency, from any available funds in the special account in any fiscal year in anticipation of the receipt of tax or other revenues of the Town during such fiscal year. Such advances outstanding at any one time during any fiscal year shall not exceed twenty-five percent of the budget of the hospital for such fiscal year as approved pursuant to section three. The Town shall, prior to the end of such fiscal year, repay such advances to the special account together with an amount equal to the interest as determined by the Director of Finance of the Town to be allocable to said advances.

SECTION 7. This act shall be subject to amendment or repeal only by laws enacted by the general court in conformity with the provisions of section eight of Article LXXXIX of the Articles of Amendment to the Constitution, and shall not be subject to the provisions of chapter forty-three B of the General Laws.

SECTION 8. Sections seven and eight of this act shall take effect upon its passage. Sections one through six shall not take effect until accepted by the town, acting by vote of the representative town meeting, and shall not take effect in any event before July first, nineteen hundred and eighty-eight.

ARTICLE 3

To see if the Town Meeting will approve the filing by the Board of Selectmen of, and authorize the Board of Selectmen to file, a petition for the enactment, in compliance with clause (1) of section eight of Article LXXXIX of the Amendments to the Constitution, of a special law in the form of the proposed act printed below as a part of this Article and entitled "An Act Authorizing the Commissioners of Trust Funds and Treasurer of the Town of Needham to Invest in a Corporation Organized to Provide Health Care Related Benefits to the Glover Memorial Hospital", or in such other form as the General Court may deem appropriate, as a law relating to the town of Needham, or take any other action relative thereto.

AN ACT AUTHORIZING THE COMMISSIONERS OF TRUST FUNDS AND TREASURER OF THE TOWN OF NEEDHAM TO INVEST IN A CORPORATION ORGANIZED TO PROVIDE HEALTH CARE RELATED BENEFITS TO THE GLOVER MEMORIAL HOSPITAL

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of same, as follows:

SECTION 1. In addition to other investments permitted by law, funds heretofore or hereafter given to the Town of Needham for the use, benefit or support of Glover Memorial Hospital (hereinafter referred to as the "hospital") and under the management and control of the commissioners of trust funds of said Town and funds, other than those derived from appropriations or advances by said Town, now or hereafter held in the Glover Memorial Hospital Special Account created by Chapter thirty four of the Acts of 1988, may be invested by said commissioners or by

the treasurer of said Town, as the case may be, by contribution to a corporation organized under chapter one hundred eighty of the General Laws which meets the following qualifications, namely: (1) the corporation shall be organized solely for one or more of the following purposes, namely: to provide aid, benefit or support to the hospital, to undertake activities in furtherance of the purposes of the hospital, to undertake activities to enhance the delivery of health care services, whether or not previously provided, to residents of said Town and to undertake such other activities as are reasonably related to and in furtherance of one or more of the foregoing purposes; (2) the articles of organization of the corporation shall provide that all of the net profits of the corporation after all charges, expenses, provision, if any, for taxes, reserves for working capital and future capital needs, and other reasonable reserves are to be paid over to or applied for the use and benefit of the hospital; (3) the Articles of organization of the corporation shall also provide (a) that the corporation may not award any contract for the purchase of equipment, supplies or materials, the actual or estimated cost of which amounts to four thousand dollars or more, unless (i) proposals for the same have been invited by advertisement in at least one newspaper, if any, published in said Town, otherwise in at least one newspaper of general circulation in said town, such publication to be at least one week before the time specified for the opening of said proposals, which advertisement shall state the time and place for opening the proposals in answer to said advertisement, and shall reserve to the corporation the right to reject any or all such proposals and unless (ii) all such proposals are opened in public and (b) that no bill or contract shall be split or divided for the purpose of evading any provisions of the articles of organization; provided, that supplies may be purchased by the corporation without advertised public bids under group purchasing contracts with any agency which has been certified for this purpose by the director of accounts in the bureau of accounts of the department of revenue of the Commonwealth provided that such contracts for the purchase of equipment, supplies or materials are filed with the Town accountant; and provided, further, that in any particular case proposals may be solicited without advertisement or public opening if the Board of Selectmen of said Town, upon written certification of the trustees of the hospital, shall determine in writing that the solicitation process has afforded reasonable opportunity for qualified bidders having an office in said Town to submit a proposal and that the interests of the hospital would be adversely affected by requiring that an invitation for proposals be advertised; and (4) the articles of organization of the corporation shall also provide that the provisions of sections thirty-nine R of chapter thirty and of Section forty-four A through forty-four M of Chapter one hundred forty-nine of the general laws shall apply to the corporation as if it were a political subdivision of the Commonwealth. Such corporation shall have as its members those persons who are from time to time trustees of the hospital and as its directors such a number of persons, not greater than the number of its members and who may include members, as shall be elected by said members and approved by the Board of Selectmen of said Town. Such corporation shall maintain its books and records in accordance with generally accepted accounting principles pertaining to not-for-profit charitable institutions, and shall annually, within one hundred twenty days after the close of its fiscal year, file with the Board of Trustees of the hospital, the Director of Finance, the Board of Selectmen and the Finance Committee of said Town a report showing all receipts and expenditures received or made by such corporation during such fiscal year and setting forth its assets and liabilities as of the close thereof. Such corporation shall also cause its books and records to be audited annually by a certified public accountant appointed by the Board of Selectmen of said Town who shall conduct such audit in accordance with such generally accepted accounting principles and shall file copies of each report with the Board of Trustees of the hospital and the Director of Finance, the Board of Selectmen and the Finance Committee of said Town. No investment in such corporation of funds under the management and control of said

commissioners of trust funds shall be made which is inconsistent with the terms under which said funds were received by them. No investment in such corporation shall be made by such commissioners in any event in an amount which, when added to all prior such investments, would exceed thirty-three and one-third percent of the sum of (a) the market value on July 1, 1988 of the funds then under the management and control of such commissioners and available for the purpose plus (b) the value at the time of receipt by the Town of all cash or property thereafter received, placed under the management and control of such commissioners and available for the purpose.

SECTION 2. No investment in such corporation shall be made by the treasurer of said Town of funds on deposit in said Glover Memorial Hospital Special Account unless the funds so invested do not exceed thirty-three and one-third percent of the funds then on deposit in such Special Account representing the excess, if any, as determined as of the close of the fiscal year ending next before the fiscal year in which the investment is contemplated to be made, of operating revenues of the hospital theretofore received over the sum of (a) all expenditures theretofore made from such Special Account, other than expenditures for the purposes for which said town has theretofore made appropriations and not in excess of the amounts so appropriated, plus (b) an amount equalling all payments due or coming due in the fiscal year in which the investment is contemplated to be made of interest on or principal of moneys theretofore borrowed by said town for the use, benefit or support of the hospital. No such investment shall be made in any event unless requested by the Board of Trustees of the hospital and approved by the Board of Selectmen of said Town.

SECTION 3. The holding by a trustee of the hospital of a position as a member or director or both of such corporation and participation by such trustee in any transaction between the hospital and such corporation shall not constitute a violation by such trustee of any provisions of chapter two hundred sixty-eight A of the General Laws or constitute ground for the invalidation of any such transaction.

SECTION 4. This act shall not take effect until accepted by the Town, acting by the Town Meeting, and shall not take effect in any event before July first, nineteen hundred and eighty-eight.

MOVED: That the Town approve the following special act and have the Board of Selectmen petition the General Court requesting the enactment of the following special act:

AN ACT AUTHORIZING THE COMMISSIONERS OF TRUST FUNDS AND TREASURER OF THE TOWN OF NEEDHAM TO INVEST IN A CORPORATION ORGANIZED TO PROVIDE HEALTH CARE RELATED BENEFITS TO THE GLOVER MEMORIAL HOSPITAL

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of same, as follows:

SECTION 1. In addition to other investments permitted by law, funds heretofore or hereafter given to the Town of Needham for the use, benefit or support of Glover Memorial Hospital (hereinafter referred to as the "hospital") and under the management and control of the commissioners of trust funds of said Town and funds, other than those derived from appropriations or advances by said Town, now or hereafter held in the Glover Memorial Hospital Special Account created by Chapter thirty-four of the Acts of 1988, may be invested by said commissioners or by the treasurer of said Town, as the case may be, by contribution to a corporation organized under chapter one hundred eighty of the General Laws which meets the following qualifications, namely: (1) the corporation shall be organized solely for one or more of the following purposes, namely: to provide aid, benefit or support to the hospital, to undertake activities in furtherance of the purposes

of the hospital, to undertake activities to enhance the delivery of health care services, whether or not previously provided, to residents of said Town and to undertake such other activities as are reasonably related to and in furtherance of one or more of the foregoing purposes; (2) the articles of organization of the corporation shall provide that all of the net profits of the corporation after all charges, expenses, provision, if any, for taxes and reserves for working capital and future capital needs, and other reasonable reserves are to be paid over to or applied for the use and benefit of the hospital; (3) the Articles of organization of the corporation shall also provide (a) that the corporation may not award any contract for the purchase of equipment, supplies or materials, the actual or estimated cost of which amounts to four thousand dollars or more, unless (i) proposals for the same have been invited by advertisement in at least one newspaper, if any, published in said Town, otherwise in at least one newspaper of general circulation in said town, such publication to be at least one week before the time specified for the opening of said proposals, which advertisement shall state the time and place for opening proposals in answer to said advertisement, and shall reserve to the corporation the right to reject any or all such proposals and unless (ii) all such proposals are opened in public and (b) that no bill or contract shall be split or divided for the purpose of evading any provisions of the articles of organization; provided, that supplies may be purchased by the corporation without advertised public bids under group purchasing contracts with any agency which has been certified for this purpose by the director of accounts in the bureau of accounts of the department of revenue of the Commonwealth, provided that such contracts for the purchase of equipment, supplies or materials are filed with the Town accountant; and provided, further, that in any particular case proposals may be solicited without advertisement or public opening if the Board of Selectmen of said Town, upon written certification of the trustees of the hospital, shall determine in writing that the solicitation process has afforded reasonable opportunity for qualified bidders having an office in said Town to submit a proposal and that the interests of the hospital would be adversely affected by requiring that such invitation for proposals be advertised; and (4) the articles of organization of the corporation shall also provide that the provisions of sections thirty-nine R of chapter thirty and of Sections forty-four A through forty-four M of Chapter one hundred forty-nine of the general laws shall apply to the corporation as if it were a political subdivision of the Commonwealth. Such corporation shall have as its members those persons who are from time to time trustees of the hospital and as its directors such number of persons, not greater than the number of its members and who may include members, as shall be elected by said members and approved by the Board of Selectmen of said Town. Such corporation shall maintain its books and records in accordance with generally accepted accounting principles pertaining to not-for-profit charitable institutions, and shall annually, within one hundred twenty days after the close of its fiscal year, file with the Board of Trustees of the hospital, the Director of Finance, the Board of Selectmen and the Finance Committee of said Town a report showing all receipts and expenditures received or made by such corporation during such fiscal year and setting forth its assets and liabilities as of the close thereof. Such corporation shall also cause its books and records to be audited annually by a certified public accountant appointed by the Board of Selectmen of said Town who shall conduct such audit in accordance with such generally accepted accounting principles and shall file copies of each report with the Board of Trustees of the hospital and the Director of Finance, the Board of Selectmen and the Finance Committee of said Town. No investment in such corporation of funds under the management and control of said commissioners or trust funds shall be made which is inconsistent with the terms under which said funds were received by them. No investment in such corporation shall be made by such commissioners in any event in an amount which, when added to all prior such investments, would exceed thirty-three and one-third percent of the sum of (a) the market value on July 1, 1988 of the funds then under the

management and control of such commissioners and available for the purpose plus (b) the value at the time of receipt by the Town of all cash or property thereafter received, placed under the management and control of such commissioners and available for the purpose.

SECTION 2. No investment in such corporation shall be made by the treasurer of said Town of funds on deposit in said Glover Memorial Hospital Special Account unless the funds so invested do not exceed thirty-three and one-third percent of the funds then on deposit in such Special Account representing the excess, if any, as determined as of the close of the fiscal year ending next before the fiscal year in which the investment is contemplated to be made, of operating revenues of the hospital theretofore received over the sum of (a) all expenditures theretofore made from such Special Account, other than expenditures for the purposes for which said town has theretofore made appropriations and not in excess of the amounts so appropriated, plus (b) an amount equalling all payments due or coming due in the fiscal year in which the investment is contemplated to be made of interest on or principal of moneys theretofore borrowed by said town for the use, benefit or support of the hospital. No such investment shall be made in any event unless requested by the Board of Trustees of the hospital and approved by the Board of Selectmen of said Town.

SECTION 3. The holding by a trustee of the hospital of a position as a member or director or both of such corporation and participation by such trustee in any transaction between the hospital and such corporation shall not constitute a violation by such trustee of any provisions of chapter two hundred sixty-eight A of the General Laws or constitute ground for the invalidation of any such transaction.

SECTION 4. This act shall not take effect until accepted by the Town, acting by the Town Meeting, and shall not take effect in any event before July first, nineteen hundred and eighty-eight.

A motion to amend was offered by Mr. David F. Devine to (1) delete in line 21 of Section 1 the word "profits" and insert in its place the phrase "earnings and gains", and (2) insert in line 57 of Section 1 after the word "nine" the phrase "I through thirty-nine", and (3) amend for Sections 4 the following language: "Section 4. Section four of this act shall take effect upon its passage. Sections one through three shall not take effect until accepted by the Town, acting by vote of the representative Town Meeting, and shall not take effect in any event before July first, nineteen hundred and eighty-eight".

Mr. Robert W. Cutts, Chairman, spoke in favor of this article on behalf of the Commissioners of Trust Funds.

Mr. Devine's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town approve the following special act and to have the Board of Selectmen petition the General Court requesting the enactment of the following special act:

AN ACT AUTHORIZING THE COMMISSIONERS OF TRUST FUNDS AND TREASURER OF THE TOWN OF NEEDHAM TO INVEST IN A CORPORATION ORGANIZED TO PROVIDE HEALTH CARE RELATED BENEFITS TO THE GLOVER MEMORIAL HOSPITAL

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of same, as follows:

SECTION 1. In addition to other investments permitted by law, funds heretofore or hereafter given to the Town of Needham for the use, benefit or support of Glover Memorial Hospital (hereinafter referred to as the "hospital") and under the management and control of the commissioners of trust funds of said Town and funds, other than those derived from appropriations or advances by said Town, now or hereafter held in the Glover Memorial Hospital Special Account created by Chapter thirty-four of the Acts of 1988, may be invested by said commissioners or by the treasurer of said Town, as the case may be, by contribution to a corporation organized under chapter one hundred eighty of the General Laws which meets the following qualifications, namely: (1) the corporation shall be organized solely for one or more of the following purposes, namely: to provide aid, benefit or support to the hospital, to undertake activities in furtherance of the purposes of the hospital, to undertake activities to enhance the delivery of health care services, whether or not previously provided, to residents of said Town and to undertake such other activities as are reasonably related to and in furtherance of one or more of the foregoing purposes; (2) the articles of organization of the corporation shall provide that all of the net earnings and gains of the corporation after all charges, expenses, provision, if any, for taxes, reserves for working capital and future capital needs, and other reasonable reserves are to be paid over to or applied for the use and benefit of the hospital; (3) the Articles of organization of the corporation shall also provide (a) that the corporation may not award any contract for the purchase of equipment, supplies or materials, the actual or estimated cost of which amounts to four thousand dollars or more, unless (i) proposals for the same have been invited by advertisement in at least one newspaper, if any, published in said Town, otherwise in at least one newspaper of general circulation in said town, such publication to be at least one week before the time specified for the opening of said proposals, which advertisement shall state the time and place for opening the proposals in answer to said advertisement, and shall reserve to the corporation the right to reject any or all such proposals and unless (ii) all such proposals are opened in public and (b) that no bill or contract shall be split or divided for the purpose of evading any provisions of the articles of organization; provided, that supplies may be purchased by the corporation without advertised public bids under group purchasing contracts with any agency which has been certified for this purpose by the director of accounts in the bureau of accounts of the department of revenue of the Commonwealth provided that such contracts for the purchase of equipment, supplies or materials are filed with the Town accountant; and provided, further, that in any particular case proposals may be solicited without advertisement or public opening if the Board of Selectmen of said Town, upon written certification of the trustees of the hospital, shall determine in writing that the solicitation process has afforded reasonable opportunity for qualified bidders having an office in said Town to submit a proposal and that the interests of the hospital would be adversely affected by requiring that an invitation for proposals be advertised; and (4) the articles of organization of the corporation shall also provide that the provisions of sections thirty-nine I through thirty-nine R of Chapter thirty and of Section forty-four A through forty-five M of Chapter one hundred forty-nine of the general laws shall apply to the corporation as if it were a political subdivision of the Commonwealth. Such corporation shall have as its members those persons who are from time to time trustees of the hospital and as its directors such a number of persons, not greater than the number of its members and who may include members, as shall be elected by said members and approved by the Board of Selectmen of said Town. Such corporation shall maintain its books and records in accordance with generally accepted accounting principles pertaining to not-for-profit charitable institutions, and shall annually, within one hundred twenty days after the close of its fiscal year, file with the Board of Trustees of the hospital, the Director of Finance, the Board of Selectmen and the Finance Committee of said Town a report showing all receipts and expenditures received or made by such corporation during such fiscal year and setting forth its assets and liabilities as of the close

thereof. Such corporation shall also cause its books and records to be audited annually by a certified public accountant appointed by the Board of Selectmen of said Town who shall conduct such audit in accordance with such generally accepted accounting principles and shall file copies of each report with the Board of Trustees of the hospital and the Director of Finance, the Board of Selectmen and the Finance Committee of said Town. No investment in such corporation of funds under the management and control of said commissioners of trust funds shall be made which is inconsistent with the terms under which said funds were received by them. No investment in such corporation shall be made by such commissioners in any event in an amount which, when added to all prior such investments, would exceed thirty-three and one-third percent of the sum of (a) the market value on July 1, 1988 of the funds then under the management and control of such commissioners and available for the purpose plus (b) the value at the time of receipt by the Town of all cash or property thereafter received, placed under the management and control of such commissioners and available for the purpose.

SECTION 2. No investment in such corporation shall be made by the treasurer of said Town of funds on deposit in said Glover Memorial Hospital Special Account unless the funds so invested do not exceed thirty-three and one-third percent of the funds then on deposit in such Special Account representing the excess, if any, as determined as of the close of the fiscal year ending next before the fiscal year in which the investment is contemplated to be made, of operating revenues of the hospital theretofore received over the sum of (a) all expenditures theretofore made from such Special Account, other than expenditures for the purposes for which said town has theretofore made appropriations and not in excess of the amounts so appropriated, plus (b) an amount equalling all payments due or coming due in the fiscal year in which the investment is contemplated to be made of interest on or principal of moneys theretofore borrowed by said town for the use, benefit or support of the hospital. No such investment shall be made in any event unless requested by the Board of Trustees of the hospital and approved by the Board of Selectmen of said Town.

SECTION 3. The holding by a trustee of the hospital of a position as a member or director or both of such corporation and participation by such trustee in any transaction between the hospital and such corporation shall not constitute a violation by such trustee of any provisions of chapter two hundred sixty-eight A of the General Laws or constitute ground for the invalidation of any such transaction.

SECTION 4. Section four of this act shall take effect upon its passage. Sections one through three shall not take effect until accepted by the Town, acting by vote of the representative Town Meeting, and shall not take effect in any event before July first, nineteen hundred and eighty-eight."

ARTICLE 4

To see if the Town will vote to appropriate a sum of money for the purpose of supplementing some of the line item amounts appropriated under budget Article 13 of the 1987 Annual Town Meeting which are found to be insufficient to meet the normal costs incurred for the respective services identified with the following line items:

DEPARTMENT: Hospital

Line	Item	Approp. As Approved	Additional Approp. Requested	Revised Approp.
131	Salaries	\$7,350,000.	\$534,800.	\$7,884,800.
132	Expenses	\$3,966,700.	\$694,454.	\$4,661,154.

Total Additional Appropriation Requested \$1,229,254.

determine how said sum is to be raised, or take any other action relative thereto.

MOVED: That the town appropriate the following additional amounts of money for the purpose of supplementing the following line items appropriated under budget Article 13 of the 1987 Annual Town Meeting which are found to be insufficient to meet the normal costs incurred for the respective services identified with the following line items:

Line Items	Additional Appropriation
131 Hospital Salaries	\$300,000.
132 Hospital Expenses	\$200,000.

said sums to be raised from hospital receipts, or raised by borrowing, subject to the approval of the Emergency Board pursuant to M.G.L. Chapter 44, Section 8 (9) for a period of not more than two years as determined by said Emergency Board, or raised by free cash, which method of borrowing to be determined by the Board of Selectmen.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 5

To see if the Town will vote to appropriate the sum of \$179,768.82 for the payment of charges incurred prior to Fiscal Year 1988 by the following department:

Department	Item	Line Description	Amount
Hospital	132	Medical & Surgical Supplies	\$ 84,074.82
		Professional Services	35,126.05
		Repairs & Maintenance	31,059.05
		Utilities	20,805.92
		Advertising	7,305.60
		Office Supplies	1,397.38
		TOTAL	\$179,768.82

determine how said sum is to be raised; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$179,768.82 for the payment of charges incurred prior to Fiscal Year 1988 by the following department:

Department	Item	Line Description	Amount
Hospital	132	Medical & Surgical Supplies	\$ 84,074.82
		Professional Services	35,126.05
		Repairs & Maintenance	31,059.05
		Utilities	20,805.92
		Advertising	7,305.60
		Office Supplies	1,397.38
		TOTAL	\$179,768.82

said sum to be raised from free cash.

Mr. David F. Devine addressed this article on behalf of the Glover Memorial Hospital Board of Trustees.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 6

To see if the Town will vote to raise and appropriate the sum of \$14,500. for additional costs of design and inspection service and temporary repairs for the reconstruction of the bridge on Kendrick Street over the Charles River at the Newton Line, said sum to be matched by the City of Newton; determine how said sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town appropriate the sum of \$14,500. for additional costs of design and inspection service and temporary repairs for the reconstruction of the bridge on Kendrick Street over the Charles River at the Newton Line, said sum to be matched by the City of Newton; said sum to be raised from free cash.

Mrs. Marcia M. Carleton, Chairman, presented this article on behalf of the Board of Selectmen.

ACTION: The main motion was presented and carried by voice vote.

ARTICLE 7

To see if the Town Meeting will vote to authorize the installation of traffic control signals at the intersection of Dedham Avenue and South Street as recommended by the Board of Selectmen; raise and appropriate the sum of \$20,000. for the design, preparation of plans, specifications and cost estimates for a fully actuated traffic signal system; determine how said sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town authorize the installation of traffic control signals at the intersection of Dedham Avenue and South Street as recommended by the Board of Selectmen; appropriate the

sum of \$20,000. for the design, preparation of plans, specifications and cost estimates for a fully actuated traffic signal system; said sum to be raised from free cash.

In response to an inquiry from Mr. John D. Fountain, Mr. Robert A. MacEwen, Director of Public Works, advised that the monetary figure was the consultant's estimate.

Mr. Arthur E. Cox moved the previous question and it was so voted by voice vote.

ACTION: The main motion was presented and carried by voice vote.

Prior to the dissolution of the meeting, Town Moderator Richard P. Melick announced that two long-standing Town Meeting Members would not be seeking re-election - Francis G. Denneen and George D. Krech. Also, Edward L. Davis, thirty-five year veteran Town Meeting Member, has moved to Cape Cod. The Moderator extended his personal thanks to these individuals for their dedicated service.

At 9:35 P.M. Mrs. Marcia M. Carleton moved to dissolve this Special Town Meeting in memory of former Town Meeting Member Eddie Contanelli, whose life was an example of caring and courage.

ACTION: The motion was presented and carried unanimously by voice vote.

Theodora K. Eaton, CMC,
Town Clerk

ATTEST:

The ballot box returns in the Precincts were as follows:

RECORD OF PRESIDENTIAL PRIMARY

March 8, 1988

Pursuant to a Warrant issued by the Selectmen February 9, 1988, the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Tuesday, the eighth day of March in the year 1988 at 7:00 o'clock in the forenoon. The polls remained open until 8:00 o'clock in the afternoon.

The meeting was called to order and the Warrant and Officer's return were read by the Wardens of the Precincts.

The ballot boxes were inspected and found to be empty with the registers set on 0000. The boxes were then locked and the keys delivered to the Police Officers in attendance.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School
Precinct B - Hillside School
Precinct C - Newman Middle School
Precinct D - High Rock School
Precinct E - Pollard Middle School
Precinct F - Stephen Palmer Community Center
Precinct G - Broad Meadow School
Precinct H - Broad Meadow School
Precinct I - William Mitchell School - Gymnasium
Precinct J - William Mitchell School - Gymnasium

The polls were opened at seven o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

Cards of instruction and specimen ballots were posted as required by Section 48, Chapter 54 of the General Laws.

PRECINCTS	A	B	C	D	E
7:00 A.M.	0	0	0	0	0
8:00 A.M.	29	45	52	68	61
9:00 A.M.	91	84	93	127	122
10:00 A.M.	123	117	133	162	180
11:00 A.M.	147	171	182	200	226
12:00 NOON	176	203	221	244	268
1:00 P.M.	203	234	258	294	290
2:00 P.M.	230	270	308	318	323
3:00 P.M.	256	305	351	362	359
4:00 P.M.	284	360	399	409	410
5:00 P.M.	328	408	501	477	484
6:00 P.M.	395	482	568	528	563
7:00 P.M.	482	554	641	616	625
8:00 P.M.	529	629	705	706	700

PRECINCTS	F	G	H	I	J
7:00 A.M.	0	0	0	0	0
8:00 A.M.	52	35	72	51	44
9:00 A.M.	105	93	137	109	106
10:00 A.M.	178	117	182	142	153
11:00 A.M.	230	143	236	192	181
12:00 NOON	313	174	282	231	212
1:00 P.M.	368	201	344	273	250
2:00 P.M.	409	226	390	315	287
3:00 P.M.	482	256	434	352	337
4:00 P.M.	542	304	486	397	386
5:00 P.M.	602	363	544	462	440
6:00 P.M.	674	476	667	553	552
7:00 P.M.	768	589	758	665	649
8:00 P.M.	860	674	834	745	731

The Town Clerk and the Board of Registrars upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 10:45 p.m., March 8, 1988.

The total number of votes cast was as follows:

	Republican	Democrat	Total
Precinct A	177	347	524
Precinct B	230	398	628
Precinct C	295	410	705
Precinct D	307	399	706
Precinct E	323	377	700
Precinct F	377	483	860
Precinct G	266	409	675
Precinct H	360	474	834
Precinct I	304	441	745
Precinct J	301	430	731

TOTAL VOTE - 7,108
(41.88% of Registered Voters)

TOWN COMMITTEE										
91	125	184	206	170	197	162	205	172	172	1,684
86	115	155	150	148	185	140	173	155	179	1,486
93	133	173	166	203	208	166	221	183	175	1,721
84	117	157	163	140	181	131	157	140	150	1,420
86	124	182	181	172	198	148	187	159	170	1,607
78	110	148	145	139	164	136	162	137	167	1,386
99	139	199	209	208	215	174	214	194	200	1,851
94	123	162	170	169	182	152	183	153	176	1,564
83	123	167	165	168	199	148	172	148	171	1,544
90	131	168	162	170	183	161	183	164	177	1,589
89	113	156	146	155	179	141	178	165	149	1,471
86	129	153	150	145	180	148	165	139	158	1,453
122	162	212	219	223	247	190	249	200	221	2,046
99	146	186	185	196	206	173	216	182	188	1,777
96	137	195	204	199	212	164	230	178	199	1,814
81	114	154	164	152	178	159	169	147	164	1,482
102	122	159	151	147	178	132	166	145	159	1,461
81	110	149	150	139	168	134	152	131	147	1,361
79	113	143	150	135	166	131	158	129	142	1,346
81	112	139	142	140	170	132	155	131	137	1,339
87	117	154	159	150	182	143	199	144	156	1,491

	TOWN COMMITTEE (Continued)										
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Judith F. Quagliaroli 41 Edgewater Drive	85	112	148	143	143	166	138	162	130	139	1,366
Edward J. Davis 838 Great Plain Avenue	91	123	155	164	162	191	150	176	147	158	1,517
Linda N. Muckerheide 793 Great Plain Avenue	77	113	141	147	145	174	142	167	137	151	1,394
Marcia M. Carleton 132 Elmwood Road	101	135	194	197	205	207	190	251	188	200	1,868
Patricia Moreno 107 Mary Chilton Road	82	112	150	137	134	167	134	153	127	142	1,338
Fred F. Mitchell, Jr. 11 Falcon Street	81	108	143	137	141	164	132	163	145	143	1,357
Charles L. Trieble 24 Mellen Street	82	109	147	137	142	172	134	158	141	149	1,371
Charles W. Wyckoff 85 Pine Street	95	124	184	169	174	196	157	201	163	174	1,637
Muriel A. Gatto 99 Country Way	83	122	171	178	153	176	145	168	143	157	1,496
Kathleen D. Whitney 75 Kingsbury Street	82	113	144	145	141	175	132	163	130	143	1,368
Carolyn H. Garrity 11 Colby Street	91	123	157	156	153	180	148	180	163	169	1,520
Fred T. Cavanaugh 112 Hoover Road	83	114	152	141	145	177	138	162	143	162	1,417
Seymour Levy 56 Tower Avenue	91	118	151	154	142	169	139	161	141	163	1,429
Joyce A. Bent 34 Blacksmith Drive	82	121	155	151	144	183	140	165	140	151	1,432
Blanks	3102	3788	4638	5052	5713	6719	4126	6276	5306	4777	49,497

	DEMOCRATIC PARTY										
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Total Number of Votes Cast	347	398	410	399	377	483	409	474	441	430	4,168

	PRESIDENTIAL PREFERENCE										
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Michael S. Dukakis	217	238	247	226	227	292	234	266	282	255	2,484
Albert Gore, Jr.	13	23	24	18	24	28	23	27	28	27	235
Florenzo Di Donato	1	2	6	0	0	0	1	4	0	2	16
Paul Simon	22	31	32	26	25	24	19	34	20	20	253
Bruce Babbitt	3	3	4	0	4	4	3	4	4	2	31
Richard E. Gephardt	26	52	31	40	31	33	50	51	36	42	392
Jesse L. Jackson	52	37	48	75	53	83	62	71	59	70	610
Gary Hart	2	3	3	5	1	3	1	4	0	3	25
Lyndon H. LaRouche, Jr.	0	0	1	1	0	0	0	0	1	0	3
No Preference	5	5	5	3	3	5	7	3	3	5	44
Scattered Write-Ins	-	-	-	-	1	-	1	1	2	1	6
Blanks	6	4	9	5	8	11	8	9	6	3	69

	STATE COMMITTEE (MAN) (Norfolk, Bristol & Middlesex District)										
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Arthur M. Tiernan, Jr. 21 Warren Street, Needham	225	286	262	259	241	338	280	320	274	274	2,759
Blanks	122	112	148	140	136	145	129	154	167	156	1,409

	STATE COMMITTEE (WOMAN) (Norfolk, Bristol & Middlesex District)										
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Cynthia A. Kelly 37 Cottonwood Road, Wellesley	205	272	251	243	225	318	253	302	256	270	2,595
Blanks	142	126	159	156	152	165	156	172	185	160	1,573

	TOWN COMMITTEE										
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>TOTAL</u>
Theresa E. Burke 14 Otis Street	155	202	182	171	170	200	193	195	194	174	1,836
Mary Ellen Herd 90 Manning Street	165	214	206	200	189	233	224	223	244	235	2,133
Lida Eisenstadt Harkins 14 Hancock Road	161	217	203	180	175	235	193	219	200	192	1,975
Daniel P. Matthews 31 Rosemary Street	177	233	196	204	180	265	230	241	225	208	2,159
Richard E. Leary 49 Rybury Hillway	141	186	166	146	146	185	165	203	187	158	1,683

	TOWN COMMITTEE (Continued)										TOTAL
	A	B	C	D	E	F	G	H	I	J	
Jennifer Peck Fainberg											
253 Hillcrest Road	154	202	171	152	154	189	175	191	197	175	1,760
Maura O. Walsh											
108 Manning Street	149	196	176	157	165	195	193	199	209	191	1,830
Julio Farulla											
11 LaSalle Road	147	195	170	150	148	192	169	188	178	196	1,733
William T. Burke											
14 Otis Street	145	201	167	152	151	193	181	194	187	165	1,736
Arthur M. Tieman, Jr.											
21 Warren Street	160	212	190	174	195	229	212	215	207	182	1,976
Elizabeth M. Keil											
43 Kingsbury Street	148	196	174	160	161	209	188	187	185	169	1,777
Rosalind Mortimer-Maddox											
14 Stevens Road	141	190	174	156	159	196	186	193	188	170	1,753
Eleanor M. Jacques											
41 Hancock Road	165	212	181	168	174	223	191	223	197	188	1,922
Jane B. Murphy											
12 Mark Lee Road	162	195	184	168	162	211	181	202	191	177	1,833
James J. Delaney, II											
7 Oakland Avenue	139	187	165	149	147	189	170	186	178	164	1,674
Pasquale P. Treggiari											
51 Marked Tree Road	145	192	170	161	143	180	162	187	172	160	1,672
Norman P. Jacques											
41 Hancock Road	173	225	200	204	203	268	226	251	226	214	2,190
Paul V. Kelly											
15 Prospect Street	154	196	178	166	153	207	176	199	190	176	1,795
Sumner S. Fanger											
21 Oakland Avenue	160	200	170	150	153	192	166	206	170	171	1,738
Cheryl Jacuces											
41 Hancock Road	161	192	172	159	161	208	182	204	183	171	1,793
Carol S. Knapton											
100 Lawton Road	149	192	170	152	164	195	177	196	171	167	1,733
Lois Sockol											
100 Mackintosh Avenue	187	235	218	195	176	235	186	227	200	200	2,059
Stephen W. Merritt											
194 Webster Street	149	192	161	157	148	189	170	179	169	165	1,679
Thomas J. Fay											
280 Nehoiden Street	147	203	172	161	157	230	186	199	190	174	1,819
Paul J. Ward											
66 Hunting Road	150	183	168	144	144	185	171	189	176	172	1,682
Charles G. Wright											
36 Maple Street	148	198	166	167	148	190	167	192	171	160	1,707
Catherine Wong											
31 Rosemary Street	163	204	184	169	155	218	180	198	180	174	1,825
Henry John Smith											
481 Chestnut Street	136	184	163	149	140	176	162	176	163	153	1,602
Judith S. Lebow											
73 Mackintosh Avenue	172	203	205	163	161	193	172	199	178	186	1,832
Sidney J. Dockser											
98 Wayne Road	170	198	171	151	147	192	173	195	167	166	1,730
Walter A. Wright											
121 Thornton Road	145	198	168	163	151	193	179	206	182	163	1,748
Thomas M. Harkins											
41 Laurel Drive	144	200	172	165	179	209	181	196	192	176	1,814
Francis C. Mahoney											
70 Grant Street	138	190	171	158	150	206	188	191	191	162	1,745
Lynne D. Stern											
117 Hoover Road	156	198	188	164	159	193	182	199	185	199	1,823
Edmund J. Mahoney, Jr.											
1649 Great Plain Avenue	151	202	184	171	162	231	199	213	198	183	1,894
Blanks	6738	6907	8094	8209	7565	9671	7879	9529	8814	8814	82,220

The ballots cast in the several precincts were returned to the Town Clerk in the sealed packages. The voting lists used at the entrances to the polling places and at the ballot boxes and copy of the precinct record were also returned, all properly sealed in conformance with the laws governing elections.

Theodora K. Eaton
Town Clerk

Attest:

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TOWN ELECTION RECORDS

April 11, 1988

Pursuant to a Warrant issued by the Selectmen March 8, 1988, the Inhabitants of the Town of Needham qualified to vote in elections met at the polling places designated for the several precincts in said Needham on Monday, April 11, 1988 at forty-five minutes after six o'clock in the forenoon.

The meeting was called to order and the Warrant and the Officer's Return were read by the Wardens of the Precincts, the reading of the articles in the Warrant being waived upon motion.

The ballot clerks were sworn to the faithful performance of their duties by their respective Wardens.

The polling places had been designated as follows:

Precinct A - Hillside School
 Precinct B - Hillside School
 Precinct C - Newman Middle School (Mass. Criminal Justice Training Council)
 Precinct D - High Rock School
 Precinct E - Pollard Middle School
 Precinct F - Stephen Palmer Community Room
 Precinct G - Broad Meadow School
 Precinct H - Broad Meadow School
 Precinct I - Mitchell School - Gymnasium
 Precinct J - Mitchell School - Gymnasium

The polls were opened at forty-five minutes after six o'clock in the forenoon and were kept open until eight o'clock in the afternoon.

ARTICLE 1:

To choose by ballot the following Town Officers:

One Moderator for One Year;
 Two Selectmen for Three Years;
 One Assessor for Three Years;
 Two Members of School Committee for Three Years;
 One Member of School Committee for One Year;
 Two Trustees of Memorial Park for Three Years;
 Two Trustees of Needham Public Library for Three Years;
 One Member of Board of Health for Three Years;
 One Member of Planning Board for Five Years;
 One Member of Needham Housing Authority for Five Years;
 One Commissioner of Trust Funds for Three Years;
 Two Members of Park and Recreation Commission for Three Years;
 One Member of Park and Recreation Commission for Two Years;
 Twenty-Four Town Meeting Members from Precinct A;

Twenty-Seven Town Meeting Members from Precinct B;
 Twenty-Four Town Meeting Members from Precinct C;
 Twenty-Seven Town Meeting Members from Precinct D;
 Twenty-Four Town Meeting Members from Precinct E;
 Twenty-Seven Town Meeting Members from Precinct F;
 Twenty-Four Town Meeting Members from Precinct G;
 Twenty-Four Town Meeting Members from Precinct H;
 Twenty-Four Town Meeting Members from Precinct I;
 Twenty-Four Town Meeting Members from Precinct J.

The ballot box returns in the Precincts were as follows:

PRECINCTS		A	B	C	D	E
6:45	A.M.	0	0	0	0	0
7:00	A.M.	4	2	4	2	2
8:00	A.M.	9	13	18	7	10
9:00	A.M.	15	16	28	29	27
10:00	A.M.	21	28	42	38	41
11:00	A.M.	30	36	60	45	47
12:00	NOON	40	44	81	65	66
1:00	P.M.	48	52	89	79	78
2:00	P.M.	52	69	117	90	99
3:00	P.M.	69	88	138	106	119
4:00	P.M.	82	110	164	125	138
5:00	P.M.	97	134	198	145	158
6:00	P.M.	108	172	243	200	193
7:00	P.M.	137	197	284	234	246
8:00	P.M.	160	210	330	280	300

PRECINCTS		A	B	C	D	E
6:45	A.M.	0	0	0	0	0
7:00	A.M.	5	8	6	6	7
8:00	A.M.	25	15	24	25	23
9:00	A.M.	47	33	50	41	50
10:00	A.M.	72	50	57	60	64
11:00	A.M.	110	66	74	80	77
12:00	NOON	147	81	100	109	97
1:00	P.M.	165	105	135	127	118
2:00	P.M.	211	129	162	166	137
3:00	P.M.	282	154	189	192	165
4:00	P.M.	327	186	214	230	188
5:00	P.M.	373	228	257	291	214
6:00	P.M.	420	276	301	364	274
7:00	P.M.	468	335	335	450	321
8:00	P.M.	525	389	372	506	369

(The absentee ballots are included in the Total Vote)

TOTAL VOTE CAST: 3,440 - 20.19%

The Town Clerk and the Board of Registrars upon receipt of the returns from the several precincts forthwith canvassed the same and announced the official results at 9:43 p.m., April 11, 1988.

	TOWN OFFICES										TOTAL
	A	B	C	D	E	F	G	H	I	J	
Total Number of Votes Cast	159	210	330	279	300	525	389	372	507	369	3,440
MODERATOR (For one year) (Vote for One)											
Richard P. Melick	116	154	249	199	206	344	278	285	369	258	2,458
Blanks	43	56	81	80	94	181	111	87	138	111	982
SELECTMAN (For three years) (Vote for Two)											
Marcia M. Carleton	109	159	247	207	242	356	319	293	392	290	2,613
David F. Eldridge, Jr.	112	132	211	184	202	358	260	234	337	256	2,286
Richard E. Jones	45	59	58	65	40	97	67	79	98	61	669
Blanks	52	70	144	103	116	239	132	138	187	131	1,312
ASSESSOR (For three years) (Vote for One)											
Richard Finnegan	106	158	236	183	208	324	265	259	337	253	2,329
Blanks	53	52	94	96	92	201	124	113	170	116	1,111
SCHOOL COMMITTEE (For three years) (Vote for Two)											
Claire Kroll Fusaro	108	144	239	195	217	345	278	243	374	273	2,416
John E. Gamel	68	96	156	132	163	229	225	147	277	206	1,699
Joseph A. Thissell	74	84	112	131	95	164	142	184	166	107	1,259
Blanks	68	96	153	100	125	311	133	170	197	152	1,505
SCHOOL COMMITTEE (For one year) (Vote for One)											
Daniel P. Matthews	111	137	211	182	184	328	262	263	342	230	2,250
Blanks	48	73	117	97	115	197	127	109	165	139	1,187
TRUSTEE OF MEMORIAL PARK (For three years) (Vote for Two)											
Roger D. Goodwin	102	136	207	176	161	280	239	233	308	221	2,063
Arthur M. Tieman, Jr.	101	131	221	190	192	314	260	247	308	226	2,190
Blanks	115	153	232	192	247	456	279	264	396	291	2,625
TRUSTEE OF NEEDHAM PUBLIC LIBRARY (For three years) (Vote for Two)											
John W. Lebourveau	103	134	217	184	184	297	251	236	334	238	2,178
Emily M. Salaun	100	130	207	180	174	308	236	244	301	238	2,118
Blanks	115	156	236	194	242	445	291	264	379	262	2,584
BOARD OF HEALTH (For three years) (Vote for One)											
Saul Adams	115	141	230	191	189	338	266	261	335	250	2,316
Blanks	44	69	100	88	111	187	123	111	172	119	1,124
PLANNING BOARD (For five years) (Vote for One)											
Joanne Hull Roth	109	145	220	187	190	324	251	241	338	238	2,243
Blanks	50	65	110	92	110	201	138	131	169	131	1,197
NEEDHAM HOUSING AUTHORITY (For five years) (Vote for One)											
Diane Perry Matthews	80	107	154	127	143	261	215	199	278	186	1,750
Gayle G. Simmons	55	65	101	99	87	119	102	103	143	102	977
Blanks	24	38	74	53	70	145	72	70	86	81	713
COMMISSIONER OF TRUST FUNDS (For three years) (Vote for One)											
Robert W. Cutts	100	126	208	171	169	296	242	235	293	228	2,068
Blanks	59	84	122	108	131	229	147	137	214	141	1,372
PARK AND RECREATION COMMISSION (For three years) (Vote for Two)											
Elinor R. Devlin	110	141	213	185	201	317	270	245	337	236	2,255
Dana W. Story, Jr.	107	121	229	178	180	299	221	242	301	229	2,107
Blanks	101	158	218	195	219	434	287	257	376	273	2,518
PARK AND RECREATION COMMISSION (For two years) (Vote for One)											
John J. Naughton, Jr.	68	98	140	128	139	256	192	157	202	152	1,532
Robert J. Vondenbrink	70	76	119	107	104	151	139	147	203	164	1,280
Blanks	21	36	71	44	57	118	58	68	102	53	628

TOWN MEETING MEMBERS

* Tie Vote

PRECINCT A (For three years)			
Philip T. Bleakney	82	Lois M. Duffy	76
Stephen W. Merritt	79	Elsie Robinson	75
Agnes J. McLeod	79	Ira A. Nagel	74
Heidi D. Robinson	78	John W. McLeod	74

PRECINCT A (For two years)			
Kathryn L. D'Addesio	73	Sylvia Shapiro	68
Richard S. Creem	72	Herbert Robinson	68
Stephen Hamburger	70	Sydney Randall	67
Carolyn M. Spiros	69	Hertz N. Henkoff	67

PRECINCT A (For one years)			
Wanda Lempitski	66	Write-Ins:	
George Tarallo	63	Richard S. Luskin	8
Sidney J. Dockser	63	Richard D. Lempitski	6
Blanche D. Randall	62	Doris O. Waldstein	4
Priscilla J. Leavitt	62		

PRECINCT A (Not Elected)			
Write-Ins:			
Carolyn Bleakney	3	Mary Linda Mitchell	2
Walter D. Herrick	2	G. Leonard McIntosh	1

PRECINCT B (For three years)			
Harriet D. Tippet	107	Susan M. Glazer	103
Walter H. Bassett	107	Trudi R. Ide	102
Stanley R. Tippet	105	Mary Lou Evans	102
Agnes M. Bassett	105	John D. Woodley	98
William L. Sweet	104		

PRECINCT B (For two years)			
Robert E. Evans	97	Frederick Waldman	82
Meredith P. Page	90	Sandra E. Jaszek	82
John F. Whalen, Jr.	89	Lee B. Manning	81
Garrett G. Graham	89	Roland V. Butler	81
Richard A. Davis	85		

PRECINCT B (For one year)			
Gerald A. Wasserman	76	Write-Ins:	
Marianne Conway	76	Thomas N. Alpert	2
Albert E. Mills	74	* William E. Duncan	1
James B. Stallings	74	* Joan M. Johnson	1
Deborah H. Anastas	73	* Jason L. Levy	1
Ilene M. Hoffman	70	* Laurie Steinmeyer Stallings	1
Alfred S. Coren	68	* Dianne Waldman	1

PRECINCT C (For three years)			
Ron Sockol	208	Dana W. Story, Jr.	169
Lois Sockol	195	Sally A. Levitan	162
Gilbert W. Cox, Jr.	186	Lois C. Lueders	154
Charles W. Wyckoff	178	Rita A. Russian	145

PRECINCT C (For two years)			
Judith S. LeBow	141	Robert W. Nelson, Jr.	129
John H. Cogswell	138	J. Darrison Sillesky	128
F. Hartwell Swaffield	135	Mary Ellen Hannigan	128
Stanton H. Davis	135	Ann P. Cray	127

PRECINCT C (For one year)			
Daniel L. Lintz	125	M. Barry Portnoy	119
Brian A. Cusack	125	Earl Baker	118
Patrick J. Hyland	122	Michael A. Grandinetti	117
Arthur Wald	121	Mary J. P. O'Brien	115

PRECINCT C (Not Elected)			
Eric D. Leskowitz	100		

TOWN MEETING MEMBERS

* Tie Vote

PRECINCT D (For three years)		
Carol Johnson Boulris	164	Joan Adams 132
Victor E. Gatto	157	Ronald L. Morrison 131
William M. Powers	153	Kathleen M. Lewis 131
Sally B. Powers	141	Arthur J. Lewis 130
Dorothy D. Dwyer	141	
PRECINCT D (For two years)		
Frank C. Eaton	129	Kathy L. Killeen 126
Richard Malconian	128	Jonathan M. Davis 126
Joyce S. Rockmore	127	* Thomas F. Soisson 125
Cynthia A. Ganung	127	* Robert Todd Pratt 125
Bradford S. Barnes	127	* Dexter H. Marsh, Jr. 125
PRECINCT D (For one year)		
Susan C. Feely	124	Write-Ins:
Robert B. Hunt	119	Maureen J. Coughlin 25
Harry J. Dritt	114	Melvin S. Warshaw 10
		Pamela J. Anderson 4
		Howard B. Bacon 4
		William Williams II 4
PRECINCT D (Not Elected)		
Scattered Write-Ins	14	
PRECINCT E (For three years)		
Thomas M. Harkins	151	Mary H. Dickert 136
Jane A. Howard	150	James L. Kenefick 134
Robert C. Davis	147	Roma Jean Brown 133
Maryruth Perras	139	Maxwell N. Gordon 129
PRECINCT E (For two years)		
Gary W. Petrini	126	James A. Brett 123
Carol S. Knapton	126	Donald E. Kidd 113
Frederick E. Barstow	126	William C. Bauer 113
Susan R. Posner	125	* Robert J. Moore 112
		* Frank L. Bridges 112
PRECINCT E (For one year)		
Jon D. Schneider	111	John D. Fountain 103
Stephen J. Cadigan	109	Nancy Lynn Serwer 102
David L. Gillmeister	105	Robert J. Moore, Jr. 98
Edward Nowak, Jr.	104	
PRECINCT E (Not Elected)		
Daniel L. Comiskey	95	
PRECINCT F (For three years)		
Knowles B. Lawrence	239	Daniel P. Matthews 195
Lida Eisenstadt Harkins	224	Rita L. Minahan 191
Brendan R. Fay	213	Barry R. McDonough 189
John J. Naughton, Jr.	197	Richard W. Davis 184
Catherine C. Wong	195	
PRECINCT F (For two years)		
Arthur M. Tieman, Jr.	182	Joanne Hull Roth 171
Sarah Ann Toran	178	Robert T. Timmerman, II 170
James Hugh Powers	178	John F. Milligan 166
Alden Eberly	176	Eric W. Fleming 163
Edith B. Martin	173	
PRECINCT F (For one year)		
Elizabeth M. Keil	158	Peter R. Hinden 146
Gregory John Shesko	157	Deborah L. Roberts 145
Eric D. Sockol	150	Mary Ellen Hale 143
Ann Marie Teachout	148	Kathy Livingston 134
Johanna S. Noyes	147	

TOWN MEETING MEMBERS

Tie Vote

PRECINCT F (Not Elected)		
Andrea P. Rae	132	Eileen O'Dea 102
Jonathan A. White	104	Write-In:
		Kirsten D. Durbin 1
PRECINCT G (For three years)		
Margaret G. Murphy	210	Barbara K. Popper 164
Susan W. Abbot	190	Robert T. Heald 158
George L. Keleher	175	Elizabeth M. Hart 154
Frederick R. Muir	168	Margaret M. Eldridge 153
PRECINCT G (For two years)		
Robert E. Chase	148	Mary T. Riddell 143
Carol H. deLemos	146	John J. Ryan 141
Deborah C. Wentworth	145	Patricia B. Buckley 140
Kathleen J. O'Keefe	144	* Francis C. Mahoney 136
		* Edward J. Davis 136
PRECINCT G (For one year)		
Robert T. Smart, Jr.	133	Marsha C. Salett 121
Janet P. Bigelow	128	Richard DeMeis 121
Christian H. Fredericks, Jr.	127	Richard B. Weitzen 119
Rosalind Mortimer-Maddox	126	
PRECINCT G (Not Elected)		
Robert D. Harris	118	Dorothy E. Dempsey 103
William T. Burke	118	Sandra J. Zekan 98
PRECINCT H (For three years)		
Barbara Buckley Doyle	208	David F. Devine 183
Joseph A. Thissell	204	Therese A. Buckley 182
Edward B. Murphy	191	Robert Y. Larsen 179
Robert G. Carleton	184	Clement A. Dwyer 176
PRECINCT H (For two years)		
Willard R. Bliss	173	Barbara R. Wilmot 160
Eugene S. McMorrow	170	Leroy J. Nutile 154
John F. O'Rourke	166	Robert M. Carter 153
Eleanor Nutile	165	Richard A. McKern 153
PRECINCT H (For one year)		
George E. Peznola	151	George K. Peck 139
Nancy E. McCarthy	150	Gordon H. Piper 132
Peter E. McElroy	145	George M. Gallant 130
John H. Stewart	143	Richard A. Zimbone 126
PRECINCT H (Not Elected)		
Owen M. Kilcommins	120	
PRECINCT I (For three years)		
Claire Kroll Fusaro	303	John W. Day 199
Elinor R. Devlin	204	Vincent C. Nuccio 193
Diane Perry Matthews	201	Maureen T. McCaffrey 193
Edward F. Supple	200	Neil O. Alper 191
PRECINCT I (For two years)		
Paul H. Attridge	190	Elizabeth A. Giles 167
Walter S. Shields	187	John E. Merna 164
Maria W. Connolly	179	Robert D. Hall, Jr. 164
Noreen C. Kavanaugh	169	Susanne D. Hughes 163
PRECINCT I (For one year)		
Elaine Messias	162	Gerald R. Browne 147
Kenneth M. Morrison	158	Keith M. McClelland 146
Barbara Roggeveen	156	John W. Lebourveau 145
Peter B. Benfield	154	Kennison N. Gale 134

TOWN MEETING MEMBERS

* Tie Vote

PRECINCT I (Not Elected)			
William C. Ely	112	David C. Gerber	98
James P. Turner	106	Jennifer Peck Fainberg	93
Paul F. Denver	105	David L. Tannozzini	77
Richard J. McMahon	102	Robert D.S. Place	59
		Eva I. Kampits	44
PRECINCT J (For three years)			
Mary Ellen Herd	183	Marcia C. Mather	153
Bonnie Jean Tower	175	Elizabeth E. Anderson	153
Betsy M. Tedoldi	171	John F. Connell	152
Jo-Ann Miles	161	* William J. Miles	151
		* Arthur E. Cox	151
PRECINCT J (For two years)			
Andrew Picariello	144	Mary Claire Markarian	141
John R. Prihoda	142	Emily M. Salaun	140
Jeanne Durkin Gerber	142	* John J. Gill	135
Lynne D. Stern	141	* Thomas E. Caulfield	135
PRECINCT J (For one year)			
Foster S. Crook	133	Charles E. Downe	120
David C. Crocker	128	Doris C. Newman	114
Robert A. Downs	124	Alfred J. Murphy	112
		Sidney H. Sternick	108
PRECINCT J (Not Elected)			
Charles S. Cupoli	100	M. Eileen O'Toole	83
Paul J. Ward	90	Bobbie Alicen	70

The ballots cast in the several precincts were returned to the Town Clerk in the sealed containers. The voting lists used at the entrance to the polling places and at the ballot boxes and a copy of the precinct record of the election were also returned, all properly sealed in conformity with the laws governing elections.

Adjourned at 9:43 P.M., April 11, 1988.

Theodora K. Eaton, CMC
Town Clerk

Attest:

ELECTION
(To Break Tie Vote in Precinct B
for Town Meeting Member)

April 20, 1988
7:00 P.M.

In accordance with Section 6, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct B was held on Wednesday evening, April 20, 1988 for the purpose of electing one of five candidates receiving tie votes for a one year term at the Annual Town Election on April 11, 1988. A quorum was present; ballots were cast with the following results:

William E. Duncan	2 votes
Joan M. Johnson	8 votes
Jason Levy	5 votes
Laurie Steinmeyer Stallings	0 votes
Diane Waldman	2 votes

Attest:

Theodora K. Eaton, CMC
Town Clerk

ELECTION
(To Break Tie Vote in Precinct D
for Town Meeting Member)

April 20, 1988
7:30 P.M.

In accordance with Section 6, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct D was held on Wednesday evening, April 20, 1988 for the purpose of electing two of three candidates receiving tie votes for a two-year term at the Annual Town Election on April 11, 1988. A quorum was present; ballots were cast with the following results:

Dexter H. Marsh, Jr.	2 votes
Robert Todd Pratt	11 votes
Thomas F. Soisson	3 votes

Attest:

Theodora K. Eaton, CMC
Town Clerk

ELECTION
(To Break Tie Vote in Precinct E
for Town Meeting Member)

April 26, 1988
7:00 P.M.

In accordance with Section 6, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct E was held on Tuesday evening, April 26, 1988 for the purpose of electing one of two candidates receiving tie votes for a two-year term at the Annual Town Election on April 11, 1988. A quorum was present; ballots were cast with the following results:

Frank L. Bridges	8 votes
Robert J. Moore	5 votes

Attest:

Theodora K. Eaton, CMC
Town Clerk

ELECTION
(To Break Tie Vote in Precinct G
for Town Meeting Member)

April 26, 1988
7:30 P.M.

In accordance with Section 6, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct G was held on Tuesday evening, April 26, 1988 for the purpose of electing one of two candidates receiving tie votes for a two-year term at the Annual Town Election on April 11, 1988. A quorum was present; ballots were cast with the following results:

Edward J. Davis	4 votes
Francis C. Mahoney	11 votes

Attest:

Theodora K. Eaton, CMC
Town Clerk

ELECTION
(To Break Tie Vote in Precinct J
for Town Meeting Member)

April 26, 1988
8:00 P.M.

In accordance with Section 6, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct J was held on Tuesday evening, April 26, 1988 for the purpose of electing one of two candidates receiving tie votes for a three-year term and for the purpose of electing one of two candidates receiving tie votes for a two-year term at the Annual Town Election on April 11, 1988. A quorum was present; ballots were cast and the first election resulted in another tie; ballots were cast a second time with the following results:

Three-Year Term

Arthur E. Cox	8 votes
William J. Miles	5 votes

Two-Year Term

Thomas E. Caulfield	9 votes
John J. Gill	4 votes

Attest:

Theodora K. Eaton, CMC
Town Clerk

ELECTION
(To Fill A Vacancy in Precinct C
for Town Meeting Member)

May 10, 1988
7:00 P.M.

In accordance with Section 9, Chapter 403 of the Acts of 1971 (Town Charter), a meeting of the Town Meeting Members from Precinct C was held on Tuesday evening, May 10, 1988 at 7:00 P.M. for the purpose of electing a Town Meeting Member to serve until the next Annual Town Election on April 10, 1989. A quorum was present; ballots were cast with the following results:

David W. Lombard	13 votes
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Attest:

Theodora K. Eaton, CMC
Town Clerk

ANNUAL TOWN MEETING FOR THE
TRANSACTION OF BUSINESS

May 2, 1988

Pursuant to a Warrant issued by the Selectmen March 8, 1988, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Derwood A. Newman Middle School on Monday, May 2, 1988, at 7:30 o'clock in the afternoon.

The checkers appointed by the Selectmen were sworn to the faithful performance of their duties by the Town Clerk.

Check lists were used and 293 voters, including 240 Town Meeting Members, were checked on the list as being present.

The Pollard Middle School Stage Band, under the direction of Karen Schodle, performed prior to the call to the meeting.

The meeting was called to order at 7:30 o'clock by Eagle Scout Jeffrey Kidman, under the direction of the Moderator, Richard P. Melick. The colors were presented by Eagle Scouts Richard Bono and Jeffrey Kidman and Girl Scouts Brigid Tobin and Christine Haney while those present stood during the presentation of "America The Beautiful".

At the designation of Mr. Paul H. Gardner, President of the Needham Clergy Association, Rabbi Dr. Rifat Sonsino gave the invocation. Following this, the call to the meeting and the officer's return were read by the Town Clerk, the reading of the articles in the Warrant being waived upon motion.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

The Town Meeting Members were sworn to the faithful performance of their duties by the Town Clerk.

The Moderator announced the following ground rules and these were adopted unanimously:

1. A speaker will be ruled out of order who refers to personalities. Let us remember that we are one Town Meeting Family with a common goal: the best interest of the community.
2. Rise to be recognized and address the chair; speak your name so that the Town Clerk can complete her records.
3. Disclosure required by one employed as an attorney by another who is interested in a matter; General By-Laws, Art. I section 5.
4. Any speaker who addresses the merits of a matter shall not be permitted to place on the floor immediately following the speaker's remarks, a motion to move the previous question or a motion to limit debate; General By-Laws, Art. I, section 8.
5. If lengthy or complicated motions are not drafted and reviewed by the Moderator prior to being placed on the floor, then the speaker will yield the floor to another speaker while the drafting and formulation process is occurring. Short motions to amend and procedural motions need not be in writing.
6. Parliamentary procedures known as "points of information" and "points of order" shall be strictly construed so as not to elongate or permit debate after a motion to move the previous question has been voted in the affirmative.

7. Limits of debate shall be enforced.

8. Questions asked for general information purposes unnecessary for the consideration of the matter on the floor shall be ruled out of order.

Unanimous consent was given to adopt the following limits of debate:

25 minutes - Committee Chairmen, proponents, attorneys representing proponents; subject to extension at the discretion of the Moderator in cases of a building committee report or the like.

10 minutes - Town Meeting Members, non-town meeting members, visitors other than attorneys.

9. If a speaker either makes any reference whatsoever to the existence or presence of cameras within the hall or within the sole discretion of the Moderator it is believed that the remarks of the speaker are in any way affected by the existence of the cameras, then in either event the speaker will be ruled out of order and requested to immediately be seated.

10. After a motion to put the previous question has been voted, a member may rise to a point of information only to inquire (1) what the motion or motions are that are to be put pursuant to said vote, or (2) to ask as to the order in which motions are to be so put if there be more than one motion to be voted upon, and for no other purpose.

Changes in affirmative motions as contrasted with articles were noted by the Moderator.

The Moderator announced that the proponents of Articles 12, 16, 26, 43, and 61 requested unanimous consent to withdraw these articles, and it was so voted unanimously.

The Moderator asked unanimous consent to omit the reading of the articles and to refer to them by number only. Any Town Meeting Member who wished to "question" or "debate" should so indicate when the number was called and those articles not so indicated would be adopted by unanimous consent. There was no objection and the Moderator declared this method to be adopted unanimously.

The Moderator then proceeded to call each article in the Warrant by number commencing with Article No. 2. No Town Meeting Member responded with "question" or "debate" to the following articles: 2, 3, 8, 14, 15, 21, 23, 60.

The Moderator called each of the above-mentioned articles by number and no objection was heard to adoption by unanimous consent. The Moderator stated that the Town Counsel had filed copies of an affirmative motion for each article with the Town Clerk on April 26, 1988, and that the motions had been available for public scrutiny since that date. It was moved that all affirmative motions for the above-mentioned articles be adopted by unanimous consent. It was so unanimously voted and the Town Clerk was requested to so record. As a result thereof, said article and the votes thereunder are as follows:

ARTICLE 2

To hear and act on the reports of Town Officers and Committees

MOVED: That the Town vote to hear and act on the reports of Town Officers and Committees.

ACTION: So voted by unanimous vote.

ARTICLE 3

To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money, from time to time in anticipation of the revenue of the financial year beginning July 1, 1988 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within a year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or take any other action relative thereto.

MOVED: That the Town authorize the Town Treasurer, with the approval of the Selectmen, to borrow money, from time to time in anticipation of the revenue of the financial year beginning July 1, 1988 in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefore, payable within a year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ACTION: So voted by unanimous vote.

ARTICLE 8

To see if the Town will vote to ratify, confirm and approve the action of the Personnel Board by deleting THE CONSOLIDATED PERSONNEL BY-LAW 1987 Compilation in its entirety and by substituting therefore a new THE CONSOLIDATE PERSONNEL BY-LAW 1988 Compilation; or take any other action relative thereto.

MOVED: That the Town ratify, confirm and approve the action of the Personnel Board by deleting the CONSOLIDATED PERSONNEL BY-LAW 1987 Compilation in its entirety, and by substituting therefore a new THE CONSOLIDATED PERSONNEL BY-LAW 1988 Compilation.

ACTION: So voted by unanimous vote.

ARTICLE 14

To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted or to be allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of Town roads; or take any other action relative thereto.

MOVED: That the Town authorize the Board of Selectmen to accept and enter into contracts for the expenditure of any funds allotted or to be allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of Town roads.

ACTION: So voted by unanimous vote.

ARTICLE 15

To see if the Town will vote to accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk:

JENNIFER CIRCLE - CENTRAL AVENUE to end - a distance of 282 feet southeasterly.

MARY CHILTON ROAD - GREAT PLAIN AVENUE to end - a distance of 1342 feet southerly.

PHEASANT LANDING ROAD - CHARLES RIVER STREET to end - a distance of 1320 feet northerly.

POWDER HOUSE CIRCLE - GREAT PLAIN AVENUE to end - a distance of 313 feet southerly.

SOUTH COURT - SOUTH STREET to end - a distance of 230 feet northerly.

SUNSET ROAD - End of 1974 acceptance to end - a distance of 153 feet southerly.

WINSLOW ROAD - PILGRIM ROAD to Mary Chilton Road - a distance of 500 feet westerly.

including the taking or acceptance of easements as shown on said plans; or take any other action relative thereto.

MOVED: That the Town accept the following streets or portions thereof, constructed by developers under the requirements of the Subdivision Control Law and as laid out by the Board of Selectmen according to plans on file with the Town Clerk:

JENNIFER CIRCLE - CENTRAL AVENUE to end - a distance of 282 feet southeasterly.

MARY CHILTON ROAD - GREAT PLAIN AVENUE to end - a distance of 1342 feet southerly.

PHEASANT LANDING ROAD - CHARLES RIVER STREET to end - a distance of 1320 feet northerly.

POWDER HOUSE CIRCLE - GREAT PLAIN AVENUE to end - a distance of 313 feet southerly.

SOUTH COURT - SOUTH STREET to end - a distance of 230 feet northerly.

SUNSET ROAD - End of 1974 acceptance to end - a distance of 153 feet southerly.

WINSLOW ROAD - PILGRIM ROAD to Mary Chilton Road - a distance of 500 feet westerly.

including the taking or acceptance of easements as shown on said plans.

ACTION: So voted by unanimous vote.

ARTICLE 21

To see if the Town will vote to raise and appropriate the sum of \$250,000 to rehabilitate certain portions of the sanitary sewer system; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town raise and appropriate the sum of \$100,000 to rehabilitate certain portions of the sanitary sewer system; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$40,000 for a period of time up to 30 years under M.G.L. Chapter 44, Section 7(1) and \$60,000 shall be paid from Sewer Connection Permit Reserve Account.

ACTION: So voted by unanimous vote.

ARTICLE 23

To see if the Town will vote to raise and appropriate the sum of \$20,000 for construction of storm water drains in public ways and through easements on private property, as proposed by the Public Works Department; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town raise and appropriate the sum of \$20,000 for construction of storm water drains in public ways and through easements on private property, as proposed by the Public Works Department; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$20,000 for a period of time up to 30 years under M.G.L. Chapter 44, Section 7(1).

ACTION: So voted by unanimous vote.

ARTICLE 60

To see if the Town of Needham will vote to accept the provisions of Section 20(4)c of Chapter 32 of the General Laws; or take any other action relative thereto.

Summary

Massachusetts General Laws Chapter 32, Section 20(4)c provides the method of selection for the three members of the Town's Contributory Retirement Board. The Board of Selectmen shall appoint one member for a period of three years, a second member who shall be elected by the members in or retired from service of such system from among their number in such a manner and for such term, not exceeding three years as the Board of Selectmen shall determine. The third member shall be appointed by the commissioner of public employee retirement after being nominated by the other two members provided, however, in the event said two members cannot agree on such nominee to submit to the commissioner within ten days, then each member shall have five days to submit a list of three names of individuals ready and willing to serve, and the commissioner shall then appoint the third member from such list who shall be a resident of such community and who shall not be a current or former member of the retirement system under this chapter.

Each member of the Contributory Retirement Board shall continue to hold office until the expiration of his term and until the qualification of his successor. Upon the expiration of the term of office of any elected or appointed member or in case of a vacancy in either of said offices, his successor shall be elected or appointed as aforesaid for a three-year term or for the unexpired portion thereof, as the case may be, except that in no event shall the term of the second member expire in the same year as the term of the third member. The Board of Selectmen shall notify in writing all heads of departments of the town of any such vacancy in said board to be filled by election, and a notice of such vacancy and election shall be posted in a conspicuous place in the town.

MOVED: That the Town of Needham accept the provisions of Section 20(4)c of Chapter 32 of the General Laws.

ACTION: So voted by unanimous vote.

At this time the Moderator proceeded to the remaining article in the Warrant.

ARTICLE 4

To see if the Town will vote to fix the compensation of the following elected officers of the Town as of July 1, 1988, as required by the General Laws, Chapter 41, Section 108, and as recommended by the Personnel Board and subject to the longevity provisions of paragraph (j) Section 20 of the Consolidated Personnel By-Laws.

NOTE: The following are the rates presently being paid. Any revisions to these rates will be provided to Town Meeting Members as early as possible before May 2, 1988.

Assessor, Chairman	\$ 1,800.
Assessor, Others	1,500.
Selectman, Chairman	1,800.
Selectmen, Others	1,500.
Town Clerk	36,000.

or take any other action relative thereto.

MOVED: That the Town fix the compensation of the following elected officers of the Town as of July 1, 1988, as required by the General Laws, Chapter 41, Section 108, and as recommended by the Personnel Board and subject to the longevity provisions of paragraph (j) Section 20 of the Consolidated Personnel By-Laws as follows:

Assessor, Chairman	\$ 1,800.
Assessor, Others	1,500.
Selectman, Chairman	1,800.
Selectmen, Others	1,500.
Town Clerk	36,000.

A motion to amend was offered by Mr. Paul H. Attridge to delete the salary of the Town Clerk "\$36,000." and insert in place thereof the new salary figure "\$38,000."

After a brief discussion, Mr. Attridge's motion to amend was presented and carried by voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town fix the compensation of the following elected officers of the Town as of July 1, 1988, as required by the General Laws, Chapter 41, Section 108, and as recommended by the Personnel Board and subject to the longevity provisions of paragraph (j) Section 20 of the Consolidated Personnel By-Laws as follows:

Assessor, Chairman	\$ 1,800.
Assessor, Others	1,500.
Selectman, Chairman	1,800.
Selectmen, Others	1,500.
Town Clerk	38,000.

ARTICLE 5

To see if the Town will vote to ratify, confirm and approve the action of the Personnel Board authorized by Section 15 of the Consolidated Personnel By-Law in establishing new classifications and the compensation therefore, said action taken by the Personnel Board occurred since the 1987 Annual Town Meeting; or take any other action relative thereto.

At the Request of the Board of Selectmen, two (2) new positions: Deputy Fire Chief, Operations Officer F-4, Administrative Assistant to Fire Chief, S-15; add in Schedule A, two (2) new grades - Fire Chief, S-22 and Police Chief, S-22, and delete in Schedule B-2, Grade P-5 and Schedule B-3 Grade F-5. At the request of the Director Council on Aging, one (1) position: Clerk, Council on Aging (P.T.). Schedule C. At the request of the Chairman of the Board of Health, one (1) position: Director of Public Health Grade S-18. At the request of the Director of Park and Recreation, two (2) positions in Schedule C, Advanced Life Saver (P.T.) and Water Safety Instructor (P.T.) and delete two (2) positions in Schedule C, Lifeguard (P.T.) and Swim Instructor (P.T.). At the request of the Veteran's Agent, add Class Title, Director of Veterans' Services (P.T.) Schedule C, delete class title Veterans' Agent (P.T.) Schedule C. At the request of the Personnel Board, one position: Assistant Personnel Director (P.T.) Schedule C.

MOVED: That the Town ratify, confirm and approve the action of the Personnel Board authorized by Section 15 of the Consolidated Personnel By-Law in establishing new classifications and the compensation therefore, said action taken by the Personnel Board occurred since the 1987 Annual Town Meeting.

A motion to amend was offered by Mr. Paul H. Attridge to change "Clerk, Fire S-6" to "Clerk, Fire S-7".

Mr. Attridge's motion was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town ratify, confirm and approve the action of the Personnel Board authorized by Section 15 of the Consolidated Personnel By-Law in establishing new classifications and the compensation therefor, said action taken by the Personnel Board occurred since the 1987 Annual Town Meeting.

Further, that "Clerk, Fire S-6" be changed to "Clerk, Fire S-7".

ARTICLE 6

To see if the Town will vote to ratify, confirm and approve the action of the Personnel Board authorized by Section 20(c) of the Consolidated Personnel By-Law approving the employment of certain municipal employees at a step rate greater than the minimum rate established for the prospective positions involved, said action taken by the Personnel Board occurred since the 1987 Annual Town Meeting; or take any other action relative thereto.

At the request of the Director of Public Library that a Library Assistant II S-6 be hired at Step 3; that a Library Assistant I S-4 be hired at Step 3; that a Senior Building Custodian S-9 be hired at Step 5. At the request of the Board of Selectmen that a Town Comptroller S-18 be hired at Step 3; that a Deputy Fire Chief, Operations F-4 be hired at Step 3; that a Committee Secretary S-7 be hired at maximum rate; that a Director of Finance S-22 be hired at Step 4; that an Inspector of Buildings S-18 be hired at Step 3. At the request of the Fire Chief, a Clerk S-6 be hired at Step 3; that an Administrative Assistant to Fire Chief S-15 be hired at Step 4. At the request of the Director of Public Works that a Records Clerk S-7 be hired at Step 6; that a Laborer W-1 be hired at Step 2; that a Survey Party Chief S-12 be hired at Step 7. At the request of the Director of Park & Recreation, a Clerk (P.T.) S-6 be hired at maximum rate.

MOVED: That the Town ratify, confirm and approve the action of the Personnel Board authorized by Section 20(c) of the Consolidated Personnel By-Law approving the employment of certain municipal employees at a step rate greater than the minimum rate established for the prospective positions involved, said action taken by the Personnel Board occurred since the 1987 Annual Town Meeting.

A motion to amend was offered by Mr. Paul H. Attridge to add: "At the request of the Director, Management Information Services that a Control Clerk S-9 be hired at Step 5." "At the request of the Board of Selectmen that a Police Chief S-22 be hired at Step 4."

Mr. Attridge's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town ratify, confirm and approve the action of the Personnel Board authorized by Section 20(c) of the

Consolidated Personnel By-Law approving the employment of certain municipal employees at a step rate greater than the minimum rate established for the prospective positions involved, said action taken by the Personnel Board occurred since the 1987 Annual Town Meeting.

At the request of the Director of Public Library that a Library Assistant II S-6 be hired at Step 3; that a Library Assistant I S-4 be hired at Step 3; that a Senior Building Custodian S-9 be hired at Step 5. At the request of the Board of Selectmen that a Town Comptroller S-18 be hired at Step 3; that a Deputy Fire Chief, Operations F-4 be hired at Step 3; that a Committee Secretary S-7 be hired at maximum rate; that a Director of Finance S-22 be hired at Step 4; that an Inspector of Buildings S-18 be hired at Step 3. At the request of the Fire Chief, a Clerk S-6 be hired at Step 3; that an Administrative Assistant to Fire Chief S-15 be hired at Step 4. At the request of the Director of Public Works that a Records Clerk S-7 be hired at Step 6; that a Laborer W-1 be hired at Step 2; that a Survey Party Chief S-12 be hired at Step 7. At the request of the Director of Park & Recreation, a Clerk (P.T.) S-6 be hired at maximum rate. At the request of the Director, Management Information Services that a Control Clerk S-9 be hired at Step 5. At the request of the Board of Selectmen that a Police Chief S-22 be hired at Step 4.

ARTICLE 7

To see if the Town will vote to ratify, confirm and approve the actions of the Personnel Board as stated in Article 8 in their report to Town Meeting Members on April 28, 1987, to review the Personnel By-Law and Report recommendations for changes to the Annual Town Meeting 1988, or take any other action relative thereto.

At the request of the Personnel Board, delete the below five (5) numbered items and add the fifteen (15) numbered items:

Deletions to the By-Law Include:

1. All references to exceptions to the By-Law caused by Civil Service Law or Bargaining Unit Agreements; and all references repeating the exclusion of positions under the authority of the School Committee and Glover Hospital Trustees: these are all addressed on a one-time basis in "Section 2. Application" in the new version and do not require repeating.
2. All department-specific provisions which are stipulated elsewhere as part of bargaining unit agreements (e.g., special Sunday or overtime rates, holiday pay and other benefits for Police, Fire, DPW).
3. All references to requirements of elected officials which are governed by laws other than the By-Law (e.g., job requirements, determination of salaries; Town Clerk's responsibility for administering loyalty oaths).
4. Annual Classification Plan Salary Schedules.
5. Any matters not under the jurisdiction of the By-Law or authority of the Personnel Board (e.g., hours that Town departments must be open to serve the public).

Additions to the By-Law Include:

1. A Section on "Purpose and Authorization".
2. A Section on "Computation of Time".

3. A number of new definitions in the "definitions" Section, including: compensatory time, continuous employment, division head, elected officer/elected official, entrance rate, exempt employee, FLSA, general government department, incentive, military forces, non-exempt employee, normally scheduled work hours, overtime, probationary period, range, rate, recruitment, regular straight-time pay, seasonal employee, seniority, step/step rate and vacation year.
4. Grouping the Responsibilities and Authority of the Personnel Board and the Personnel Director as set forth in the By-Law into a "Personnel System".
5. Medical Exams for Employees who Reach Age 70.
6. Compensatory Time per Fair Labor Standards Act.
7. Performance Evaluation.
8. Payment for Absence Due to Weather or Emergency.
9. Payment for Current Year Vacation Credits to employees who retire, enter military service under orders, or die prior to July 1.
10. Specific language restricting all other eligibility for vacation credit in one year until after July 1 of the subsequent year.
11. Vacation Leave Credit Allowance for new employees.
12. Maternity Leave.
13. Definitions of immediate family in Bereavement Leave to correspond to bargaining unit agreements.
14. Effective Date.
15. Six-Month Probationary Period.
16. Reimbursement of Recruitment Expenses and Moving Expenses.

In addition, all functions that were previously located in departments other than Personnel, that should be performed by Personnel, were located there (e.g., maintaining employee records.).

Finally, many items that were scattered across a number of sections but that really belong together, were grouped by common generic category (e.g., RECRUITMENT, SELECTION, EMPLOYMENT Section contains items that appeared in various sections of the By-Law).

MOVED: That the Town ratify, conform and approve the actions of the Personnel Board as stated in Article 8, in the report to Town Meeting Members on April 28, 1987, to review the Personnel By-Law and report recommendations for changes to Annual Town Meeting 1988.

A request for unanimous consent to withdraw Article 7 was denied.

A motion to amend was offered by Mr. Paul H. Attridge to add to the Consolidated Personnel By-Law, Section 22, on page 12, fourth line, after the word "parents" the word "spouse,".

Mr. Attridge's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town ratify, confirm and approve the actions of the Personnel Board as stated in Article 8, in the report to Town Meeting Members on April 28, 1987, to review the Personnel By-Law and report recommendations for changes to Annual Town Meeting 1988. Add to the Consolidated Personnel By-Law, Section 22, on page 12, fourth line, after the word "parents" the word "spouse,".

ARTICLE 8 was adopted unanimously earlier.

ARTICLE 9

To see if the Town will vote to amend the Consolidated Personnel By-Law of the Town by striking out Section 17 thereof in its entirety and by substituting therefore a new Classification and Standard Rates of Compensation of the Paid Appointive Service; or take any other action relative thereto.

NOTE: Any revisions to Section 17 will be provided to Town Meeting Members as early as possible before May 2, 1988.

SECTION 17, CLASSIFICATION and STANDARD RATES OF COMPENSATION of the PAID APPOINTIVE SERVICE. Upon approval of Annual Town Meeting 1988 of Revised Personnel By-Law (ARTICLE 8), the Personnel Board will provide Town Meeting Members annually CLASSIFICATION and STANDARD RATES OF COMPENSATION Schedules separate from the CONSOLIDATED PERSONNEL BY-LAW. This material will cover the Schedules A, B-1, B-2, B-3, B-4, B-5 and Schedule C as they appear in the 1987 Compilation.

Except as otherwise required by State Law, the classes of positions in this Paid Appointive Service by the Town other than those in the service of the School Department and Glover Memorial Hospital and the Standard Rates of Compensation thereof, effective July 1, 1988, and the compensation of positions classified by the Director of Civil Service, effective July 1, 1988, may be found in the Compensation Plan, as amended.

MOVED: That the Town amend the Consolidated Personnel By-Law of the Town by striking out Section 17 thereof in its entirety and by substituting therefore a new Classification and Standard Rates of Compensation of the Paid Appointive Service. The Classification and Standard Rates of Compensation will be provided Town Meeting Members for future Town Meetings separate from the Consolidated Personnel By-Laws.

The following motion to amend was offered by Mr. Paul H. Attridge:

Remove Schedule B-5, Hourly Wage Schedule in its entirety, and substituting therefore in its place a New Hourly Rate Schedule B-5.

SCHEDULE B-5

Hourly Wage Schedule

<u>Grade</u>	<u>Minimum</u>	<u>Step-2</u>	<u>Step-3</u>	<u>Step-4</u>	<u>Maximum</u>
W-8	11.05	11.48	11.89	12.33	12.81
W-7	10.50	11.05	11.48	11.89	12.33
W-6	10.27	10.70	11.05	11.48	11.89
W-5	9.89	10.27	10.70	11.05	11.48
W-4	9.51	9.89	10.27	10.70	11.05
W-3	9.18	9.51	9.89	10.27	10.70
W-2	8.88	9.18	9.51	9.89	10.27
W-1	8.58	8.88	9.18	9.51	9.89

Schedule A Footnotes, Add, "(17) Addition \$1,500.00 per year when assigned to and performing the duties of Assistant Parking Clerk."

Add to Schedule C, "Canvasser (P.T.) (per hour) \$5.00.

Mr. Attridge's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town amend the Consolidated Personnel By-Law of the Town by striking out Section 17 thereof in its entirety and by substituting therefore a new Classification and Standard Rates of Compensation of the Paid Appointive Service. The Classification and Standard Rates of Compensation will be provided Town Meeting Members for future Town Meetings separate from the Consolidated Personnel By-Laws.

SCHEDULE A

Alphabetical list of full-time and part-time position classes and allocation to compensate grade or schedule:

<u>Class Title</u>	<u>Grade or Schedule</u>	<u>Class Title</u>	<u>Grade or Schedule</u>
Accounting Clerk	S-7	Clerk (P.T.)	Schedule C
Activity Instructor or Supervisor (PT)	Schedule C	Clerk, Council on Aging (P.T.)	Schedule C
Administrative Assessor	S-17	Clerk, DPW	S-7
Administrative Assistant, DPW	S-13	Clerk, Fire	S-6
Administrative Assistant, Fire Department	S-15	Clerk, Health	S-6
Administrative Clerk, Assessors	S-10	Clerk, Parks & Recreation	S-6
Administrative Clerk, Benefits	S-7	Clerk, Payroll & Billing, DPW	S-7
Administrative Clerk, Building	S-8	Clerk, Police	S-7
Administrative Clerk, Health	S-8	Clerk, Veterans' Benefits	S-7
Administrative Clerk, Library	S-8	Code Enforcement Officer, Bldg. Dept. (P.T.)	Schedule C
Administrative Clerk, Parks & Recreation	S-9	Committee Secretary (P.T.)	Schedule C
Administrative Clerk, Personnel	S-8	Committee Secretary, Board of Appeals (P.T.)	Schedule C
Administrative Clerk, Planning	S-8	Computer Operator	S-9
Administrative Clerk, Police	S-9	Computer Operator/Data Entry	S-9
Administrative Clerk, Retirement	S-9	Control Clerk, Data Processing	S-9
Administrative Clerk, Selectmen	S-9	Council on Aging Executive Director	S-17
Administrative Clerk, Town Clerk	S-7	Data Entry II	S-6
Administrative Clerk, Treas./Tax Collector	S-10	Deputy Fire Chief (10)	F-4
Administrative Clerk, Youth Commission	S-7	Deputy Fire Chief, Operations	F-4
Advance Life Saver (P.T.)	Schedule C	Director, Management Information Services	S-18
Animal Control Officer	S-11	Director of Civil Defense	Schedule C
Animal Inspector (P.T.)	Schedule C	Director of Finance (16)	S-22
Assistant Administrative Assessor	S-14	Director of Parks & Recreation	S-17
Assistant Cataloger	S-8	Director of Public Health	S-18
Assistant Children's Librarian	S-8	Director of Public Library	S-18
Assistant Council on Aging (P.T.)	Schedule C	Director of Public Works (8)	S-23
Assistant Director Parks & Recreation	S-12	Director of Veterans' Services (P.T.)	Schedule C
Assistant Director of Public Library	S-15	Director of Youth Services	S-17
Assistant Personnel Director (P.T.)	Schedule C	Division Superintendent (Highway) (1)	S-17
Assistant Pool Supervisor (P.T.)	Schedule C	Division Superintendent (Park) (1)	S-17
Assistant Recreation Supervisor (P.T.)	Schedule C	Division Superintendent (Sewer) (1)	S-17
Assistant Superintendent (Fire Alarm)	FA-2	Division Superintendent (Water) (1)	S-17
Assistant to Director (DPW)	S-11	Draftsman	S-9
Assistant Town Clerk	S-10	Employment Counselor	S-11
Associate Director of Council on Aging	S-12	Equipment Mechanic	W-6
Building Inspector (Substitute) (P.T.)	Schedule C	Equipment Welder	W-6
Bus Driver	Schedule C	Executive Clerk	S-10
Canvasser (P.T.)	Schedule C	Executive Secretary, Selectmen	S-22
Captain of Lifeguards (P.T.)	Schedule C	Excise Tax Clerk, Assessors	S-7
Captain of Swim Instructors (P.T.)	Schedule C	Excise Tax Clerk, Treasurer & Tax Collector	S-7
Caseworker	S-13	Finance Committee, Executive Secretary (P.T.)	Schedule C
Cataloger	S-13	Fire Captain (10)	F-3
Children's Librarian	S-13	Fire Chief	S-22
Circulation Supervisor	S-9	Firefighter (5) (10) (13)	F-1
		Fire Lieutenant (10)	F-2
		Garage and Equipment Supervisor	S-15
		Garage Mechanic	W-4
		General Foreman - Highway, Sewer, Water Divs.	S-14
		Heavy Motor Equipment Operator	W-4
		Inspector of Buildings	S-18
		Inspector of Plumbing	S-14
		Inspector of Wires	S-14
		Junior Building Custodian (6)	S-5
		Junior Building Custodian (P.T.)	Schedule C
		Junior Sailing Instructor (P.T.)	Schedule C
		Laborer	W-1
		Library Assistant I	S-4
		Library Assistant I (P.T.)	Schedule C
		Library Assistant II	S-6
		Library Assistant II (P.T.)	Schedule C
		Library Page (P.T.)	Schedule C
		Lineman	FA-1
		Maintenance Man	W-3
		Maintenance Worker, Custodian Police	S-9
		Master Mechanic	W-8
		Memorial Park Supervisor	S-13
		Meter Repairman	W-4
		Minibus Coordinator	Schedule C

<u>Class Title</u>	<u>Grade or Schedule</u>	<u>Class Title</u>	<u>Grade or Schedule</u>
Motor Equipment Operator	W-2	Reference Librarian	S-12
Nutritionist	S-14	Reference Librarian (P.T.)	Schedule C
Outreach Worker, Council on Aging	S-10	Reference Supervisor	S-14
Patrolman (3) (6) (7) (9) (10) (14)	P-2	Registrar of Voters (P.T.)	Schedule C
Payroll Coordinator	S-8	Sanitarian	S-15
Personnel Director	S-17	Sanitarian (Substitute) (P.T.)	Schedule C
Planning Director	S-18	Sealer of Weights and Measures (P.T.)	Schedule C
Plumbing and Gas Inspector (Substitute) (P.T.)	Schedule C	Senior Accounting Clerk	S-9
Police Chief	S-22	Senior Building Custodian	S-9
Police Lieutenant (6) (10) (11)	P-4	Senior Draftsman (2) (12)	S-12
Police Matron (P.T.)	Schedule C	Senior Engineer (2) (12)	S-14
Police Sergeant (3) (4) (6) (7) (9) (10)	P-3	Senior Programmer	S-15
Pool Booth Attendant (P.T.)	Schedule C	Senior Sailing Instructor (P.T.)	Schedule C
Pool Maintenance Worker (P.T.)	Schedule C	Shovel Operator	W-6
Pool Supervisor (P.T.)	Schedule C	Student Draftsman and Rodman (P.T.)	Schedule C
Principal Clerk	S-6	Survey Party Chief	S-12
Principal Clerk, Fire	S-7	Switchboard Operator, Data Entry II	S-6
Principal Word Processing Operator	S-7	Tax Clerk, Treasurer/Tax Collector	S-9
Program Coordinator, Council on Aging (P.T.)	Schedule C	Temporary Janitor (P.T.)	Schedule C
Programmer	S-13	Temporary Laborer (P.T.)	Schedule C
Programmer/Computer Operator	S-13	Tennis Court Monitor (P.T.)	Schedule C
Property Betterment Clerk, Assessors	S-7	Town Comptroller	S-18
Prop. Transfer & Land Rec. Clerk, Assessors	S-9	Town Counsel (P.T.)	Schedule C
Provisional Appointee (Police Department)	P-1	Town Engineer (1)	S-19
Public Health Nurse	S-14	Town Treasurer and Tax Collector	S-18
Public Works Craftsman	W-4	Traffic Supervisor (P.T.)	Schedule C
Public Works Dispatcher	W-4	Tree Climber	W-4
Public Works Inspector	S-13	Water Meter Reader	W-3
Public Works Specialist	W-5	Water Safety Instructor (P.T.)	Schedule C
Pumping Station Operator	W-4	Wiring Inspector (Substitute) (P.T.)	Schedule C
Record Clerk, DPW	S-7	Working Foreman (15)	W-6
Recreation Supervisor (P.T.)	Schedule C	Young Adult Librarian	S-12

SCHEDULE A FOOTNOTES

- (1) Additional \$100.00 per month when assigned to and performing the duties of Assistant Director of Public Works.
- (2) Additional \$100.00 per month when assigned to and performing the duties of Office Manager as designated by the Director of Public Works.
- (3) Additional \$1,200.00 per year when assigned to and performing the duties of Detective as designated by the Police Chief.
- (4) Additional \$40.00 per month when assigned to and performing the duties of Station Commander as designated by the Police Chief.
- (5) Additional \$100.00 per month when assigned to and performing the duties of Equipment Mechanic as designated by the Fire Chief.
- (6) Additional 6% of base salary when assigned permanently to the night shifts as designated by the Police Chief, or approval by the Personnel Board.
- (7) Additional \$50.00 per month when assigned to and performing the duties of a Specialist - Youth Officer as designated by the Police Chief.
- (8) Said Director shall be the Superintendent of Public Works within the meaning of Section 20 to 30, inclusive, of the Needham Special Home Rule Charter Act (Acts of 1971, c. 403), and shall be appointed in the manner and shall exercise the powers and duties of such Superintendent, specified in said act.
- (9) Additional \$1,200.00 per year when assigned to and performing the duties of Principal Prosecuting Officer as designated by the Police Chief.
- (10) The following additional amounts when certified and acting as Emergency Medical Technician: Patrolman, Police Sergeant - .0335 of base rate per year. Firefighter Fire Lieutenant, Fire Captain, Deputy Fire Chief - .035 of base rate per year.
- (11) Additional \$1,200.00 per year when assigned to and performing the duties of Acting Police Chief as designated by the Police Chief.
- (12) Additional \$100.00 per month when assigned to and performing the duties of Assistant Town Engineer as designated by Director of Public Works.
- (13) Additional \$100.00 per month when assigned to and performing the duties of Fire Inspector as designated by the Fire Chief.
- (14) Additional \$50.00 per month when assigned to and performing the duties of Safety Officer as designated by the Police Chief.
- (15) Additional \$75.00 per month when assigned to and performing the duties of Deputy Tree Warden.
- (16) Additional \$600.00 per year when assigned to and performing the duties of Workman's Compensation Agent.
- (17) Additional \$1,500.00 per year when assigned to and performing the duties of Assistant Parking Clerk.

SCHEDULE B-1

<u>GRADE</u>	<u>Minimum</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Maximum</u>
S-23	47,795	49,516	51,298	53,145	55,058	57,040	59,094	61,220	63,424
S-22	44,856	46,472	48,144	49,877	51,673	53,533	55,460	57,457	59,526
S-21	42,123	43,640	45,211	46,838	48,525	50,272	52,081	53,956	55,899
S-20	39,391	40,809	42,277	43,800	45,377	47,011	48,703	50,456	52,273
S-19	36,813	38,139	39,512	40,933	42,407	43,933	45,515	47,154	48,852
S-18	33,195	34,390	35,628	36,911	38,239	39,617	41,041	42,519	44,051
S-17	31,004	32,122	33,278	34,476	35,717	37,002	38,334	39,714	41,144
S-16	28,965	30,007	31,087	32,207	33,366	34,568	35,811	37,102	38,436
S-15	26,825	27,790	28,791	29,817	30,900	32,013	33,165	34,359	35,596
S-14	24,834	25,728	26,654	27,613	28,607	29,637	30,705	31,810	32,955
S-13	22,993	23,820	24,677	25,565	26,486	27,440	28,428	29,451	30,512
S-12	21,300	22,068	22,862	23,685	24,537	25,421	26,335	27,283	28,266
S-11	19,709	20,417	21,152	21,914	22,703	23,520	24,366	25,244	26,152
S-10	18,735	19,408	20,108	20,832	21,582	22,359	23,164	23,997	24,828
S-9	17,385	18,012	18,660	19,332	20,028	20,749	21,496	22,269	23,071
S-8	16,037	16,613	17,213	17,832	18,474	19,138	19,827	20,542	21,281
S-7	14,888	15,425	15,979	16,764	17,151	17,768	18,408	19,070	19,756
S-6	14,039	14,545	15,068	15,609	16,171	16,754	17,357	17,982	18,629
S-5	13,238	13,715	14,209	14,721	15,251	15,800	16,368	16,958	17,569
S-4	12,489	12,939	13,405	13,888	14,388	14,906	15,442	15,999	16,574
S-3	11,790	12,215	12,655	13,110	13,582	14,071	14,577	15,102	15,646
S-2	10,990	11,386	11,797	12,221	12,661	13,117	13,589	14,077	14,585
S-1	10,492	10,869	11,260	11,666	12,086	12,521	12,971	13,438	13,922

SCHEDULE B-2

Police Salary Schedule

<u>Grade</u>	<u>Minimum</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Maximum</u>
P-4			35,032	36,295	37,639
P-3			29,398	30,457	31,585
P-2		23,613	24,498	25,381	26,321
P-1			23,613	24,498	25,381

SCHEDULE B-3

Fire Salary Schedule

<u>Grade</u>	<u>Minimum</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Maximum</u>
F-4		34,223	35,365	36,498	37,639
F-3				31,904	32,901
F-2		27,522	28,440	29,351	30,269
F-1	23,134	23,932	24,731	25,523	26,321

SCHEDULE B-4

Fire Alarm Salary Schedule

<u>Grade</u>	<u>Minimum</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Maximum</u>
FA-2	28,056	29,036	30,169	31,303	32,449
FA-1	24,330	25,141	26,107	27,071	28,056

STEP B-5

Hourly Wage Schedule

<u>Grade</u>	<u>Minimum</u>	<u>Step-2</u>	<u>Step-3</u>	<u>Step-4</u>	<u>Maximum</u>
W-8	11.05	11.48	11.89	12.33	12.81
W-7	10.50	11.05	11.48	11.89	12.33
W-6	10.27	10.70	11.05	11.48	11.89
W-5	9.89	10.27	10.70	11.05	11.48
W-4	9.51	9.89	10.27	10.70	11.05
W-3	9.18	9.51	9.89	10.27	10.70
W-2	8.88	9.18	9.51	9.89	10.27
W-1	8.58	8.88	9.18	9.51	9.89

SCHEDULE C
RATES FOR PART-TIME AND SEASONAL POSITION CLASSES

		<u>Rate</u>
*	Activity Instructor or Supervisor (P.T.)	
	Group A (per session)	3.75
	Group B (per session)	5.00
	Group C (per session)	8.00
	Group D (per session)	10.00
	Group E (per session)	12.00
	Group F (per session)	15.00
	Group G (per session)	18.00
	Group H (per session)	21.00
	Group I (per session)	25.00
	Advanced Life Saver (P.T.) (per hour)	5.48
	Animal Inspector (P.T.) (per annum)	2,868.00
	Assistant Council on Aging (P.T.) (per hour)	8.15
	Assistant Personnel Director (P.T.) (per hour)	8.75
	Assistant Pool Supervisor (P.T.) (per hour)	6.62
	Assistant Recreation Supervisor (P.T.) (per hour)	6.62
*	Building Inspector (substitute) (P.T.) (per diem)	41.00
	(or per inspection)	12.00
	Bus Driver (P.T.) (per hour)	5.48
	Canvasser (P.T.) (per hour)	5.00
	Captain of Lifeguards (P.T.) (per hour)	6.33
	Captain of Swim Instructors (P.T.) (per hour)	6.33
	Clerk (P.T.) (per hour)	6.62
	Clerk, Council on Aging (P.T.) (per hour)	8.15
	Code Enforcement Officer (P.T.) (per annum)	11,550.00
	Committee Secretary (P.T.) (per hour)	7.68
	Committee Secretary-Board of Appeals (P.T.) (per hour)	9.98
*	Director of Civil Defense (per annum)	2,000.00
	Director of Veterans Services (P.T.) (per annum)	23,625.00
	Finance Committee Exec. Secretary (P.T.) (per annum)	10,805.00
	Junior Building Custodian (P.T.) (per hour)	7.49
	Junior Sailing Instructor (P.T.) (per hour)	5.36
	Library Assistant I (P.T.) (per hour)	6.14
	Library Assistant II (P.T.) (per hour)	6.93
	Library Page (P.T.) (per hour)	4.41
	First Year	4.48
	Second Year	4.68
	Minibus Coordinator (P.T.) (per annum)	10,805.00
*	Plumbing and Gas Inspector (substitute) (P.T.) (per diem)	41.00
	(or per inspection)	12.00
*	Police Matron (P.T.) (per hour)	7.50
	(or minimum)	30.00
	Pool Booth Attendant (P.T.) (per hour)	5.17
	Pool Maintenance Worker (P.T.) (per hour)	5.51
	Pool Supervisor (P.T.) (per hour)	8.82
	Program Coordinator, Council on Aging (P.T.) (per hour)	10.50
	Recreation Supervisor (P.T.) (per hour)	8.82
	Reference Librarian (P.T.) (per hour)	9.99
*	Registrar of Voters (P.T.) (per annum)	545.00
*	Sanitarian (substitute) (P.T.) (per diem)	27.00
	Sealer of Weights and Measures (P.T.) (per annum)	6,610.00
	Senior Sailing Instructor (P.T.) (per hour)	5.85
	Student Draftsman and Rodman (P.T.) (per hour)	7.59
	First Year Student	7.92
	Second Year Student	8.21
	Third Year Student	8.52
	Fourth Year Student	8.82
	Fifth Year Student	8.82
	Summer Program Counselor/Instructor (P.T.) (per hour)	5.00
	Summer Program Director (P.T.) (per hour)	5.48
*	Temporary Janitor (P.T.) (per hour)	5.00
	Temporary Laborer (per hour)	5.05
	First Year	5.42
	Second Year	5.78
	Third Year	6.14
	Fourth Year	6.57
	Fifth Year	5.00
	Tennis Court Monitor (P.T.) (per hour)	5.00
	Town Counsel (P.T.) (per annum)	39,189.00
	Traffic Supervisor (P.T.) (per month)	468.00
	Water Safety Instructor (P.T.) (per hour)	5.85
	Wiring Inspector (substitute) (P.T.) (per diem)	41.00
	(or per inspection)	12.00

* No increase

ARTICLE 10

To see if the Town of Needham will vote to accept the provisions of Chapter 469 of the Acts of 1987; or take any other action relative thereto.

Summary

Chapter 469 of the Acts of 1987 amends Section 21A of Chapter 59 of the General Laws to provide for an annual additional amount equal to 10 percent of the regular compensation of any Assessor or Assistant Assessor who has been awarded a certificate by the Massachusetts Association of Assessing Officers as a Certified Massachusetts Assessor (CMA).

MOVED: That the Town of Needham vote to accept the provisions of Chapter 469 of the Acts of 1987.

Mr. Joseph W. Bergin, Jr. addressed this article on behalf of the board of Assessors. He explained that this acceptance pertains mainly to the Assistant Administrative Assessor who has recently completed his certification, but would apply to all Assessors.

After a brief discussion Mr. Richard L. Malconian moved the previous question and it was so voted by voice vote.

ACTION: The main motion was presented, but it failed to pass by voice vote.

ARTICLE 11

To see if the town will vote to approve and to raise and appropriate a sum of money for the lease with an option to purchase new equipment for various departments; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town approve a lease with an option to purchase new equipment as follows:

1. A lease with an option to purchase a landfill compactor, with a full service maintenance contract, to be entered into by the Public Works Department for a period of up to five years subject to annual appropriation.

In response to an inquiry from Mrs. Joanne Hull Roth, Mr. Robert A. MacEwen, Director of Public Works, advised that the cost of the compactor lease is \$34,000 for the first year lease plus \$16,000. for a maintenance agreement. Mr. MacEwen stated that this is a replacement for the compactor previously leased which is now in its fifth year.

ACTION: The main motion was presented and carried by voice vote. The Moderator re-opened the article in order to obtain the required two-thirds vote. The following Town Meeting Members were sworn in as Tellers by the Moderator: Sally A. Levitan, Frederick R. Muir, F. Hartwell Swaffield, Frank L. Bridges, Andrew Picariello, and LeRoy J. Nuttle. The motion was again presented and passed by the required two-thirds vote. The hand count was Yes 213 - No 7.

ARTICLE 12 was previously withdrawn.

ARTICLE 13

To see what sums of money the Town will vote to raise and appropriate for the necessary Town charges and expenses.

Mr. Robert C. Hinrichs, Chairman, Finance Committee, addressed Town Meeting on the financial outlook of the Town for Fiscal Year 1989. He indicated that in order to present a balanced

budget, all extra funds were needed this year. Mr. H. Phillip Garrity, Jr., Chairman, Board of Selectmen, also addressed Town Meeting on the financial outlook of the Town. He indicated that the realities of life are upon us as well as the realities of Proposition 2½. He further noted that some of the articles to be passed this year will be subject to the approval of the voters to override Proposition 2½ at a special election in the Fall.

The following amendments to the budget articles presented by the Finance Committee were voted in the affirmative:

- Line 5 The amount of \$42,350. to be raised as follows:
\$38,100. from the Stabilization Fund and the balance
of \$4,250. from the current tax levy.*

Under Line Item No. 14, a motion to amend was offered by Mrs. Rachel Spector, Chairman, Board of Health, by adding thereto the sum of \$100,000 for townwide garbage collection. Mrs. Spector presented this amendment.

Speaking in favor of this amendment were Town Meeting Members Sally B. Powers, Elizabeth M. Keil, Dana W. Story, Jr., Charles W. Wyckoff and Susan W. Abbott.

After a brief discussion Mr. Foster S. Crook moved the previous question and it was so voted by voice vote.

Mrs. Spector's motion to amend was presented and carried by voice vote.

A motion to amend Line Item No. 14 from \$100,000. to \$106,000. was offered by Mr. H. Phillip Garrity, Jr. He explained that the bid-in-hand contract is \$106,000. Thus the amended amount of \$100,000 is insufficient to continue this service.

A motion to postpone Mr. Garrity's motion to amend and the main motion under Article 13 to a time certain, being the first order of business after other business on the floor is otherwise disposed of, Wednesday next, was offered by Mr. James Hugh Powers.

Mr. William A. Powers and Mr. Robert G. Carleton spoke in opposition to the motion to postpone.

The motion to postpone to a time certain was presented, but it failed to pass by voice vote.

Mr. Garrity's motion to amend was presented and carried by voice vote.

- Line 25 changed from \$70,000. to \$80,000. *
Line 27 changed from \$30,078. to \$24,734. *

Under Line Item No. 31 a motion to amend was offered by Mr. H. Phillip Garrity, Jr. that the amount of \$50,000. be raised by transfer from the Stabilization Fund. The motion to amend was presented and carried unanimously by voice vote.

- Line 10 changed from \$18,280. to \$12,000. *
Line 36 changed from \$412,655. to \$433,050.
Line 37 changed from \$0. to \$17,050.

Under Line Item No. 51, a motion to amend was offered by Mr. H. Phillip Garrity, Jr. that \$154,000. Overlay Surplus be used to partially fund Line 51 Reserve Fund. The motion was presented and carried by voice vote.

- Line 58 changed from \$15,425,345. to \$15,347,345.*
Line 60 changed from \$879,424. to \$857,424.*

Under Line Item No. 71, a motion to amend was offered by Mr. H. Phillip Garrity, Jr. that the amount of \$350,000. be raised by

transfer from the Stabilization fund. Mr. Gerald R. Browne suggested that the Finance Committee and the Board of Selectmen pursue any available state funding for energy conservation. The motion was presented and carried by voice vote.

Under Line Item No. 51, a motion to amend was offered by Mr. David L. Gillmeister that the amount of \$350,000. be reduced to \$250,000. The motion was presented, but it failed to pass by voice vote.

- Line 73 changed from \$1,894,762. to \$1,888,762.* to be raised as follows: \$55,500. transfer from the Parking Meter Fund and the balance of \$1,833,262. from the current tax levy.
Line 77 changed from \$39,165. to \$70,605.
Line 82 changed from \$109,514. to \$108,258.*
Line 85 changed from \$250. to \$0.*

At 11:00 P.M., Mr. William A. Powers moved that the meeting stand adjourned until Wednesday, May 4, 1988, at 7:30 P.M. at the Newman Middle School and it was so voted unanimously.

(* unanimous)

Theodora K. Eaton, CMC
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

May 4, 1988

Pursuant to adjournment of the Annual Town Meeting held May 2, 1988, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Middle School on Wednesday, May 4, 1988, at 7:30 P.M.

Check lists were used and 261 voters were checked on the list as being present, including 233 Town Meeting Members.

Rev. Gordon Swan, Pastor, First Baptist Church, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Those Town Meeting Members who were not present at the previous meeting were sworn to the faithful performance of their duties by the Town Clerk.

Discussion under Article 13 (Operating Budget) commenced with the Moderator advising that the Finance Committee would be amending several line items for the purpose of funding Line Item 14 Garbage Collection.

Under Line Item No. 51, a motion to amend was offered by Mr. H. Phillip Garrity, Jr. to decrease the figure of \$350,000. by \$50,000. to \$300,000.

Mr. Robert C. Hinrichs, Chairman, Finance Committee, addressed Town Meeting to explain the process of funding the \$106,000. appropriated for garbage collection. He advised that a motion to amend Line Items No. 51, 58, 61, and 64 will be presented for this purpose.

Mr. Robert Batal, Director, Newton-Needham Guidance Center, expressed his concern with a proposed reduction in the Board of Health's Mental Health budget. Mrs. Rachel Spector, Chairman, Board of Health, and Noreen Kavanaugh, Town Meeting Member, also spoke in opposition of the proposed reduction in the Mental Health budget. Mr. Vincent C. Nuccio expressed concern in cutting a budget without that body or commission being advised of those cuts.

A motion to postpone to a time certain, being after consideration of the line items in their numerical sequence, Line Items 51, 58, 61, and 64, was offered by Mrs. Susanne D. Hughes.

After a lengthy discussion, Mr. Richard L. Malconian moved the previous question and it was so voted by voice vote.

Mrs. Hughes motion to postpone to a time certain was presented and carried by voice vote.

Mr. Eric D. Leskowitz suggested reducing the budget of each department by a small percentage in order to fund the garbage collection. Mr. H. Phillip Garrity, Jr. reiterated that Town Meeting must face facts. There is no more Free Cash and no extra money. Services will ultimately have to be cut or reduced.

Further amendments to the budget article offered by Mr. H. Phillip Garrity, Jr. on behalf of the Finance Committee were voted in the affirmative:

Under Line Item No. 91, a motion to amend was offered by Mr. Eugene S. McMorrow to reduce the amount of \$87,500. by \$17,500. to \$70,000.

Mrs. Marcia M. Carleton, Selectman, spoke in opposition to this motion explaining the need for well-trained personnel in the Fire Department.

Mr. Eric W. Fleming moved the previous question and it was so voted by voice vote.

Mr. McMorrow's motion to amend Line Item No. 91 was presented, but it failed to pass by voice vote.

- Line 92 changed from \$41,500. to \$20,000.
Line 93 changed from \$2,000. to \$1,000.*
Line 95 changed from \$75,824. to \$79,174*
to be raised as follows: \$16,500. by transfer from the Stabilization Fund and the balance of \$62,674. from the current tax levy.*

- Line 96 changed from \$29,320. to \$37,920.
Line 97 changed from \$36,895. to \$42,395.*
Line 107 changed from \$7,290. to \$8,190.
Line 110 changed from \$4,085. to \$5,085.

Under Line Item No. 113, a motion to amend was offered by Mr. H. Phillip Garrity, Jr. to raise the amount of \$411,000. by transfer from the Stabilization Fund.

Mr. Garrity's motion to amend was presented and carried unanimously by voice vote.

Under Line Item No. 115, a motion to amend was offered by Mr. H. Phillip Garrity Jr. to raise the amount of \$35,700. by transfer from the Parking Meter Fund.

Mr. Garrity's motion to amend was presented and carried unanimously by voice vote.

- Line 116 changed from \$607,000. to \$604,000.*
Line 118 changed from \$108,805. to \$104,905.*

Line 121 changed from \$117,300. to \$114,300.*
 Line 180 changed from \$1,245,357. to \$1,248,195.*
 Line 126 changed from \$262,730. to \$258,730.*

Under Line Item No. 127, a motion to amend was offered by Mr. H. Phillip Garrity, Jr. to raise the amount of \$20,000. by transfer from the Stabilization Fund.

The motion under Line Item No. 127 was presented and carried unanimously by voice vote.

Under Line Item No. 128, a motion to amend was offered by Mr. Robert A. Downs that the amount of \$10,805. by reduced to 0.

The motion under Line Item No. 128 was presented, but it failed to pass by voice vote.

The Moderator advised that legislation may be enacted during this Annual Town Meeting that would removed Line Items No. 131, 132, 133, 134, and 177 from the Operating Budget.

A motion to postpone Line Items No. 131, 132, 133, 134, and 177 was offered by Mr. David F. Devine, Chairman, Glover Memorial Hospital Board of Trustees, to a time certain, namely immediately prior to consideration of Article 71 when all other business has otherwise been disposed of.

The motion to postpone was presented and carried unanimously by voice vote.

Under Line Item No. 135 a motion to amend was offered by Mr. H. Phillip Garrity, Jr. to increase the amount of \$155,762. by \$4,000. to \$159,762.

Under Line Item No. 135 a second motion to amend was offered by Mrs. Rachel Spector to increase the amount of \$155,762. by \$11,000. to \$166,762.

Mrs. Spector addressed this motion on behalf of the Board of Health. This proposed amendment is an effort to increase the position of Director, Board of Health, from a part time position to a full time position.

Mr. Jon D. Schneider spoke in opposition to this amendment on behalf of the Finance Committee.

After a brief discussion, Mr. John F. Milligan moved the previous question on both motions to amend Line Item No. 135 and it was so voted unanimously.

Mrs. Spector's motion to amend Line Item No. 135 was presented, but it failed to pass by voice vote.

Mr. Garrity's motion to amend Line Item No. 135 was presented and carried by voice vote.

Further amendments to the budget article offered by Mr. H. Phillip Garrity, Jr. on behalf of the Finance Committee were voted in the affirmative:

Line 138 changed from \$35,841. to \$34,841.*
 Line 141 changed from \$77,198. to \$74,198.*

Under Line Item No. 145 a motion to amend was offered by Mr. H. Phillip Garrity, Jr. that \$10,000. be transferred from the Parking Meter Fund to partially fund the Veterans' Services Salaries.

The motion to amend Line Item No. 145 was presented and carried unanimously by voice vote.

At 11:05 P.M., Mr. William A. Powers moved that the meeting stand adjourned until Monday, May 9, 1988, at 7:30 P.M. at the Newman Middle School and it was so voted unanimously.

(* unanimous)

Theodora K. Eaton, CMC
 Town Clerk

ADJOURNED ANNUAL TOWN MEETING

May 9, 1988

Pursuant to adjournment of the Annual Town Meeting held May 4, 1988, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Middle School on Monday, May 9, 1988, at 7:30 P.M.

Check lists were used and 261 voters were checked on the list as being present, including 231 Town Meeting Members.

Father John Arens, Associate Pastor, St. Bartholomew's Church, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Discussion under Article 13 (Operating Budget) continued with further amendments offered by Mr. H. Phillip Garrity, Jr. on behalf of the Finance Committee being voted in the affirmative.

After Line Item No. 147, a motion to amend was offered by Mr. H. Phillip Garrity, Jr. to add a new line Item No. 184 entitled Veterans' Services, Expense. Parking, in the amount of \$5,344.

Mr. Garrity's motion to amend by adding a new line Item No. 184 entitled Veterans' Services, Expense, Parking, in the amount of \$5,344. was presented and carried by voice vote.

Line 98 changed from \$237,849. to \$248,349.*

Under Line Item No. 018, a motion to amend was offered by Mr. H. Phillip Garrity, Jr. to add the words "Pool Structural Maintenance" and further to raise by transfer the amount of \$22,000. from the Stabilization Fund.

The motion under Line Item No. 018 was presented and carried unanimously by voice vote.

Under Line Item No. 14, Board of Selectman - Garbage, a motion to amend was offered by Mr. Gerald A. Wasserman by adding the words "said funds to be raised by a user fee."

After a lengthy discussion, a second motion to amend was offered by Mr. Gerald A. Wasserman to add to his first motion to amend the following words: "said fee to be established by the Board of Selectman."

Under Line Item No. 14, a motion to amend was offered by Mrs. Susan W. Abbott to postpone Mr. Wasserman's two motions to amend and Line Items No. 51, 58, 61, 64, and 141 to a time certain, namely after Article 59 and other articles requiring bonding are disposed of.

A motion was offered by Mr. Vincent C. Nuccio to postpone any further consideration of the main motion under Article 13 to a time certain, namely after Article 59 and all other articles requiring bonding are disposed of.

After a brief discussion, Mr. Frederick Waldman moved the previous question on all motions currently on the floor and it was so voted by voice vote.

Mr. Nuccio's motion to postpone to a time certain was presented, but it failed to pass by voice vote.

Mrs. Abbott's motion to postpone was presented, but it failed to pass by voice vote.

Mr. Wasserman's first motion to establish a user fee was presented, but the Moderator was in doubt as to the voice vote. The following Town Meeting Members were sworn in as tellers by the Moderator: Meredith P. Page and Ronald L. Morrison. The motion was again presented and it carried by a count of hands. The hand count was Yes 143 - No 77.

Mr. Wasserman's second motion was presented and carried by voice vote.

Discussion returned to Line Items No. 51, 58, 61, 64 and 141 which have been postponed on May 4, 1988 to a time certain, specifically upon completion of the reading of the line items under Article 13 (Operating Budget).

Mr. H. Phillip Garrity, Jr. addressed his motion to amend Line Item No. 51, Reserve Fund, from \$350,000. to \$300,000. which had been placed on the floor on Wednesday, May 4, 1988. He advised that upon disposition of this amendment, the Board of Selectmen were no longer interested in discussing Line Items No. 58, 61, 64, and 141.

Mr. Garrity's motion to amend Line Item No. 51 from \$350,000. to \$300,000. was presented and it carried by voice vote.

Mrs. Mary Ellen Herd, Chairman, School Committee, addressed Town Meeting on the budgetary concerns facing the Town now and in the future. She emphasized the need to keep education high on the list of priorities. Mrs. Sheila Spector, Chairman, Board of Health, added that health is also a high priority, and thanked Town Meeting for retaining Line Item No. 141 Mental Health.

After a brief discussion, Mr. Gerald R. Browne moved the previous question and it was so voted unanimously.

ACTION: The main motion under Article 13 (Operating Budget) with the amendments thereto was then presented and carried unanimously by voice vote.

VOTED: That the Town vote that the following sums of money be authorized and appropriated for the several specific purposes hereinafter designated, together with authority to credit the purchase price of new equipment with the value of old equipment turned in; said sums of money only to be expended for such purposes under the direction of the respective Boards, Committees or Officers of the Town for the fiscal year beginning July 1, 1988:

BOARD OF SELECTMAN:

1. Salaries	\$172,200.
2. Telephone Charges	70,036.
3. Expenses	78,433.
4. Town Meetings	13,200.

5. Capital Outlay (Raised by transfer of \$38,100. from the Stabilization Fund and the balance of \$4,250. from the current tax levy.)	42,350.
12. Street Lighting	335,000.
14. Garbage (said funds to be raised by a user fee. Said fee to be established by the Board of Selectman.)	106,000.

TOWN CLERK:

15. Salaries	\$65,536.
16. Expenses	4,725.
17. Travel Out of State	55.

BOARD OF REGISTRARS:

19. Salaries	40,778.
20. Expenses	21,120.
21. Tellers & Canvassers	16,050.
22. Capital Outlay	1,300.

LEGAL:

23. Salaries	39,189.
24. Expenses	7,200.
25. Special Fees Judgements	80,000. 0.

PERSONNEL:

26. Salaries	60,646.
27. Expenses	24,734.
28. Capital Outlay	0.

ASSESSORS:

29. Salaries	169,045.
30. Expenses	9,000.
31. Revaluation (Raised by transfer of \$50,000. from the Stabilization Fund.)	50,000.
32. Capital Outlay	2,000.

FINANCE DEPARTMENT:

7. Insurance General	656,000.
8. Insurance Group Life A & H	2,006,000.
9. Worker's Compensation	380,000.
10. Property & Casualty Self Insurance	12,000.
11. Uniformed Services Medical Payments	66,000.
13. Unemployment Compensation	30,000.
33. Salaries	\$24,628.
34. Audit	65,500.
35. Out of State Travel	3,200.
36. Expenses	433,050.
37. Capital Outlay	17,050.
44. Maturing Bonds	1,075,000.
45. Bond Interest	583,878.
46. Temporary Loan Interest	0.

FINANCE COMMITTEE:

49. Salaries	10,805.
50. Expenses	700.
51. Reserve Fund (Raised by transfer of \$154,000 from the Overlay Surplus and the balance of \$146,000. from the current tax levy.)	300,000.

CONTRIBUTORY RETIREMENT:

52. Salaries	34,383.
53. Contributions	2,589,099.
54. Expenses	3,525.

TOWN OF NEEDHAM, MASSACHUSETTS

TOWN CLERK'S RECORDS - 1988 ANNUAL TOWN MEETING

NON-CONTRIBUTORY RETIREMENT:

56.	Chapter 32 Retirements	222,300.
57.	Past Service Liability	0.

EDUCATION:

58.	Salaries	15,347,345.
59.	Administration	109,785.
60.	Instruction	857,424.
61.	Other School Services	108,439.
62.	Cafeteria Assistance	0.
63.	Transportation	629,488.
64.	Operation/Maintenance	993,484.
65.	Community Service	75,255.
66.	Fixed Assets	0.
67.	Tuitions	815,464.
68.	Travel Out of State	5,000.
71.	Capital Outlay (Raised by transfer of \$350,000. from the Stabilization Fund.)	350,000.
72.	Vocational Education	385,882.

POLICE:

73.	Salaries - regular (Raised by transfer of \$55,500. from the Parking Meter Fund and the balance of \$1,833,262. from the current tax levy.)	1,888,762.
74.	Salaries - overtime	248,734.
75.	Education and Career Incentive	10,875.
76.	In-service Training	47,115.
77.	Capital Outlay	70,605.
78.	Travel Out of State	500.
79.	Auto Maintenance	24,360.
80.	Building Maintenance	27,300.
81.	Communications	24,635.
82.	Operating Expenses	108,258.
84.	Uniforms	40,000.
85.	Crime Check Committee	0.
86.	Animal Control	3,550.
87.	F.B.I. Academy	1,000.

FIRE:

88.	Salaries - regular	2,444,675.
89.	Salaries - overtime	445,000.
90.	Education and Career Incentive	23,125.
91.	In-service Training	87,500.
92.	Capital Outlay	20,000.
93.	Travel Out of State	1,000.
94.	Building Maintenance	44,450.
95.	Equipment and Supplies (Raised by transfer of \$16,500. from the Stabilization Fund and the balance of \$62,674. from the current tax levy.)	79,174.
96.	Service Expenses	37,920.
97.	Equipment Maintenance	42,395.
139.	Leased Equipment	0.
182.	Salaries O/T Alarm Division	10,000.
183.	Station 2, Renovations	0.

CIVIL DEFENSE:

98.	Salaries	2,000.
99.	Expenses	15,375.
100.	Capital Outlay	1,500.

BUILDING:

101.	Salaries	118,535.
102.	Expenses	3,375.
103.	Capital Outlay	3,000.

SEALER OF WEIGHTS & MEASURES:

104.	Salaries	6,610.
105.	Expenses	1,670.

DEPARTMENT OF PUBLIC WORKS:

Administration:

106.	Salaries	148,281.
107.	Expenses	8,190.
108.	Travel Out of State	1,200.

Engineering:

109.	Salaries	237,053.
110.	Expenses	5,085.

Garage:

111.	Salaries	170,197.
112.	Expenses	102,885.
113.	Equipment Replacement (Raised by transfer of \$411,000. from the Stabilization Fund.)	411,000.

Highway:

114.	Salaries	529,285.
115.	Salaries - Parking Meter Fund (Raised by transfer of \$35,700. from the Parking Meter Fund.)	35,700.
116.	Expenses	604,000.

Park Division:

117.	Salaries	422,270.
118.	Expenses	104,905.
119.	Capital Outlay	0.

Sewer:

120.	Salaries	\$413,213.
121.	Expenses	114,300.
122.	House Connections	0.
180.	MWRA Sewer Charges	1,248,195.

Snow & Emergency:

123.	Salaries - Overtime	60,000
124.	Expenses	90,000

Water:

125.	Salaries	400,152.
126.	Expenses	258,730.
127.	Main Extensions/New Services (Raised by transfer of \$20,000. from the Stabilization Fund.)	20,000.
181.	MWRA Water Charges	132,260.

MINI-BUS:

128.	Salaries	10,805.
129.	Expenses	1,500.
130.	Bus Contract	39,400.

HUMAN SERVICES:

Board of Health:

135.	Salaries	159,762.
136.	Capital Outlay	0.
137.	Travel Out of State	500.
138.	Expenses	34,841.
141.	Mental Health	74,198.
142.	Mental Retardation Charles River Workshop	9,746.

Veterans' Services:

145.	Salaries (Raised by transfer of \$10,000. from the Parking Meter Fund and the balance of \$26,299. from the current tax levy.)	36,299.
146.	Expenses and Transportation	1,000.
147.	Benefits	41,000.
184.	Expense, Parking	5,344.

Youth Commission:

148. Salaries	120,073.
149. Expenses	6,650.
143. Capital Outlay	0.

Council On Aging:

150. Salaries	81,035.
151. Expenses	14,560.
178. Capital Outlay	6,200.
179. Community Center	3,600.

DEVELOPMENT:Planning Board:

152. Salaries	59,422.
153. Expenses	4,900.
154. Capital Outlay	0.
155. Travel Out of State	0.

Conservation Commission:

155. Conservation Fund	0.
156. Salaries	0.
157. Expenses	5,000.

Board of Appeals:

158. Salaries	4,200.
159. Expenses	5,200.
144. Capital Outlay	0.

Historical Commission:

160. Expenses	555.
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CULTURAL AND LEISURE SERVICESLibrary:

161. Salaries	497,648.
162. Bindings	0.
163. Books & Periodicals	112,625.
164. Building Maintenance	50,000.
165. Expenses	52,200.
166. Capital Outlay	10,775.
167. Travel Out of State	1,000.

Park and Recreation:

172. Salaries	248,349.
173. Expenses	74,495.
174. Engineering Services	0.
018. Capital Outlay	0.
Pool Structural Maintenance (Raised by transfer of \$22,000. from the Stabilization Fund.)	22,000.

Memorial Park:

175. Expenses	564.
176. Capital Outlay	1,635.
* Note: Hospital Line Items No. 131, 132, 133, 134, and 177 were postponed to a time certain, namely immediately prior to consideration of Article 71.	

Mr. Barry R. McDonough moved that Articles 37 and 38 be advanced so that they may be discussed immediately after the Special Town Meeting on Wednesday, May 11, 1988 is dissolved. Unanimous consent was given to allow the advancement of Articles 37 and 38.

ARTICLE 14 was unanimously adopted May 2, 1988.

ARTICLE 15 was unanimously adopted May 2, 1988.

ARTICLE 16 was withdrawn by unanimous consent May 2, 1988.

ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of \$45,000. to repair a portion of the roof of the Public Works building; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$45,000. to repair a portion of the roof of the Public Works Building; that to meet this appropriation the Treasurer, with the approval of the Selectmen is authorized to borrow \$45,000. for a period of time up to 10 years under M.G.L. Chapter 44, Section 7 (3a).

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by a count of hands. The hand count was YES 202 - No 2.

ARTICLE 18

To see if the Town will vote to raise and appropriate the sum of \$10,000. to initiate a program of Computer-Assisted Mapping in the Engineering Division of the Public Works Department; determine how said sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$10,000. to initiate a program of Computer-Assisted Mapping in the Engineering Division of the Public Works Department; said sum to be raised from the Stabilization Fund.

Mr. John D. Marr, Jr. addressed this article on behalf of the Board of Selectmen. Mr. Robert C. Hinrichs, Chairman, Finance Committee, requested information on the proposed future costs. Mr. Robert A. MacEwen, Director, Public Works Department, advised that \$200,000. is proposed for this project next year and deferred to Town Meeting.

ACTION: The main motion was presented, but it failed to pass by voice vote.

ARTICLE 19

To see if the Town will vote to raise and appropriate the sum of \$50,000. to continue its commitment to close the Sanitary Landfill in accordance with State Regulations; said sum to be used for engineering service, plans, materials and supplies necessary to effect the closing; that to meet this appropriation the Treasurer with the approval of the Selectmen, is authorized to borrow \$50,000. for a period of time up to 15 years under M.G.L. Chapter 44, Section 8(24).

MOVED: That the Town vote to raise and appropriate the sum of \$50,000. to continue its commitment to close the Sanitary Landfill in accordance with State Regulations; said sum to be used for engineering service, plans, materials and supplies necessary to effect the closing; that to meet this appropriation the Treasurer with the approval of the Selectmen, is authorized to borrow \$50,000. for a period of time up to 15 years under M.G.L. Chapter 44, Section 8(24).

In response to an inquiry from Mr. Thomas F. Soisson, Mr. Robert A. MacEwen, Director, Public Works Department, advised that proposed costs for closing the Sanitary Landfill have not been bonded in the past, requests for closing costs will be proposed to Town Meeting in future years, and costs could run into the millions.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and it carried by a count of hands. The hand count was Yes 195 - No 6.

ARTICLE 20

To see if the Town will vote to raise and appropriate the sum of \$40,000. to replace traffic signal control equipment at various locations; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$40,000. to replace traffic signal control equipment at various locations; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$40,000. for a period of time up to 10 years under M.G.L. Chapter 44, Section 7(14).

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 21 was adopted unanimously May 2, 1988.

ARTICLE 22

To see if the Town will vote to raise and appropriate the sum of \$750,000. for sewer main construction in certain streets and ways as petitioned for by abutters under the provisions of law authorizing the assessment of betterments, where applicable, and for various intercepting sewers in public ways and private lands; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$750,000. for sewer main construction in certain streets and ways as petitioned for by abutters under the provisions of law authorizing the assessment of betterments, where applicable, and for various intercepting sewers in public ways and private lands; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$750,000. for a period of time up to 30 years under M.G.L. Chapter 44, Sections 7(1) and 8(15).

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and it carried by a count of hands. The hand count was Yes 185 - No 10.

ARTICLE 23 was adopted unanimously May 2, 1988.

ARTICLE 24

To see if the Town will vote to raise and appropriate the sum of \$682,000. for the rehabilitation and improvement of the water system including studies, engineering service, plans, specifications and contract documents for main relining and replacement and pumping station improvements; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$682,000. for the rehabilitation and improvement of the water system including studies, engineering service, plans, specifications and contract documents for main relining and replacement and pumping station improvements; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$682,000. for a period of time up to 40 years under M.G.L. Chapter 44, Sections 8(5) and 8(6).

A motion to amend was offered by Mr. Gilbert W. Cox, Jr. to change the words "40 years" to "10 years".

Town Counsel, David S. Tobin, advised that this article is to be bonded for 10 years, but when he drafts the motions, he enters the maximum number of years allowed by law.

Mr. Cox's motion to amend was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and it carried by a count of hands. The hand count was Yes 186 - No 3.

ARTICLE 25

To see if the Town will vote to redetermine the fixed uniform rate charged to abutters for the construction of sewers as authorized under the provisions of General Laws, Chapter 83, Section 15A; or take any other action relative thereto.

MOVED: That the Town vote to redetermine the fixed uniform rate charged to abutters for the construction of sewers as authorized under the provisions of General Laws, Chapter 83, Section 15A.

A motion to amend was offered by Mr. David F. Eldridge, Jr. to add after "Section 15A" the words ", by increasing the rate of \$10.00 per linear foot of lot frontage and \$.15 per square foot of assessable area within 100 feet of the street."

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town vote to redetermine the fixed uniform rate charged to abutters for the construction of sewers as authorized under the provisions of General Laws, Chapter 83, Section 15A, by increasing the rate to \$10.00 per linear foot of lot frontage and \$.15 per square foot of assessable area within 100 feet of the street.

ARTICLE 26 was withdrawn by unanimous consent May 2, 1988.

ARTICLE 27

To see if the Town will vote to raise and appropriate a sum of money to install traffic control signals at the intersection of Dedham Avenue and South Street; determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$135,000. to install traffic control signals at the intersection of Dedham Avenue and South Street; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$135,000. for a period of time up to 10 years under M.G.L. Chapter 44, Section 7(14).

A motion to amend was offered by Mr. John D. Fountain as follows:

- a. to change the figure of "\$135,000." to "\$110,000.",
- b. to add after the word "install" the words "Type 4W", and
- c. to add after the words "South Street" the words "but no other construction, landscaping or pavement work except for support structures for the light and any incidental road repairs made necessary by the installation itself."

Unanimous consent was given to allow Jonathan Levy, an eleven-year-old resident of the Town of Needham to address Town Meeting in favor of Article 27.

After a brief discussion, Mr. Edward B. Murphy moved the previous question as to the main motion and the motion to amend and it was so voted unanimously by voice vote.

The motion to amend was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by a count of hands. The hand count was Yes 188 - No 3.

At 11:05 P.M. Mr. Gerald R. Browne moved that the meeting stand adjourned to Wednesday, May 11, 1988, at 7:30 P.M. at the Newman Middle School and it was so voted.

Theodora K. Eaton, CMC
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

May 11, 1988

Pursuant to adjournment of the Annual Town Meeting held May 9, 1988, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Middle School on Wednesday, May 11, 1988, at 7:30 P.M.

Check lists were used and 245 voters were checked on the list, which included 224 Town Meeting Members.

Rev. Paul C. Clayton, Pastor, Needham Congregational Church, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

H. Phillip Garrity, Jr. moved that the Annual Town Meeting stand adjourned until such time that the Special Town Meeting called for this evening at 7:30 P.M. is either adjourned or dissolved. It was so voted.

SPECIAL TOWN MEETING

May 11, 1988

Pursuant to a warrant issued by the Selectmen on April 19, 1988, this meeting was called for May 11, 1988, at 7:30 P.M. The call to the meeting and the Officer's Return were read by the Town Clerk.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

Unanimous consent was given to omit the reading of the article and to refer to them by number only. The same parliamentary rules as outlined for the Annual Town Meeting were adopted.

ARTICLE 1

To see if the Town will vote to appropriate a sum of money for the purpose of supplementing some of the line item amounts appropriated under budget Article 13 of the 1987 Annual Town Meeting which are found to be insufficient to meet the normal costs incurred for the respective services identified with said line items; determine how said sum is to be raised, whether from the free cash account, by transfer of the anticipated unused sums from budget items appropriated under said Article 13 or by any other means and how expended; or take any other action relative thereto.

MOVED: That the Town vote to appropriate a sum of \$179,080. for the purpose of supplementing some of the line item amounts appropriated under budget Article 13 of the 1987 Annual Town Meeting which are found to be insufficient to meet the normal costs incurred for the respective services identified with said line items.

A motion to amend was offered by Mrs. Marcia M. Carleton to add the following words after the last word: "as follows;

Line Item	Appropriations	Projected Deficit
025	Legal, Special Fees	\$ 20,000
008	Insurance, Group Life & Health	125,000
011	Uniformed Services, Medical Payments	10,000
033	Finance, Salaries	3,280
077	Police, Capital Outlay	6,000
123	Snow & Emergency, Salaries, Overtime	3,000
138	Board of Health, Expenses	3,300
152	Planning Dept. Salaries	2,000
161	Library, Salaries	1,000
164	Expenses	5,500

And that the above amounts be raised by transfer from the surplus reserves in the line items shown below:

Line Item	Appropriations	Projected Deficit
024	Legal, Expenses	\$ 4,000
045	Bond Interest	121,623
082	Police, Expenses	6,000
088	Fire, Salaries-Regular	10,953
090	Fire, Education and Career Incentive	2,254
091	Fire, Capital Outlay	2,609
182	Fire, Fire Alarm Salaries, Overtime	1,520
111	Public Works, Garage Salaries	20,000
114	Public Works, Highway Salaries	2,542
148	Youth Commission, Salaries	1,079
165	Library, Expenses	6,500
397	Public Works Department - Special Projects (Article 30 of the 1987 Annual Town Meeting - Completion of Mary Chilton Rd., Winslow Rd., and Powder House Rd.)	10,953.

The Motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to appropriate a sum of \$179,080.00 for the purpose of supplementing some of the line item amounts appropriated under budget Article 13 of the 1987 Annual Town Meeting which are found to be insufficient to meet the normal costs incurred for the respective services identified with said line item as follows:

Line Item	Appropriations	Projected Deficit
025	Legal, Special Fees	\$ 20,000
088	Insurance, Group Life and Health	125,000
011	Uniformed Services, Medical Payments	10,000
033	Finance, Salaries	3,280
077	Police, Capital Outlay	6,000
123	Snow & Emergency, Salaries, Overtime	3,000
138	Board of Health, Expenses	3,300
152	Planning Dept. Salaries	2,000
161	Library, Salaries	1,000
164	Expenses	5,500

And that the above amounts be raised by transfer from the surplus reserves in the line items shown below:

Line Item	Appropriations	Projected Deficit
024	Legal, Expenses	\$ 4,000
045	Bond Interest	121,623
082	Police, Expenses	6,000
088	Fire, Salaries-Regular	10,953
090	Fire, Education & Career Incentive	2,254
091	Fire, Capital Outlay	2,609
182	Fire, Fire Alarm Salaries, Overtime	1,520
111	Public Works, Garage Salaries	20,000
114	Public Works, Highway Salaries	2,542
148	Youth Commission, Salaries	1,079
165	Library, Expenses	6,500
397	Public Works Department - Special Projects (Article 30 of the 1987 Annual Town Meeting - Completion of Mary Chilton Rd., Winslow Rd., and Powder House Rd.)	10,953.

ARTICLE 2

To see if the Town will vote to appropriate a sum of money for the payment of charges incurred prior to Fiscal Year 1988 by various departments, such sum to be raised from the free cash certified account; or take any other action relative thereto.

MOVED: That the Town vote to appropriate a sum of money for the payment of charges incurred prior to Fiscal Year 1988 by various departments.

A motion to amend was offered by Mrs. Marcia M. Carleton to delete the word "money" on the first line and insert in its place the figure "\$29,148.", to delete the word "various" in the last line and insert in its place the word "following", and to add the following to the main motion:

Department	Line Item	Description	Amount
Finance	007	Middlesex Ins. Co. (7-1-86/7-1-87)	\$28,887.
School	058	Reimbursement to Ms. Blair Glennon	\$ 261.
GRAND TOTAL			\$29,148.;

said sum to be raised by transfer of \$29,148. from line item 045-Bond Interest."

The motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to appropriate the sum of \$29,148. for the payment of charges incurred prior to fiscal years 1988 by the following departments:

Department	Line Item	Description	Amount
Finance	007	Middlesex Ins. Co. (7-1-86/7-1-87)	\$28,887.
School	058	Reimbursement to Ms. Blair Glennon	\$ 261.
GRAND TOTAL			\$29,148.;

said sum to be raised by transfer of \$29,148. from line item 045-Bond Interest.

ARTICLE 3

To see if the Town will vote to accept the following changes to Town Clerk fees as authorized by M.G.L. Chapter 262, Section 34, Clauses 1-79:

Clause	Description	Proposed	Existing
(1)	For filing and indexing assignment for the benefit of creditors.	\$10.00	\$5.00
(11)	For entering amendment of a record of the birth of a child born out of wedlock subsequently legitimized.	10.00	5.00
(12)	For correcting errors in a record of birth.	10.00	5.00
(13)	For furnishing certificate of a birth.	5.00	3.00
(13A)	For furnishing an abstract copy of a record of birth.	4.00	2.00
(14)	For entering delayed record of birth.	10.00	5.00
(20)	For filing certificate of a person conducting business under any title other than his real name.	20.00	10.00
(21)	For filing by a person conducting business under any title other than his real name of a statement of change of his residence, or of his discontinuance retirement or withdrawal from, or change of location, of such business.	10.00	5.00
(22)	For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business.	\$ 5.00	\$ 3.00

Clause	Description	Proposed	Existing	Clause	Description	Proposed	Existing
(24)	For recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth.	20.00	10.00	(69)	For receiving and filing a complete inventory of all items to be included in a "closing out sale", etc.	10.00 1st page 2.00 Add'l page	2.00 per page
(29)	For correcting errors in a record of death.	10.00	5.00	(75)	For filing a copy of written instrument or declaration of trust by trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chapter 182.	20.00	10.00
(30)	For furnishing a certificate of death.	5.00	3.00				
(30A)	For furnishing an abstract copy of a record of death.	4.00	2.00	(78)	For recording deed or lot or plot in a public place of cemetery.	10.00	5.00
(42)	For entering notice of intention of marriage and issuing certificates thereof.	15.00	10.00	(79)	Recording any other documents	10.00 1st page 2.00 Add'l page	5.00
(43)	For entering certificate of marriage filed by person married out of the Commonwealth.	5.00	3.00		Voter's Certificate.	5.00	2.00
(44)	For issuing certificate of marriage.	5.00	3.00		or take any other action relative thereto.		
(44A)	For furnishing an abstract copy of a record of marriage.	4.00	3.00		MOVED: That the Town vote to accept the following changes to Town Clerks fees as authorized by M.G.L. Chapter 262, Section 34, clauses 1-79:		
(45)	For correcting errors in a record of marriage.	10.00	5.00				
(54)	For recording power of attorney.	10.00	5.00				
(57)	For recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof.	20.00	10.00				
(58)	For recording the name of the owner of a certificate of registration as a physician or as an osteopath in the Commonwealth.	20.00	10.00				
(62)	For recording order granting location of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provision of Sec. 22 of Chapter 166.	40.00 Flat rate 10.00 Add'l streets	25.00 5.00				
(66)	For examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than.	5.00	5.00				
(67)	For copying any manuscript or record pertaining to a birth, marriage or death.	5.00 Per Page	3.00				
				(1)	For filing and indexing assignment for the benefit of creditors.		\$10.00
				(11)	For entering amendment of a record of the birth of a child born out of wedlock subsequently legitimized.		10.00
				(12)	For correcting errors in a record of birth.		10.00
				(13)	For furnishing certificate of a birth.		5.00
				(13A)	For furnishing an abstract copy of a record of birth.		4.00
				(14)	For entering delayed record of birth.		10.00
				(20)	For filing certificate of a person conducting business under any title other than his real name.		20.00
				(21)	For filing by a person conducting business under any title other than his real name of a statement of change of his residence, or of his discontinuance retirement or withdrawal from, or change of location, of such business.		10.00
				(22)	For furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such person of his discontinuance, retirement or withdrawal from such business.		5.00

<u>Clause</u>	<u>Description</u>	<u>Proposed</u>			
			(75)	For filing a copy of written instrument or declaration of trust by trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chapter 182.	20.00
(24)	For recording the name and address, the date and number of the certificate issued to a person registered for the practice of podiatry in the Commonwealth.	20.00	(78)	For recording deed or lot or plot in a public place of cemetery.	10.00
(29)	For correcting errors in a record of death.	10.00	(79)	Recording any other documents.	10.00
(30)	For furnishing a certificate of death.	5.00			1st page 2.00
(30A)	For furnishing an abstract copy of a record of death.	4.00			Add'l page
(42)	For entering notice of intention of marriage and issuing certificates thereof.	15.00		Voter's Certificate.	5.00.
(43)	For entering certificate of marriage filed by person married out of the Commonwealth.	5.00		ACTION: The main motion was presented and carried by voice vote.	
(44)	For issuing certificate of marriage.	5.00		<u>ARTICLE 4</u>	
(44A)	For furnishing an abstract copy of a record of marriage.	4.00		To see if the Town will vote to accept and approve a Special Act of the General Court entitled "An act establishing a special account for the Glover Memorial Hospital of the Town of Needham", act is a result of a home rule petition filed in compliance with clause (1) Section 8 of Article LXXXIX of the amendments of the constitution; or take any other action relative thereto.	
(45)	For correcting errors in a record of marriage.	10.00		MOVED: That the Town vote to accept and approve a Special Act and amendments of the General Court entitled "An act establishing a special account for the Glover Memorial Hospital of the Town of Needham", act is a result of a home rule petition filed in compliance with clause (1) Section 8 of Article LXXXIX of the amendments of the constitution.	
(54)	For recording power of attorney.	10.00		Mr. H. Phillip Garrity, Jr., Chairman, addressed this article on behalf of the Board of Selectmen. He advised that this article is included in both the warrant for the Special Town Meeting and the Annual Town Meeting warrant and is awaiting passage by the legislature which State Representatives Ellen Canavan and Marie Louise Kehoe were able to get signed by the Governor today.	
(57)	For recording certificate of registration granted to a person to engage in the practice of optometry, or issuing a certified copy thereof.	20.00		Also speaking in favor of this proposal were Mr. Philip Reed, Trustee of Glover Memorial Hospital, and Mr. Frank Niro, Administrator.	
(58)	For recording the name of the owner of a certificate of registration as a physician or as an osteopath in the Commonwealth.	20.00		After a brief discussion, Mr. Richard L. Malconian moved the previous question and it carried by voice vote.	
(62)	For recording order granting location of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provision of Sec. 22 of Chapter 166.	40.00 Flat rate 10.00 Add'l streets		ACTION: The main motion was presented and carried by voice vote.	
(66)	For examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than.	5.00		At 8:05 P.M. Mr. H. Phillip Garrity, Jr. moved that this Special Town Meeting stand dissolved in memory of Mr. John Harkins, long-time Constable and Town Meeting Member, and it was so unanimously voted.	
(67)	For copying any manuscript or record pertaining to a birth, marriage or death.	5.00 Per Page		*****	
(69)	For receiving and filing a complete inventory of all items to be included in a "closing out sale", etc.	10.00 1st page 2.00 Add'l page			

The Moderator call the Annual Town Meeting to order, declared a quorum to be presented and requested the Town Clerk to so record.

ARTICLE 37

To see if the Town will vote to amend the Zoning By-Law generally by establishing a new section, Design Review, and more specifically, as follows:

- (a) by establishing a new Section 7.7 Design Review, as follows:

"7.7. DESIGN REVIEW

- 7.7.1. Purpose It is the intent of this Section to provide for a detailed design review of structures and that aspect of design related to uses having substantial impact on the Town, upon its traffic, infrastructure and property values, thereby affecting the public health, safety and general welfare; to prevent blight; to enhance the natural and aesthetic qualities of the Town; to conserve the value of land and buildings; and to protect and preserve the historic and cultural heritage of the Town.

7.7.2. Design Review Board

7.7.2.1. Composition

For the purposes of this Section 7.7., there shall be a Design Review Board appointed by the Planning Board and Board of Selectmen and consisting of five regular members plus two alternate members. Three regular members of the Design Review Board shall be appointed by the Planning Board and two regular members plus the two alternate members shall be appointed by the Board of Selectmen. Each of the persons appointed shall be a resident of the Town of Needham. In part, the persons appointed as regular members shall have the following backgrounds and skills:

- (a) Two members qualified by training or education in the art or design professions -- one to be appointed by the Planning Board and one by the Board of Selectmen;
- (b) One member qualified by training or education and experience in the fine arts or landscape design to be appointed by the Planning Board; and
- (c) One member doing retail business in the Town to be appointed by the Board of Selectmen.

Upon the initial formation of the Board, the Planning Board and Board of Selectmen shall appoint two alternates and one regular member to 1-year terms, two regular members to 2-year terms, and two regular members to 3-year terms; their successors shall be appointed for terms of three years. Three members shall constitute a quorum for meetings, and all actions of the Design Review Board shall require an affirmative vote of three or more members. In the event a regular member is unable or refuses to sit, the Chairman of the Design Review Board shall designate an alternate to sit in place of that absent member.

7.7.2.2. Authority and Specific Powers

The Design Review Board shall review requests for site plan review and approval submitted in accordance with Section 7.4. Site Plan Review and requests for special permits in accordance with Section 4.2.5. Planned Residential Development, Section 4.2.6 Residential Compound and Section 4.2.4. Flexible Development.

The Design Review Board shall review permit applications for all new structures and outdoor uses, exterior additions, exterior alterations and exterior changes in all areas zoned as a Business District, Industrial District, Industrial-1 District, Industrial Park District or Institutional District (excluding single and two-family uses), which require a building permit under the Massachusetts State Building Code -- but which are not related to projects previously reviewed as "Major" or "Minor Projects" under Site Plan Review. The Design Review Board shall also review requests for all sign permits, as required under Article XIX of the Needham General By-Laws.

It shall evaluate such requests based on Subsection 7.7.4. Design Criteria below. Its findings and recommendations, along with any suggested restrictions and conditions, shall be transmitted to the applicant and Planning Board, acting as a special permit granting authority for "Major Projects" under Site Plan Review, Planned Residential Developments, Residential Compounds and Flexible Developments. Such advisory reports of the Design Review Board shall be transmitted to the Building Inspector and applicant in all other instances as described in the two paragraphs above for "Minor Projects" under Site Plan Review, building permits in all non-residential districts, and sign permits.

7.7.3. Procedure

An application for Design Review shall be submitted to the Design Review Board simultaneously with any application submitted to the Planning Board for Site Plan Review, Planned Residential Development, Residential Compound or Flexible Development, or prior to any application for a building permit or any construction activity as described in the second paragraph of Subsection 7.7.2.2. (See Section 7.2 of this By-Law for application procedure for such building permits and Article XIX of the General By-Laws for application procedure for all sign permits.)

Within twenty (20) days of receipt of a Design Review application, the Design Review Board shall hold a meeting, to which the applicant shall be invited, for the purpose of conducting a review of the proposed project or activity. Within fifteen (15) days of the meeting, a preliminary design review report shall be sent both to the applicant and to the Planning Board, when a special permit is required under Sections 7.4., 4.2.5., 4.2.6. and 4.2.4. However, if the proposed project or activity involves only a building permit or sign permit from the Building Inspector, or is a "Minor Project" under Site Plan Review (all as described in Subsection 7.7.2.2.), no preliminary report is required and the written advisory report of the Design Review Board to the applicant and the Building Inspector shall be a final report.

In the case of a Special Permit for Site Plan Review, Planned Residential Development, Residential Compound or Flexible Development, a preliminary design review report shall be submitted to the Planning Board, with a copy to the applicant, within thirty-five (35) days of the date of receipt of the application. A final advisory report shall be issued to the applicant and to the Planning Board within seventy-five (75) days of the date of receipt of the application for Design Review.

In addition to the submission materials listed in Sections 4.2.5. Planned Residential, 4.2.6. Residential Compound, 7.4. Site Plan Review or 7.2. Building or Use Permit, respectively, an application for Design Review shall contain the requisite number of materials listed in the "Rules and Regulations" of the Design Review Board.

7.7.4 Design Criteria

The Design Review Board shall review requests for site plan reviews and special permits, as well as for building permits for certain construction activities, all as described in Subsection 7.7.2.2., based on the following standards:

- (1) Preservation and enhancement of landscaping - The landscape shall be preserved in its natural state, insofar as practicable, by minimizing tree and soil removal, and any grade changes shall be in keeping with the general appearance of neighboring developed areas.
- (2) Relation of buildings to environment - Proposed development shall be related harmoniously to the terrain and to the use, scale, and architecture of existing buildings in the vicinity that have functional or visual relationship to the proposed buildings. Proposed buildings shall be related to their surroundings with respect to:
 - (a) height
 - (b) street facade
 - (c) spatial relationships of solids and voids
 - (d) spacing of buildings or signs
 - (e) materials, textures and color
 - (f) roof slopes
 - (g) scale
- (3) Open space - All open space (landscaped and usable) shall be designed to add to the visual amenities of the area by maximizing its visibility for persons passing the site or overlooking it from nearby properties.
- (4) Signs and advertising devices - The size, location, design, color, texture, lighting and materials of signs and advertising devices shall be in harmony with significant architectural features of existing and proposed buildings and structures and with surrounding properties.
- (5) Heritage - Protection and enhancement of historic, traditional or significant uses, structures, or architectural elements shall be considered insofar as practicable.

In addition to paragraph (4) above, the Design Review Board shall review requests for sign permits according to the design guidelines listed in Section 3.5. of Article XIX of the General By-Laws."

- (b) In Section 7. ADMINISTRATION, change the existing designation of Section 7.7. Repetitive Petitions, Section 7.8. Penalties, Section 7.9. Amendment, Section 7.10. Severability and Section 7.11. Effective Date to Sections 7.8., 7.9., 7.10., 7.11., and 7.12., respectively.

- (c) In Section 4.2.4. Flexible Development Consistent with the Subdivision Control Law, by adding a new Subsection (e), as follows:

"(e) Design Review. At the time of filing an application for Flexible Development, the applicant shall also file an application and materials for design review in accordance with the procedures described in Subsection 7.7.3. of Section 7.7., Design Review."

- (d) In Section 4.2.5. Planned Residential Development (PRD), Subsection 4.2.5.3., Procedure, by adding a new sentence at the end of paragraph (b) Application, as follows:

"At the same time application materials shall be submitted to the Design Review Board, along with an application for design review, in accordance with the procedures described in Subsection 7.7.3. of Section 7.7., Design Review."

- (e) In Section 4.2.5. Planned Residential Development (PRD), Subsection 4.2.5.3., Procedure, by adding a new second paragraph in Subsection (c) Referral, as follows:

"A preliminary design review report from the Design Review Board, as described in Section 7.7., shall satisfy the above referral requirement, if submitted to the Planning Board within the 35-day period. In addition, the Design Review Board shall also submit a final design review report within seventy-five (75) days of the date of its having receiving an application for design review related to a Planned Residential Development."

- (f) In Section 4.2.6. Residential Compound (RC), Subsection (3) Procedure for Approval, by adding the following new sentence at the end:

"At the same time application materials shall be submitted to the Design Review Board, along with an application for design review, in accordance with the procedures described in Subsection 7.7.3. of Section 7.7., Design Review."

- (g) In Section 4.2.6. Residential Compound (RC), Subsection (f) Referral, by adding the following new paragraph at the end:

"A preliminary design review report from the Design Review Board, as described in Section 7.7., shall satisfy the above requirement, if submitted to the Planning Board within the 35-day period. In addition, the Design Review Board shall also submit a final design review report within seventy-five (75) days of the date of its having received an application for design review related to a Residential Compound."

- (h) In Section 7.2. Building or Use Permit, by adding the following new Subsection 7.2.4.:

"7.2.4. Permit applications for all new structures and outdoor uses, exterior additions, exterior alterations and exterior changes in all areas zoned as a Business District, Industrial District, Industrial-1 District, Industrial Park District or Institutional District (excluding single and two-family uses), which require a building permit under the Massachusetts State Building Code -- but which are not related to construction projects previously reviewed by the Design Review Board as "Major" or "Minor Projects" under Section 7.4. Site Plan Review -- shall be reviewed by the Design Review Board. (See Section 7.7. Design Review of this By-Law.) Prior to application to the Building Inspector for such permits, an application to the Design Review Board for design review shall be made in accordance with the procedures described in Subsection 7.7.3. No application for such a building or use permit shall be made by the applicant nor accepted by the Building Inspector, and no such permit shall be issued, until an advisory report has been received from the Design Review Board."

- (i) In Section 7.4. Site Plan Review, Subsection 7.4.4. Procedure, by adding the following new second sentence to the existing first paragraph:

"At the same time application materials shall be submitted to the Design Review Board, along with an application for design review, in accordance with the procedures described in Subsection 7.7.3. of Section 7.7. Design Review."

- (j) In Section 7.4. Site Plan Review, Subsection 7.4.4. Procedure, by adding language to the existing third paragraph so that it shall read as follows (new language underlined):

"Upon receipt of an application, the Planning Board shall transmit a set of application materials to the Department of Public Works, Town Engineer, Fire Department, Design Review Board and to any other Town agency as deemed appropriate. Within thirty-five (35) days of receipt of said application materials for Major Projects, each of the Town agencies named above shall review and recommend in writing to the Planning Board regarding the proposed Site Plan(s)."

- (k) In Section 7.4. Site Plan Review, Subsection 7.4.4. Procedure, by adding the following new fourth and fifth paragraphs, respectively:

"In addition to a preliminary design review report from the Design Review Board, as described in Section 7.7., the Design Review Board shall also submit a final design review report within seventy-five (75) days of the date of its having received an application for design review related to a Major Project."

"In the case of Minor Projects, each of the Town agencies named above except the Design Review Board shall review and recommend in writing to the Planning Board within fifteen (15) days of receipt of said application materials regarding the proposed Site Plan. The advisory report of the Design Review Board shall be transmitted directly to the applicant and Building Inspector within thirty-five (35) days of receipt of the application for Site Plan Review."

or take any other action relative thereto.

MOVED: That the Town vote to amend the Zoning By-Law generally by establishing a new section, Design Review, and more specifically as follows:

- (a) by establishing a new Section 7.7. Design Review, as follows:

"7.7. DESIGN REVIEW

7.7.1. Purpose It is the intent of this Section to provide for a detailed design review of structures and that aspect of design related to uses having substantial impact on the Town, upon its traffic, infrastructure and property values, thereby affecting the public health, safety and general welfare; to prevent blight; to enhance the natural and aesthetic qualities of the Town; to conserve the value of land and buildings; and to protect and preserve the historic and cultural heritage of the Town.

7.7.2. Design Review Board

7.7.2.1. Composition

For the purposes of this Section 7.7., there shall be a Design Review Board appointed by the Planning Board and Board of Selectmen and consisting of five regular members plus two alternate members. Three regular members of the Design Review Board shall be appointed by the Planning Board and two regular members plus the two alternate members shall be appointed by the Board of Selectmen. Each of the persons appointed shall be a resident of the Town of Needham. In part, the persons appointed as regular members shall have the following backgrounds and skills:

- (a) Two members qualified by training or education in the art or design professions -- one to be appointed by the Planning Board and one by the Board of Selectmen;
- (b) One member qualified by training or education and experience in the fine arts or landscape design to be appointed by the Planning Board; and
- (c) One member doing retail business in the Town to be appointed by the Board of Selectmen.

Upon the initial formation of the Board, the Planning Board and Board of Selectmen shall appoint two alternates and one regular member to 1-year terms, two regular members to 2-year terms, and two regular members to 3-year terms; their successors shall be appointed for terms of three years. Three members shall constitute a quorum for meetings, and all actions of the Design Review Board shall require an affirmative vote of three or more members. In the event a regular member is unable or refuses to sit, the Chairman of the Design Review Board shall designate an alternate to sit in place of that absent member.

7.7.2.2. Authority and Specific Powers

The Design Review Board shall review requests for site plan review and approval submitted in accordance with Section 7.4. Site Plan Review and requests for special permits in accordance with Section 4.2.5. Planned Residential Development, Section 4.2.6 Residential Compound and Section 4.2.4. Flexible Development.

The Design Review Board shall review permit applications for all new structures and outdoor uses, exterior additions, exterior alterations and exterior changes in all areas zoned as a Business District, Industrial District, Industrial-1 District, Industrial Park District or Institutional District (excluding single and two-family uses), which require a building permit under the Massachusetts State Building Code -- but which are not related to projects previously reviewed as "Major" or "Minor Projects" under Site Plan Review. The Design Review Board shall also review requests for all sign permits, as required under Article XIX of the Needham General By-Laws.

It shall evaluate such requests based on Subsection 7.7.4. Design Criteria below. Its findings and recommendations, along with any suggested restrictions and conditions, shall be transmitted to the applicant and Planning Board, acting as a special permit granting authority for "Major Projects" under Site Plan Review, Planned Residential Developments, Residential Compounds and Flexible Developments. Such advisory reports of the Design Review Board shall be transmitted to the Building Inspector and applicant in all other instances as described in the two paragraphs above for "Minor Projects" under Site Plan Review, building permits in all non-residential districts, and sign permits.

7.7.3. Procedure

An application for Design Review shall be submitted to the Design Review Board simultaneously with any application submitted to the Planning Board for Site Plan Review, Planned Residential Development, Residential Compound or Flexible Development, or prior to any application for a building permit or any construction activity as described in the second paragraph of Subsection 7.7.2.2. (See Section 7.2. of this By-Law for application procedure for such building permits and Article XIX of the General By-Laws for application procedure for all sign permits.)

Within twenty (20) days of receipt of a Design Review application, the Design Review Board shall hold a meeting, to which the applicant shall be invited, for the purpose of conducting a review of the proposed project or activity. Within fifteen (15) days of the meeting, a preliminary design review report shall be sent both to the applicant and to the Planning Board, when a special permit is required under Sections 7.4., 4.2.5., 4.2.6. and 4.2.4. However, if the proposed project or activity involves only a building permit or sign permit from the Building Inspector, or is a "Minor Project" under Site Plan Review (all as described in Subsection 7.7.2.2.), no preliminary report is required and the written advisory report of the Design Review Board to the applicant and the Building Inspector shall be a final report.

In the case of a Special Permit for Site Plan Review, Planned Residential Development, Residential Compound or Flexible Development, a preliminary design review report shall be submitted to the Planning Board, with a copy to the applicant, within thirty-five (35) days of the date of receipt of the application. A final advisory report shall be issued to the applicant and to the Planning Board within

seventy-five (75) days of the date of receipt of the application for Design Review.

In addition to the submission materials listed in Sections 4.2.5. Planned Residential, 4.2.6. Residential Compound, 7.4. Site Plan Review or 7.2. Building or Use Permit, respectively, an application for Design Review shall contain the requisite number of materials listed in the "Rules and Regulations" of the Design Review Board.

7.7.4. Design Criteria

The Design Review Board shall review requests for site plan reviews and special permits, as well as for building permits for certain construction activities, all as described in Subsection 7.7.2.2., based on the following standards:

- (1) Preservation and enhancement of landscaping - The landscape shall be preserved in its natural state, insofar as practicable, by minimizing tree and soil removal, and any grade changes shall be in keeping with the general appearance of neighboring developed areas.
- (2) Relation of buildings to environment - Proposed development shall be related harmoniously to the terrain and to the use, scale, and architecture of existing buildings in the vicinity that have functional or visual relationship to the proposed buildings. Proposed buildings shall be related to their surroundings with respect to:
 - (a) height
 - (b) street facade
 - (c) spatial relationships of solids and voids
 - (d) spacing of buildings or signs
 - (e) materials, textures and color
 - (f) roof slopes
 - (g) scale
- (3) Open space - All open space (landscaped and usable) shall be designed to add to the visual amenities of the area by maximizing its visibility for persons passing the site or overlooking it from nearby properties.
- (4) Signs and advertising devices - The size, location, design, color, texture, lighting and materials of signs and advertising devices shall be in harmony with significant architectural features of existing and proposed buildings and structures and with surrounding properties.
- (5) Heritage - Protection and enhancement of historic, traditional or significant uses, structures, or architectural elements shall be considered insofar as practicable.

In addition to paragraph (4) above, the Design Review Board shall review requests for sign permits according to the design guidelines listed in Section 3.5. of Article XIX of the General By-Laws."

- (b) In Section 7. ADMINISTRATION, change the existing designation of Section 7.7. Repetitive Petitions, Section 7.8. Penalties, Section 7.9. Amendment, Section 7.10. Severability and Section 7.11. Effective Date to Sections 7.8., 7.9., 7.10., 7.11., and 7.12., respectively.

- (c) In Section 4.2.4. Flexible Development Consistent with the Subdivision Control Law, by adding a new Subsection (e), as follows:

"(e) Design Review. At the time of filing an application for Flexible Development, the applicant shall also file an application and materials for design review in accordance with the procedures described in Subsection 7.7.3. of Section 7.7., Design Review."

- (d) In Section 4.2.5. Planned Residential Development (PRD), Subsection 4.2.5.3., Procedure, by adding a new sentence at the end of paragraph (b) Application, as follows:

"At the same time application materials shall be submitted to the Design Review Board, along with an application for design review, in accordance with the procedures described in Subsection 7.7.3. of Section 7.7., Design Review."

- (e) In Section 4.2.5. Planned Residential Development (PRD), Subsection 4.2.5.3., Procedure, by adding a new second paragraph in Subsection (c) Referral, as follows:

"A preliminary design review report from the Design Review Board, as described in Section 7.7., shall satisfy the above referral requirement, if submitted to the Planning Board within the 35-day period. In addition, the Design Review Board shall also submit a final design review report within seventy-five (75) days of the date of its having receiving an application for design review related to a Planned Residential Development."

- (f) In Section 4.2.6. Residential Compound (RC), Subsection (3) Procedure for Approval, by adding the following new sentence at the end:

"At the same time application materials shall be submitted to the Design Review Board, along with an application for design review, in accordance with the procedures described in Subsection 7.7.3. of Section 7.7., Design Review."

- (g) In Section 4.2.6. Residential Compound (RC), Subsection (f) Referral, by adding the following new paragraph at the end:

"A preliminary design review report from the Design Review Board, as described in Section 7.7., shall satisfy the above requirement, if submitted to the Planning Board within the 35-day period. In addition, the Design Review Board shall also submit a final design review report within seventy-five (75) days of the date of its having received an application for design review related to a Residential Compound."

- (h) In Section 7.2. Building or Use Permit, by adding the following new Subsection 7.2.4.:

"7.2.4. Permit applications for all new structures and outdoor uses, exterior additions, exterior alterations and exterior changes in all areas zoned as a Business District, Industrial District, Industrial-1 District, Industrial Park District or Institutional District (excluding single and two-family uses), which require a building permit under the Massachusetts State Building Code -- but which are not related to construction projects previously reviewed by the Design Review Board as "Major" or "Minor Projects" under Section 7.4. Site Plan Review -- shall be reviewed by the Design Review Board. (See Section 7.7. Design Review of this

By-Law.) Prior to application to the Building Inspector for such permits, an application to the Design Review Board for design review shall be made in accordance with the procedures described in Subsection 7.7.3. No application for such a building or use permit shall be made by the applicant nor accepted by the Building Inspector, and no such permit shall be issued, until an advisory report has been received from the Design Review Board."

- (i) In Section 7.4. Site Plan Review, Subsection 7.4.4. Procedure, by adding the following new second sentence to the existing first paragraph:

"At the same time application materials shall be submitted to the Design Review Board, along with an application for design review, in accordance with the procedures described in Subsection 7.7.3. of Section 7.7. Design Review."

- (j) In Section 7.4. Site Plan Review, Subsection 7.4.4. Procedure, by adding language to the existing third paragraph so that it shall read as follows (new language underlined):

"Upon receipt of an application, the Planning Board shall transmit a set of application materials to the Department of Public Works, Town Engineer, Fire Department, Design Review Board and to any other Town agency as deemed appropriate. Within thirty-five (35) days of receipt of said application materials for Major Projects, each of the Town agencies named above shall review and recommend in writing to the Planning Board regarding the proposed Site Plan(s)."

- (k) In Section 7.4. Site Plan Review, Subsection 7.4.4. Procedure, by adding the following new fourth and fifth paragraphs, respectively:

"In addition to a preliminary design review report from the Design Review Board, as described in Section 7.7., the Design Review Board shall also submit a final design review report within seventy-five (75) days of the date of its having received an application for design review related to a Major Project."

"In the case of Minor Projects, each of the Town agencies named above except the Design Review Board shall review and recommend in writing to the Planning Board within fifteen (15) days of receipt of said application materials regarding the proposed Site Plan. The advisory report of the Design Review Board shall be transmitted directly to the applicant and Building Inspector within thirty-five (35) days of receipt of the application for Site Plan Review."

Unanimous consent was given to allow Mr. Robert Broder, Wellesley resident and Chairman of the Wellesley Design Review Committee, to address Town Meeting.

Speaking in favor of this proposal were: Sally B. Davis, Selectman, David C. Gerber, Planning Board member, Barry R. McDonough and Gary W. Petrini, Town Meeting Members.

Mr. Gordon H. Piper, Town Meeting Member, indicated that while he has been a long-time supporter of this goal, he is concerned with imperfections in the draft.

Mr. Robert Y. Larsen, Town Meeting Member, also hardly supports this proposal, but expressed concern with the lack of provision for secretarial needs.

A motion to amend was offered by Mr. Howard B. Bacon to add under section 7.7.2.1. Composition, subsection (a) on the second line after the word "or" the word "architectural".

After a brief discussion Mr. Richard L. Malconian moved the previous question on both the main motion and the motion to amend and it carried by voice vote.

The following Town Meeting Member was sworn in as teller by the Moderator: Richard S. Creem.

The motion to amend was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented and it carried by the required two-thirds vote. The hand count was Yes 208 - No 8.

ARTICLE 38

To see if the Town will vote to amend the General By-Laws, Article XIX, Needham Sign By-Law, as follows:

- (a) In Section 3. Administration, Subsection 3.2. Issuance of Permits, by adding the following language to the second paragraph so that it shall read as follows (new language underlined):

"Applicants shall file a permit application accompanied by a photograph of the facade to which the sign is to be attached, or the area of intended location if unattached, and two prints of scale drawings of the sign and supporting structure showing placement thereon; the applicant shall also file seven copies of the permit application, including seven copies of all application materials, with the Design Review Board. (See Section 7.7. Design Review, of the Zoning By-Law.)"

- (b) In Section 3. Administration, Subsection 3.2. Issuance of Permits, by adding the following new third paragraph:

"The Design Review Board shall review requests for sign permits submitted and shall, within thirty-five (35) days of the receipt of the application materials, transmit its advisory recommendations regarding the design of the sign to the Building Inspector and the applicant. No sign permit shall be issued by the Building Inspector within this thirty-five (35) day period unless said recommendations are sooner received."

or take any other action relative thereto.

MOVED: That the Town vote to amend the General By-Laws, Article XIX, Needham Sign By-Law, as follows:

- (a) In Section 3. Administration, Subsection 3.2. Issuance of Permits, by adding the following language to the second paragraph so that it shall read as follows (new language underlined):

"Applicants shall file a permit application accompanied by a photograph of the facade to which the sign is to be attached, or the area of intended location if unattached, and two prints of scale drawings of the sign and supporting structure showing placement thereon; the applicant shall also file seven copies of the permit application, including seven copies of all application materials, with the Design Review Board. (See Section 7.7. Design Review, of the Zoning By-Law.)"

- (b) In Section 3. Administration, Subsection 3.2. Issuance of Permits, by adding the following new third paragraph:

"The Design Review Board shall review requests for sign permits submitted and shall, within thirty-five (35) days of the receipt of the application materials, transmit its advisory recommendations regarding the design of the sign to the Building Inspector and the applicant. No sign permit shall be issued by the Building Inspector within this thirty-five (35) day period unless said recommendations are sooner received."

ACTION: The main motion was presented and carried by voice vote.

ARTICLE 28

To see if the Town will vote to continue the Solid Waste Disposal Study Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and last continued by vote under Article 29 of the 1987 Annual Town Meeting; direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste; said Committee to report to the Capital Budget Sub-Committee and to the next Annual Town Meeting or sooner; or take any other action relative.

MOVED: That the Town vote to continue the Solid Waste Disposal Study Committee, established by vote of the 1966 Annual Town Meeting under Article 73 and last continued by vote under Article 29 of the 1987 Annual Town Meeting; direct and authorize said Committee to continue to investigate all methods of collection and disposal of solid waste; said Committee to report to the Capital Budget Sub-Committee and to the next Annual Town Meeting or sooner.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 29

To see if the Town of Needham will vote to declare permanently abandoned the ancient Town way known on paper as Hardy Street and to grant all ensuing rights to the abutters; or take any other action relative thereto.

MOVED: That the Town of Needham vote to declare permanently abandoned the ancient Town way known on paper as Hardy Street and to grant all ensuing rights to the abutters.

A motion to amend was offered by Mr. Paul Killeen to add after the word "abandoned" the words "that portion, as described below, of" and to the period to a colon and add the following words at the end of the motion: "That portion from the Route 128 layout running in a southeastern and southerly direction (as shown on Assessor's Plans Nos. 18 and 16) to its intersection with Old Greendale Avenue."

Mr. Chet Curtis, abutter to Hardy Street, spoke in favor of this proposal. Mr. Vincent Boris, the largest abutter to Hardy Street, spoke in opposition to the proposal to abandon the ancient way.

After a brief discussion, Mr. Dexter H. Marsh, Jr. moved the previous question, but it failed to pass by voice vote.

In response to an inquiry, Mr. Norman L. Provencher, Chairman, advised that there is some land under the stewardship of the Park and Recreation Commission which could be used at some future point and should be accessible.

After a lengthy discussion, Mr. John J. Ryan moved the previous question and it carried by voice vote.

Mr. Killeen's motion to amend was presented and carried by voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote. Town Meeting Member Maria W. Connolly rose to question the vote and was joined by at least seven Town Meeting Members. The main motion, as amended, was again presented and it carried by a count of hands. The hand count was Yes 148 - No 60. Town Meeting Member Diane Perry Matthews rose to request a roll call vote, but was not joined by the required twenty-five members. The Moderator declared the article disposed of.

VOTED: That the Town of Needham vote to declare permanently abandoned that portion, as described below, of the ancient Town way known on paper as Hardy Street and to grant all ensuing rights to the abutters:

That portion from the Route 128 layout running in a southeasterly and southerly direction (as shown on Assessors' Plans Nos. 18 and 16) to its intersection with Old Greendale Avenue.

ARTICLE 30

To see if the Town will vote to amend its General By-Laws by adding to Article II, Town Finance and Administration a new section as follows:

Section 22. Any person, firm, corporation, partnership, their agents and employees, who has been granted or may be granted, any license, permission, or other authority to construct or maintain poles and overhead wires and associated overhead structures upon, along, under or across any public way or ways, is forbidden from installing or constructing, and shall remove immediately any poles, overhead wires and associated overhead structures which are located on, along or across Chestnut Street between its intersection with School Street and the railroad bridge at Needham Junction;

or take any other action relative thereto.

MOVED: That the Town vote to amend its General By-Laws by adding to Article II, Town Finance and Administration a new section as follows:

Section 22. Any person, firm, corporation, partnership, their agents and employees, who has been granted or may be granted, any license, permission, or other authority to construct or maintain poles and overhead wires and associated overhead structures upon, along, under or across any public way or ways, is forbidden from installing or constructing, and shall remove immediately any poles, overhead wires and associated overhead structures which are located on, along or across Chestnut Street between its intersection with School Street and the railroad bridge at Needham Junction;

Mr. Stanley R. Tippet, member, addressed this article on behalf of the Planning Board. Mr. H. Phillip Garrity, Jr., Chairman, Board of Selectmen, also spoke in favor of this proposal.

Mr. Gerald R. Browne, Town Meeting Member, expressed concern with this proposal indicating that there is "no free lunch". He advised that the surcharge continues for the life of the property. It is not a one-time charge. He also advised that the town's operating budget will increase.

A motion to postpone to a time certain, namely Monday next, to be the first business to come upon the floor when all other business then on the floor has been otherwise disposed was offered by Mr. H. Phillip Garrity, Jr.

Mr. Garrity's motion to postpone was presented and it carried by voice vote.

ARTICLE 31

To see if the Town will vote to amend the Zoning By-Law, Section 4.4. Dimensional Regulations for Business Districts, Subsection 4.4.3. Height Limitation, by changing the second sentence such that it shall read as follows (new language underlined):

"In addition, no building or structure which is located on property any portion of which lies within 360 feet of Chestnut Street shall exceed two and one-half (2-1/2) stories, including ground level covered or enclosed parking, no more than two (2) stories of which shall be occupied, nor shall the same exceed a total height of 35 feet."

or take any other action relative thereto.

MOVED: That the Town vote to amend the Zoning By-Law, Section 4.4. Dimensional Regulations for Business Districts, Subsection 4.4.3. Height Limitation, by changing the second sentence such that it shall read as follows (new language underlined):

"In addition, no building or structure which is located on property any portion of which lies within 360 feet of Chestnut Street shall exceed two and one-half (2-1/2) stories, including ground level covered or enclosed parking, no more than two (2) stories of which shall be occupied, nor shall the same exceed a total height of 35 feet."

Mrs. Joanne Hull Roth, member, addressed this proposal on behalf of the Planning Board. She advised that this article was passed at the 1987 Annual Town Meeting and basically is amended this year to allow a pitched roof.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 32

To see if the Town will vote to amend the Zoning By-Law, Section 7.3. Occupancy Permit, Subsection 7.3.2. by inserting the words "or Planning Board" towards the end, such that it shall read as follows (new language underlined):

"An occupancy permit shall be conditional on the maintenance of full compliance with the provisions of this By-Law in effect at the time of issuance or with restrictions imposed in a decision of the Board of Appeals or Planning Board and shall lapse if such compliance fails."

or take any other action relative thereto.

MOVED: That the Town vote to amend the Zoning By-Law, Section 7.3. Occupancy Permit, Subsection 7.3.2. by inserting the words "or Planning Board" towards the end, such that it shall read as follows (new language underlined):

"An occupancy permit shall be conditional on the maintenance of full compliance with the provisions of this By-Law in effect at the time of issuance or with restrictions imposed in a decision of the Board of Appeals or Planning Board and shall lapse if such compliance fails."

Mrs. Joanne Hull Roth, member, addressed this proposal on behalf of the Planning Board.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 33

To see if the Town will vote to amend the Zoning By-Law, Section 7.6.1. Special Permit Granting Authority, by adding the following underlined language, so that that section shall read as follows:

"The Planning Board shall act as a Special Permit Granting Authority only where so designated in Sections 4.2.4., 4.2.5., 4.2.6. and 7.4. of this By-Law. In all other cases, the Board of Appeals shall act as the Special Permit Granting Authority. Procedures and decision criteria shall be the same as specified in Section 7.5.2. and Section 7.5.3. (second and fourth paragraphs) for special permits acted on by the Board of Appeals, with the exception that applications shall be filed directly with the Planning Board with a copy to the Town Clerk, except as otherwise specified in Section 7.4.4." or take any other action relative thereto.

MOVED: That the Town vote to amend the Zoning By-Law, Section 7.6.1. Special Permit Granting Authority, by adding the following underlined language, so that that section shall read as follows:

"The Planning Board shall act as a Special Permit Granting Authority only where so designated in Sections 4.2.4., 4.2.5., 4.2.6. and 7.4. of this By-Law. In all other cases, the Board of Appeals shall act as the Special Permit Granting Authority. Procedures and decision criteria shall be the same as specified in Section 7.5.2. and Section 7.5.3. (second and fourth paragraphs) for special permits acted on by the Board of Appeals, with the exception that applications shall be filed directly with the Planning Board with a copy to the Town Clerk, except as otherwise specified in Section 7.4.4."

Mrs. Joanne Hull Roth, member, addressed this proposal on behalf of the Planning Board.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 34

To see if the Town will vote to amend the Zoning By-Law, Section 1.5. Variation, by adding a new third sentence, as follows:

"More particularly, if a lot is located in more than one zoning district, the minimum area, frontage and all other dimensional requirements of the district in which fifty (50) percent or more of the lot is located shall apply throughout."

or take any other action relative thereto.

MOVED: That the Town vote to amend the Zoning By-Law, Section 1.5. Variation, by adding a new third sentence, as follows:

"More particularly, if a lot is located in more than one zoning district, the minimum area, frontage and all other dimensional requirements of the district in which fifty (50) percent or more of the lot is located shall apply throughout."

Mr. Norman A. Homsy, member, presented this proposal on behalf of the Planning Board. He advised that if a lot is split by districts, the more stringent regulations prevail.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and it carried by a count of hands. The hand count was Yes 172 - No 1.

At 11:07 P.M. Mr. John F. Milligan moved that the meeting stand adjourned until Monday, May 16, 1988, at 7:30 P.M. at the Newman Middle School and it was so voted.

Theodora K. Eaton, CMC,
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

May 16, 1988

Pursuant to adjournment of the Annual Town Meeting held May 11, 1988, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Middle School on Monday, May 16, 1988, at 7:30 P.M.

Check lists were used and 255 voters were checked on the list as being present, including 236 Town Meeting Members.

Rabbi Elliot Schoenberg of Temple Aliyah gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

ARTICLE 30

To see if the Town will vote to amend its General By-Laws by adding to Article II, Town Finance and Administration a new section as follows:

Section 22. Any person, firm, corporation, partnership, their agents and employees, who has been granted, or may be granted, any license, permission, or other authority to construct or maintain poles and overhead wires and associated overhead structures upon, along, under or across any public way or ways, is forbidden from installing or constructing, and shall remove immediately any poles, overhead wires and associated overhead structures which are located on, along or across Chestnut Street between its intersection with School Street and the railroad bridge at Needham Junction;

or take any other action relative thereto.

**REPORT OF THE PLANNING
BOARD REQUIRED UNDER
M.G.L., CH. 166, S.22A - 22N,
"Removal of Overhead Wires"**

As required by statute, the Planning Board held a public hearing on March 15, 1988 "to ascertain whether the public safety, health, convenience or welfare would be advanced by a program . . . requiring progressive removal of poles and overhead wires and associated overhead structures:" along the Business-zoned portion of Chestnut Street, generally between School Street and the railroad bridge at the Junction.

As result of testimony given at the public hearing by members of the Board of Selectmen, staff of the Public Works Department, and representatives of Boston Edison and New England Telephone - as well as a result of due consideration by the Planning Board, the Board makes the following findings and/or conclusions:

- (1) the planning and traffic consultants to the Planning Board in their current study of Needham Center recommend that the Town undertake a program of placing underground all utility lines on Chestnut Street;

- (2) such a program would be desirable both from an aesthetic or visual point of view, and form the point of view of public safety and convenience;
- (3) such a program would benefit not only Needham Center and Chestnut Street in particular, but would be a benefit to the town as a whole by reason of good community planning and design;
- (4) based on oral testimony given at the hearing, the total cost of a program is estimated by the two utility companies to be about \$1,350,000 (\$750,000 by New England Telephone and ± \$600,000 by Boston Edison);
- (5) such a cost could be amortized over a one and one-half to two year period by a surcharge of 2 percent on the utility bills of each customer located in Needham, as provided for by statute; and
- (6) the Board of Selectmen is sponsoring an article in this year's Town Meeting Warrant to adopt a local by-law under Section 22D of Chapter 166 - "Removal of Overhead Wires" on Chestnut Street.

Therefore, based on the above findings and/or conclusions, the Planning Board hereby recommends that the 1988 Annual Town Meeting vote to establish such a program to remove overhead wires, as authorized by M.G.L., Ch. 166, S. 22A - 22N.

Approved by:

Planning Board
March 22, 1988

MOVED: That the Town vote to amend its General By-Laws by adding to Article II, Town Finance and Administration a new section as follows:

Section 22. Any person, firm, corporation, partnership, their agents and employees, who has been granted or may be granted, any license, permission, or other authority to construct or maintain poles and overhead wires and associated overhead structures upon, along, under or across any public way or ways, is forbidden from installing or constructing, and shall remove immediately any poles, overhead wires and associated overhead structures which are located on, along or across Chestnut Street between its intersection with School Street and the railroad bridge at Needham Junction.

Mr. H. Phillip Garrity, Jr. addressed this proposal on behalf of the Board of Selectmen and the Planning board responding to inquiries previously raised on Wednesday, May 11, 1988.

Mr. Gerald R. Browne spoke in opposition to this proposal. He advised that all poles will not be eliminated on Chestnut Street. The real issue is whether or not to spend 1.2 million dollars to improve Chestnut Street. In addition, there are unexplained expenses that will be incurred by the individuals businesses on Chestnut Street.

Speaking in favor of this proposal were Town Meeting Members John J. Cogswell and Kathleen M. Lewis and David F. Eldridge, Jr., Selectmen.

Unanimous consent was given to allow Mr. Edwin Roth, Boston Edison Representative, and Mr. Armand Lavigne, Building Inspector for the Town of Needham, to address Town Meeting.

Messrs. Roth and Lavigne advised that the individual businesses on Chestnut Street may have to bring their electrical service up to adequate size once the underground utilities have been installed.

Messrs. Robert J. Moore and William A. Powers expressed concern with the costs involved in aesthetically improving Chestnut Street and suggested that now is the time to stop spending money.

After a lengthy discussion, Mr. Richard L. Malconian moved the previous question. The motion was presented, but the Moderator was in doubt as to the voice vote.

The following Town Meeting Member was sworn in as Teller: Edward F. Supple. The motion was again presented and carried by the required two-thirds vote. The hand count was Yes 147 - No 73.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion, which requires a simple majority, was again presented and carried by a count of hands. The hand count was Yes 124 - No. 108.

ARTICLE 31 was unanimously adopted May 11, 1988

ARTICLE 32 was unanimously adopted May, 11, 1988

ARTICLE 33 was unanimously adopted May, 11, 1988

ARTICLE 34 was previously adopted May, 11, 1988

ARTICLE 35

To see if the Town will vote to amend the Zoning By-Law, section 5.1.3. Parking Plan and Design Requirements, as follows:

- (a) In Subsection 5.1.3. c) Handicapped Parking, by deleting the word "Barriers" and inserting in its place the word "Access", such that that subsection shall read as follows (new word underlined):

"Parking spaces for the exclusive use of handicapped individuals shall be provided in accordance with the most recent rules and regulations of the Architectural Access Board, specifically Section 23 thereof."

- (b) In Subsection 5.1.3. g) Bumper Overhang, by adding the following underlined language, such that that subsection shall read as follows:

"The minimum length requirements stated in the above two paragraphs may include no more than one foot of area beyond the curb at the front or rear of a space, used for bumper overhang."

- (c) In Subsection 5.1.3. i) Width of Maneuvering Aisle, under the heading "Minimum Width of Aisle", the numbers "22" and "23" shall be changed to "24" and "25", respectively, such that that line shall read:

"24 feet/25 feet*"

or take any action relative thereto.

MOVED: That the town vote to amend the Zoning By-Law, section 5.1.3. Parking Plan and Design Requirements, as follows:

- (a) In Subsection 5.1.3. c) Handicapped Parking, by deleting the word "Barriers" and inserting in its place the word "Access", such that that subsection shall read as follows (new word underlined):

"Parking spaces for the exclusive use of handicapped individuals shall be provided in accordance with the most recent rules and regulations of the Architectural Access Board, specifically Section 23 thereof."

- (b) In Subsection 5.1.3. g) Bumper Overhang, by adding the following underlined language, such that that subsection shall read as follows:

"The minimum length requirements stated in the above two paragraphs may include no more than one foot of area beyond the curb at the front or rear of a space, used for bumper overhang."

- (c) In Subsection 5.1.3. i) Width of Maneuvering Aisle, under the heading "Minimum Width of Aisle", the numbers "22" and "23" shall be changed to "24" and "25", respectively, such that that line shall read:

"24 feet/25 feet*"

Mr. Norman A. Homsy addressed this proposal on behalf of the Planning Board.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The main motion was again presented and carried by the required two-thirds vote. The hand count was Yes 216 - No. 6.

ARTICLE 36

To see if the Town will vote to amend the Zoning By-Law, Section 7.4. Site Plan Review, as follows:

- (a) In Subsection 7.4.3. Requirements, by striking from the second sentence the words "MAJOR AND" and the words "major or", so that the sentence shall read as follows:

"MINOR PROJECT WHICH REQUIRES A SPECIAL PERMIT FROM THE BOARD OF APPEALS UNDER SECTION 3.2. - In the case of a minor project which requires a special permit from the Board of Appeals, as identified in Section 3.2. Schedule of Use Regulations, the Planning Board shall perform a Site Plan Review and submit its recommendations to the Board of Appeals within thirty-five (35) days of the date of filing with the Planning Board; otherwise failure to make such recommendations shall be deemed a lack of opposition thereto."

- (b) In Subsection 7.4.3., by striking the existing fourth paragraph and by substituting in its place the following new fourth paragraph:

"MAJOR PROJECTS - No building, use or occupancy permit for any improvement to real property which constitutes a major project under this By-Law shall be issued, except in accordance with the terms of a special permit for such project, after site plan review as further set forth herein. A special permit shall be required for every major project,

regardless of whether the contemplated use thereof is designated as permissible, as of right or by special permit, under the table of uses set forth in Section 3.2. of this By-Law. The special permit granting authority for all permits the issuance of which is necessary for the construction or use of a major project shall be the Planning Board, which, for such purposes, shall have all the powers conferred upon such special permit granting authorities by General Laws Chapter 40A, and shall conduct its business in accordance with the notice, hearing and decisional requirements there set forth, and in accordance with the requirements of this By-Law."

- (c) In Subsection 7.4.4. Procedure, by striking the existing second paragraph and substituting in its place the following new second paragraph:

"The applicant shall include in the application an itemized list of sections of the By-Law under which relief by special permit is or may be required for the construction or use of the project. The applicant shall certify either: (i) that the project can be constructed and/or the proposed use thereof commenced, without need for the issuance of any variance from any provision of this By-Law by the Zoning Board of Appeals or (ii) that any and all variances necessary for the construction and/or use of the proposed project have been secured, and the period established by law for appeal from the granting thereof has expired without notice of any such appeal having been filed in the office of the Town Clerk."

- (d) In Subsection 7.4.6. Review Criteria, by striking from the last clause thereof the word "or" between the words "project" and "when", so that the clause shall read as follows:

"...and may require when acting as the Special Permit Granting Authority or recommend in the case of minor projects, when the Board of Appeals is acting as the Special Permit Granting Authority, such appropriate conditions, limitations, and safeguards necessary to assure the project meets the criteria of a. through f."

or take any other action relative thereto.

MOVED: That the Town vote to amend the Zoning By-Law, Section 7.4. Site Plan Review, as follows:

- (a) In Subsection 7.4.3. Requirements, by striking from the second sentence the words "MAJOR AND" and the words "major or", so that the sentence shall read as follows:

"MINOR PROJECT WHICH REQUIRES A SPECIAL PERMIT FROM THE BOARD OF APPEALS UNDER SECTION 3.2. - In the case of a minor project which requires a special permit from the Board of Appeals, as identified in Section 3.2. Schedule of Use Regulations, the Planning Board shall perform a Site Plan Review and submit its recommendations to the Board of Appeals within thirty-five (35) days of the date of filing with the Planning Board; otherwise failure to make such recommendations shall be deemed a lack of opposition thereto."

- (b) In Subsection 7.4.3., by striking the existing fourth paragraph and by substituting in its place the following new fourth paragraph:

"MAJOR PROJECTS - No building, use or occupancy permit for any improvement to real property which constitutes a major project under this By-Law shall be issued, except in accordance with the terms of a special permit for such project, after site plan review as further set forth herein. A special permit shall be required for every major project, regardless of whether the contemplated use thereof is designated as permissible, as of right or by special permit, under the table of uses set forth in Section 3.2. of this By-Law. The special permit granting authority for all permits the issuance of which is necessary for the construction or use of a major project shall be the Planning Board, which, for such purposes, shall have all the powers conferred upon such special permit granting authorities by General Laws Chapter 40A, and shall conduct its business in accordance with the notice, hearing and decisional requirements there set forth, and in accordance with the requirements of this By-Law."

- (c) In Subsection 7.4.4. Procedure, by striking the existing second paragraph and substituting in its place the following new second paragraph:

"The applicant shall include in the application an itemized list of sections of the By-Law under which relief by special permit is or may be required for the construction or use of the project. The applicant shall certify either: (i) that the project can be constructed and/or the proposed use thereof commenced, without need for the issuance of any variance from any provision of this By-Law by the Zoning Board of Appeals or (ii) that any and all variances necessary for the construction and/or use of the proposed project have been secured, and the period established by law for appeal from the granting thereof has expired without notice of any such appeal having been filed in the office of the Town Clerk."

- (d) In Subsection 7.4.6. Review Criteria, by striking from the last clause thereof the word "or" between the words "project" and "when", so that the clause shall read as follows:

"...and may require when acting as the Special Permit Granting Authority or recommend in the case of minor projects, when the Board of Appeals is acting as the Special Permit Granting Authority, such appropriate conditions, limitations, and safeguards necessary to assure the project meets the criteria of a. through f."

Mr. Paul Killeen, Chairman, presented this proposal on behalf of the Planning Board. He advised that if you need a Special Permit for Site Plan Review, the Planning Board is the Special Permit Granting Authority.

Mr. Hertz Henkoff, Chairman, Board of Appeals, spoke in favor of this proposal. He advised that this proposal is not a conflict between the two boards.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 37 was previously voted May 11, 1988.

ARTICLE 38 was previously voted May 11, 1988.

ARTICLE 39

To see if the Town will vote to amend Section 4 of the Zoning By-Law by adding the following:

"Charles River Setback

No building or other structure shall be constructed, altered or relocated within 150 feet of the riverbank of the Charles River in a Single Residence District."

or take any other action relative thereto.

MOVED: That the Town vote to amend Section 4 of the Zoning By-Law by adding the following:

"Charles River Setback

No building or other structure shall be constructed, altered or relocated within 150 feet of the riverbank of the Charles River in a Single Residence District."

A motion was offered by Mr. Paul Killeen to refer the substance of Article 39 to the Planning Board for study to determine the feasibility of the proposed zoning amendments and conflicts, if any, with existing development and land uses, zoning by-laws and state statutes; to coordinate said study with the new Federal Flood Insurance study and revised flood plain mapping currently being undertaken by FEMA; to coordinate said study with any ongoing Public Works Department plans for future sanitary sewer connections to the Massachusetts Water Resources Authority, as well as with the MWRA's planned Wellesley Extension Sewer Replacement project in Needham. Said Planning Board study is to be coordinated with the Conservation Commission in order to receive its input for the study, as necessary. The study will be completed with all deliverate speed and not later than January 1, 1989.

A motion was offered by Mrs. Pamela J. Anderson that Articles 39, 40, 41, and 42 be discussed together but voted on separately. The motion was presented and carried unanimously by voice vote.

Mrs. Anderson addressed these articles on behalf of the petitioners expressing concern over the proposed rapid growth in the South Street area. She advised that the petitioners shall defer to the Planning Board's motion to refer these articles and allow the Planning Board the time to properly research these proposals.

Mr. Norman A. Homsy addressed these articles on behalf of the Planning Board indicating the need for further study.

Mr. John D. Marr, Jr., Selectmen, supports the petitioners for their efforts and the Planning Board's desire to properly study these proposals.

Mr. Killeen's motion to refer was presented and carried unanimously by voice vote.

ARTICLE 40

To see if the Town will vote to amend Section 4 of the Zoning By-Law by adding the following:

"Scenic Road Setback

No building or other structure shall be constructed, altered or relocated on any lot on South Street or Charles River Street unless set back at least 100 feet from these Scenic Roads. Within the setback area the natural features of the landscape, stone walls and vegetation shall be preserved under the standards of the Scenic Roads Act, except to the extent their disturbance is necessary to provide access roads, utilities, drainage and sewerage."

or take any other action relative thereto.

MOVED: That the Town vote to amend Section 4 of the Zoning By-Law by adding the following:

"Scenic Road Setback

No building or other structure shall be constructed, altered or relocated on any lot on South Street or Charles River Street unless set back at least 100 feet from these Scenic Roads. Within the setback area the natural features of the landscape, stone walls and vegetation shall be preserved under the standards of the Scenic Roads Act, except to the extent their disturbance is necessary to provide access roads, utilities, drainage and sewerage."

A motion was offered by Mr. Paul Killeen to refer the substance of Article 40 to the Planning Board for study to determine the feasibility of the proposed zoning amendments and conflicts, if any, with existing development and land uses, zoning by-laws and state statutes; to coordinate said study with the new Federal Flood Insurance study and revised flood plain mapping currently being undertaken by FEMA; to coordinate said study with any ongoing Public Works Department plans for future sanitary sewer connections to the Massachusetts Water Resources Authority, as well as with the MWRA's planned Wellesley Extension Sewer Replacement project in Needham. Said Planning Board study is to be coordinated with the Conservation Commission in order to receive its input for the study, as necessary. The study will be completed with all deliverate speed and not later than January 1, 1989.

Mr. Killeen's motion to refer was presented and carried unanimously by voice vote.

ARTICLE 41

To see if the Town will vote to amend Section 4 of the Zoning By-Law by adding the following:

"Minimum Lot Size

On lots located in a Single Residence District bordered by the Charles River, the minimum lot area requirements must be computed without including (a) waterbodies, or (b) land located in the Flood Plain District, or (c) wetland areas subject to the Wetlands Protection Act and the Inland Wetlands Act, M.G.L. Ch. 131, §§ 40 and 40A, or (d) the Charles River Valley Natural Storage areas."

or take any other action relative thereto.

MOVED: That the Town will vote to amend Section 4 of the Zoning By-Law by adding the following:

"Minimum Lot Size

On lots located in a Single Residence District bordered by the Charles River, the minimum lot area requirements must be computed without including (a) waterbodies, or (b) land located in the Flood Plain District, or (c) wetland areas subject to the Wetlands Protection Act and the Inland Wetlands Act, M.G.L. Ch. 131, §§ 40 and 40A, or (d) the Charles River Valley Natural Storage areas."

A motion was offered by Mr. Paul Killeen to refer the substance of Article 41 to the Planning Board for study to determine the feasibility of the proposed zoning amendments and conflicts, if any, with existing development and land uses, zoning by-laws and state statutes; to coordinate said study with the new Federal Flood Insurance study and revised flood plain mapping currently being undertaken by FEMA; to coordinate said study with any ongoing Public Works Department plans for future sanitary sewer connections to the Massachusetts Water Resources Authority, as well as with the MWRA's planned Wellesley Extension Sewer Replacement project in Needham. Said Planning Board study is to be coordinated with the Conservation Commission in order to receive its input for the study, as

necessary. The study will be completed with all deliverate speed and not later than January 1, 1989.

Mr. Killeen's motion to refer was presented and carried unanimously by voice vote.

ARTICLE 42

To see if the Town will vote to establish a new Single Residence District and amend the Zoning Map, as follows:

- (1) By amending Section 4 of the Zoning By-Law by establishing a new Single Residence Two-Acre District having a minimum lot area of two acres (87,120 sq.ft.) and the other dimensional requirements for lots in Single Residence A Districts, except as follows:

Minimum Frontage:	200 feet
Minimum Setbacks:	
- Front	50 feet
- Side	40 feet
- Rear	30 feet

- (2) By amending the Zoning Map by changing the existing Single Residence A District (one-acre minimum and bounded by the Charles River) to a new Single Residence Two-Acre District with the same boundaries;

or take any other action relative thereto.

MOVED: That the Town vote to establish a new Single Residence District and amend the Zoning Map, as follows:

- (1) By amending Section 4 of the Zoning By-Law by establishing a new Single Residence Two-Acre District having a minimum lot area of two acres (87,120 sq.ft.) and the other dimensional requirements for lots in Single Residence A Districts, except as follows:

Minimum Frontage:	200 feet
Minimum Setbacks:	
- Front	50 feet
- Side	40 feet
- Rear	30 feet

- (2) By amending the Zoning Map by changing the existing Single Residence A District (one-acre minimum and bounded by the Charles River) to a new Single Residence Two-Acre District with the same boundaries;

A motion was offered by Mr. Paul Killeen to refer the substance of Article 40 to the Planning Board for study to determine the feasibility of the proposed zoning amendments and conflicts, if any, with existing development and land uses, zoning by-laws and state statutes; to coordinate said study with the new Federal Flood Insurance study and revised flood plain mapping currently being undertaken by FEMA; to coordinate said study with any ongoing Public Works Department plans for future sanitary sewer connections to the Massachusetts Water Resources Authority, as well as with the MWRA's planned Wellesley Extension

Sewer Replacement project in Needham. Said Planning Board study is to be coordinated with the Conservation Commission in order to receive its input for the study, as necessary. The study will be completed with all deliverate speed and not later than January 1, 1989.

Mr. Killeen's motion to refer was presented and carried unanimously by voice vote.

ARTICLE 43 was previously withdrawn May 2, 1988.

ARTICLE 44

To see if the Town will vote to amend the Zoning By-Law, Section 4.2.1. Table of Regulations, as follows:

By deleting the paragraph which states:

"No building or structure shall be constructed, altered, or relocated on any lot except in conformance with these regulations."

and substituting in its stead the following:

"No building or structure shall be constructed, altered, or relocated on any vacant lot except in conformance with these regulations."

or take any other action relative thereto.

MOVED: That the Town vote to amend the Zoning By-Law, Section 4.2.1. Table of Regulations, as follows:

By deleting the paragraph which states:

"No building or structure shall be constructed, altered, or relocated on any lot except in conformance with these regulations."

and substituting in its stead the following:

"No building or structure shall be constructed, altered, or relocated on any vacant lot except in conformance with these regulations."

Mr. Paul Killeen, Chairman, Planning Board, recommended that this proposal be defeated.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The main motion was again presented, but failed to pass unanimously by voice vote.

ARTICLE 45

To see if the Town will vote to amend the Zoning By-Law by changing the maximum height limit of buildings in the Industrial Park District from 3 stories and 40 feet to 2-1/2 stories and 35 feet, provided no more than two stories are occupied (Section 4.5.4. of the By-Law), or take any other action relative thereto.

MOVED: That the Town vote to amend the Zoning By-Law by changing the maximum height limit of buildings in the Industrial Park District from 3 stories and 40 feet to 2-1/2 stories and 35 feet, provided no more than two stories are occupied (Section 4.5.4. of the By-Law).

Mr. Charles S. Sahagian addressed this proposal on behalf of the petitioners. He indicated that traffic has increased substantially to the detriment of the area and eventually to the whole town. Promises were made that residential neighborhoods would not be affected by the Industrial Park. Those promises were not kept. There are more stories, more people, more supplies and equipment, and more traffic.

Mr. Paul Killeen, Chairman, Planning Board, advised that the Planning Board held two hearings on this proposal and is still unable to develop a clear consensus on what this proposal would accomplish. The majority of the Planning Board voted to oppose this proposal.

In response to Mr. Andrew Picariello's inquiry, Mr. Norman A. Homsy, member, presented a minority report of the Planning Board. Mr. Homsy suggested that this proposal was long overdue and suggested that the 1983 Master Plan spells it out very well.

In response to Mr. Neil O. Alper, Mrs. Marcia M. Carleton, Selectmen, advised that plans are underway to construct a direct access from Route 128 into the Industrial Park.

Mr. Gary W. Petrini spoke in opposition to this proposal. He suggested that the real problem is how to enter/exit the Industrial Park and the need for a better traffic flow design.

A motion was offered by Mr. Gary W. Petrini to refer to a committee of seven persons to be appointed by the Planning Board and the Board of Selectmen to undertake the task of studying the subject matter of Article 45 including investigating all possible solutions to the traffic problem in the Industrial Park and the surrounding area. The committee to consist of the following members: 1 member of the Board of Selectmen, 1 member of the Planning Board, 2 members of the Needham Heights Association - to be appointed by the Planning Board, 2 representatives of the Industrial Park Zone - to be appointed by the Board of Selectmen, 1 member of the Needham Business Association - to be appointed by the Planning Board, and that committee report back to the next Annual Town Meeting with their findings.

After a lengthy discussion, Mr. John F. Connell moved the previous question and it carried by voice vote.

Mr. Petrini's motion to refer was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented, and again the Moderator was in doubt as to the voice vote. The motion was again presented, but it failed to pass by a count of hands. The hand count was Yes 102 - No 107.

ACTION: The main motion which requires a two-thirds vote was presented, but it failed to pass by a count of hands. The hand count was Yes 108 - No 102.

In response to several inquiries, the Moderator advised that discussion under Article 45 could continue since he had not declared the article disposed of.

A motion was offered by Mrs. Elsie Robinson to refer the subject matter of Article 45 to the Planning Board for further study.

Mr. Petrini requested that his motion to refer to a committee be reconsidered since the Planning Board is too busy to devote a sufficient amount of time to properly study the subject matter of Article 45.

At 11:15 P.M. Mr. Gilbert W. Cox, Jr. moved that the meeting stand adjourned to Wednesday, May 18, 1988, at 7:30 P.M. at the Newman Middle School, but it failed to pass by voice vote.

Mr. John F. Milligan moved the previous questions and it carried by voice vote.

Mrs. Robinson's motion to refer to the Planning Board was presented, but it failed to pass by voice vote.

A motion was again offered by Mr. Gary W. Petrini to refer to a committee of seven persons to be appointed by the Planning Board and the Board of Selectmen to undertake the task of studying the subject matter of Article 45 including investigating all possible solutions to the traffic problem in the Industrial Park and the surrounding area. The committee to consist of the following members: 1 member of the Board of Selectmen, 1 member of the Planning Board, 2 members of the Needham Heights Association - to be appointed by the Planning Board, 2 representatives of the Industrial Park Zone - to be appointed by the Board of Selectmen, 1 member of the Needham Business Association - to be appointed by the Planning Board, and that committee report back to the next Annual Town Meeting with their findings.

Mr. Thomas N. Alpert moved the previous question and it carried unanimously by voice vote.

Mr. Petrini's motion to refer was presented and carried by voice vote.

At 11:20 P.M. the Moderator declared that the meeting stand adjourned to Wednesday, May 18, 1988, at 7:30 P.M. at the Newman Middle School.

Theodora K. Eaton
Town Clerk

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ADJOURNED ANNUAL TOWN MEETING

May 18, 1988

Pursuant to adjournment of the Annual Town Meeting held May 16, 1988, Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Middle School on Wednesday, May 18, 1988, at 7:30 P.M.

Check lists were used and 246 voters were checked on the list as being present, including 222 Town Meeting Members.

Mr. Paul H. Gardner, Practitioner, First Church of Christ, Scientist, and President of the Needham Clergy Association, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

ARTICLE 46

To see if the Town of Needham will vote to accept the provisions of Section 26G of Chapter 148 of the General Laws, as amended; or take any other action relative thereto.

Summary

Massachusetts General Laws Chapter 148, Section 26G requires that every building of more than seventy-five hundred gross square feet in floor area or every addition of more than seventy-five hundred gross square feet in floor area shall be protected throughout with an adequate system of automatic sprinklers in accordance with the provisions of the State Building Code; provided, however, that in the case of an addition, an adequate system of automatic sprinklers shall be installed in the addition only. No sprinkler system shall be required unless sufficient water and water pressure exists. For purposes of this section, the gross square feet of a building or addition includes the sum total of the floor areas for all floor levels, basement and subbasements, measured from outside walls, irrespective of the existence of interior fire resistive walls, floors and ceilings.

In such buildings or additions, or in certain areas of such buildings or additions, where the discharge of water would be an actual danger in the event of fire, the head of the fire department shall permit the installation of other fire suppressant systems as prescribed by the State Building Code in lieu of automatic sprinklers. Automatic suppressant or sprinkler systems shall not be required in rooms or areas of a telephone central office equipment building when such rooms or areas are protected with an automatic fire alarm system. Sprinkler systems shall not be required in open-air parking structures, defined as: buildings, structures, or portions thereof, used for parking motor vehicles and having not less than twenty-five percent of the total wall area open to atmosphere at each level, utilizing at least two sides of the structure. Sprinkler systems shall not be required in a one-story building having a fire resistance rating as prescribed in the State Building Code that is used solely for offices provided the building is protected by an automatic fire alarm system. This section shall not apply to buildings or additions used for residential purposes.

The head of the fire department shall enforce the provisions of this section.

This section shall apply to construction of buildings or additions or major alterations commenced after July first, nineteen hundred and eighty three.

MOVED: That the Town of Needham vote to accept the provisions of Section 26G of Chapter 148 of the General Laws, as amended.

A motion to amend was offered by Mrs. Marcia M. Carleton that the last paragraph read: "This section shall apply to construction of buildings or additions or major alterations commenced after May 18, 1988."

Mrs. Marcia M. Carleton addressed this proposal on behalf of the Board of Selectmen.

Fire Chief Kenneth Lavoie spoke in favor of this proposal. Fire protection demands can be met by either increasing suppression capability or reducing the unprotected risk, according to Chief Lavoie.

A motion to refer the subject matter of Article 46 to the Board of Selectmen for further study was offered by Mr. Daniel P. Matthews.

After a brief discussion, Mr. Matthews' motion to refer was presented, but it failed to pass by voice vote.

Mrs. Carleton's motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town of Needham vote to accept the provisions of Section 26G of Chapter 148 of the General Laws, as amended.

Summary

Massachusetts General Laws Chapter 148, Section 26G requires that every building of more than seventy-five hundred gross square feet in floor area or every addition of more than seventy-five hundred gross square feet in floor area shall be protected throughout with an adequate system of automatic sprinklers in accordance with the provisions of the State Building Code; provided, however, that in the case of an addition, an adequate system of automatic sprinklers shall be installed in the addition only. No sprinkler system shall be required unless sufficient water and water pressure exists. For purposes of this section, the gross square feet of a building or addition includes the sum total of the floor areas for all floor levels, basement and subbasements, measured from outside walls, irrespective of the existence of interior fire resistive walls, floors and ceilings.

In such buildings or additions, or in certain areas of such buildings or additions, where the discharge of water would be an actual danger in the event of fire, the head of the fire department shall permit the installation of other fire suppressant systems as prescribed by the State Building Code in lieu of automatic sprinklers. Automatic suppressant or sprinkler systems shall not be required in rooms or areas of a telephone central office equipment building when such rooms or areas are protected with an automatic fire alarm system. Sprinkler systems shall not be required in open-air parking structures, defined as: buildings, structures, or portions thereof, used for parking motor vehicles and having not less than twenty-five percent of the total wall area open to atmosphere at each level, utilizing at least two sides of the structure. Sprinkler systems shall not be required in a one-story building having a fire resistance rating as prescribed

in the State Building Code that is used solely for offices provided the building is protected by an automatic fire alarm system. This section shall not apply to buildings or additions used for residential purposes.

The head of the fire department shall enforce the provisions of this section.

This section shall apply to construction of buildings or additions or major alterations after May 18, 1988.

ARTICLE 47

To see if the Town of Needham will vote to accept the provisions of Section 26C of Chapter 148 of the General Laws, as amended, or take any other action relative thereto.

Summary

Massachusetts General Laws Chapter 148, Section 26C requires that apartment houses containing six or more dwelling units, hotels, boarding or lodging houses, or family hotels which are not regulated by sections twenty-six A and twenty-six B, be equipped with an automatic smoke or heat detector in each dwelling unit and each hallway floor. The head of the fire department shall enforce the provisions of this section.

MOVED: That the Town of Needham vote to accept the provisions of Section 26C of Chapter 148 of the General Laws, as amended.

ACTION: The main motion was presented and carried unanimously by voice vote.

ACTION 48

To see if the Town will vote to amend the General By-Law of the Town of Needham, Article XVII "Fee and Registration Schedule Applicable to Flammable Licenses, Registration and Permits", under "Permits for the Storage of Flammables issued by the Fire Chief", by deleting "\$200" as the fee for "removal of an underground storage tank under Mass. G.L. Chapter 140, Section 38A" and inserting therein "\$10"; or take any other action relative thereto.

MOVED: That the Town vote to amend the General By-Law of the Town of Needham, Article XVII "Fee and Registration Schedule Applicable to Flammable Licenses, Registration and Permits", under "Permits for the Storage of Flammables issued by the Fire Chief", by deleting "\$200" as the fee for "Removal of an underground storage tank under Mass. G.L. Chapter 140, Section 38A" and inserting therein "\$10".

Mrs. Marcia M. Carleton addressed this proposal on behalf of the Board of Selectmen.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 49

To see if the town will raise and appropriate a sum of money to purchase a fire engine and appurtenant equipment; determine how much sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$225,000. to purchase a fire engine and appurtenant equipment; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$225,000. for a period of time up to 5 years under M.G.L. Chapter 44, Section 7(9).

Mrs. Marcia M. Carleton addressed this proposal on behalf of the board of Selectmen. She advised that this appropriation is to replace a twenty-seven year old engine that no longer holds water.

Fire Chief Kenneth Lavoie stated that the new piece of equipment will replace both the old fire truck and the rescue truck. In response to several inquiries from Town Meeting Members, Chief Lavoie advised that leasing this vehicle would cost an additional one-third and the new piece of fire equipment will require less men to operate since it replaces two pieces of equipment.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 50

To see if the Town will vote to raise and appropriate the sum of money to purchase an Ambulance; determine how much sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$60,000. to purchase an Ambulance; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$60,000. for a period of time up to 5 years under M.G.L. Chapter 44, Section 7(9).

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 51

To see if the Town will vote to raise and appropriate a sum of money to renovate and expand the Police and Fire Departments Headquarters facility, to be expended under the direction of the Board of Selectmen, to determine how such sum shall be raised; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$3,200,000. to renovate and expand the Police and Fire Department Headquarters facility; that to meet this appropriation the Treasurer, with the approval of the Selectman, is authorized to borrow \$3,200,000. for a period of time up to 10 years under M.G.L. Chapter 44, Section 7(3).

A motion to amend the sum of "\$3,200,000." to \$3,550,000. was offered by Mr. H. Phillip Garrity, Jr.

Mr. David F. Eldridge, Jr. presented this proposal on behalf of the Board of Selectmen.

Mr. Charles J. Hely, Vice Chairman, Police and Fire Facilities Building Committee, presented a report on the activities of this committee. He explained that the building was constructed in 1932 and the interior does not meet 1988 needs.

Unanimous consent was given to allow the Architect, Mr. Putnam, to address Town Meeting. He presented plans and renderings of the proposed renovation project.

Concern was expressed by several Town Meeting Members over the proposed Proposition 2½ override. In response to Mr. Patrick J. Hyland, Mr. Garrity advised that the total dollar amount of the articles in the warrant to be passed could equal approximately \$5,000,000. With another \$7,000,000. added for the high school renovation project.

Unanimous consent was given to allow Carl Valente, Finance Director and non-resident, to address Town Meeting. Mr. Valente advised that it would cost the average resident approximately \$20 on his/her tax bill for every one million dollars worth of debt incurred by the Town.

Mrs. Mary Ellen Hale stated that the discussion tonight involves the quality of life in Needham. This is 1988. She suggested that one would not move into a house that was built in the 1930s without renovations and it would be unreasonable not to vote in favor of this proposal.

After a lengthy discussion, Mr. James Hugh Powers moved the previous question and it carried by voice vote.

Mr. Garrity's motion to amend was presented and carried by voice vote.

ACTION: The main motion, as amended, was presented and carried by the required two-thirds vote. The hand count was Yes 203 - No 6.

In response to Mr. Robert Y. Larsen, Mr. Hely advised that the cost for central air-conditioning in the amount of \$180,000, was taken out of the proposal in order to keep the costs as low as possible.

A motion to reconsider Article 51 was offered by Mr. Robert Y. Larsen and it carried by voice vote.

A motion to amend the sum of "\$3,550,000." to "\$3,730,000." was offered by Mr. Robert Y. Larsen.

A second motion to amend the sum of "\$3,550,000." to "\$3,750,000." was offered by Mr. Stanley R. Tippet.

After a brief discussion, Mr. John J. Ryan moved the previous question and it carried by voice vote.

Mr. Tippet's motion to amend was presented, but the moderator was in doubt as to the voice vote. The motion was again presented, but the Moderator was still in doubt as to the voice vote. The motion was again presented and carried by a count of hands. The hand count was Yes 102 - No 87.

ACTION: The main motion, as amended, was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by a count of hands. The hand count was Yes 179 - No 10.

VOTE: That the Town vote to raise and appropriate the sum of \$3,750,000. to renovate and expand the Police and Fire Departments Headquarters facility; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$3,750,000. for a period of time up to 10 years under M.G.L. Chapter 44, Section 7(3).

ARTICLE 52

To see if the Town will vote to raise the appropriate the sum of money for the design of alterations and improvements at Fire Station No. 2, to be spent under the direction of the Board of Selectmen, to determine how such sum of money shall be raised; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$128,000. for the design of alterations and improvements at Fire Station No. 2, to be spent under the direction of the Board of Selectmen; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$128,000. for a period of time up to 5 years under M.G.L. Chapter 44, Section 7(21).

A motion to amend was offered by Mrs. Susan W. Abbott to insert after the words "No. 2," the following words: "To include razing the present station, regrading the hill, building a new building as well as exploring the possibility of using land presently owned by the School Department for Station No. 2."

Mr. David F. Eldridge, Jr. addressed this proposal on behalf of the Board of Selectmen.

Mr. Ronald L. Morrison, Chairman, Police and Fire Facilities Building Committee, addressed this proposal and presented a report on the study of the Heights Fire Station. The roof is forty-years old, the outer walls are porous, and the floor is structurally unsound.

Mr. James Hugh Powers suggested that the existing building be torn down and a new station built.

Mr. H. Phillip Garrity, Jr. advised that the Board of Selectmen has no objection to the amendment.

A motion to refer the subject matter of Article 52 to the Police and Fire Facilities Building Committee for further study was offered by Mr. Robert Todd Pratt.

After a brief discussion, Mr. William A. Powers moved to postpone to a time certain, namely to be the first order of business to come before the meeting Monday next when other business then on the floor is disposed of.

Mr. Powers motion to postpone to a time certain was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by voice vote.

At 11:17 P.M. Mr. Victor E. Gatto moved that the meeting stand adjourned to Monday, May 23, 1988, at 7:30 P.M. at the Newman Middle School, and it was so voted.

Theodora K. Eaton, CMC
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

May 23, 1988

Pursuant to adjournment of the Annual Town Meeting held May 18, 1988, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Middle School on Monday, May 23, 1988, at 7:30 P.M.

Check lists were used and 248 voters were checked on the list as being present, including 218 Town Meeting Members.

Rev. Robert E. Wolf, Minister, First Parish in Needham Unitarian, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

ARTICLE 52

To see if the town will vote to raise and appropriate the sum of money for the design of alterations and improvements at Fire Station No. 2, to be spent under the direction of the Board of Selectmen, to determine how such sum of money shall be raised; or take any other action relative thereto.

Discussion continued under Article 52 with the Moderator outlining the following motions placed on the floor at the previous meeting:

MOVED: That the Town vote to raise and appropriate the sum of \$128,000. for the design of alterations and improvements at Fire Station No. 2, to be spent under the direction of the Board of Selectmen; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$128,000. for a period of time up to 5 years under M.G.L. Chapter 44, Section 7(21).

A motion to amend was offered by Mrs. Susan W. Abbott to insert after the words "No. 2," the following words: "to include razing the present station, regrading the hill, building a new building as well as exploring the possibility of using land presently owned by the School Department for Station No. 2,".

A motion to refer the subject matter of Article 52 to the Police and Fire Facilities Building Committee for further study was offered by Mr. Robert Todd Pratt.

Mr. Ron Sockol expressed concern with the proposed costs to build a shell for the Fire Station. He also suggested that cost estimates should have been available to Town Meeting Members.

Mr. H. Phillip Garrity, Jr., Chairman, recommended a cost figure of \$1,100,000. to renovate Fire Station No. 2 on behalf of the Board of Selectmen. This renovation project would give the building 20-30 years good service to the Town. The floor would be replaced, the water problem addressed, and an addition built and completed. This is a long-term solution versus a band-aid approach.

Mr. Jon D. Schneider, member, supported Mr. Garrity's recommendation on behalf of the Finance Committee. He also addressed the problem of a Proposition 2½ Override.

Unanimous consent was given to allow Mrs. Susan W. Abbott to withdraw her amendment.

Mrs. Abbott moved to amend Mr. Pratt's motion to add the words "to vote to raise and appropriate \$20,000. to retain Whitman & Howard for the purpose of studying the town-owned property at the site of Fire Station No. 2 and the Daly Building regarding the possibility of having a drive-thru fire station and a School Department maintenance facility at that site, and report its findings to the next Town Meeting."

Unanimous consent was given to allow Mr. Walker, non-resident and representative of Whitman & Howard, to address Town Meeting. Mr. Walker advised that Whitman & Howard has done many Police and Fire building renovations providing quality workmanship and comparable costs.

Mr. John F. Milligan moved the previous question on all motions and it carried by voice vote.

Mrs. Abbott's motion to amend Mr. Pratt's motion to refer was presented, but it failed to pass by voice vote.

Mr. Pratt's motion to refer was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by the required two-thirds vote. The hand count was Yes 169 - No. 37.

ARTICLE 53

To see if the Town will vote to continue the Police and Fire Facilities Building Committee, its members to be appointed by Town bodies as originally established by vote under Article 56 of the 1987 Annual Town Meeting; direct and authorize said Committee to continue its work of overseeing the development and implementation of plans to renovate and expand the facilities of the Police and Fire Departments; said Committee to report to the next Annual Town Meeting or sooner; or take any other action relative thereto.

MOVED: That the Town vote to continue the Police and Fire Facilities Building Committee, its members to be appointed by Town bodies as originally established by vote under Article 56 of

the 1987 Annual Town Meeting; direct and authorize said Committee to continue its work of overseeing the development and implementation of plans to renovate and expand the facilities of the Police and Fire Departments; said Committee to report to the next Annual Town Meeting or sooner.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 54

To see if the Town will vote to transfer that portion of the property at 1311 Central Avenue which is shown as Lot "C" on Plan of Land. . . . which comprises 45,808± square feet and the building thereon, held by the Board of Selectmen for general municipal purposes, to be held for sale by said Selectmen and further, to see if the Town will vote to approve the sale of said Lot "C" and the building thereon, all in conformance with M.G.L. Chapter 40, Sections 3 and 15A.

MOVED: That the Town vote to transfer that portion of the property at 1311 Central Avenue which is shown as Lot "C" on Plan of Land. . . . which comprises 45,808± square feet and the building thereon, held by the Board of Selectmen for general municipal purposes, to be held for sale by said Selectmen and further, that the Town vote to approve the sale of said Lot "C" and the building thereon, for not less than \$177,777.00, all in conformance with M.G.L. Chapter 40, Sections 3 and 15A. Further the Town is authorized to pay a real estate brokers commission of up to \$8,889.00 upon the completion of the sale and payment of the sales price.

Mrs. Sally B. Davis presented this proposal on behalf of the Board of Selectmen. She advised that the monies from the sale of this building have already been appropriated.

ACTION: The main motion was presented, but failed to pass by voice vote. The motion was again presented and carried by the required two-thirds vote. The hand count was Yes 201 - No 6.

ARTICLE 55

To see if the Town will vote to amend its General By-Laws by adding a new article, as follows:

SECTION 1: Purpose

The purpose of this By-Law is to protect the wetlands, related water resources, and adjoining land areas in the Town of Needham by prior review and control of activities deemed by the Conservation Commission likely to have a significant or cumulative effect upon wetland values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion and sedimentation control, storm damage prevention, water pollution prevention, fisheries, wildlife habitat, recreation, aesthetics, agriculture, and aquaculture values (collectively, the "wetland values protected by this By-Law").

SECTION 2: Jurisdiction

Except as permitted by the Conservation Commission or as provided in this By-Law, no person shall remove, fill, dredge, build upon, or alter the following resource areas: (1) within 100 feet of any freshwater wetland, marsh, wet meadow, bog or swamp; (2) within 100 feet of any bank, beach, dune or flat; (3) any lake, river, pond or stream, whether or not intermittent; (4) within 100 feet of any lake, river, pond, stream or estuary; (5) any land under said waters; or within 100 feet of any land subject to flooding or inundation by groundwater, surface water, or storm flowage (collectively, the "resource areas").

SECTION 3: Exceptions

The permit and application required by this By-Law shall not be required for maintaining, or repairing, but not changing or enlarging, an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, telephone, telegraph or other telecommunication services, provided that written notice has been given to the Commission at least 14 days prior to commencement of work, and provided that the work conforms to performance standards and design specifications in regulations adopted by the Commission.

The permit and application required by this By-Law shall not be required for work performed for normal maintenance or improvement of land in agricultural use or in aquacultural use, provided that written notice has been given to the Commission at least 14 days prior to commencement of work, and provided that the work conforms to performance standards and design specifications in regulations adopted by the Commission.

The permit and application required by this By-Law shall not apply to emergency projects necessary for the protection of the health or safety of the public, as determined by the Commission in such circumstances and upon such conditions as it deems appropriate, after advance written notice has been received by the Commission prior to commencement of any work.

Other than stated in this section, the exceptions provided in the Wetlands Protection Act shall not apply under this By-law.

SECTION 4: Application for Permits and Requests for Determination

Written application shall be filed with the Commission to perform activities regulated by this By-Law affecting resource areas protected by this By-Law. The application shall include such information and plans as are deemed necessary by the Commission to describe proposed activities and their effects on the environment. No activities shall commence without receiving and complying with a permit issued pursuant to this By-Law.

The Commission in an appropriate case may accept as the application and plans under this By-Law the Notice of Intent and plans filed under the Wetlands Protection Act, General Laws Chapter 131, Section 40.

Any person desiring to know whether or not proposed activity or an area is subject to this By-Law may in writing request determination from the Commission. Such a request for determination shall contain data and plans specified by the regulations of the Commission.

At the time of an application or request the applicant shall pay a filing fee specified in regulations of the Commission. This fee is in addition to that required by the Wetlands Protection Act, General Laws Chapter 131, Section 40. The Commission may waive the filing fee and costs and expenses for an application or request filed by a government agency.

SECTION 5: Notice of Hearings

The Commission in an appropriate case may combine its hearing under this By-Law with the hearing conducted under the Wetlands Protection Act, General Laws Chapter 131, Section 40.

Any person filing an application or a request for determination with the Commission at the same time shall give written notice thereof, by certified mail (return receipt requested) or hand delivery, to all abutters at their mailing addresses shown on the most recent applicable tax list of the assessors, including owners of land directly opposite on any public or private street or way, and

abutters to the abutters within 300 feet of the property line of the applicant, including any in another municipality or across a body of water. The notice to abutters shall enclose a copy of the application or request, with plans, or shall state where copies may be examined and obtained by abutters free of charge. An affidavit of the person providing such notice, with a copy of the notice mailed or delivered, shall be filed with the Commission. When a person requesting a determination is other than the owner, the request, the notice of the hearing and the determination itself shall be sent by the Commission to the owner as well as to the person making the request.

The Commission shall conduct a public hearing on any application or request for determination, with written notice given at the expense of the applicant, at least five working days prior to the hearing, in a newspaper of general circulation in the Town.

The Commission shall commence the public hearing within 45 days from receipt of a completed application or request for determination unless an extension is authorized in writing by the applicant.

The Commission shall issue its permit or determination in writing within 21 days of the close of the public hearing thereon unless an extension is authorized in writing by the applicant.

The Commission shall have authority to continue the hearing to a date certain announced at the hearing, for reasons stated at the hearing, which may include receipt of additional information offered by the applicant or others, information and plans required of the applicant, deemed necessary by the Commission in its discretion, or comments and recommendations of boards and officials listed in Section 6. In the event the applicant objects to a continuance or postponement, the hearing shall be closed and the Commission shall take action on such information as is available.

SECTION 6: Coordination with Other Boards

Any person filing a permit application or a request for determination with the Commission shall provide a copy thereof at the same time, by certified mail (return receipt requested) or hand delivery, to the Board of Selectmen, Planning Board, Board of Health, and Building Inspector. An affidavit of the person providing such notice, with a copy of the notice mailed or delivered, shall be filed with the Commission. The Commission shall not take final action until such boards and officials have had 14 days from receipt of notice to file written comments and recommendations with the Commission, which the Commission shall take into account but which shall not be binding on the Commission. The applicant shall have the right to receive any such comments and recommendations, and to respond to them at a hearing of the Commission, prior to final action.

SECTION 7: Permits, Determinations, and Conditions

If the Commission after a public hearing determines that the activities which are the subject of the application are likely to have a significant or cumulative effect upon the wetland values protected by this By-Law, the Commission, within 21 days of the close of the hearing, shall issue or deny a permit for the activities requested. If it issues a permit, the Commission shall impose conditions which the Commission deems necessary or desirable to protect those values, and all activities shall be done in accordance with those conditions.

The Commission is empowered to deny a permit for failure to meet the requirements of this By-Law; for failure to submit necessary information and plans requested by the Commission; for failure to meet the design specifications, performance standards, and other requirements in regulations of the Commission; for failure to avoid or prevent unacceptable significant or cumulative

effects upon the wetland values protected by this By-Law; and where no conditions are adequate to protect those values. The Commission may require applicants to retain an independent consultant chosen by the Commission in order to provide the Commission with sufficient information on which to base a decision.

A permit shall expire three years from the date of issuance. Notwithstanding the above, the Commission in its discretion may issue a permit expiring five years from the date of issuance for recurring or continuous maintenance work, provided that annual notification of time and location of work is given to the Commission. Any permit may be renewed once for an additional one year period, provided that a request for a renewal is received in writing by the Commission prior to expiration.

For good cause the Commission may revoke or modify a permit issued under this By-Law after notice to the holder of the permit, notice to the public, abutters, and town boards pursuant to Section 5, and a public hearing.

The Commission in an appropriate case may combine the permit or other action on an application issued under this By-Law with the Order of Conditions issued under the Wetlands Protection Act.

No work proposed in any application shall be undertaken until the permit issued by the Commission with respect to such work has been recorded in the Norfolk Registry of Deeds or, if the land affected thereby be registered land, in the registry section of the land court for the Norfolk district, and until the holder of the permit certifies in writing to the Commission that the permit has been so recorded.

SECTION 8: Regulations

After public notice and public hearing the Commission shall promulgate rules and regulations to effectuate the purposes of this By-Law. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this By-Law.

At a minimum these regulations when promulgated shall define key terms in this By-Law not inconsistent with this By-Law.

SECTION 9: Definitions

Except as otherwise provided in regulations of the Commission, the definitions of terms in this By-Law shall be as set forth in the Wetlands Protection Act, General Laws Chapter 131, Section 40.

The following definitions shall apply in the interpretation and implementation of this By-Law.

The term "person" shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof to the extent subject to town By-Laws, administrative agency, public or quasi-public corporation or body, this municipality, and any other legal entity, its legal representatives, agents, or assigns.

The term "alter" shall include, without limitation, the following activities when undertaken to, upon, within or affecting resource areas protected by this By-Law:

- (a) Removal, excavation or dredging of soil, sand, gravel, or aggregate materials of any kind;

- (b) Changing of pre-existing drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns, or flood retention characteristics;

- (c) Drainage or other disturbance of water level or water table;

- (d) Dumping, discharging or filling with any material which may degrade water quality;

- (e) Placing of fill, or removal of material, which would alter elevation;

- (f) Driving of piles, erection or expansion of buildings, or structures of any kind;

- (g) Placing of obstructions or objects in water;

- (h) Destruction of plant life including cutting of trees;

- (i) Changing water temperature, biochemical oxygen demand, or other physical or chemical characteristics of water;

- (j) Any activities, changes or work which may cause or tend to contribute to pollution of any body of water or groundwater; including but not limited to application of pesticides or herbicides.

SECTION 10. Security

As part of a permit issued under this By-Law, in addition to any security required by any other municipal or state board, agency or official, the Commission may require that the performance and observance of the conditions imposed hereunder be secured wholly or in part by one or more of the methods described below:

- (a) By a proper bond or deposit of money or negotiable securities or other undertaking of financial responsibility sufficient in the opinion of the Commission, to be released in whole or in part upon issuance of a Certificate of Compliance for work performed pursuant to the permit;

- (b) By a covenant enforceable in a court of law, executed and duly recorded by the owner of record, running with the land to the benefit of this municipality whereby the permit conditions shall be performed and observed before any lot may be conveyed other than by mortgage deed.

SECTION 11: Enforcement

The Commission, its agents, officers, and employees shall have authority to enter upon privately owned land for the purpose of performing their duties under this By-Law and may make or cause to be made such examinations, surveys or sampling as the Commission deems necessary.

The Commission shall have authority to enforce this By-Law, its regulations, and permits issued thereunder by violation notices, administrative orders, and civil and criminal court actions.

Upon request of the Commission, Town Counsel shall take legal action for enforcement under civil law. Upon request of the Commission, the Chief of Police and/or Town Counsel shall take legal action for enforcement under criminal law.

Municipal boards and officers, including any police officer or other officer having police powers, shall have authority to assist the Commission in enforcement.

Any person who violates any provision of this By-Law, regulations thereunder, or permits issued thereunder, shall be punished by a fine in an amount to be established by the

Commission under its wetland protection regulations. Each day or portion thereof during which a violation continues shall constitute a separate offense, and each provision of the By-Law, regulations, or permit violated shall constitute a separate offense.

SECTION 12: Burden of Proof

The applicant for a permit shall have the burden of proving by a preponderance of the credible evidence that the work proposed in the application will not have unacceptable significant or cumulative effect upon the wetland values protected by this By-Law. Failure to provide adequate evidence to the Commission supporting this burden shall be sufficient cause for the Commission to deny a permit or grant a permit with conditions.

SECTION 13: Appeals

A decision of the Commission shall be reviewable in the Superior Court in an action filed within 60 days thereof, in accordance with General Laws Chapter 249, Section 4.

SECTION 14: Relation to the Wetlands Protection Act

This By-Law is adopted under the Home Rule Amendment of the Massachusetts Constitution and the Home Rule statutes, independent of the Wetlands Protection Act, General Laws Chapter 131, Section 40, and regulations thereunder.

SECTION 15: Severability

The invalidity of any section or provision of this By-Law shall not invalidate any other section or provision thereof, nor shall it invalidate any permit or determination which previously has been issued.

or take any other action relative thereto.

A motion to amend was offered by Mrs. Joan M. Johnson that the main motion under Article 55 be amended as follows:

Section 1 is amended by deleting the words "or cumulative" on the fifth line, and by deleting the word "aesthetics" on the next to last line.

Section 2 is amended by inserting a "(6)" after the word "or" on the ninth line, and deleting the words "within 100 feet of" and "or" on the tenth line, and the words "or inundation by groundwater, surface water or storm flowage" on the eleventh line.

Section 3 is amended by inserting the word "sewer" after the word "water" on the fifth line. Section 3 is also amended by adding the words "except for emergency response to safeguard life, health and property damage" at the end of the third paragraph of Section 3. Section 3 is further amended by deleting the balance of the second paragraph after the word "work" on the sixth line.

Section 4 is amended by deleting the words "in an appropriate case may" on the first line of the second paragraph and replacing it with the word "shall". Section 4 is further amended by adding the words "together with such other information as is required by this by-law and regulations issued hereunder" at the end of the second paragraph of Section 4.

Section 5 is amended by adding a period after the word "municipality" in line 10 of the second paragraph and deleting the remaining language in that sentence, "or across a body of water".

Section 6 is amended by replacing "14 days" with "21 days" in line 10.

Section 7 is amended by deleting the word "chosen" on the third to last line of the second paragraph, and replacing it with the words "acceptable in advance".

Section 9 is modified by adding the words "or regulations promulgated thereunder" at the end of the first paragraph of said Section 9.

Section 10 is amended by adding the following to the end thereof:

Upon written request of the applicant the Commission shall release the covenant described in (b) above, or partially release said covenant with respect to particular lots, provided that:

1. No violation notice under this Article or enforcement order under G.L. Chapter 131, Section 40 has been recorded at the Norfolk County Registry of Deeds as of the date of the applicant's request; and
2. A proper bond or other undertaking of financial responsibility, as provided in (a) above, and sufficient in the opinion of the Commission, has been given to the Commission.

In the event that a bond or other undertaking has already been given, the Commission reserves the right to increase the amount of the bond or other undertaking of financial responsibility sufficient in the opinion of the Commission to secure completion of the work to be performed pursuant to the permit.

A Section 16 is added to the by-law, which states as follows:

"Effective Date"

The effective date of this by-law shall be September 1, 1988 and shall not be applicable to (a) work presently regulated by Orders of Condition issued by the Commission pursuant to the Wetlands Protection Act, General Laws Chapter 131, Section 40, and regulations thereunder, and (b) work that is the subject of Notices of Intent filed with the Commission prior to September 1, 1988, pursuant to the provisions of said Wetlands Protection Act."

Mr. Roy A. Cramer, Chairman, Conservation Commission, presented this proposal. He advised that this By-Law is an attempt at Home Rule and is similar to the State Wetlands Protection Act.

Mr. Norman A. Homsy, member, advised that this by-law was recommended in the Planning Board's Master Plan of 1983 and that the Planning Board recommends adoption of this proposal as amended.

Mr. Patrick J. Hyland supported the Home Rule concept, but was concerned with the additional responsibilities, particularly field inspections. Mr. John J. Ryan expressed concern that the Commission will have the authority to enter private property without a warrant. Mr. William A. Powers was also concerned with the privacy rights. In response, Mr. Cramer advised that these concerns are presently in the Wetlands Protection Act.

A motion to amend was offered by Mr. William A. Powers under Section 11, first paragraph, second line, to delete the words "have authority" and insert in place thereof the words "seek and receive proper authorization".

After a lengthy discussion, Mr. Frederick Waldman moved the previous question and it carried by voice vote.

Mr. William A. Powers motion to amend was presented, but it failed by pass by voice vote.

Mrs. Johnson's motion to amend was presented and carried by voice vote.

ACTION: The main motion, as amended, was presented and carried by voice vote.

VOTED: That the Town vote to amend its General By-Laws by adding a new article, as follows:

ARTICLE XXII GENERAL WETLANDS PROTECTION BY-LAW

SECTION 1: Purpose

The purpose of this By-Law is to protect the wetlands, related water resources, and adjoining land areas in the Town of Needham by prior review and control of activities deemed by the Conservation Commission likely to have a significant effect upon wetland values, including but not limited to the following: public or private water supply, groundwater, flood control, erosion and sedimentation control, storm damage prevention, water pollution prevention, fisheries, wildlife habitat, recreation, agriculture, and aquaculture values (collectively, the "wetland values protected by this By-Law").

SECTION 2: Jurisdiction

Except as permitted by the Conservation Commission or as provided in this By-Law, no person shall remove, fill, dredge, build upon, or alter the following resource areas: (1) within 100 feet of any freshwater wetland, marsh, wet meadow, bog or swamp; (2) within 100 feet of any bank, beach, dune or flat; (3) any lake, river, pond or stream, whether or not intermittent; (4) within 100 feet of any lake, river, pond, stream or estuary; (5) any land under said waters; or (6) any land subject to flooding (collectively, the "resource areas").

SECTION 3: Exceptions

The permit and application required by this By-Law shall not be required for maintaining, or repairing, but not changing or enlarging, an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, sewer, telephone, telegraph or other telecommunication services, provided that written notice has been given to the Commission at least 14 days prior to commencement of work, and provided that the work conforms to performance standards and design specifications in regulations adopted by the Commission.

The permit and application required by this By-Law shall not be required for work performed for normal maintenance or improvement of land in agricultural use or in aquacultural use, provided that written notice has been given to the Commission at least 14 days prior to commencement of work.

The permit and application required by this By-Law shall not apply to emergency projects necessary for the protection of the health or safety of the public, as determined by the Commission in such circumstances and upon such conditions as it deems appropriate, after advance written notice has been received by the Commission prior to commencement of any work except for emergency response to safeguard life, health and property damage.

Other than stated in this section, the exceptions provided in the Wetlands Protection Act shall not apply under this By-law.

SECTION 4: Application for Permits and Requests for Determination

Written application shall be filed with the Commission to perform activities regulated by this By-Law affecting resource areas protected by this By-Law. The application shall include such information and plans as are deemed necessary by the Commission to describe proposed activities and their effects on the environment. No activities shall commence without receiving and complying with a permit issued pursuant to this By-Law.

The Commission shall accept as the application and plans under this By-Law the Notice of Intent and plans filed under the Wetlands Protection Act, General Laws Chapter 131, Section 40 together with such other information as is required by this by-law and regulations issued hereunder.

Any person desiring to know whether or not proposed activity on an area is subject to this By-Law may in writing request determination from the Commission. Such a request for determination shall contain data and plans specified by the regulations of the Commission.

At the time of an application or request the applicant shall pay a filing fee specified in regulations of the Commission. This fee is in addition to that required by the Wetlands Protection Act, General Laws Chapter 131, Section 40. The Commission may waive the filing fee and costs and expenses for an application or request filed by a government agency.

SECTION 5: Notice of Hearings

The Commission in an appropriate case may combine its hearing under this By-Law with the hearing conducted under the Wetlands Protection Act, General Laws Chapter 131, Section 40.

Any person filing an application or a request for determination with the Commission at the same time shall give written notice thereof, by certified mail (return receipt requested) or hand delivery, to all abutters at their mailing addresses shown on the most recent applicable tax list of the assessors, including owners of land directly opposite on any public or private street or way, and abutters to the abutters within 300 feet of the property line of the applicant, including any in another municipality. The notice to abutters shall enclose a copy of the application or request, with plans, or shall state where copies may be examined and obtained by abutters free of charge. An affidavit of the person providing such notice, with a copy of the notice mailed or delivered, shall be filed with the Commission. When a person requesting a determination is other than the owner, the request, the notice of the hearing and the determination itself shall be sent by the Commission to the owner as well as to the person making the request.

The Commission shall conduct a public hearing on any application or request for determination, with written notice given at the expense of the applicant, at least five working days prior to the hearing, in a newspaper of general circulation in the Town.

The Commission shall commence the public hearing within 45 days from receipt of a completed application or request for determination unless an extension is authorized in writing by the applicant.

The Commission shall issue its permit or determination in writing within 21 days of the close of the public hearing thereon unless an extension is authorized in writing by the applicant.

The Commission shall have authority to continue the hearing to a date certain announced at the hearing, for reasons stated at the hearing, which may include receipt of additional information offered by the applicant or others, information and plans required of the applicant, deemed necessary by the Commission in its discretion, or comments and recommendations of boards and officials listed in Section 6. In the event the applicant objects to a continuance or postponement, the hearing shall be closed and the Commission shall take action on such information as is available.

SECTION 6: Coordination with Other Boards

Any person filing a permit application or a request for determination with the Commission shall provide a copy thereof at the same time, by certified mail (return receipt requested) or hand delivery, to the Board of Selectmen, Planning Board, Board of Health, and Building Inspector. An affidavit of the person providing such notice, with a copy of the notice mailed or delivered, shall be filed with the Commission. The Commission shall not take final action until such boards and officials have had 21 days from receipt of notice to file written comments and recommendations with the Commission, which the Commission shall take into account but which shall not be binding on the Commission. The applicant shall have the right to receive any such comments and recommendations, and to respond to them at a hearing of the Commission, prior to final action.

SECTION 7: Permits, Determinations, and Conditions

If the Commission after a public hearing determines that the activities which are the subject of the application are likely to have a significant or cumulative effect upon the wetland values protected by this By-Law, the Commission, within 21 days of the close of the hearing, shall issue or deny a permit for the activities requested. If it issues a permit, the Commission shall impose conditions which the Commission deems necessary or desirable to protect those values, and all activities shall be done in accordance with those conditions.

The Commission is empowered to deny a permit for failure to meet the requirements of this By-Law; for failure to submit necessary information and plans requested by the Commission; for failure to meet the design specifications, performance standards, and other requirements in regulations of the Commission; for failure to avoid or prevent unacceptable significant or cumulative effects upon the wetland values protected by this By-Law; and where no conditions are adequate to protect those values. The Commission may require applicants to retain an independent consultant acceptable in advance by the Commission in order to provide the Commission with sufficient information on which to base a decision.

A permit shall expire three years from the date of issuance. Notwithstanding the above, the Commission in its discretion may issue a permit expiring five years from the date of issuance for recurring or continuous maintenance work, provided that annual notification of time and location of work is given to the Commission. Any permit may be renewed once for an additional one year period, provided that a request for a renewal is received in writing by the Commission prior to expiration.

For good cause the Commission may revoke or modify a permit issued under this By-Law after notice to the holder of the permit, notice to the public, abutters, and town boards pursuant to Section 5, and a public hearing.

The Commission in an appropriate case may combine the permit or other action on an application issued under this By-Law with the Order of Conditions issued under the Wetlands Protection Act.

No work proposed in any application shall be undertaken until the permit issued by the Commission with respect to such work has been recorded in the Norfolk Registry of Deeds or, if the land affected thereby be registered land, in the registry section of the land court for the Norfolk district, and until the holder of the permit certifies in writing to the Commission that the permit has been so recorded.

SECTION 8: Regulations

After public notice and public hearing the Commission shall promulgate rules and regulations to effectuate the purposes of this By-Law. Failure by the Commission to promulgate such rules and regulations or a legal declaration of their invalidity by a court of law shall not act to suspend or invalidate the effect of this By-Law.

At a minimum these regulations when promulgated shall define key terms in this By-Law not inconsistent with this By-Law.

SECTION 9: Definitions

Except as otherwise provided in regulations of the Commission, the definitions of terms in this By-Law shall be as set forth in the Wetlands Protection Act, General Laws Chapter 131, Section 40 or regulations promulgated thereunder.

The following definitions shall apply in the interpretation and implementation of this By-Law.

The term "person" shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof to the extent subject to town By-Laws, administrative agency, public or quasi-public corporation or body, this municipality, and any other legal entity, its legal representatives, agents, or assigns.

The term "alter" shall include, without limitation, the following activities when undertaken to, upon, within or affecting resource areas protected by this By-Law:

- (a) Removal, excavation or dredging of soil, sand, gravel, or aggregate materials of any kind;
- (b) Changing of pre-existing drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns, or flood retention characteristics;
- (c) Drainage or other disturbance of water level or water table;
- (d) Dumping, discharging or filling with any material which may degrade water quality;
- (e) Placing of fill, or removal of material, which would alter elevation;
- (f) Driving of piles, erection or expansion of buildings, or structures of any kind;
- (g) Placing of obstructions or objects in water;
- (h) Destruction of plant life including cutting of trees;
- (i) Changing water temperature, biochemical oxygen demand, or other physical or chemical characteristics of water;
- (j) Any activities, changes or work which may cause or tend to contribute to pollution of any body of water or groundwater, including but not limited to application of pesticides or herbicides.

SECTION 10: Security

As part of a permit issued under this By-Law, in addition to any security required by any other municipal or state board, agency or official, the Commission may require that the performance and observance of the conditions imposed hereunder be secured wholly or in part by one or more of the methods described below:

- (a) By a proper bond or deposit of money or negotiable securities or other undertaking of financial responsibility sufficient in the opinion of the Commission, to be released in whole or in part upon issuance of a Certificate of Compliance for work performed pursuant to the permit;
- (b) By a covenant enforceable in a court of law, executed and duly recorded by the owner of record, running with the land to the benefit of this municipality whereby the permit conditions shall be performed and observed before any lot may be conveyed other than by mortgage deed.

Upon written request of the applicant the Commission shall release the covenant described in (b) above, or partially release said covenant with respect to particular lots, provided that:

1. No violation notice under this Article or enforcement order under G.L. Chapter 131, Section 40 has been recorded at the Norfolk County Registry of Deeds as of the date of the applicant's request; and
2. A proper bond or other undertaking of financial responsibility, as provided in (a) above, and sufficient in the opinion of the Commission, has been given to the Commission.

In the event that a bond or other undertaking has already been given, the Commission reserves the right to increase the amount of the bond or other undertaking of financial responsibility sufficient in the opinion of the Commission to secure completion of the work to be performed pursuant to the permit.

SECTION 11: Enforcement

The Commission, its agents, officers, and employees shall have authority to enter upon privately owned land for the purpose of performing their duties under this By-Law and may make or cause to be made such examinations, surveys or sampling as the Commission deems necessary.

The Commission shall have authority to enforce this By-Law, its regulations, and permits issued thereunder by violation notices, administrative orders, and civil and criminal court actions.

Upon request of the Commission, Town Counsel shall take legal action for enforcement under civil law. Upon request of the Commission, the Chief of Police and/or Town Counsel shall take legal action for enforcement under criminal law.

Municipal boards and officers, including any police officer or other officer having police powers, shall have authority to assist the Commission in enforcement.

Any person who violates any provision of this By-Law, regulations thereunder, or permits issued thereunder, shall be punished by a fine in an amount to be established by the Commission under its wetland protection regulations. Each day or portion thereof during which a violation continues shall constitute a separate offense, and each provision of the By-Law, regulations, or permit violated shall constitute a separate offense.

SECTION 12: Burden of Proof

The applicant for a permit shall have the burden of proving by preponderance of the credible evidence that the work proposed by the application will not have unacceptable significant or cumulative effect upon the wetland values protected by this By-Law. Failure to provide adequate evidence to the Commission supporting the burden shall be sufficient cause for the Commission to deny a permit or grant a permit with conditions.

SECTION 13: Appeals

A decision of the Commission shall be reviewable in the Superior Court in an action filed within 60 days thereof, in accordance with General Laws Chapter 249, Section 4.

SECTION 14: Relation to the Wetlands Protection Act

This By-Law is adopted under the Home Rule Amendment of the Massachusetts Constitution and the Home Rule statute independent of the Wetlands Protection Act, General Laws Chapter 131, Section 40, and regulations thereunder.

SECTION 15: Severability

The invalidity of any section or provision of this By-Law shall not invalidate any other section or provision thereof, nor shall it invalidate any permit or determination which previously has been issued.

SECTION 16: Effective Date

The effective date of this by-law shall be September 1, 1988 and shall not be applicable to (a) work presently regulated by Orders of Condition issued by the Commission pursuant to the Wetlands Protection Act, General Laws Chapter 131, Section 40, and regulations thereunder, and (b) work that is the subject of Notice of Intent filed with the Commission prior to September 1, 1988 pursuant to the provisions of said Wetlands Protection Act.

ARTICLE 56

To see if the Town will vote to appropriate the sum of \$611,000 and authorize the Board of Selectmen to purchase 38.5 acres more or less of land located off of 267 Cartwright Road, for conservation purposes and to determine how such sum shall be raised; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$611,000, and authorize the Conservation Commission to purchase 38.5 acres more or less of land located off of 267 Cartwright Road for conservation purposes cited in M.G.L. Chapter 40, Section 8 under the control of the Conservation Commission; that to make this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$611,000, for a period of time up to 20 years under M.G.L. Chapter 44, Section 7(3), and that the Conservation Commission is authorized to file on behalf of the Town any and all applications deemed necessary for grants and reimbursements from the Commonwealth of Massachusetts under the Self-Help Act, and to enter into any agreements it deems advantageous with the Commonwealth under G.L. Chapter 132A, Section 11, for partial reimbursement of the cost of acquisition of the above described land.

A resolution was offered by Mr. James Hugh Powers that it be resolved that it is the sense of this Annual Town Meeting that a Proposition 2½ "override" ballot question which may be necessary to implement acquisition for conservation purposes of all or part of the property described in Article 56 of this Annual Town Meeting Warrant ought not to include non-conservation matters.

A motion was offered by Mrs. Sally B. Davis to discuss Articles 56 and 57 together, but vote on separately. The motion was presented and carried by voice vote.

Mr. Roy A. Cramer, Chairman, Conservation Commission, addressed these proposals. While he admitted that this was not a good time to purchase conservation land due to financial constraints of the Town, it was a once in a life time opportunity that will not be available next year. The Conservation Commission will apply for any and all state grants and/or reimbursements, according to Mr. Cramer.

Mrs. Sally B. Davis urged support of these articles on behalf of the Board of Selectmen. She requested that Town Meeting vote in favor of these proposals tonight and allow the voters to decide at an election to override Proposition 2½.

A motion to amend the figure of "\$611,000." to "\$631,500." was offered by Mrs. Sally B. Davis.

Mr. Norman A. Homsy and Mr. Robert C. Hinrichs spoke in favor of these proposals on behalf of the Planning Board and the Finance Committee, respectively.

Mr. Richard L. Malconian moved the previous question on all the motions under Article 56 and it carried by voice vote.

Mr. Powers' resolution was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented, and again the Moderator was in doubt as to the voice vote. The motion was presented for the third time and it carried by a count of hands. The hand count was Yes 99 - No 90.

Mrs. Davis' motion to amend was presented and carried unanimously by voice vote.

ACTION: The main motion, as amended, was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented and carried by a count of hands. The hand count was Yes 174 - No 12.

VOTED: That the Town vote to raise and appropriate the sum of \$631,500. and authorize the Conservation Commission to purchase 38.5 acres more or less of land located off of 267 Cartwright Road, for conservation purposes cited in M.G.L. Chapter 40, Section 8C, under the control of the Conservation Commission; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$631,500. for a period of time up to 20 years under That it be Resolved, that it is the sense of this Annual Town Meeting that any Proposition 2½ "override" ballot question which may be necessary to implement acquisition for conservation purposes of all or part of the property described in Article 56 of this Annual Town Meeting Warrant ought not to include non-conservation matters.

ARTICLE 57

To see if the town will vote to appropriate a sum of money and authorize the Board of Selectmen to purchase 34.5 acres more or less of land located off of Cartwright Road, for conservation purposes and determine how such sum shall be raised; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$608,000. and authorize the Conservation Commission to purchase 34.5 acres more or less of land located off of Cartwright Road, for conservation purposes cited in M.G.L. Chapter 40, Section 8C, under the control of the Conservation Commission; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$608,000. for a period of time

up to 20 years under M.G.L. Chapter 44, Section 7(3); and the Conservation Commission is authorized to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts under the Self-Help Act, and to enter into any agreements it deems advantageous with the Commonwealth under G.L. Chapter 132A, Section 11, for partial reimbursement of the cost of acquisition of the above described land.

A motion to amend the figure of "\$608,000." to "\$631,500." was offered by Mrs. Sally B. Davis.

A resolution was offered by Mr. James Hugh Powers that it be resolved that it is the sense of this Annual Town Meeting that any Proposition 2½ "override" ballot question which may be necessary to implement acquisition for conservation purposes of all or part of the property described in Article 57 of this Annual Town Meeting Warrant ought not to include non-conservation matters.

Mr. Roy A. Cramer, Chairman, Conservation Commission, advised Town Meeting that this land is presently owned by developers who will move ahead and develop the land into residential homes if it is not purchased by the Town. He noted that access to this land would be through Ridge Hill Reservation. In response to an inquiry from Mr. George Tarallo, Mr. Cramer advised that an act of the legislature would be required for the Town to sell this land in the future.

Town Meeting Members Gerald A. Wasserman, Neil O. Alper, and Richard B. Weitzen expressed concern with the passage of Mr. Powers' resolution indicating that the purchase of conservation land is as important as other expenditures passed at this Town Meeting.

Mrs. Joanne Hull Roth moved the previous question and it carried by voice vote.

Mr. Powers' resolution was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented, but it failed to pass by a count of hands. The hand count was Yes 75 - No 111.

Mrs. Davis' motion to amend was presented and carried by voice vote.

ACTION: The main motion, as amended, was presented and carried by a count of hands. The hand count was Yes 178 - No 11.

VOTED: That the Town vote to raise and appropriate the sum of \$631,500. and authorize the Conservation Commission to purchase 34.5 acres more or less of land located off of Cartwright Road, for conservation purposes cited in M.G.L. Chapter 40, Section 8C, under the control of the Conservation Commission; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$631,500. for a period of time up to 20 years under M.G.L. Chapter 44, Section 7(3); and the Conservation Commission is authorized to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts under the Self-Help Act, and to enter into any agreements it deems advantageous with the Commonwealth under G.L. Chapter 132A, Section 11, for partial reimbursement of the cost of acquisition of the above described land.

At 11:07 P.M. Mr. Gerald R. Browne moved that the meeting stand adjourned to Wednesday, May 25, 1988, at 7:30 P.M. at the Newman Middle School, but it failed to pass by voice vote.

ARTICLE 58

To see if the Town will vote to appropriate the sum of \$120,000. and authorize the Board of Selectmen to purchase 3.75 acres more or less of land located at 53 Glendoon Road, for conservation purposes and determine how such sum shall be raised; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$120,000. and authorize the Conservation Commission to purchase 3.75 acres more or less of land located at 53 Glendoon Road, for conservation purposes cited in M.G.L. Chapter 40, Section 8C, under the control of the Conservation Commission; that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$120,000. for a period of time up to 20 years under M.G.L. Chapter 44, Section 7(3); and the Conservation Commission is authorized to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts under the Self-Help Act, and to enter into any agreements it deems advantageous with the Commonwealth under G.L. Chapter 132A, Section 11, for partial reimbursement of the cost of acquisition of the above described land.

A resolution was offered by Mr. James Hugh Powers that it be resolved that it is the sense of this Annual Town Meeting that any Proposition 2½ "override" ballot question which may be necessary to implement acquisition for conservation purposes of all or part of the property described in Article 58 of this Annual Town Meeting Warrant ought not to include non-conservation matters.

Mr. Gerald R. Browne supported Mr. Powers' resolution indicating that it would allow Proposition 2½ "override" ballot questions to be put in a logical order.

After a brief discussion, Mr. John F. Milligan moved the previous question. The motion was presented, but the Moderator was in doubt as to the voice vote. The motion was again presented, and again the Moderator was in doubt as to the voice vote. The motion was presented for the third time, but it failed to pass by a count of hands. The hand count was Yes 105 - No 72.

Mr. John H. Cogswell advised that he was on the Planning Board and is currently a member of the Historical Society. The building and land at 53 Glendoon Road has historical value and Mr. Cogswell strongly recommends purchasing the proposed land.

Mr. William A. Powers moved the previous question and it carried unanimously by voice vote.

Mr. Powers' resolution was presented, but it failed to pass by voice vote. At least seven Town Meeting Members rose to question the vote. The motion was again presented, but it failed to pass by a count of hands. The hand count was Yes 79 - No 101.

ACTION: The main motion was presented and carried by the required two-thirds vote. The hand count was Yes 124 - No 56.

At 11:45 P.M. Mr. Gerald R. Browne moved that the meeting stand adjourned to Wednesday, May 25, 1988, at 7:30 P.M. at the Newman Middle School, and it was so voted.

Theodora K. Eaton, CMC,
Town Clerk

ADJOURNED ANNUAL TOWN MEETING

May 25, 1988

Pursuant to adjournment of the Annual Town Meeting held May 23, 1988, the Inhabitants of the Town of Needham qualified to vote in Town Affairs met in the Newman Middle School on Wednesday, May 25, 1988, at 7:30 P.M.

Check lists were used and 228 voters were checked on the list being present, including 215 Town Meeting Members.

The Moderator, in the absence of a member of the Needham Clergy Association, gave the invocation.

The Moderator declared a quorum to be present and requested the Town Clerk to so record.

ARTICLE 59

To see if the Town will vote to raise and appropriate the sum of \$210,000. for the renovation of the track at Memorial Park, and said sum to be expended under the direction of the Memorial Park Trustees, with the Needham Public Works Department acting as Clerk of the Works; determine how such sum shall be raised; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$210,000. for the renovation of the track at Memorial Park, said sum to be expended under the direction of the Memorial Park Trustees, with the Needham Public Works Department acting as Clerk of the Works.

A motion to amend was offered by Mr. Ron Sockol by adding after the words "Clerk of the Works." the following: "The existing board of Trustees of Memorial Park shall have approval rights in final track design and hereby notify all those concerned of the intent to not allow at any time a protective fence to be installed at Memorial Park, that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$210,000. for a period of up to 15 years under G. L. Chapter 44, Section 7(25)."

Unanimous consent was given to allow Nancy White, Chairman, Track Study Committee, and Director, Park and Recreation, and Nancy O'Neil, member, Track Study Committee, and Needham Public Schools Athletic Director, non-residents, to address Town Meeting.

Mrs. Margaret G. Murphy, Vice Chairman, School Committee and member of the Track Study Committee, presented the proposal. She advised that Memorial Park is the best site for a new all-weather track with the least amount of disruption. All speaking on behalf of the Committee were: Nancy White, Nancy O'Neil and John Cusick, Superintendent of Parks and Recreation member.

Mr. Ron Sockol, Chairman, Memorial Park Trustees, addressed his amendment reiterating the decision of the Trustees not to allow the installation of a protective fence at any time.

Rachel Rae and Robert Thorpe, fifth grade students, urged support of the new track.

Mr. James Hugh Powers opposed this article at the present time. He explained that not everything on the "shopping list" is first priority. He suggested that a new track would be a third priority.

A motion to refer was offered by Mr. James Hugh Powers that the Track Study Committee established by vote of the 1987 Annual Town Meeting under Article 59 of the Warrant thereof be revived.

and continued with instructions to report its findings and recommendations to the 1989 Annual Town Meeting or sooner; the subject matter of Article 59 being referred to that committee for further study.

In response to an inquiry from Mrs. Maryruth Perras, Sally B. Davis advised that this proposal has never been considered a part of the override package. It is an attempt to bring a dangerous facility up to standard.

Mr. Arthur M. Tieman, Jr., Trustee, Memorial Park, advised that he would support the installation of an artificial track anywhere but on Memorial Park.

A motion to amend was offered by Mrs. Sally B. Davis to add the following words to the main motion: "to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$210,000. for a period of time up to 15 years under M. G. L. Chapter 44, Section 7(25)."

Mr. Robert C. Hinrichs, Chairman, Finance Committee, addressed the financial aspects of this proposal. He advised that the initial cost to the average taxpayer would be 1½ cents per week the first year, then 4 cents a week in subsequent years.

Mr. Eugene S. McMorro moved the previous question and it carried by voice vote.

Mr. Powers motion to refer was presented, but it failed to pass by voice vote.

Mr. Sockol's motion to amend was presented and it carried by voice vote.

The following Town Meeting Member was sworn in as teller by the Moderator: Mr. Gerald A. Wasserman.

ACTION: The main motion, as amended, was presented and carried by a count of hands. The hand count was Yes 174 - No 22.

VOTED: That the Town vote to raise and appropriate the sum of \$210,000. for the renovation of the track at Memorial Park, said sum to be expended under the direction of the Memorial Park Trustees, with the Needham Public Works Department acting as Clerk of the Works. The existing Board of Trustees of Memorial Park, shall have approval rights of final track design and hereby notify all those concerned of their intent to not allow at any time a protective fence to be installed at Memorial Park, that to meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow \$210,000. for a period of up to 15 years under G. L. Chapter 44, Section 7(25).

ARTICLE 60 was unanimously adopted May 2, 1988.

ARTICLE 61 was previously withdrawn May 2, 1988.

ARTICLE 62

To see if the Town will vote to raise and appropriate the sum of \$7,500. to provide technical assistance to the Parking Facilities Study Committee to enable that body to continue to study the parking needs and problems of the Town; to determine how such sum shall be raised and how expended; or take any other action relative thereto.

MOVED: That the Town vote to raise and appropriate the sum of \$7,500. to provide technical assistance to the Parking Facilities Study Committee to enable that body to continue to study the parking needs and problems of the Town; said sum to be raised from the Parking Meter Fund.

ACTION: The main motion was presented and carried by voice vote.

ARTICLE 63

To see if the Town will vote to continue the Parking Facilities Study Committee initially established by vote of the Town under Article 4 of the Special Town Meeting in May 1986 and last continued by vote under Article 35 of the 1987 Annual Town Meeting; direct and authorize said Committee to study the parking needs and problems of the community; and report its recommendations to the next Annual Town Meeting or sooner, or take any other action relative thereto.

MOVED: That the Town vote to continue the Parking Facilities Study Committee initially established by vote of the Town under Article 4 of the Special Town Meeting in May 1986 and last continued by vote under Article 35 of the 1987 Annual Town Meeting; direct and authorize said Committee to study the parking needs and problems of the community; and report its recommendations to the next Annual Town Meeting or sooner.

A motion to amend was offered by Mr. Gerald A. Wasserman to insert the words "which shall not include a parking garage" after the words "report its recommendations".

After a brief discussion, Mr. John F. Milligan moved the previous question and it carried unanimously by voice vote.

Mr. Wasserman's motion to amend was presented, but it failed to pass by voice vote.

ACTION: The main motion was presented and carried by voice vote.

ARTICLE 64

To see if the Town will vote to continue the Future School Needs Committee, its members to be appointed by the Town bodies, as originally established by vote under Article 77 of the 1951 Annual Town Meeting; and last continued by vote under Article 57 of the 1987 Annual Town Meeting; direct and authorize said Committee to continue its work - studying population trends and other factors which impact on the future adequacy of school facilities as heretofore authorized and to report with its recommendations to the next Annual Town Meeting or sooner, or take any other action relative thereto.

MOVED: That the Town vote to continue the Future School Needs Committee, its members to be appointed by the Town bodies, as originally established by vote under Article 77 of the 1951 Annual Town Meeting; and last continued by vote under Article 57 of the 1987 Annual Town Meeting; direct and authorize said Committee to continue its work - studying population trends and other factors which impact on the future adequacy of school facilities as heretofore authorized and to report with its recommendations to the next Annual Town Meeting of sooner.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 65

To see whether the Town will vote to establish a Town Government Review Committee to make a study relative to the charter, structure and management of the Town Government and to the delivery of Town services, with a view to ways and means of improving the same; that the several officers, departments, boards, committees and other administrative agencies of the Town provide said Committee with such information and materials relative to

their organization, functions and activities, other than information and records classified as confidential by State and Federal laws and regulations, as said Committee may request; that said Committee shall report its findings and recommendations to the Town Meeting, from time to time, and shall submit its final report to the 1990 Annual Town Meeting, or sooner; that said Committee shall consist of seven members to be appointed as follows:

Two members to be appointed by the Moderator whom shall be persons who have served at least six years as members of the Town Meeting; two members to be appointed by the Selectmen whom shall be persons who have served as Selectmen; two members to be appointed by the Finance Committee whom shall be persons who have served on the Finance Committee; one member to be appointed by the Personnel Board whom shall have served on the Personnel Board; that the sum of \$15,000. be appropriated to said Committee for the purpose of performing its assignment aforesaid, or take any other action relative thereto.

MOVED: That the Town vote to establish a Town Government Review Committee to make a study relative to the charter, structure and management of the Town Government and to the delivery of Town services, with a view to ways and means of improving the same; that the several officers, departments, boards, committees, and other administrative agencies of the Town provide said Committee with such information and materials relative to their organization, functions and activities, other than information and records classified as confidential by State and Federal laws and regulations, as said Committee may request; that said Committee shall report its findings and recommendations to the Town Meeting, from time to time, and shall submit its final report to the 1990 Annual Town Meeting, or sooner; that said Committee shall consist of seven members to be appointed as follows:

Two members to be appointed by the Moderator who shall be persons who have served at least six years as members of the Town Meeting; two members to be appointed by the Selectmen who shall be persons who have served as Selectmen; two members to be appointed by the Finance Committee who shall be persons who have served on the Finance Committee; one member to be appointed by the Personnel Board who shall have served on the Personnel Board; that the sum of \$15,000. be appropriated to said Committee for the purpose of performing its assignment aforesaid, to be raised from the current tax levy.

A motion to amend was offered by Mr. James Hugh Powers by striking out, in line 15, the word "seven", and by inserting in place thereof the word "nine", and by striking out in lines 16 and 17 the words "Two members to be appointed by the Moderator who shall be persons who have served at least six years as members of the Town Meeting", and by inserting in place thereof the words "Four members to be appointed by the Moderator, of whom two shall be persons who have served for at least six years as members of the Town Meeting, and of whom two shall be persons with experience at the management level in large enterprises in the private enterprise sector".

Mr. H. Phillip Garrity, Jr. addressed this proposal on behalf of the Board of Selectmen. He indicated the need for many changes, but suggested that Town Meeting should remain as an institution in Needham. According to Mr. Garrity, there are nine different jurisdictions in the Town Hall alone. Coordination is necessary and an outside objective report is needed.

A motion to amend Mr. Powers' amendment was offered by Mrs. Joanne Hull Roth to strike the word "large" in the second line from the bottom.

A motion to amend the main motion was offered by Mrs. Ma Ellen Hale by adding after the word "same" and before the semi-colon the words "and including giving consideration to the organization under a full time Town Manager".

Mrs. Jane Howard moved the previous question and it carried by voice vote.

Mrs. Roth's motion to amend Mr. Powers' motion was presented and it carried by voice vote.

Mr. Powers' motion to amend was presented and carried by voice vote.

Mrs. Hale's motion to amend the main motion was presented but the Moderator was in doubt as to the voice vote. The motion was again presented, and again the Moderator was in doubt. The motion was presented for a third time, but it failed to pass by count of hands. The hand count was Yes 93 - No 96.

ACTION: The main motion, as amended, was presented and carried unanimously by voice vote.

VOTED: That the Town vote to establish a Town Government Review Committee to make a study relative to the charter, structure and management of the Town Government and to the delivery of Town services, with a view to ways and means of improving the same; that the several officers, departments, boards, committees, and other administrative agencies of the Town provide said Committee with such information and materials relative to the organization, functions and activities, other than information and records classified as confidential by State and Federal laws and regulations, as said Committee may request; that said Committee shall report its findings and recommendations to the Town Meeting, from time to time, and shall submit its final report to the 1990 Annual Town Meeting, or sooner; that said Committee shall consist of nine members to be appointed as follows:

Four members to be appointed by the moderator, of whom two shall be persons who have served for at least six years as members of the Town Meeting, and of whom two shall be persons with experience at the management level in enterprises in the private enterprise sector; two members to be appointed by the Selectmen who shall be persons who have served as Selectmen; two members to be appointed by the Finance Committee who shall be persons who have served on the Finance Committee; one member to be appointed by the Personnel Board who shall have served on the Personnel Board; that the sum of \$15,000. be appropriated to said Committee for the purpose of performing its assignment aforesaid, to be raised from the current tax levy.

ARTICLE 66

To see if the Town will vote to establish a Non-Criminal Disposition and Re-codification Study Committee, for the purpose of studying the various rules and regulations of the various boards of the Town and the ordinances and By-Laws of the Town and recommend to the Town which such rules, regulations, ordinances and By-Laws should be treated as non-criminal violations under the provisions of M.G.L. Chapter 40, Section 21D, and further to study the Town's General By-Laws so as to recommend to the Town the recodification of the General By-Laws. Said Committee shall be made up of five members, two of whom shall be appointed by the Moderator and three of whom shall be appointed by the Board of Selectmen, said Committee shall report back to the next Annual Town Meeting; or take any other action relative thereto.

MOVED: That the town vote to establish a Non-Criminal Disposition and Recodification Study Committee for the purpose of studying the various rules and regulations of the various boards of the Town and the ordinances and By-Laws of the Town

recommend to the Town which such rules, regulations, ordinances and By-Laws should be treated as non-criminal violations under the provisions of M.G.L. Chapter 40, Section 21D, and further to study the Town's General By-Laws so as to recommend to the Town a recodification of the General By-Laws. Said Committee shall be made up of five members, two of whom shall be appointed by the Moderator and three of whom shall be appointed by the Board of Selectmen, said Committee shall report back to the next Annual Town Meeting.

ACTION: The main motion was presented and carried unanimously by voice vote.

ARTICLE 67

To see if the Town will vote to accept and approve a Special Act of the General Court entitled "An act establishing a special account for the Glover Memorial Hospital of the Town of Needham", which act is a result of a home rule petition filed in compliance with clause (1) of Section 8 of Article LXXXIX of the amendments of the constitution; or take any other action relative thereto.

MOVED: That the Town vote to accept and approve a Special Act of the General Court entitled "An act establishing a special account for the Glover Memorial Hospital of the Town of Needham", which act is a result of a home rule petition filed in compliance with clause (1) of Section 8 of Article LXXXIX of the amendments of the constitution.

The Moderator announced that the subject matter of Article 67 had been the subject of an article in the Special Town Meeting of May 11, 1988.

A motion to postpone indefinitely the subject matter of Article 67 was offered by Mr. David F. Devine.

Mr. Devine's motion was presented and carried unanimously by voice vote.

ARTICLE 68

To see if the Town will vote to accept and approve a special act of the General Court entitled "An act authorizing the Commissioners of Trust Funds and the Treasurer of the Town of Needham to invest in a corporation organized to provide health care related benefits to the Glover Memorial Hospital", which is the result of a petition filed in compliance with clause (1) of Section 8 of Article LXXXIX of the amendments to the Constitution; or take any other action relative thereto.

MOVED: That the Town vote to accept and approve a special act of the General Court entitled "An act authorizing the Commissioners of Trust Funds and the Treasurer of the Town of Needham to invest in a corporation organized to provide health care related benefits to the Glover Memorial Hospital", which is the result of a petition filed in compliance with clause (1) of Section 8 of Article LXXXIX of the amendments to the Constitution.

A motion to postpone indefinitely the subject matter of Article 68 was offered by Mr. David F. Devine.

Mr. Devine's motion was presented and carried unanimously by voice vote.

ARTICLE 69

To see if the Town will vote to appropriate monies from the Town's Stabilization Fund, established under the provisions of the M.G.L. Ch. 40, Sec. 5B, and determine how said sum or sums shall be expended, or take any other action relative thereto.

MOVED: That the Town vote to appropriate monies from the Town's Stabilization Fund, established under the provisions of the M.G.L. Ch. 40, Sec. 5B, and determine how said sum or sums shall be expended.

A motion to postpone indefinitely the subject matter of Article 69 was offered by Mr. H. Phillip Garrity, Jr.

Mr. Garrity's motion was presented and carried unanimously by voice vote.

ARTICLE 70

To see if the Town will vote to transfer a sum from the Free Cash Certified Account to meet, in part, appropriations made at this Town Meeting, and to authorize the Town Assessors to use such sum as available funds to meet appropriations in their computation of the tax rate for the fiscal year 1989; or take any other action relative thereto.

MOVED: That the Town vote to transfer a sum from the Free Cash Certified Account to meet, in part, appropriations made at this Town Meeting, and to authorize the Town Assessors to use such sum as available funds to meet appropriations in their computation of the tax rate for the fiscal year 1989.

A motion to postpone indefinitely the subject matter of Article 70 was offered by Mr. H. Phillip Garrity, Jr.

Mr. Garrity's motion was presented and carried unanimously by voice vote.

At this time the Moderator expressed his appreciation to the many people who have served on committees and as Town Meeting Members. He thanked those present for attending Town Meeting, for being prepared, and for attending the Precinct warrant meetings sponsored by the League of Women Voters. According to Mr. Melick, every Annual Town Meeting has a distinctive aspect. We have all thought that God would provide, and He has. At the 1988 Annual Town Meeting, the end came. The honeymoon was over. As Moderator, he watched the members grieve and bleed for 2½ nights to try to find \$106,000. for garbage collection. You, as Town Meeting Members, have a responsibility to tell your friends and neighbors that the honeymoon is over. The Town receives an increase of 2½% in income and spends 6% more in expenses. The money is no longer there. It is imperative that the residents realize this. They have two choices - either override Proposition 2½ or cut services. There is no Pandora's box. Please tell them not to delude themselves if they say, "I'm going to vote 'no' on the override so that my taxes won't go up." Tell them what those buildings look like - what condition they are in. Tell them that the conservation land, if developed, will cost the Town more money than it will receive in property taxes.

Mr. James Hugh Powers expressed his appreciation and thanks on behalf of the Town Meeting Members to Mr. Richard P. Melick, Moderator.

MOVED: Under Article 71, Mrs. Mary Ellen Herd offered the following Resolution on behalf of the Needham School Committee:

WHEREAS: Public Service to a community is worthy of the highest recognition

WHEREAS: The late Joan W. Swartz served this community with distinction as a member of the Needham School Committee for a period of eleven years

WHEREAS: Joan W. Swartz contributed faithful and unselfish service to the Town of Needham

Be it therefore resolved that this Town Meeting officially recognize her dedicated service by including this Resolution in the official minutes of the meeting and express its appreciation to her family.

ACTION: Said Resolution was presented and carried unanimously by voice vote.

MOVED: Under Article 71, Mr. H. Phillip Garrity, Jr. moved to amend the main motion of Article 8, The Consolidated Personnel By-Law, 1988 Compilation, in the fourth line of Section 22, after the words "to include parents," add the word "spouse".

Section 22 will read as follows: "Bereavement leave without loss of regular straight-time pay for normally scheduled working hours, not to exceed five (5) consecutive days per occurrence as the appointing authority or department head may determine, shall be granted to any employee on account of death in the immediate family of the employee; immediate family to include parents, spouse, parents of spouse, children, brothers, sisters and grandparents of the employee. Bereavement leave up to one day without loss of regular straight time pay for normally scheduled working hours may be granted per occurrence for the death of an employee's brother-in-law, sister-in-law, aunt or uncle.

ACTION: The motion to amend was presented and carried unanimously by voice vote

MOVED: Under Article 71, Mrs. Mary Ellen Herd offered the following Resolution on behalf of the Needham School Committee:

WHEREAS: Service to the children of a community through public education is worthy of the highest commendation

WHEREAS: The late Dr. Alan E. Schaefer served the children of this community with honor as Superintendent of Schools from 1979 to 1985

WHEREAS: Dr. Alan E. Schaefer contributed faithful and commendable service to the people of the Town of Needham

Be it therefore resolved that this Town Meeting officially recognize his dedicated service by including this Resolution in the official minutes of the meeting and express its appreciation to his family.

ACTION: Said Resolution was presented and carried unanimously by voice vote.

MOVED: Under Article 71, Mrs. Marcia M. Carleton offered the following Resolution:

WHEREAS: The Special Town Meeting held on May 15, 1985 passed, by a majority vote, an article which stated:

RESOLVED: That the Town deny overnight storage of trains and the construction of a trainyard within the Town of Needham.

WHEREAS: The trainyard, nevertheless was constructed and its management has not lived up to commitments made to the Town of Needham.

WHEREAS: This trainyard has had a significant, negative impact on the adjoining Needham neighborhoods,

THEREFORE: Be it resolved that it be the sense of the 1988 Annual Town Meeting that the officials be instructed to pursue all possible avenues to conclusion the relocation of the trainyard outside Needham boundaries and into no other residential area.

A motion to amend the Resolution was offered by Mr. Neil O. Alper on behalf of the Transportation Committee as follows:

In paragraph 3, strike the words "... has not lived up to commitments ..." and insert in place thereof the words "... has not yet lived up to all commitments ...";

In paragraph 4, strike the words "... Needham neighborhoods ..." and insert in place thereof the words "... residences ..."; and

In paragraph 5, strike the words "... pursue all possible ..." and insert in place thereof the words "... pursue reasonable ..."; and

In paragraph 5, strike the words "... residential area." and insert in place thereof the words "... residential area, provided that such action shall have no adverse effect on the quality of commuter rail service to the entire town."

A motion to refer the subject matter of this Resolution and the motion to amend to the Board of Selectmen for study and to report its findings to the next Annual Town Meeting or sooner was offered by Mr. Eric W. Fleming.

After a brief discussion, Mr. Gerald R. Browne moved the previous question and it carried by voice vote.

Mr. Fleming's motion to refer was presented and carried by voice vote.

MOVED: Under Article 71, Mr. James Hugh Powers offered the following Resolution:

Resolved, That it is the sense of this Annual Town Meeting that there ought to be no "bundling" of capital outlay projects in individual Proposition 2½ "override" questions presented to the voters of the Town in implementation of votes of this Annual Town Meeting, to the end that the voters shall have the same latitude and freedom in evaluating the merits and priority of each such project which the said Town Meeting had in acting on these measures on at a time.

After a brief discussion, Mr. Edward B. Murphy moved the previous question and it carried by voice vote.

ACTION: Mr. Powers' Resolution was presented, but it failed to pass by voice vote.

MOVED: Under Article 71, Mrs. Roma Jean Brown offered the following Resolution:

WHEREAS: Vivian D. McIver has served the Town of Needham as an employee of the Needham Free Public Library for 43 years

WHEREAS: For 23 of those years Vivian D. McIver has been the Director of the Needham Free Public Library, overseeing the growth and development of the Library to its present pre-eminent status

WHEREAS: Vivian D. McIver has given a major portion of her life to serving the citizens of Needham

NOW, THEREFORE be it moved by this body that this Annual Town Meeting honor her for her dedication and leadership, as an outstanding citizen of Needham.

ACTION: Said Resolution was presented and carried unanimously by voice vote.

MOVED: Under Article 71, Mr. Robert D. Hall, Jr. offered the following motion:

To see if the Town Meeting will vote to create a Study Committee for the purpose of investigating the wisdom of the Town of Needham continuing in the publicly-owned hospital business and the feasibility of selling the Glover Memorial Hospital and to determine if such a sale would bring in sufficient revenue to the Town of Needham to finance many of the projects that would now make it necessary to override Proposition 2½. Said Committee to be consisted of seven members: one to be the Finance Director of the Town of Needham, one to be the Executive Secretary of the Town of Needham Finance Committee, two to be appointed by the Selectmen, two to be appointed by the Trustees of the Glover Memorial Hospital, and one to be appointed by the Moderator.

This Committee to be established as soon as possible following the dissolution of this Town Meeting and to begin their investigation immediately so they can report back to the Special Town Meeting to be held in September, 1988.

Mr. Robert D. Hall, Jr. addressed his proposal commenting that the Town has sold several schools in the past to raise income and that perhaps now is the time to consider doing the same by selling the hospital.

Mr. H. Phillip Garrity, Jr., Chairman, Board of Selectmen, spoke in opposition to this proposal. He indicated that the Board of Trustees of the Glover Memorial Hospital have been working very hard in the best interests of the Town, and that the thrust of this motion suggests that they have not. It also suggests that there is an impending and eminent sale which could create loss of staff and revenue. Mr. Garrity urged defeat of this article.

Mr. William A. Powers moved the previous questions and it was unanimously voted.

Mr. Hall's motion was presented, but it failed to pass by voice vote.

At 11:10 P.M. Mr. H. Phillip Garrity, Jr. moved that this Annual Town Meeting be dissolved in memory of Joan W. Swartz and Dr. Alan E. Schaefer and it was so unanimously voted.

Theodora K. Eaton, CMC,
Town Clerk

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